



MEETING OF MAYOR AND COUNCIL
NOVEMBER 22, 2023 – MINUTES
7:00PM

* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE
Mayor Slavicek called the meeting to order at 7:00pm. All in attendance stood for a moment of silence for Shannon Cenci from Centerstate Engineering and The Karczewski Family.

* CALLING OF THE ROLL

Mayor Slavicek

Councilman Karczewski – absent

Councilwoman Bohinski

Councilman Duffy

Councilman Dzingleski

Councilman Reid

Councilman Stasi

Also in attendance was Borough Attorney Joseph Youssouf, Business Administrator Sal Masucci, and Borough Engineer Kevin Meade.

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 4, 2023. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-

Mayor Slavicek thanked everyone for their efforts for the Hayrides and Bonfire and Coffee and Conversation events. Himself, Paul Reed, Sal Masucci, and Melissa Hallerman attended the League of Municipalities in Atlantic City and attended classes and networking events. He stated that we have many holiday events coming up including the Tree Lighting, Senior Dinners, and Holiday Magic Show. Trees were taken down on Main Street for safety purposes, and parking signs will be up soon to comply with the new parking ordinance. He also expressed his condolences to the Karczewski Family on the passing on Council President Karczewski's mom, with services being held on Saturday.

Councilman Dzingleski congratulated Mayor Slavicek, Councilwoman Bohinski, and Councilman Stasi on their re-elections. Happy Thanksgiving to all.

Councilman Reid wished everyone a Happy Thanksgiving and the Mayor congratulated him on being elected the new Helmetta Fire Department Chief.

Councilman Duffy had nothing to report.

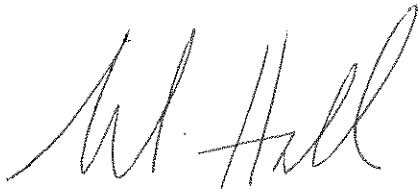
Councilwoman Bohinski asked the Mayor if he would like more information on go-gov, he said yes. She also inquired about a recreation grant and the Mayor asked her to work on that with Business Administrator Sal Masucci. She is also looking into a senior driving class with AARP. Happy Thanksgiving to all.

Councilman Stasi wished everyone a Happy Thanksgiving.

Borough Attorney Youssef wished all a Happy Thanksgiving.

* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Dzingleski and SECONDED by Councilman Stasi at 7:26pm. All were in favor.

A handwritten signature in cursive script, appearing to read 'M. Hall', written in black ink.

Melissa Hallerman
Acting Municipal Clerk



MEETING OF MAYOR AND COUNCIL
NOVEMBER 22, 2023 – AGENDA
7:00PM

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* CALLING OF THE ROLL

Mayor Slavicek

Councilman Karczewski

Councilwoman Bohinski

Councilman Duffy

Councilman Dzingleski

Councilman Reid

Councilman Stasi

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* ACCEPTANCE OF MINUTES – October 18, 2023

* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector

RESOLUTIONS:

2023 – 129: Transfer of Appropriation Reserves No. 1

130: Authorization for Payment No. 1 for Front Steps Project

131: Authorization for Payment No. 2 First and Final Change Order for Locust Drive

132: Payment of Bills

133: Refund of Rental Fees

134: Authorization for Partial Payment No. 2 for Front Steps Project

* REPORTS of Mayor, Committees, Business Administrator, Borough Attorney, Borough Engineer

* CLOSED SESSION (if needed)

* ADJOURNMENT

RESOLUTION

2023-129

A RESOLUTION AUTHORIZING YEAR 2023 BUDGET TRANSFERS NO. 1

WHEREAS, there are 2023 Budget Accounts which require more funding due to circumstances not known in the beginning of the year; and

WHEREAS, there will be excess balance in the budget accounts in which the expenditures will be less than projected at the beginning of the year, and

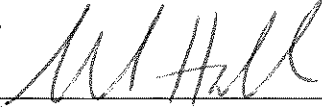
NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Helmetta that the following 2023 Budget Transfer be authorized and made on the record and accounts of the Borough:

