



MEETING OF MAYOR AND COUNCIL
MAY 15, 2024 – MINUTES
7:00PM

*** MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE**

Mayor Slavicek called the meeting to order at 7:00pm. All in attendance stood for a moment of silence for our armed forces serving to protect us.

*** CALLING OF THE ROLL**

Mayor Slavicek

Councilman Karczewski – absent

Councilwoman Bohinski – arrived at 7:03pm

Councilman Duffy

Councilman Dzingleski

Councilman Reid

Councilman Stasi

Also in attendance was Borough Attorney Joseph Youssouf, Business Administrator John Podesta, Borough Engineer Kevin Meade, and Borough Auditor Gerard Stankiewicz.

*** OPEN PUBLIC MEETINGS ACT STATEMENT**

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*** PUBLIC PORTION**

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 3, 2024. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that

individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Bryan Domenichini, 16 Erickson Avenue, stated that he has been in contact with the Business Administrator about an issue with a resident. This has been an ongoing issue for the past two years with chickens roaming on his property. He also would like the Council and Mayor to look into the ordinance pertaining to vehicles on a property that don't operate. The Mayor stated that the Department of Health will be in tomorrow for the summons book from the Court Clerk and he will review the code with the Council. The Mayor stated that the Business Administrator will contact the Code Enforcer to look into the vehicles on the property, and that he has been in touch with the police department as well concerning the stickers on the street signs. The resident stated that it is a sanitation and health safety issue because after his neighbor washes off his property, all of the chicken droppings flow downstream into his property, and he has a two-year-old. The Mayor stated that we will be relying on our partnership with the County Department of Health to assist us in this matter.

John Bundy, 1 Avenue A, stated that he would like the Mayor and Council to look into a new ordinance regarding where one can work on their vehicle in the Borough. He stated that a neighbor on Main Street is detailing cars, selling, and flipping them in front of his property. While they were recently working on a vehicle with chemicals, his fiancé was videotaping them, and things took a turn with a verbal assault and profanities. He stated they are an Egyptian or Pakistan family and there may also be a language barrier. Borough Attorney Youssof stated that his property is in a residential zone and if they are operating a business in that zone then we need to contact Code Enforcement. Toxic materials such as fuels, oils, and such are hazardous. He stated that if they are conducting a business then we need to have the Code Enforcer place a cease and desist. Mr. Bundy stated that he has contacted the Jamesburg Police Department twice because of the spilled oil but they didn't do much. Mr. Bundy also asked the Mayor and Council to look into an ordinance for weight restrictions in residential areas. He stated there is a tow truck for tractor trailers on 6 Avenue A that is parked in his driveway but goes in and out all hours of the night. Mr. Bundy also asked if he could speak on behalf of Bob Lance because he would like his name removed from the use variance of 4 Main Street. Borough Engineer Meade stated that a use variance continues with the property so there is nothing to be removed. Borough Attorney Youssof stated that a use variance is not for a specific person, it is a special category for a property not a personal license. He stated that the right is attached to the property not the person. Mr. Bundy stated that Mr. Lance may be seeking legal action because the town has not been doing anything about 4 Main Street. Councilman Reid stated that is not true because the property owner has been fined in the past.

* ACCEPTANCE OF MINUTES – April 17, 2024

MOTION – Councilman Dzingleski

SECONDED – Councilman Stasi

ABSTAIN – Councilman Duffy

ROLL CALL: 5-0-1

*PUBLIC HEARING ON INTRODUCED 2024 MUNICIPAL BUDGET
MOTION TO OPEN PUBLIC HEARING– Councilman Dzingleski
 SECONDED – Councilman Reid
 ROLL CALL: 5-0

No public comment.

Borough Auditor Stankiewicz stated that we are not adopting the budget tonight because it has not yet been approved by the state. They are awaiting our resolution with JIF (Joint Insurance Fund) for a bill that was received years ago and was not paid. The meeting of their commissioners is next week on May 22nd and then we will hear if they accept our offer for a four-to-five-year treatment plan. The amount owed is \$132,000.00 with interest. There will also be an amendment to the budget but another public hearing may not be necessary.

