

MEETING OF MAYOR AND COUNCIL
MINUTES - MARCH 16, 2022
7:00 P.M.

* MEETING CALLED TO ORDER* SALUTE TO THE FLAG* MOMENT OF SILENCE

The meeting was called to order at 7:05 P.M. All in attendance stood and Pledged Allegiance to the Flag. A moment of silence was observed for the men and women serving to protect our freedom and for the people of Ukraine.

* ROLL CALL: all were present

Mayor Slavicek

Council President Reid

Councilman Duffy

Councilman Dzingleski

Councilman Karozewski

Councilman Mena

Councilman Stasi

Also in attendance Borough Administrator Sal Masucci and Borough Attorney Joseph Youssouf, Esq.

PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with certification which will be entered in the minutes of this meeting .

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted on January 6, 2022. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed, or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

John Mangano, 88 Main Street heard we are not renewing our police contract. He was told it is now in litigation and we can't speak about it.

* CONSENT AGENDA- RESOLUTION# 2022- 80

* REPORT OF Municipal Clerk, Tax Collector

RESOLUTIONS:

#2022 - 71 Resolution authorizing reimbursement to Heather Glen Condominium Association pursuant to Chapter 299, Public Law 1989, as amended, for the year 2021

72 Resolution authorizing reimbursement to Lofts at Helmetta pursuant to N.J.S.A. 40:67-23.2 et seq. as amended for the year 2021

73 Payment of bills

74 Resolution authorizing payment for private placement of \$1,000,000 for the animal shelter, General Obligation Bonds, Series 2021

75 Resolution ratifying the memorandum of agreement between the Borough of Helmetta and Teamsters Local 210

76 Temporary Appropriation #2

77 Acceptance of resignation of Sandra Bohinski

78 A Resolution of the Governing Body of the Borough of Helmetta authorizing the adoption of the Middlesex County multi-jurisdictional all hazards mitigation plan

MOTION – Councilman Duffy SECOND – Councilman Mena
ROLL CALL: 6 – 0

* ACCEPTANCE OF MINUTES - February 16, 2022

MOTION – Councilman Dzingleski SECOND – Councilman Reid
ROLL CALL: 6 – 0

* REPORTS OF Mayor, Councilmembers, Borough Administrator, Borough Attorney
Mayor Slavicek said a 2nd budget meeting with the Auditor will be held. The Recreation Committee met. Code Enforcer is doing a great job and he has gotten great feedback on our new Public Works employee.
Councilman Dzingleski said a Recreation meeting was held and there will be an Easter egg hunt in April.
Councilman Karczewski had two items for Closed Session.
Councilman Duffy said the budget is underway

Borough Administrator Sal Masucci said he has backup for Resolution #71 and #72. The CDBG grant application has been submitted.

RESOLUTION – Resolution #79 Authorization to auction off animal cages
MOTION – Councilman Reid SECOND – Councilman Duffy
ROLL CALL: 6 - 0

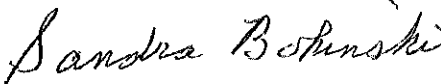
Borough Attorney Joseph Youssouf will have the flood control ordinance ready for the next meeting. This will bring us in compliance with the State.

* CLOSED SESSION – Resolution #81 – Litigation

MOTION – Councilman Mena SECOND – Councilman Reid
ROLL CALL: 6 – 0

MOTION to go into Open – Councilman Mena SECOND – Councilman Duffy
ROLL CALL: 6 – 0

There being no further business a MOTION was made by Councilman Dzingleski and SECONDED by Councilman Reid. All in favor.


Sandra Bohinski, RMC
Municipal Clerk

REPORT OF MUNICIPAL CLERK

FEBRUARY

2022

SANDRA BOHINSKI

Copies

Marr Lic

Plng Bd

Recycling

Marr Cer

Peddlers

Cash

\$9.70

TOTAL

\$9.70

Dog & Cat Licenses

\$708.00

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

Tina Mc Dermott
TINA MCDERMOTT
TAX COLLECTOR

MONTH OF: FEBRUARY

DATED: 3/3/2022

TAXES 2021 6,531.46
 TAXES 2022 367,939.17
 TAXES 2023 0.00

ADJUSTMENTS
 VET ALLOWED (250.00)