Budget Account	From	To
3-01-20-110-023 Website Adm	\$500.00	
3-01-20-705-020 Finance-OE	\$2,000.00	
3-01-20-708-020 Tax Collector-OE	\$1,400.00	
3-01-20-710-010 Tax Assessor-OE	\$750.00	
3-01-20-712-020 Legal Services	\$8,500.00	
3-01-21-720-020 Planning Board-OE	\$600.00	
3-01-26-315-020 Vehicle Maint-Public Works	\$4,250.00	
3-01-31-829-020 Natural Gas	\$3,100.00	
3-01-20-120-020 Municipal Clerk OE		\$650.00
3-01-20-701-020 Administration OE		\$650.00
3-01-20-715-020 Engineering OE		\$2,000.00
3-01-25-752-020 Fire Prevention Bureau OE		\$800.00
3-01-26-765-020 Streets & Roads-OE		\$4,000.00
3-01-26-772-020 Bldg/Grds-OE		\$10,600.00
3-01-28-795-020 Recreation OE		\$2,000.00
3-01-31-834-020 Office Supplies		\$400.00

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 22, 2023.



MELISSA HALLERMAN
Acting Municipal Clerk

**Resolution
#2023-130**

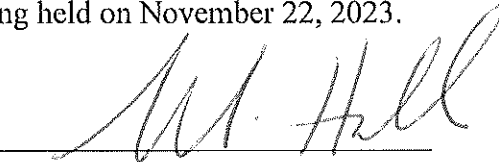
AUTHORIZATION FOR PARTIAL PAYMENT NO. 1

BE IT RESOLVED, that the Governing Body does hereby authorize Partial Payment no. 1, in the amount of \$25,086.63 to HM Company for services rendered in the Municipal Building front steps replacement project.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 22, 2023.



MELISSA HALLERMAN
Acting Municipal Clerk

**Resolution
#2023-131**

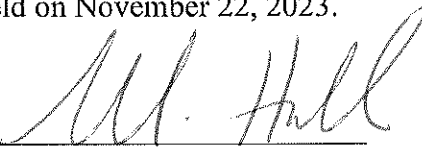
AUTHORIZATION FOR PAYMENT NO. 2
FIRST AND FINAL CHANGE ORDER, RELEASE OF RETAINAGE

BE IT RESOLVED, that the Governing Body does hereby authorize Payment no. 2, First and Final Change Order, Release of Retainage in the amount of \$21,376.93 to S&G Paving Inc. for services rendered in the improvement project for Locust Drive.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi		✓	✓			

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I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 22, 2023.



MELISSA HALLERMAN
Acting Municipal Clerk

RESOLUTION

2023-132

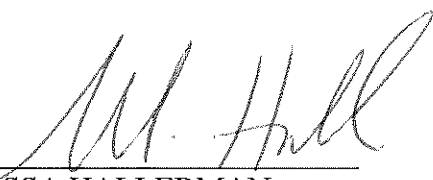
PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 22, 2023.



MELISSA HALLERMAN
Acting Municipal Clerk

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00649	10/11/23	RARIT015 RARITAN GROUP										
		1 STEM/REPAIR KIT/HOLD DOWN NUT		464.73	3-05-55-500-021	B	WATER OPERATING OE	R	10/11/23	11/03/23		3140750
23-00650	10/11/23	AUTOZ005 AUTOZONE STORES LLC										
		1 MIX GAS & WASHER FUILO		62.29	3-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R	10/11/23	11/03/23		6450991304
23-00653	10/12/23	CIR01 CIRCLE JANITORIAL SUPPLIES										
		1 CFOLD TWLS/FLORR CLEANER		68.00	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/12/23	11/03/23		27533-23
		2 DUST MOP		252.15	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/12/23	11/03/23		27561-23
				320.15								
23-00654	10/12/23	HOM02 HOME DEPOT										
		1 VINEGAR/AIR FRESHNER		189.70	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/12/23	11/03/23		
		2 PLANTING UGER FOR SIGNS		39.96	3-01-26-765-020	B	STREETS & ROADS OE	R	10/12/23	11/03/23		
				229.66								
23-00655	10/12/23	NATIO015 NATIONAL HIGHWAY PRODUCTS										
		1 BRACKETS FOR STR SIGNS		252.15	3-01-26-765-020	B	STREETS & ROADS OE	R	10/12/23	11/08/23		QT021908
23-00658	10/12/23	BRI01 BRIAN'S LAWN MOWER										
		1 MIX/EDGER BLADES		108.00	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/12/23	11/03/23		
23-00659	10/12/23	HOM02 HOME DEPOT										
		1 CARPET EXTRACTOR/FLIP MOP		136.97	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/12/23	11/03/23		
		2 TOILET BRSH/ROACH GEL		80.79	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/12/23	11/03/23		
		3 BACKPACK SPRAYER		88.97	3-01-28-796-020	B	PARKS OE	R	10/12/23	11/03/23		
		4 LANDSCAPR FABRIC		86.98	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/12/23	11/03/23		
				393.71								
23-00661	10/16/23	BET01 BETTER LIVING										
		1 6-KICKDOWN DOOR STOPS		49.74	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/16/23	11/13/23		A591421
23-00662	10/16/23	AUTOZ005 AUTOZONE STORES LLC										
		1 BATTERY FOR 350		214.78	3-01-26-765-020	B	STREETS & ROADS OE	R	10/16/23	11/03/23		6450017268
23-00663	10/16/23	TARGE005 TARGET FIRE PROTECTION										
		1 REPAIR SPRINKLER AT COMM CTR		750.00	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/16/23	11/03/23		15266

