

MEETING OF MAYOR AND COUNCIL  
MINUTES – JANUARY 19, 2022

\* MEETING CALLED TO ORDER \* SALUTE TO THE FLAG \* MOMENT OF SILENCE

The meeting was called to order at 7:00 p.m. by Mayor Chris Slavicek. All in attendance Pledged Allegiance to the Flag and observed a moment of silence for the men and women who are serving to protect our freedom.

\* ROLL CALL – All present.

Mayor Slavicek  
Council President Reid  
Councilman Duffy  
Councilman Dzingleski  
Councilman Karczewski  
Councilman Mena  
Councilman Stasi

\* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with certification which will be entered in the minutes of this meeting .

\* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted on January 6, 2022. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed, or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

No one from the Public wished to speak.

\* CONSENT AGENDA

Report of Municipal Clerk, Tax Collector

RESOLUTIONS:

2022 – 50 Appointment of Standing Committees

51 Appointment of Council Representative to Planning Board

52 Appointment of Middlesex County Housing and Community Development Representative

53 Appointment of Alternate to Middlesex County Housing and Community Development

54 Appointment of Alternates to Transportation Coordinating Committee

55 Resolution authorization salary for Fire Marshal/Code Enforcement

Officer retroactive to January 1, 2022  
56 Amended Temporary Budget No. 1 Appropriations  
57 Transfer of Appropriation Reserves No. 1  
58 Payment of Bills  
59 Hiring of Full-time Public Works Employee  
MOTION – Councilman Reid                      SECOND – Councilman Mena  
ROLL CALL: 6 - 0

\* MINUTES – December 15, 2021  
MOTION – Councilman Dzingleski              SECOND – Councilman Stasi  
ROLL CALL: 6 - 0

January 6, 2022  
MOTION – Councilman Dzingleski              SECOND – Councilman Mena  
ROLL CALL: 6 - 0

\* REPORTS OF MAYOR, COUNCILMEMBERS, BOROUGH ADMINISTRATOR,  
BOROUGH ATTORNEY  
The Mayor said he spoke with Paul Reed and they are prepared for the upcoming  
snowstorm.  
The Soup Drive is ongoing for St. George's Food Pantry.  
National Pizza Day is on Wednesday, February 9<sup>th</sup>. With the flyer the residents  
can get a free personal pizza from Villa Borghese.  
Borough Administrator Sal Masucci said the Finance Committee will soon be  
Meeting.  
Councilman Duffy said Paul Reed will be starting a water tap relocating program.  
Councilman Stasi said work was done on John Street and Ditch Back Road and  
it looks great. He wished everyone a safe and prosperous Happy New Year and  
let's keep moving forward.  
Councilman Mena asked about the committee on flooding. The Mayor said a  
letter will be created asking for volunteers. The Mayor said Paul Reed has a very  
good rapport with the County and has been in contact with them.

\* Ordinance 2022 – 01 (First Reading)  
Ordinance to exceed the Municipal Budget Appropriation Limits and to establish  
a Cap Bank (N.J.S.A. 40A:4-45.14)  
MOTION – Councilman Dzingleski      SECOND – Councilman Reid  
ROLL CALL: 6 - 0

\* ADJOURNMENT

There being no further business a motion to adjourn the meeting at 7:14 p.m. was  
made by Councilman Mena and seconded by Councilman Duffy. All were in favor.

*Sandra Bohinski*

Sandra Bohinski, RMC  
/ Municipal Clerk

REPORT OF MUNICIPAL CLERK  
DECEMBER, 2021

REPORT OF MUNICIPAL CLERK

	December.2021				Sandra Bohinski	
	Copies	Marr Lic	Plng Bd	Recycling	Marr	Solicitor
Certifed						
Copy						
\$10.00	<u>\$10.00</u>					
	\$10.00					
Dog &						
Cat						
License	\$8.00					