INTEREST 605.46

(250.00)

COSTS FOR TAX SALE
 LIEN REDEMPTION
 RECORDING FEES
 DUPLICATE CERT
 DUPLICATE BILL
 TAX SALE PREMIUMS

TOTAL 375,076.09

TAX COLLECTORS TRUST

CLOSING BALANCES		DEBIT	CREDIT	NET
2019		0.00	(38,011.10)	(38,011.10) Kaplan
2021		43,379.70		43,379.70
2022		1,502,033.64	(8,481.99)	1,493,551.65
Ledger Bal				

PRIOR BALANCE

16,936.18 1/31/2022

DEPOSITS

1.27 INT 2/28
 735.09

17,672.54

DISBURSEMENTS

\$3,283.44 CK 1416

3,283.44

BANK BALANCE

14,389.10 2/28/2022

Statement Bal

Current Taxes	Beginning 12/31/2021	Receipts Prepaid	2022LEVY PRELIM	Add/Omit	Penalty	Refunds or Adjs.	Transfer Overpay	Srs & Vets Allowed Widow	Srs & Vets Disallowed Widow	Transfer Years	County Bd Judgments	Property Maint	Cancel Resolution	Homestead Rebate	Balance
		(57,690.94)	2,945,891.65	4,771.81				(11,250.00)							
December	2,945,891.65	(57,690.94)		4,771.81		(3,121.98)	(6,038.10)		500.00						2,873,062.44
January	2,873,062.44	(1,011,346.62)				25.00									1,861,740.82
February	1,861,740.82	(367,939.17)						(250.00)							1,493,551.65
March	1,493,551.65														1,493,551.65
April	1,493,551.65														1,493,551.65
May	1,493,551.65														1,493,551.65
June	1,493,551.65														1,493,551.65
July	1,493,551.65														1,493,551.65
August	1,493,551.65														1,493,551.65
September	1,493,551.65														1,493,551.65
October	1,493,551.65														1,493,551.65
November	1,493,551.65														1,493,551.65
December	1,493,551.65														1,493,551.65
		(1,436,976.73)	2,945,891.65	4,771.81	0.00	(3,096.98)	(6,038.10)	(11,500.00)	500.00	0.00	0.00	0.00	0.00	0.00	1,493,551.65
2023 PREPAY TOTAL															

BOROUGH OF HELMETTA
2021
 DELINQUENT TAXES AS OF:

2/28/22

	TOTAL	Penalty		<u>2021</u>
				0.00
DECEMBER				<u>69,304.58</u>
<u>2022</u>			adj	
JANUARY	<u>69,304.58</u>	(19,393.42)		49,911.16
FEBRUARY	<u>49,911.16</u>	(6,531.46)		43,379.70
MARCH				0.00
APRIL				0.00
MAY				0.00
JUNE				0.00
JULY				0.00
AUGUST				0.00
SEPTEMBER				0.00
OCTOBER				0.00
NOVEMBER				0.00
BALANCE				<u>\$ 43,379.70</u>

**RESOLUTION
#2022- 71**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO HEATHER GLEN
CONDOMINIUM ASSOCIATION PURSUANT TO CHAPTER 299, PUBLIC LAW
1989, AS AMENDED, FOR THE YEAR 2021**

WHEREAS, Heather Glen Condominium Association (the "Association") is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the "Law"); and

WHEREAS, the Borough of Helmetta is required to provide to reimburse the Association for certain municipal services pursuant to the Law; and

WHEREAS, if the Borough provides reimbursement to the Association for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

WHEREAS, the Borough and the Association entered into an Agreement dated June 23, 1994 providing for the reimbursement procedure for covered municipal services; and

WHEREAS, RCP Management Company, on behalf of the Association, submitted bills from Solterra Recycling Solutions for garbage and recycling services for the year 2021 in the amount of \$63,360.00, which represents garbage and recycling pickup at twice the frequency of the Borough pickup; and

WHEREAS, the Chief Finance Officer has determined that the cost that would have been paid by the Association if they had the same level of service provided by the Borough to be \$31,680.00; and

WHEREAS, the Chief Finance Officer has determined that, under the Borough's agreements in place for 2021, it would have cost the Borough approximately \$91,034.77 to provide equivalent services; and