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type Description	Contract PO Type	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Date	Invoice
23-00689	10/25/23	JAM01	JAMESBURG - BOROUGH OF		Continued						
			2 JPD-COURT	138.72	3-01-42-855-020	B MUNICIPAL COURT OE		R	10/25/23	11/03/23	
				2,395.42							
23-00690	10/25/23	JAM01	JAMESBURG - BOROUGH OF								
			1 POLICE SERVICES OCT-DEC 2023	182,875.00	3-01-43-746-031	B POLICE SERVICES - JAMESBURG		R	10/25/23	11/03/23	
23-00691	10/25/23	MAX	MAXIMUM SECURITY SYSTEMS								
			1 QTRLY PAYMENT	112.50	3-01-26-772-020	B BUILDINGS & GROUNDS OE		R	10/25/23	11/03/23	92330
23-00692	10/25/23	MCI01	Middlesex Cty Improvement Auth								
			1 BRUSH TO CTY/MUNICIPAL SITE	95.63	3-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM		R	10/25/23	11/03/23	AR040325
			2 LEAVES TO CTY/MUNICIPAL SITE	99.94	3-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM		R	10/25/23	11/03/23	AR040325
			3 SINGLE FAMILY HOUSEHOLD	2,835.36	3-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM		R	10/25/23	11/03/23	AR040345
				3,030.93							
23-00693	10/25/23	TID02	TIDBURY CREEK FARMS NURSERY								
			1 HAY STALKS	84.00	3-01-26-772-020	B BUILDINGS & GROUNDS OE		R	11/17/23	11/17/23	231025CV
23-00694	10/25/23	CIR01	CIRCLE JANITORIAL SUPPLIES								
			1 PAPER TWL/33&55 GAL BAGS	103.10	3-01-26-772-020	B BUILDINGS & GROUNDS OE		R	10/25/23	11/03/23	27647-23
23-00695	10/25/23	BET01	BETTER LIVING								
			1 BLUE BLUBS	37.47	3-01-26-772-020	B BUILDINGS & GROUNDS OE		R	10/25/23	11/13/23	8135184
23-00696	10/25/23	REDSG005	REDS GENERATORS SERVICE, LLC								
			1 TRAVEL & LABOR 10/3/23	412.50	3-01-25-749-020	B FIRE DEPARTMENT OE		R	10/25/23	11/17/23	1024
			2 GENERATOR REPAIR	3,151.00	3-01-25-749-020	B FIRE DEPARTMENT OE		R	10/25/23	11/17/23	EST. 1006
				3,563.50							
23-00698	10/25/23	AMAZ0005	AMAZON CAPITAL SERVICES								
			1 WASHER FLD/HOOKS/ROLLING SEAT	55.26	3-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R	10/25/23	11/03/23	1MWJ-1D1C-796N
			2 DRWSTR BAG/WHT BG/SHPP	41.48	3-01-20-701-020	B ADMINISTRATOR OE		R	10/25/23	11/03/23	1Q1Q-NCRY-HMW4
				96.74							
23-00699	10/25/23	PERRY005	PERRY'S AUTOMOTIVE SERVICE								
			1 BLOWER MOTER F350	137.84	3-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R	10/25/23	11/03/23	Z-6037
			2 BLOWER MOTER RESISTOR	62.68	3-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R	10/25/23	11/03/23	Z-6037