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: DECEMBER

DATED: 1/6/2022

TAXES 2021 36,582.29  
 TAXES 2022 11,668.72  
 TAXES 2023 0.00

DISBURSEMENTS  
 INTEREST 859.43

COSTS FOR TAX SALE  
 LIEN REDEMPTION 1,041.44  
 RECORDING FEES 42.00  
 DUPLICATE CERT  
 DUPLICATE BILL  
 TAX SALE PREMIUMS

TOTAL 50,193.88

TAX COLLECTORS TRUST

PRIOR BALANCE

DEPOSITS

31,498.92 11/30/2021  
 5,06 INT 12/30/21  
 1,083.44

32,577.42

DISBURSEMENTS

\$3,240.01  
 \$3,299.91  
 \$9,103.55

15,643.47

BANK BALANCE

16,933.95

Statement Bal  
 12/31/2021

*Tina McDermott*  
 TINA MCDERMOTT  
 TAX COLLECTOR

ADJUSTMENTS

TRANSFER OVERPAYMENTS  
 NSF CHECK FEE

6,030.82  
 25.00

6,055.82

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	0.00	(38,011.10)	(38,011.10) Kaplan
2020	0.00	0.00	0.00
2021	69,308.33	0.00	69,308.33
Ledger Bal			



TAX COLLECTOR'S TRUST ACCOUNT - BOROUGH OF HELMETTA									
DATE	CHK#	SOURCE	NATURE OF ITEM	CK AMT	DI	DEP AMT	CK REGISTER BALANCE	CLEARED BALANCE	NOTES
12/31/20							\$12,449.84	\$12,449.84	Balance as of 12/31/20 statement
1/29/21		Bank interest				\$8.04	\$12,457.88	\$12,457.88	Balance as of 1/29/21 statement
2/28/21		Bank interest				\$7.27	\$12,465.15	\$12,465.15	Balance as of 2/28/21 statement
3/31/21		Bank interest				\$8.06	\$12,473.21	\$12,473.21	Balance as of 3/31/21 statement
4/30/21		Bank interest				\$5.19	\$12,478.40	\$12,478.40	Balance as of 4/30/21 statement
5/31/21		Bank interest				\$5.38	\$12,483.78	\$12,483.78	Balance as of 5/31/21 statement
6/30/21		Bank interest				\$5.20	\$12,488.98	\$12,488.98	Balance as of 6/30/21 statement
7/30/21		Bank interest				\$5.38	\$12,494.36	\$12,494.36	Balance as of 7/31/21 statement
8/31/21		Bank interest				\$4.34	\$12,498.70	\$12,498.70	Balance as of 8/31/21 statement
9/30/21		Bank interest				\$4.16	\$12,502.86	\$12,502.86	Balance as of 9/30/21 statement
10/22/21		tax sale Forte	Wire			\$10,000.00	\$22,502.86	\$22,502.86	
10/25/21		tax sale Forte	Wire			\$2,000.00	\$24,502.86	\$24,502.86	
10/27/21		tax sale Forte	Wire			\$5,400.00	\$29,902.86	\$29,902.86	
10/29/21		Pro Cap	Wire			\$9,122.07	\$39,024.93	\$39,024.93	
10/31/21		Bank interest	Wire			\$6.18	\$39,031.11	\$39,031.11	Balance as of 10/29/21 statement
11/2/21		tax sale Forte	Wire			\$16,000.00	\$23,031.11	\$23,031.11	
11/4/21		lien redemption	18-00013			\$3,431.54	\$26,462.65	\$26,462.65	
11/4/21		lien redemption	19-00001			\$1,631.13	\$28,093.78	\$28,093.78	
11/5/21		lien redemption	17-00007			\$7,708.55	\$35,797.33	\$35,797.33	
11/8/21		lien redemption	20-00002			\$397.81	\$36,195.14	\$36,195.14	TRANSFER FROM WATER/SEWER
11/4/21		lien redemption	19-00001 ADJ			\$168.78	\$36,363.92	\$36,363.92	TRANSFER FROM WATER/SEWER
11/18/21	1410	US Bank Corp	20-00002			\$0.00	\$36,363.92	\$36,363.92	VOIDED
11/18/21	1411	US Bank Corp	20-00002			\$0.00	\$36,363.92	\$36,363.92	VOIDED
11/18/21	1412	US Bank Corp	18-00013			\$4,991.54	\$31,482.38	\$31,482.38	
11/29/21		Pro Cap	Wire			\$50.00	\$31,482.38	\$31,482.38	
11/30/21		Bank interest				\$6.54	\$31,488.92	\$31,488.92	Balance as of 11/30/21 statement
12/2/21	1413	US Bank Corp	20-00002				\$28,248.91	\$28,248.91	
12/2/21	1414	Tyson Cap	19-00001				\$74,949.00	\$74,949.00	
12/11/21	1415	Sunset Global	17-00007			\$9,103.55	\$15,845.45	\$15,845.45	
12/30/21		Pro Cap	20-00004			\$1,083.44	\$16,928.89	\$16,928.89	
12/31/21		Bank interest				\$5.05	\$16,933.95	\$16,933.95	Balance as of 12/31/21 statement