WHEREAS, RCP Management Company, on behalf of the Association, submitted bills from Jersey Central Power & Light for street lighting for the year 2021 in the amount of \$6,690.12; and


WHEREAS, the Borough is responsible for forty percent (40%) of the street lighting bill as certain of the lights illuminate private parking areas.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of thirty-five thousand four hundred ninety-one dollars and eighty-six cents (\$33,136.80) to Heather Glen Condominium Association representing 2021 garbage reimbursement of thirty-one thousand six hundred eighty dollars (\$31,680.00) and 2021 street light reimbursement of two thousand six hundred seventy-six dollars (\$2,676.05).

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 16, 2022.


 SANDRA BOHINSKI, RMC
 Municipal Clerk

RESOLUTION
2022-72

**RESOLUTION AUTHORIZING REIMBURSEMENT TO LOFTS AT
HELMETTA PURSUANT TO N.J.S.A. 40:67-23.2 et seq., AS AMENDED,
FOR THE YEAR 2021**

WHEREAS, Lofts at Helmetta (the "Lofts") is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the "Law"); and

WHEREAS, the Borough of Helmetta is required to reimburse the Lofts for certain municipal services pursuant to the Law; and

WHEREAS, if the Borough provides reimbursement to the Lofts for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

WHEREAS, Kaplan Companies, submitted bills from Central Jersey Waste for garbage and recycling services for the year 2021 in the amount of \$27,600.00, which represents garbage and recycling pickup at twice the frequency of the Borough pickup; and


WHEREAS, the Borough agrees to the amount in the Solid Waste Collection Agreement in the amount of \$22,908.00

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of twenty-two thousand nine hundred eight dollars (\$22,908.00) to Lofts at Helmetta representing 2021 garbage reimbursement.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 16, 2022.


SANDRA BOHINSKI, RMC
Municipal Clerk

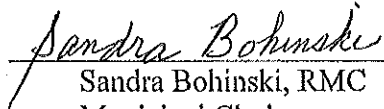
**RESOLUTION
#2022-73
PAYMENT OF BILLS**

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 16, 2022



Sandra Bohinski, RMC
Municipal Clerk

March 15, 2022
03:03 PM

BOROUGH OF HELMETTA
Bill List by P.O. Number

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N
Rcvd: Y
Bid: Y
Paid: N
Held: Y
State: Y
Other: Y
Void: N
Apvr: N
Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract P0 Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
21-00796	12/17/21	ACE TOOLS	1,863.55	1-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/17/21	03/07/22		
21-00818	12/28/21	WILLIAMSON LAW BOOK CO.	194.00	1-01-20-120-020	B	MUNICIPAL CLERK OE	R	12/28/21	03/07/22		
		TWO MINUTE BOOKS	13.92	1-01-20-120-020	B	MUNICIPAL CLERK OE	R	02/28/22	03/15/22		
		FREIGHT CHARGES	207.92								
22-00076	02/02/22	CIT-F-NET LLC	1,500.00	2-01-20-110-023	B	MAYOR & COUNCIL OE - WEBSITE ADMIN	R	02/02/22	03/07/22		
22-00077	02/02/22	BIO-SHINE, INC.	1,193.71	2-01-26-765-020	B	STREETS & ROADS OE	R	02/02/22	03/07/22		
		ICE MELT (1287986)	62.83	2-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	02/02/22	03/07/22		
		ICE MELT (1287986)	1,256.54								
22-00101	02/16/22	W.B. MASON	3.90	2-01-20-120-020	B	MUNICIPAL CLERK OE	R	02/16/22	03/07/22		227283955
		3' BINDER	13.79	2-01-20-701-020	B	ADMINISTRATOR OE	R	02/16/22	03/07/22		227283955
		BDR SUNRING	5.96	2-01-20-701-020	B	ADMINISTRATOR OE	R	02/16/22	03/07/22		227283955
		A-Z Labels	23.65								
22-00102	02/16/22	PUBLIC WORKS ASSOC. OF NJ	75.00	2-01-26-765-020	B	STREETS & ROADS OE	R	02/16/22	03/07/22		2022 MBNSHP
22-00106	02/16/22	ENCON005 ENCON SERVICE COMPANY	1,078.84	2-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	02/16/22	03/07/22		33420
22-00111	02/18/22	STA02 STAPLES CREDIT PLAN	96.92	2-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	02/18/22	03/07/22		603551782035001
22-00113	02/18/22	THOMAS C. ROSELLI, ESQ.	300.00	2-01-20-712-020	B	LEGAL SERVICES OE	R	02/18/22	03/07/22		