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice
23-00699	10/25/23	PERRY005	PERRY'S AUTOMOTIVE SERVICE		Continued								
		3 LABOR		144.00	3-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R	10/25/23	11/03/23			Z-6037
				344.52									
23-00700	10/25/23	BRI01	BRIAN'S LAWN MOWER	92.50	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/25/23	11/03/23			10/23/23
23-00701	10/25/23	PRINC005	PRINCETON TREE CARE										
		1 REMOVE TREE FROM RAILROAD		1,100.00	3-01-26-765-020	B	STREETS & ROADS OE	R	10/25/23	11/03/23			25124
		2 REMOVE DEBRIS		50.00	3-01-26-765-020	B	STREETS & ROADS OE	R	10/25/23	11/03/23			25124
		3 GRIND STUMPS		350.00	3-01-26-765-020	B	STREETS & ROADS OE	R	10/25/23	11/03/23			25124
				1,500.00									
23-00705	10/27/23	BOR08	BORO OF HELMETTA PETTY CASH										
		1 RIBBI RED RIBBON		8.52	3-01-28-795-020	B	RECREATION OE	R	10/27/23	11/03/23			
		2 STAFF MTG WITH MAYOR		42.65	3-01-20-110-020	B	MAYOR & COUNCIL OE	R	10/27/23	11/03/23			
		3 FLYERS		12.95	3-01-28-795-020	B	RECREATION OE	R	10/27/23	11/03/23			
		4 FRESH FRUIT HELMETTA DAY		30.81	1-13-55-000-007	B	RESERVE FOR RECREATION TRUST	R	10/27/23	11/03/23			
		5 POSTAGE PLANNING BRD LETTER		6.66	3-01-31-831-020	B	POSTAGE	R	10/27/23	11/03/23			
				101.59									
23-00706	10/27/23	HIG05	HIGH GRADE BEVERAGE										
		1 HELMETTA DAY BEER TRK		1,213.90	1-13-55-000-007	B	RESERVE FOR RECREATION TRUST	R	10/27/23	11/03/23			04211812
		2 HELMETTA DAY BEER TRK-CREDIT		540.95	1-13-55-000-007	B	RESERVE FOR RECREATION TRUST	R	10/27/23	11/03/23			0432111
				672.95									
23-00708	10/30/23	HEL07	HELMETTA MUNICIPAL COURT										
		1 AUGUST CC FEES		186.09	3-01-42-855-020	B	MUNICIPAL COURT OE	R	10/30/23	11/03/23			
		2 SEPTEMBER CC FEES		186.51	3-01-42-855-020	B	MUNICIPAL COURT OE	R	10/30/23	11/03/23			
				372.60									
23-00709	10/30/23	VIL01	VILLA BORGHESE	42.00	3-01-20-110-020	B	MAYOR & COUNCIL OE	R	10/30/23	11/09/23			7893
23-00710	10/30/23	DJWWE005	Wayne Handwerk Jr.										
		1 TREE LIGHTING 12/1/23		200.00	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/30/23	11/17/23			881
23-00711	10/30/23	PRI02	PRINCETON FUEL OIL	217.50	3-01-31-830-020	B	FUEL OIL PURCHASE	R	10/30/23	11/03/23			F1188470