BOROUGH OF HELMETTA  
2021  
 DELINQUENT TAXES AS OF:

12/31/21

	TOTAL	Penalty		<u>2021</u>
				0.00
				<u>69,308.33</u>
DECEMBER				
<u>2022</u>	Cash Recpts		adj	
JANUARY				0.00
FEBRUARY				0.00
MARCH				0.00
APRIL				0.00
MAY				0.00
JUNE				0.00
JULY				0.00
AUGUST				0.00
SEPTEMBER				0.00
OCTOBER				0.00
NOVEMBER				0.00
BALANCE				<u>\$ 69,308.33</u>

**RESOLUTION**  
#2022 – 50

**APPOINTMENT OF STANDING COMMITTEES**

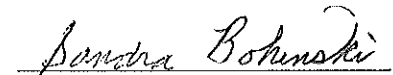
**BE IT RESOLVED**, by the Mayor and Council of the Borough of Helmetta, County of Middlesex, and State of New Jersey, that the following named persons are hereby appointed as members of the respective Standing Committees for the Borough of Helmetta, County of Middlesex, and State of New Jersey for a term to expire 12/31/22.

FINANCE	Michael Duffy	Nicholas Stasi
PUBLIC SAFETY	Pete Karczewski	Ron Dzingleski
PUBLIC WORKS/ PUBLIC PROPERTY	Pete Karczewski	Sam Mena
RECREATION/ PUBLIC EVENTS	Ron Dzingleski	Joe Reid
SANITATION/ RECYCLING	Joe Reid	
EDUCATION	Michael Duffy	

	Motion	Second	Aye	Nay	Abstain	Absent
Reid	✓		✓			
Duffy			✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 19, 2022.

  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk



**RESOLUTION**  
**#2022 – 51**

**APPOINTMENT OF COUNCIL REPRESENTATIVE TO PLANNING BOARD**

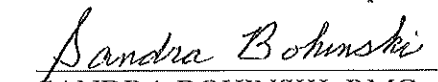
BE IT RESOLVED, by the Mayor and Council of the Borough of Helmetta that  
  
Sam Mena

be and is hereby elected as COUNCIL REPRESENTATIVE TO THE HELMETTA  
PLANNING BOARD for a one-year term to expire 12/31/22.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid	✓		✓			
Duffy			✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 19, 2022.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION**  
**# 2022- 52**

**APPOINTMENT OF MIDDLESEX COUNTY HOUSING AND COMMUNITY  
DEVELOPMENT REPRESENTATIVE**

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council do hereby appoint

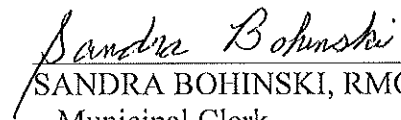
Joe Reid

as representatives to the Middlesex County Housing and Community Development Committee for the calendar year of 2022.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid	✓		✓			
Duffy			✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