March 15, 2022
03:03 PM

BOROUGH OF HELMETTA
Bill List by P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date	Date	
22-00148 03/08/22	MCU01	Middlesex Cty Utilities Auth							
1 DUMP CHARGES-FEBRUARY 2022			3,729.60	2-01-32-837-020	B LANDFILL/DISPOSAL SOLID WASTE	R	03/08/22	03/08/22	1012394
22-00149 03/08/22	KELSO005	KELSO & BURGESS							
1 COURT SESSION 3/8/22 (MARCH)			600.00	2-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	03/08/22	03/08/22	
22-00150 03/08/22	AMAZO005	AMAZON CAPITAL SERVICES							
1 STENCIL FOR PACKING SPOT			118.00	2-01-26-765-020	B STREETS & ROADS OE	R	03/08/22	03/08/22	13H-9RP4-VJFF
2 SHIPPING			9.99	2-01-26-765-020	B STREETS & ROADS OE	R	03/08/22	03/08/22	13H-9RP4-VJFF
			127.99						
22-00151 03/08/22	CLE04	CLEARY GIACOBBE ALFIERI&GACBS							
1 LEGAL SERVICES FEBRUARY 2022			816.00	2-01-20-712-020	B LEGAL SERVICES OE	R	03/08/22	03/08/22	104599
22-00152 03/09/22	MIDJ17	MIDDLESEX COUNTY TREASURER							
1 FUEL USAGE-FEBRUARY 2022			633.34	2-01-31-833-020	B GASOLINE	R	03/09/22	03/09/22	
22-00153 03/11/22	MIDJ005	MID JERSEY MUNICIPAL JTF							
1 3RD INSTALLMENT (2022)			6,000.00	2-01-23-730-020	B LIABILITY INSURANCE	R	03/11/22	03/11/22	
2 3RD INSTALLMENT (2022)			6,000.00	2-01-23-732-020	B WORKER'S COMP INSURANCE	R	03/11/22	03/11/22	
3 3RD INSTALLMENT (2022)			5,500.00	2-05-55-500-021	B WATER OPERATING OE	R	03/11/22	03/11/22	
4 3RD INSTALLMENT (2022)			5,500.00	2-07-55-500-021	B SEWER OPERATING OE	R	03/11/22	03/11/22	
5 EPL CREDIT 2021			125.00	2-01-23-730-020	B LIABILITY INSURANCE	R	03/11/22	03/11/22	
6 EPL CREDIT 2021			125.00	2-01-23-732-020	B WORKER'S COMP INSURANCE	R	03/11/22	03/11/22	
			22,750.00						
22-00154 03/14/22	PUR01	PURCHASE POWER							
1 POSTAGE REBILL			119.49	2-05-55-500-021	B WATER OPERATING OE	R	03/14/22	03/14/22	
2 POSTAGE REBILL			119.49	2-07-55-500-021	B SEWER OPERATING OE	R	03/14/22	03/14/22	
			238.98						
22-00155 03/14/22	COMCA649	COMCAST							
1 ACCT# 8499 05 248 0023649			159.44	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	03/14/22	03/14/22	
2 ACCT# 8499 05 248 0023649			53.14	2-05-55-500-021	B WATER OPERATING OE	R	03/14/22	03/14/22	
3 ACCT# 8499 05 248 0023649			53.14	2-07-55-500-021	B SEWER OPERATING OE	R	03/14/22	03/14/22	
			265.72						
22-00156 03/14/22	COMCA656	COMCAST							
1 ACCT# 8499 05 248 0023656			336.98	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	03/14/22	03/14/22	