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00712	10/31/23	HMCOM005 HM COMPANY LLC										
			1 FRONT STEPS PAYMENT NO. 1	6,928.59	G-02-15-026-011	B	CDBG 2020	R	10/31/23	11/03/23		
			2 FRONT STEPS PAYMENT NO. 1	10,030.00	G-02-15-026-016	B	CDBG 2021	R	10/31/23	11/03/23		
			3 FRONT STEPS PAYMENT NO. 1	8,128.04	G-02-15-026-021	B	CDBG 2022	R	10/31/23	11/03/23		
				<u>25,086.63</u>								
23-00713	11/01/23	SGPAV005 S&G PAVING										
			1 NJDOT LOCUST DR FINAL PYMT	2,398.41	G-02-15-026-019	B	NJDOT LOCUST DRIVE	R	11/01/23	11/03/23		
23-00716	11/03/23	ALLIED METER SERVICE, INC.										
			1 WATER METER TEST	45.00	3-05-55-500-021	B	WATER OPERATING OE	R	11/03/23	11/14/23		
23-00717	11/03/23	ACTION DATA SVC, INC										
			1 PAYROLL INVOICE #84924	429.00	3-01-20-705-021	B	FINANCE OE	R	11/03/23	11/03/23		
			2 PAYROLL INVOICE #84924	143.00	3-05-55-500-021	B	WATER OPERATING OE	R	11/03/23	11/03/23		
			3 PAYROLL INVOICE #84924	143.00	3-07-55-500-021	B	SEWER OPERATING OE	R	11/03/23	11/03/23		
				<u>715.00</u>								
23-00718	11/03/23	MIDDLESEX COUNTY TREASURER										
			1 4TH QTR 2023-HEALTH AID	5,062.82	3-01-43-785-020	B	MIDDLESEX CO BOARD OF HEALTH	R	11/03/23	11/03/23		8950
23-00719	11/03/23	NJ CONFERENCE OF MAYORS										
			1 2024 MEMBERSHIP DUES-SLAVICEK	295.00	3-01-20-110-020	B	MAYOR & COUNCIL OE	R	11/03/23	11/03/23		2024300
23-00720	11/03/23	ETSCH005 ETSCH FARMS										
			1 HAYRIDE EVENT 10/27/23	750.00	3-01-26-765-020	B	STREETS & ROADS OE	R	11/03/23	11/08/23		098278
23-00721	11/06/23	PRECISION ANALYTICAL SVCS, INC										
			1 OCTOBER 2023 SAMPLE	37.00	3-05-55-500-021	B	WATER OPERATING OE	R	11/06/23	11/06/23		73231
23-00722	11/06/23	COMCA656 COMCAST										
			1 ACCT# 8499 05 248 0023656	270.44	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/06/23	11/06/23		
23-00723	11/06/23	PSE&G CO										
			1 ACCT# 13 014 183 07	891.79	3-01-31-829-020	B	NATURAL GAS	R	11/06/23	11/06/23		
23-00724	11/06/23	ACTION DATA SVC, INC										
			1 PAYROLL INVOICE# 85076	72.51	3-01-20-705-021	B	FINANCE OE	R	11/06/23	11/06/23		
			2 PAYROLL INVOICE# 85076	24.16	3-05-55-500-021	B	WATER OPERATING OE	R	11/06/23	11/06/23		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00733	11/09/23	CENTE005	CENTER STATE ENGINEERING										
		1	15 HIGH ST. LLC	1,002.00	T-14-57-000-022	B	ESCROW - 15 HIGH STREET LLC		R	11/09/23	11/09/23		15057
		2	GENERAL ENGINEERING	417.50	3-01-20-715-020	B	ENGINEERING SERVICE OE		R	11/09/23	11/09/23		15058
		3	NJDOT-LOCUST DR	5,301.00	G-02-15-026-019	B	NJDOT LOCUST DRIVE		R	11/09/23	11/09/23		15059
		4	NJDOT-LAKE AVE	9,282.75	G-02-15-026-024	B	NJDOT LAKE DRIVE		R	11/09/23	11/09/23		15060
		5	BOROUGH STAIRS PROJECT	232.25	G-02-15-026-021	B	CDBG 2022		R	11/09/23	11/09/23		15061
				16,235.50									
23-00734	11/09/23	CHRIS005	CHRISTOPHER J. HENRY										
		1	REFUND 11/11/23 EVENT	500.00	3-01-55-002-294	B	COMMUNITY CENTER RENTAL REFUNDS		R	11/09/23	11/09/23		
23-00735	11/09/23	CENTE005	CENTER STATE ENGINEERING										
		1	15 HIGH STREET LLC	250.50	T-14-57-000-022	B	ESCROW - 15 HIGH STREET LLC		R	11/09/23	11/09/23		15166
		2	MARTUCCI MINOR SUB	167.00	T-14-57-000-029	B	MARTUCCI ESCROW		R	11/09/23	11/09/23		15167
		3	GENERAL ENGINEERING OE	208.75	3-01-20-715-020	B	ENGINEERING SERVICE OE		R	11/09/23	11/09/23		15168
		4	NJDOT LAKE AVE	4,838.00	G-02-15-026-024	B	NJDOT LAKE DRIVE		R	11/09/23	11/09/23		15169
		5	NJDOT LOCUST DRIVE	948.00	G-02-15-026-019	B	NJDOT LOCUST DRIVE		R	11/09/23	11/09/23		15170
		6	BOROUGH HALL STAIR IMPROVEMENT	870.50	G-02-15-026-021	B	CDBG 2022		R	11/09/23	11/09/23		15171
				7,282.75									
23-00736	11/09/23	CENTE005	CENTER STATE ENGINEERING										
		1	15 HIGH ST LLC	741.50	T-14-57-000-022	B	ESCROW - 15 HIGH STREET LLC		R	11/09/23	11/09/23		15280
		2	4 MAIN ST.	1,200.00	T-14-57-000-031	B	4 MAIN STREET HELMETTA		R	11/09/23	11/09/23		15281
		3	GENERAL ENGINEERING OE	560.00	3-01-20-715-020	B	ENGINEERING SERVICE OE		R	11/09/23	11/09/23		15282
		4	NJDOT LOCUST DR	168.00	G-02-15-026-019	B	NJDOT LOCUST DRIVE		R	11/09/23	11/09/23		15283
		5	NJDOT LAKE AVE	3,298.00	G-02-15-026-024	B	NJDOT LAKE DRIVE		R	11/09/23	11/09/23		15284
				5,967.50									
23-00737	11/09/23	EAS01	EAST BRUNSWICK WATER UTILITY										
		1	OCTOBER 2023 WATER	32,797.69	3-05-55-500-025	B	PURCHASE OF WATER		R	11/09/23	11/09/23		
23-00738	11/13/23	PAR04	PARTY PERFECT RENTALS LLC										
		1	BOUNCE HOUSE BAL DUE	527.50	3-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	11/13/23	11/13/23		
23-00739	11/13/23	KENNE010	KENNEDY SCHEAR										
		1	REFRESHMENT BONFIRE	650.00	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST		R	11/13/23	11/14/23		
23-00740	11/13/23	CLE04	CLEARY GIACOBBE ALFIERI&JACOBS										
		1	LEGAL ADVICE-FLMA	927.50	3-01-20-712-020	B	LEGAL SERVICES OE		R	11/13/23	11/13/23		127230