**CERTIFICATION**

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SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION**  
**#2022 – 53**

**APPOINTMENT OF ALTERNATE TO MIDDLESEX COUNTY HOUSING AND  
COMMUNITY DEVELOPMENT**

BE IT RESOLVED, that

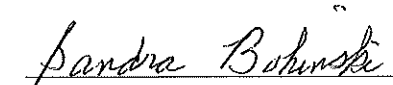
Nick Stasi

is hereby appointed as an Alternate Member to the Middlesex County Housing and  
Community Development Committee for the Borough of Helmetta for the year 2022.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid	✓		✓			
Duffy			✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

**CERTIFICATION**

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SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION**  
**#2022 – 54**

**APPOINTMENT OF ALTERNATES TO TRANSPORTATION COORDINATING  
COMMITTEE**

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council do hereby appoint

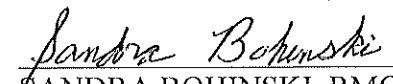
Ron Dzingleski

as the year 2022 Borough of Helmetta Alternates to the Transportation Coordinating Committee.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid	✓		✓			
Duffy			✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

**CERTIFICATION**

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SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION**

**#2022 - 55**

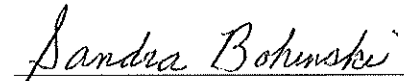
**RESOLUTION AUTHORIZATION SALARY FOR FIRE MARSHALL/  
CODE ENFORCEMENT OFFICER RETROACTIVE TO JANUARY 1, 2022**

**NOW THEREFORE BE IT RESOLVED**, Andrew Landstrom will serve as Fire Marshall/Code Enforcement Officer for the Borough of Helmetta at \$10,550.00 per year pro-rated.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid	✓		✓			
Duffy			✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

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SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION**

**#2022 - 56**

**AMENDED TEMPORARY BUDGET NO.1**

**APPROPRIATIONS**

**WHEREAS**, in the normal operation of the business of the Borough of Helmetta, it will be necessary for making contracts, commitments, and payments prior to the adoption of the regular 2022 budget for the Borough of Helmetta; and

**WHEREAS**, revised Statute 40A:4-19 of the State of New Jersey provides that the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments, or payments to be made between the beginning of the budget year and the adoption of the final budget; and

**WHEREAS**, the date of this Resolution is within the first thirty (30) days of the month of January 2022; and

**WHEREAS**, the total amount of appropriations hereunder of \$870,864.41 as adjusted does not exceed twenty-six and one quarter percent (26.25%) of the total budget appropriations of the Borough of Helmetta for 2021, exclusive of any 2021 appropriations made for debt service, capital improvement fund and public assistance, and exclusive of 2021 debt service appropriations.

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary budget for the Borough of Helmetta for the year 2022 be adopted, and a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer for their records.

	<b>From</b>	<b>To</b>
<b>Tax Assessor OC</b>	<b>\$1,000.00</b>	<b>\$3,200.00</b>

	Motion	Second	Aye	Nay	Abstain	Absent
Reid	✓		✓			
Duffy			✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 19th day of January 2022.

*Sandra Bohinski*  
 Sandra Bohinski, RMC  
 Municipal Clerk

**BOROUGH OF HELMETTA**

**RESOLUTION # 2022 - 57**

**TRANSFER OF APPROPRIATION RESERSES NO. 1**

**WHEREAS**, various 2021 bills haven presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfer between the 2021 Budget Appropriation in the last two months of 2021: and

**WHEREAS**. 40A: 4-59 provides that all unexpended balance carried forward at the close of the year available, until lapse at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the previous fiscal year, and allow transfer to be made from unexpected balance which are expected to be insufficient during year first three months of the succeeding year,

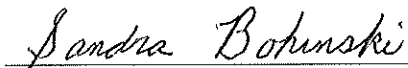
**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Helmetta that the transfer in the amount of \$100.00 be made between 2021 Budget Appropriation Reserve as follow:

	<b>From</b>	<b>To</b>
<b>Street &amp; Roads S&amp;W</b>	<b>\$100.00</b>	
<b>Tax Assessor OC</b>		<b>\$100.00</b>

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1<sup>st</sup></u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Reid	✓		✓			
Duffy			✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 19th day of January 2022.