March 15, 2022
03:03 PM

BOROUGH OF HELMETTA
Bill List by P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/chk	First	Rcvd	chk/Void	Invoice
Item	Description				Acct Type	Description		Enc Date	Date	Date	
22-00157	03/15/22	CEN07									
1	QUARTERLY MONITORING		96.00	2-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	03/15/22	03/15/22		97538
2	QUARTERLY MONITORING		156.00	2-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	03/15/22	03/15/22		97541
			252.00								
22-00158	03/15/22	READ									
		READY REFRESH BY NESTLE									
1	RENT-FEBRUARY 2022		6.97	2-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	03/15/22	03/15/22		22C7801903415
2	WATER-FEBRUARY 2022		68.95	2-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	03/15/22	03/15/22		22C7801903415
			75.92								
Total Purchase Orders:			38	Total P.O. Line Items:	65	Total List Amount:	45,619.40	Total Void Amount:	0.00		

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	2,196.57	0.00	2,196.57	0.00	0.00	2,196.57
CURRENT FUND	2-01	31,639.76	0.00	31,639.76	0.00	0.00	31,639.76
WATER OPERATING FUND	2-05	5,847.08	0.00	5,847.08	0.00	0.00	5,847.08
SEWER OPERATING FUND	2-07	5,710.39	0.00	5,710.39	0.00	0.00	5,710.39
Year Total:		43,197.23	0.00	43,197.23	0.00	0.00	43,197.23
ANIMAL TRUST FUND	T-09	225.60	0.00	225.60	0.00	0.00	225.60
Total of All Funds:		45,619.40	0.00	45,619.40	0.00	0.00	45,619.40

**RESOLUTION
#2022-74**

**RESOLUTION AUTHORIZING PAYMENT FOR PRIVATE PLACEMENT OF
\$1,00,000 FOR THE ANIMAL SHELTER.
GENERAL OBLIGATION BONDS, SERIES 2021**

WHEREAS, the Borough of Helmetta is required to provide payment on our Bond obligation from the General fund in the amount \$80,000 for principal and as well as \$17,522.22 for interest totaling amount of \$97,522.23 due on April 1, 2022

WHEREAS, the Borough of Helmetta is required to provide payment from the General fund in the amount \$8,740.00 interest due on October 1, 2022

NOW, THEREFORE, BE IT RESOLVED, Chief Financial Officer has created two Budget lines to be reflect this year in Current fund for purposes of tracking payments, see below:


Private Placement Principal

Private Placement Interest

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 16, 2022.


 SANDRA BOHINSKI, RMC
 Municipal Clerk

**RESOLUTION
#2022-75**

**STATE OF NEW JERSEY
COUNTY OF MIDDLESEX
BOROUGH OF HELMETTA**

**RESOLUTION RATIFYING THE MEMORANDUM OF AGREEMENT BETWEEN THE
BOROUGH OF HELMETTA AND TEAMSTERS LOCAL 210**

WHEREAS, the collective negotiations agreement between the Borough of Helmetta (hereinafter referred to as "the Borough") and the Teamsters Local 210 (hereinafter referred to as "Teamsters") expired on December 31, 2021; and

WHEREAS, the Borough and the Teamsters have been negotiating the terms to a successor collective negotiations agreement; and

WHEREAS, the Borough and the Teamsters have negotiated and agreed upon the terms to a successor collective negotiations agreement set forth in the Memorandum of Agreement executed on February 22, 2022 and attached hereto as exhibit A; and

WHEREAS, the Memorandum of Agreement executed on February 22, 2022 was also ratified by the members of the Teamsters on February 22, 2022; and

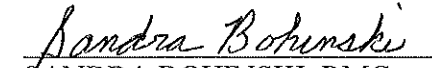
WHEREAS, the Borough is desirous of ratifying the agreed upon terms to the successor collective negotiations agreement set forth in the Memorandum of Agreement executed on February 22, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta, County of Middlesex and State of New Jersey that the Memorandum of Agreement executed and ratified on February 22, 2022 by Teamsters Local Union No. 210 for the period of January 1, 2022 through December 31, 2024 is hereby ratified by the Borough of Helmetta.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the March 16, 2022.