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00757	11/20/23	HMC005 HM COMPANY LLC			Continued								
2		FRONT STEPS PAYMENT NO. 2		27,388.41	6-02-15-026-026	B	CDBG 2023		R	11/20/23	11/20/23		
				40,965.37									
Total Purchase Orders:				81	Total Line Items:	146	Total List Amount:	367,350.44	Total Void Amount:	0.00			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	231,792.78	0.00	231,792.78	0.00	0.00	231,792.78
WATER OPERATING FUND	3-05	33,686.88	0.00	33,686.88	0.00	0.00	33,686.88
SEWER OPERATING FUND	3-07	342.47	0.00	342.47	0.00	0.00	342.47
Year Total:		265,822.13	0.00	265,822.13	0.00	0.00	265,822.13
GRANT FUND	6-02	93,388.91	0.00	93,388.91	0.00	0.00	93,388.91
GENERAL TRUST FUND	T-13	4,778.40	0.00	4,778.40	0.00	0.00	4,778.40
BUILDERS' ESCROW FUND	T-14	3,361.00	0.00	3,361.00	0.00	0.00	3,361.00
Year Total:		8,139.40	0.00	8,139.40	0.00	0.00	8,139.40
Total of All Funds:		367,350.44	0.00	367,350.44	0.00	0.00	367,350.44

RESOLUTION

2023-133

REFUND OF RENTAL FEES

BE IT RESOLVED, that refund for the rental fee for usage of the Community Center, due to medical reasons.

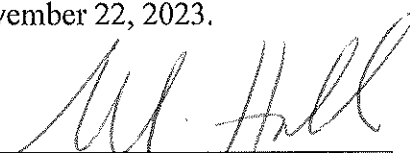
CHRISTOPHER J. HENRY

\$500.00

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 22, 2023.