  
 \_\_\_\_\_  
 Sandra Bohinski, RMC  
 Municipal Clerk



**RESOLUTION**

**#2022 - 58**

**PAYMENT OF BILLS**

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid	✓		✓			
Duffy			✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

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*Sandra Bohinski*  
SANDRA BOHINSKI, RMC  
Municipal Clerk

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N  
Rcvd: Y  
Bid: Y  
Paid: N  
Held: Y  
State: Y  
Other: Y  
Void: N  
Aprv: N  
Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
------	---------	--------	--------	----------------	-----------	------------------	----------	------------	----------	---------

21-00741	11/29/21	CIR01	239.41	1-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/29/21 01/16/22		
CIRCLE JANITORIAL SUPPLIES										
1 CLEANING SUPPLIES - 24026-21										

21-00785	12/15/21	PRE03	807.00	1-05-55-500-021	B	WATER OPERATING OE	R	12/15/21 01/16/22		
PRECISION ANALYTICAL SVCS, INC										
1 NOVEMBER SAMPLE ANALYSIS										

21-00787	12/17/21	HOM02	79.88	1-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	12/17/21 01/16/22		
HOME DEPOT										
1 6 FLASHLIGHTS										
2 STAPLES FOR TURF										
3 1 EXT CORD										
4 6 TURF COVERS										
159.71										

21-00788	12/17/21	HOM02	42.97	1-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	12/17/21 01/16/22		
HOME DEPOT										
1 1 MAT FOR COM CTR										
2 1 ROPE FOR FLAG										
3 1 MAT FOR COM CTR										
4 SPACKLING PASTE										
5 SANDING SPONGE										
6 THERMOSTAT GUARD										
7 3 KEY CUTS-THERMOSTAT										
117.09										

21-00789	12/17/21	HOM02	9.98	1-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	12/17/21 01/16/22		
HOME DEPOT										
1 PHONE CHARGER										
2 PHONE CHARGER FOR TRUCK										
3 4 LAMN STAPLES										
4 GREASE										
5 2 SURGE PROTECTORS										
6 4 TURF COVER										
125.20										

21-00790	12/17/21	HOM02	328.90	1-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	12/17/21 01/16/22		
HOME DEPOT										
1 AERIAL RENTAL										
2 100 FT. CORD FOR TREE										
110.00 1-01-26-772-020										