SANDRA BOHINSKI, RMC
Municipal Clerk

MEMORANDUM OF AGREEMENT

made by & between
LOCAL 210 IBT &
The Borough of Helmetta

The negotiation committees of the Borough of Helmetta and Local 210 IBT agree to the terms of this Memorandum of Agreement as set forth below:

TERM - ARTICLE 39:

Three (3) year Term January 1, 2022-December 31, 2024

WAGES - ARTICLE 6:

- Wage Increase:
 - 1/1/22 - 3%
 - 2/1/23 - 3%
 - 3/1/24 - 3%

PAY SCALE - ARTICLE 37:

#5 Public Works Labor pay scale shall be modified from \$12.50 - \$19.00 to \$12.50 - 25.00.

HOURS OF WORK - ARTICLE 5:

- New section (C):

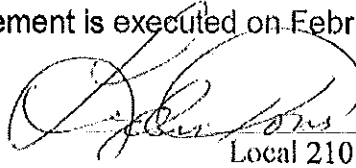
Employees call in after his/her shift shall be paid a minimum of two (2) hours, except for preplanned or scheduled overtime including but not limited to snow and flood emergencies, community center cleaning and town events. This provision shall apply to any work performed in accordance with Article 8.

- The parties acknowledge that the terms and conditions are subject to ratification, by the Borough of Helmetta Council and Local 210 IBT.
- All parties agree to recommend these terms and conditions to their respective constituents for ratification.

All proposals which are not included in this Agreement shall be deemed withdrawn by both parties.

- In witness whereof, this Memorandum of Agreement is executed on February __, 2022.

Sal Masucci
Business Administrator



Local 210

RESOLUTION

#2022-76

TEMPORARY EMERGENCY APPROPRIATION #2

WHEREAS, an emergency condition has arisen in the 2022 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$541,451.00 (five hundred forty-one thousand four hundred fifty-one), and;

Now, therefore, be it resolved that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for:

Current Fund		
2-01-20-110-023	Mayor & Council OE -Website	\$0.00
2-01-20-120-010	Municipal Clerk S&W	\$13,000.00
2-01-20-120-020	Municipal Clerk OE	\$300.00
2-01-20-701-010	Administrator S&W	\$9,000.00
2-01-20-701-020	Administrator OE	\$0.00
2-01-20-705-010	Finance S&W	\$10,000.00
2-01-20-705-021	Finance OE	\$2,000.00
2-01-20-706-020	Audit Services	\$0.00
2-01-20-708-010	Tax Collection S&W	\$3,700.00
2-01-20-708-020	Tax Collection OE	\$0.00
2-01-20-710-010	Tax Assessor S&W	\$1,800.00
2-01-20-710-020	Tax Assessor OE	\$0.00
2-01-20-712-020	Legal Services OE	\$5,000.00
2-01-20-715-020	Engineering Services OE	\$0.00
2-01-21-720-010	Planning Board S&W	\$1,300.00
2-01-21-720-020	Planning Board OE	\$2,100.00
2-01-22-725-010	Code Enforcement S&W	\$1,330.00
2-01-22-725-020	Code Enforcement OE	\$0.00
2-01-23-730-020	Liability Insurance	\$4,000.00
2-01-23-732-020	Worker's Comp Insurance	\$4,000.00
2-01-23-733-020	Health Insurance Employee	\$40,000.00

2-01-23-734-016	Unemployment/Disability Ins.	\$0.00
2-01-25-749-020	Fire OE	\$20,000.00
2-01-25-749-021	Fire Dept. Communications	\$0.00
2-01-25-752-010	Fire Prevention S&W	\$1,000.00
2-01-25-752-020	Fire Prevention OE	\$0.00
2-01-25-757-020	Municipal Prosecutor OE	\$1,000.00
2-01-26-315-020	Vehicle Maintenance OE-DPW	\$4,000.00
2-01-26-325-002	Condo Act/Street Lights	\$0.00
2-01-26-325-020	Condo Act/Trash Removal	\$0.00
2-01-26-325-021	Condo Act/Snow & Leaf Removal	\$0.00
2-01-26-765-010	Streets & Roads S&W	\$5,750.00
2-01-26-765-020	Streets & Roads OE	\$5,000.00
2-01-26-771-010	Recycling S&W	\$0.00
2-01-26-771-020	Recycling Solid Waste	\$0.00
2-01-26-772-020	Buildings & Grounds OE	\$4,000.00
2-01-27-788-010	Animal Control S&W	\$1,150.00
2-01-27-788-020	Animal Control OE	\$0.00
2-01-28-795-020	Recreation OE	\$6,000.00
2-01-28-796-020	Parks OE	\$2,000.00
2-01-28-797-020	Senior Citizen OE	\$1,000.00
2-01-31-825-020	Electricity OE	\$5,000.00
2-01-31-826-020	Street Lighting OE	\$2,000.00
2-01-31-827-020	Telephone OE	\$0.00
2-01-31-829-030	Natural Gas OE	\$0.00
2-01-31-830-020	Fuel Oil Purchase OE	\$0.00
2-01-31-831-020	Postage OE	\$1,000.00
2-01-31-832-020	Copying OE	\$1,000.00
2-01-31-833-020	Gasoline	\$0.00
2-01-31-834-020	Office Supplies OE	\$0.00
2-01-32-837-020	Landfill/Solid Waste	\$21,000.00
2-01-35-842-020	Accum Sick Leave Reserve	\$10,000.00
2-01-36-844-020	PERS Contributions	\$26,600.00