MELISSA HALLERMAN
Acting Municipal Clerk

**Resolution
#2023-134**

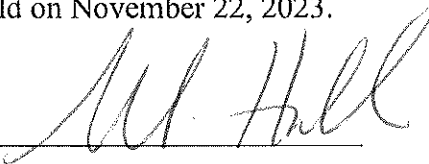
AUTHORIZATION FOR PARTIAL PAYMENT NO. 2

BE IT RESOLVED, that the Governing Body does hereby authorize Partial Payment no. 2, in the amount of \$40,965.37 to HM Company for services rendered in the Municipal Building front steps replacement project.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Bohinski			✓			
Duffy			✓			
Dzingleski	✓		✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 22, 2023.



MELISSA HALLERMAN
Acting Municipal Clerk

BOROUGH OF HELMETTA

Tina Mc Dermott
 TINA MCDERMOTT
 TAX COLLECTOR

REPORT OF THE TAX COLLECTOR

MONTH OF: OCTOBER

DATED: 11/14/2023

TAXES	2022	7,869.72
TAXES	2023	340,314.33
TAXES	2024	12,651.22

ADJUSTMENTS

ADDED ASSESSMENTS	4,334.42
VET DISALLOWED	250.00
WIDOW ALLOWED	(250.00)

INTEREST 2,394.66

4,334.42

COSTS FOR TAX SALE
 LIEN REDEMPTION
 RECORDING FEES
 DUPLICATE CERT
 DUPLICATE BILL
 TAX SALE PREMIUMS

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	0.00	(38,011.10)	(38,011.10) Kaplan
2022	0.00	0.00	0.00
2023	(1,567.48)	1,245,768.34	1,244,200.86
2024	(0.01)	3,013,154.50	3,013,154.49
			<u>4,257,355.35</u>

TOTAL 363,229.93

TAX COLLECTORS TRUST

Ledger Bal

PRIOR BALANCE

45,250.92 9/30/2023

DEPOSITS 7.24 Bank Int
 92,761.56 TAX SALE DEPOSITS

138,019.72

DISBURSMENTS

42,261.56 TAX SALE REFUNDS

42,261.56

BANK BALANCE 95,758.16 Statement Balance 10/31/2023

BOROUGH OF HELMETTA
2022
 DELINQUENT TAXES AS OF:

10/31/23

	TOTAL	Penalty		<u>2022</u>
				0.00
DECEMBER				<u>54,634.48</u>
<u>2022</u>			adj	
JANUARY	54,634.48	(11,216.24)		43,418.24
FEBRUARY	43,418.24	(8,622.79)		34,795.45
MARCH	34,795.45	(2,818.49)	(2,599.33)	29,377.63
APRIL	29,377.63	(4,053.37)		25,324.26
MAY	25,324.26	(17.72)		25,306.54
JUNE	25,306.54	(7,648.96)		17,657.58
JULY	17,657.58	(4,806.37)		12,851.21
AUGUST	12,851.21	(4,963.27)		7,887.94
SEPTEMBER	7,887.94	(18.22)		7,869.72
OCTOBER				0.00
NOVEMBER				
BALANCE				<u>\$ -</u>

October 2023

Municipal Clerk

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH
10/2/2023	Rosario	Trust/Helmetta Day Shirts	\$40.00	Ck# 1502
10/2/2023	Bohinski	Trust/Ornaments	\$45.00	Cash
10/2/2023	Smith	Current/Certified Copies	\$30.00	Ck# 513
10/2/2023	Kushelman	Current/Certified Copies	\$15.00	Cash
10/4/2023	Grzybek	Trust/Ornaments	\$15.00	Ck# 5523
10/4/2023	Thomas	Current/Recycle Bin	\$18.50	Cash
10/6/2023	Fiorello	Current/Permit	\$54.00	Ck# 300
10/13/2023	Thomas	Current/Wedding	\$28.00	Ck# 181
10/18/2023	Logatto	Current/Recycle Bin	\$37.00	Ck#1227
10/30/2023	Leisentritt	Current/Recycle Bin	\$18.50	Ck# 106



481 Spotswood Englishtown Road, Monroe Township, New Jersey 08831

T 732.605.9440 F 732.605.9444

ENGINEERS REPORT

NOVEMBER 17, 2023

1. **BOROUGH HALL STAIRWAY IMPROVEMENTS** – The project has been completed and is in the process of closing out.
2. **2022-2023 NJDOT LAKE AVENUE IMPROVEMENTS** – The concrete work, paving, and striping has been completed. A punch list is currently being prepared.

Respectfully,

Kevin Meade, Borough Engineer