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Enc Date	Date	Invoice
21-00790	12/17/21	HOMD2						HOME DEPOT						
				Continued										
3	36	PK BATTERIES	16.98	1-01-26-772-020		B	B	BUILDINGS & GROUNDS OE	R	12/17/21	01/16/22			
4	100	FT CORD FOR MENORAH	76.97	1-01-26-772-020		B	B	BUILDINGS & GROUNDS OE	R	12/17/21	01/16/22			
5	2	TRIPLE OUTLET EXT CORD	36.98	1-01-26-772-020		B	B	BUILDINGS & GROUNDS OE	R	12/17/21	01/16/22			
			569.83											
21-00791	12/17/21	AUTOZONE STORES LLC												
1	AUTO SUPPLIES-INW	6450782555	25.27	1-01-26-315-020		B	B	VEHICLE MAINT-PUBLIC WORKS	R	12/17/21	01/16/22			
2	AUTO SUPPLIES-INW	6450825823	29.26	1-01-26-315-020		B	B	VEHICLE MAINT-PUBLIC WORKS	R	12/17/21	01/16/22			
			54.53											
21-00792	12/17/21	BET01												
1	BOLTS INW	B116667	10.58	1-01-26-772-020		B	B	BUILDINGS & GROUNDS OE	R	12/17/21	01/16/22			
21-00794	12/17/21	ELE01												
1	FIRE EQUIPMENT INW	58384	299.00	1-01-25-749-020		B	B	FIRE DEPARTMENT OE	R	12/17/21	01/16/22			
21-00797	12/17/21	REM01												
1	TAX MAPS	12067088-2	196.00	1-01-20-710-020		B	B	TAX ASSESSOR OE	R	12/17/21	01/16/22			
21-00800	12/17/21	CUS												
				CUSTOM LANDSCAPING & LAWN CARE										
1	SPRINKLER CLOSING-COM	CTR	164.00	1-01-26-772-020		B	B	BUILDINGS & GROUNDS OE	R	12/17/21	01/16/22			
2	SPRINKLER CLOSING-80R0		175.00	1-01-26-772-020		B	B	BUILDINGS & GROUNDS OE	R	12/17/21	01/16/22			
			339.00											
21-00816	12/28/21	MCU01												
1	DUMP CHARGES-DECEMBER	2021	4,092.01	1-01-32-837-020		B	B	LANDFILL/DISPOSAL SOLID WASTE	R	12/28/21	01/16/22			
21-00817	12/28/21	SALVA005												
1	PURCHASED ABOVE FOR	CLERK	87.81	1-01-20-120-020		B	B	MUNICIPAL CLERK OE	R	12/28/21	01/16/22			
21-00820	12/29/21	ONS01												
				ON-SITE FLEET SERVICE, INC.										
1	REPL HYDRAULIC LINES	330086373	3,158.29	1-01-26-315-020		B	B	VEHICLE MAINT-PUBLIC WORKS	R	12/29/21	01/16/22			
21-00821	12/29/21	CHE01												
1	PRO TECH SNOW PUSHER		4,311.21	1-01-26-315-020		B	B	VEHICLE MAINT-PUBLIC WORKS	R	12/29/21	01/16/22			
21-00822	12/29/21	PRIDE005												
				PRIDE LANDSCAPE SUPPLY										
1	BACKPACK BLOWER	914936	247.50	1-01-26-765-020		B	B	STREETS & ROADS OE	R	12/29/21	01/16/22			



PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/chk	First	Rcvd	Chk/Void	Invoice
Item Description					Acct Type	Description		Enc Date	Date	Date	
22-00034	01/13/22	TREASURER ST OF NJ/MARRIAGE									
1	MARRIAGE LICENSES OCT-DEC 2021		125.00	2-01-55-001-286	B	STATE OF NJ MARRIAGE LIC	R	01/13/22	01/16/22		
22-00035	01/13/22	MIDJER005 MID JERSEY MUNICIPAL JIF									
1	2ND INSTALLMENT (2022)		6,000.00	2-01-23-730-020	B	LIABILITY INSURANCE	R	01/13/22	01/16/22		
2	2ND INSTALLMENT (2022)		6,000.00	2-01-23-732-020	B	WORKER'S COMP INSURANCE	R	01/13/22	01/16/22		
3	2ND INSTALLMENT (2022)		5,500.00	2-05-55-500-021	B	WATER OPERATING OE	R	01/13/22	01/16/22		
4	2ND INSTALLMENT (2022)		5,500.00	2-07-55-500-021	B	SEWER OPERATING OE	R	01/13/22	01/16/22		
			23,000.00								

Total Purchase Orders: 26 Total P.O. Line Items: 58 Total List Amount: 286,460.61 Total Void Amount: 0.00

Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	18,791.44	0.00	18,791.44	0.00	0.00	18,791.44
WATER OPERATING FUND	1-05	807.00	0.00	807.00	0.00	0.00	807.00
	Year Total:	19,598.44	0.00	19,598.44	0.00	0.00	19,598.44
CURRENT FUND	2-01	238,012.17	0.00	238,012.17	0.00	0.00	238,012.17
WATER OPERATING FUND	2-05	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
SEWER OPERATING FUND	2-07	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
	Year Total:	249,012.17	0.00	249,012.17	0.00	0.00	249,012.17
GRANT FUND	G-02	17,850.00	0.00	17,850.00	0.00	0.00	17,850.00
	Total of All Funds:	286,460.61	0.00	286,460.61	0.00	0.00	286,460.61