2-01-36-845-015	Social Security	\$5,000.00
2-01-36-848-015	ERI Contribution	\$4,176.00
2-01-42-855-010	Municipal Court S&W	\$4,000.00
2-01-42-855-020	Municipal Court OE	\$0.00

Interlocals		
2-01-43-746-030	Police Shared Service	\$134,445.00
2-01-43-747-020	EMS Services	\$0.00
2-01-43-770-020	Trash Removal	\$0.00
2-01-43-772-020	Woodbridge Animal Control	0.00
2-01-43-785-020	Middlesex CO Board of Health	\$10,000.00
2-01-43-786-020	Middlesex CO Recycling Program	\$10,000.00
TOTAL CURRENT FUND		\$329,128.22

WATER UTILITY FUND		
2-05-55-500-010	Salary and Wages	\$0.00
2-05-55-500-021	Other Expenses	\$0.00
2-05-55-500-025	Purchase of Water	\$100,000.00
2-05-55-511-024	Social Security System	\$2,000.00
2-05-55-511-000	Statutory Appropriation	\$10,000.00
2-05-55-511-023	PERS Contributions	\$8,900.00
2-05-55-512-020	Capital Outlay	\$2,000.00
2-05-55-513-021	CAP Outlay-RES WTR TWR Paint	\$2,000.00
2-05-55-520-020	Capital Improvements	\$5,000.00
TOTAL WATER UTILITY FUND		\$161,256.00

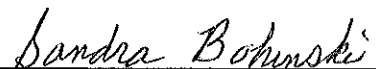
SEWER UTILITY FUND		
2-07-55-500-010	Salary and Wages	\$0.00
2-07-55-500-021	Other Expenses	\$20,000.00
2-07-55-500-023	Monroe MUA Charges	\$0.00
2-07-55-511-025	PERS Contributions	\$8,900.00
2-07-55-511-026	Social Security System	\$0.00
TOTAL SEWER UTILITY FUND		\$28,900.00
GRAND TOTAL		\$541,451.00

DEBT SERVICE FUND		
GENERAL		
2-01-45-874-020	MCIA Lease/Loan	\$24,011.28
2-01-46-876-020	Private Placement Loan Principal	\$80,000.00
2-01-46-877-020	Private Placement Loan Interest	\$26,262.22
TOAL DEBT SERVICE FUND GENERAL		\$130,273.50
WATER		
2-05-55-525-025	USDA Loan	\$78,512.00
2-05-55-525-028	Water-MCIA Lease	\$4,018.86
TOAL DEBT SERVICE FUND WATER		\$82,530.86
SEWER		
2-07-55-525-025	Sewer-MCIA Lease	\$4,018.86
TOAL DEBT SERVICE FUND SEWER		\$4,018.86
TOTAL DEBT SERVICE FUND		\$216,467.65

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the March 16, 2022.



 SANDRA BOHINSKI, RMC
 Municipal Clerk

RESOLUTION
#2022-77

ACCEPTANCE OF RESIGNATION OF SANDRA BOHINSKI

WHEREAS, on March 10, 2022, Mayor received correspondence from Sandra Bohinski, the Borough Clerk advising that she will be retiring from the Borough of Helmetta; and

WHEREAS, Ms. Bohinski has advised that her retirement shall be effective July 1, 2022; and

WHEREAS, the State of New Jersey, Division of Pensions and Benefits contacted the Administrator seeking a certification of employment for Ms. Bohinski in order to process the July 1, 2022 retirement; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Helmetta as follows:

- 1) The Borough of Helmetta hereby accepts and relies upon the March 10, 2022 notice of retirement from Sandra Bohinski, seeking to retire from the Borough of Helmetta.
- 2) Effective July 1, 2022, Sandra Bohinski shall be retired from her position as Borough Clerk, Secretary Planning Board and Registrar from the Borough of Helmetta.
- 3) This resolution puts the Administrator and/or CFO on notice to immediately process any and all requests from the State of New Jersey, Division of Pensions and Benefits regarding the retirement of Ms. Bohinski.
- 4) This resolution puts the Administrator on notice to post for the position of Borough Clerk in response to the upcoming vacancy and seek candidates.
- 5) This resolution shall take effect immediately.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the March 16, 2022.

Sandra Bohinski

SANDRA BOHINSKI, RMC
Municipal Clerk

*A RESOLUTION OF THE Governing Body OF THE Borough of Helmetta
AUTHORIZING THE ADOPTION OF THE MIDDLESEX COUNTY MULTI-
JURISDICTIONAL ALL-HAZARDS MITIGATION PLAN*

WHEREAS Middlesex County, NJ has exposure to natural hazards that increase the risk to life, property, environment, and the County's economy; and

WHEREAS pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS a Multi-jurisdictional All-Hazards Mitigation Plan has been developed by the County's Hazard Mitigation Steering Committee

WHEREAS the Hazard Mitigation Plan assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy including a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Helmetta:

- 1. Helmetta Borough adopts in its entirety, the Middlesex County Multi-Jurisdictional All-Hazards Mitigation Plan (the "HMP") as the jurisdiction's official Hazard Mitigation Plan; minor revisions to the HMP recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.*
- 2. The Borough of Helmetta resolves to execute the actions identified in the HMP that pertain to this jurisdiction, and municipal departments identified in the HMP are directed to pursue implementation of the recommended high-priority activities that are assigned to them.*
- 3. The Borough of Helmetta will use the adopted and approved portions of the HMP to guide pre- and post-disaster mitigation of the hazards identified.*
- 4. The Borough of Helemetta will coordinate the strategies identified in the HMP with other planning programs and mechanisms under its jurisdictional authority.*
- 5. The Borough of Helmetta will continue its support of the Local Mitigation Planning Committee as described within the Plan.*
- 6. The Borough of Helmetta will help to promote and support the mitigation successes of all participants in this Plan.*
- 7. The Borough of Helmetta will incorporate mitigation planning as an integral component of government and partner operations.*
- 8. The Borough of Helmetta will provide an update of the Plan in conjunction with the County no less than every five years.*

PASSED AND ADOPTED on this 16 day of March, 2022, by the following vote:

AYES: -6- NOES: -0- ABSENT: -0- ABSTAIN: -0-

Glenn Mayor, Borough of Helmetta

ATTEST: Sandra Bohinski Clerk, Borough of Helmetta

RESOLUTION
#2022-79

Authorizing the Sale of Cat Cages on Municibid

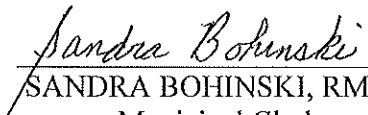
WHEREAS, the Borough of Helmetta has cat cage and miscellaneous items will be sold to the highest bidder via Municibid Online Government Auctions web site www.municibid.com. These cat cages were declared surplus after the closure of the Animal Shelter and will be listed for bids beginning March 16, 2021 to March 30, 2022. In addition, once posted on the web site, all cages are slated to be purchased.

1-24x48 for \$150.00 less commission of 7%, Boroughs receiving \$139.50
91-24X24 for \$5,800.00 less commission of 7%, Boroughs receiving \$5,394.00
61-30X24 for \$5,425.00 less commission of 7%, Boroughs receiving \$5,045.25
TOTAL: \$10,578.75

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		✓	✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena			✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 16, 2022.



SANDRA BOHINSKI, RMC
Municipal Clerk