**RESOLUTION**

**#2022 - 59**

**HIRING OF FULL-TIME PUBLIC WORKS EMPLOYEE**

**WHEREAS**, the Public Works Department had a vacancy in its department;

**WHEREAS**, interviews were conducted for this vacancy;

**WHEREAS** the Public Works committee and Public Works supervisor has recommended that Robert Cross be hired for the position;

**NOW THEREFORE BE IT RESOLVED**, that Robert Cross hereby be employed as a full-time employee of the Public Works Department, effective date of January 31, 2022 and his rate of pay be \$18.00 per hour;

**BE IT FURTHER RESOLVED**, that Robert Cross be entitled to health insurance coverage under N.J. Direct or comparable plan. If employee has a CDL license or obtains a CDL license, the rate of pay shall increase to \$19.00.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid	✓		✓			
Duffy			✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 19, 2022.

*Sandra Bohinski*  
SANDRA BOHINSKI, RMC  
Municipal Clerk

RESOLUTION  
#2022 – 60

CONSENT AGENDA

The following routine items and resolutions will be voted on as a Consent Agenda;

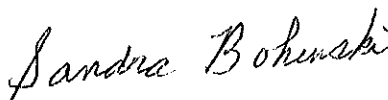
Report of Municipal Clerk, Tax Collector  
RESOLUTIONS:

- 2022 - #61 Refund of Community Center Rental
- #62 Amendment to Resolution #2022 – 02
- #63 Amendment to Resolution #2022 – 11
- #64 Temporary Appropriation #2
- #65 Payment of Bills
- #66 Community Development Block Grant Program Subgrant Agreement
- #67 Authorization for Remington Vernick to act on behalf of the Borough of Helmetta

	Motion	Second	Aye	Nay	Abstain	Absent
Reid	✓		✓			
Duffy			✓			
Dzingleski			✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 19, 2022.

  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk



ORDINANCE #2022-01

BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

CALENDAR YEAR 2022  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law (N.J.S.A. 40A:4-45.1 et seq.) provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.50% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Borough Council of the Borough of Helmetta in the County of Middlesex finds it advisable and necessary to increase its CY2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Borough Council hereby determines that a 3.5% increase in the budget for CY2022 amounting to \$38,828.86 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Helmetta, in the County of Middlesex State of New Jersey, a majority of the full authorized membership of this Governing Body affirmatively concurring, that in the CY2022 budget year, the final appropriations of the Borough of Helmetta shall, in accordance with this Ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$38,828.86 and that the CY2022 municipal budget for the Borough of Helmetta be approved and adopted in accordance with this Ordinance; and

BE IT FURTHER ORDAINED that any amount authorized by this Ordinance that is not appropriated as part of the final CY2022 budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director of the Division of Local Government Services within five (5) days after such adoption.

ORDINANCE #2022-01

BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Introduced: January 19, 2022

Recorded Vote

Motion made by *Councilman Dzingleski*

Second by *Councilman Reid*

Roll Call

	RECORDED VOTE			
	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Council President Dzingleski	✓			
Councilman Duffy	✓			
Councilman Karczewski	✓			
Councilman Mena	✓			
Councilman Reid	✓			
Councilman Stasi	✓			

Adopted on First Reading

Dated: January 19, 2022

*Sandra Bohinski*  
Sandra Bohinski, Borough Clerk

Adopted: February 16, 2022

Recorded Vote

Motion made by

Second by

Roll Call

	RECORDED VOTE			
	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Council President Dzingleski				
Councilman Duffy				
Councilman Karczewski				
Councilman Mena				
Councilman Reid				
Councilman Stasi				

Adopted on Second Reading

Dated: February 16, 2022

\_\_\_\_\_  
Sandra Bohinski, Borough Clerk

Approval by the Mayor in this

\_\_\_\_\_  
Christopher Slavicek, Mayor  
Borough of Helmetta