MOTION TO CLOSE PUBLIC HEARING– Councilman Dzingleski
 SECONDED – Councilman Stasi
 ROLL CALL: 5-0

* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector for April 2024

RESOLUTIONS:

2024 –

- 83: Resolution to Read Budget by Title Only
- 84: Resolution of Adopted Budget
- 85: Payment of Bills
- 86: Appointment of Code Enforcer/Fire Marshal
- 87: Renewal of Contract with Encon Service Company
- 88: Temporary Emergency Appropriation #4
- 89: Upgrade of International Property Manual
- 90: Waiving of Type 1 Permit Fees

Mayor Slavicek asked to table Resolutions 2024-83 and 2024-84.

MOTION TO APPROVE RESOLUTIONS 2024-85 – 2024-90:– Councilwoman Bohinski
 SECONDED – Councilman Stasi
 ROLL CALL: 5-0

* REPORTS of Mayor, Committees, Borough Attorney, Borough Engineer

Mayor Slavicek attended the public safety meeting with the Jamesburg Police Department and was provided with an update for the month of April. The police department is currently conducting a mock survey for their accreditation. It is also National Police Week and he shared a letter from a resident at 19 Madison Drive thanking the police department for the positive and kind interaction with her son. On May 4th was recognition of Firefighters and he thanked them

for all their hard work. In May, it is also National Teacher Appreciation Week and he thanked all our Spotswood School District teachers and staff for their dedication. This coming weekend we are hosting Touch A Truck and the Townwide Yard Sale, Holy Trinity Church is hosting their Spring Sale also on May 18th. The Mayor thanked Business Administrator Podesta for all of his hard work with the yard sale. We will be participating in Spark in the Park this year, it will be hosted by Spotswood on Friday, July 5th and they will be having a patriotic drone show.

Councilman Dzingleski thanked all the volunteers and attendees for Earth Day.

Councilman Reid said the Helmetta Fire Department will be at Touch a Truck.

Councilman Duffy had nothing to report.

Councilwoman Bohinski stated that April is New Jersey Local Government Week, and she would like to look into some events that we could participate in the future. She also attended the Board of Education meeting, and the Business Administrator Vita Marino is retiring, and Schoenly School principal Jessica Ayers resigned.

Councilman Stasi had nothing to report.

Business Administrator Podesta stated that he has held some meetings with department heads to go over line items to make sure that all departments are maximizing their budgets for long term planning.

Borough Engineer Meade stated that they are working on Lake Avenue and Locust Drive.

Municipal Clerk Melissa Hallerman reminded council members that are running as unaffiliated that their petition packets are due June 4th at 4:00pm to the County Clerk's Office.

*** ORDINANCE 2024-04 (First Reading)**

CAPITAL ORDINANCE – Improvements to Sutton Place neighborhood including but not limited to Sutton Place, York Drive, and Madison Drive

MOTION – Councilman Stasi SECONDED – Councilman Reid

ROLL CALL: 5-0

*** ORDINANCE 2024-05 (First Reading)**

BOND ORDINANCE – Bond Ordinance providing for the Remediation site improvements to the former animal shelter property, appropriating \$600,000.00 therefor and authorizing the issuance of \$570,000.00 bonds and notes to finance a portion of the costs thereof, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey.

Mayor Slavicek asked Borough Engineer Meade if there is a contract with the LSRP that prepared the figures for the remediation. Mr. Meade stated there is not. It was determined that Mr. Meade will be the one representing the Borough during the process and will be reviewing the documents. Borough Attorney Youssef stated that there is a collaborative effort to buy and sell the property. Since the LSRP works for the buyer, it is not a conflict of interest because there is a common interest to remediate and sell the property. Mr. Meade

stated that sometimes the DEP assigns the LSRP. The Mayor and Council asked to table the ordinance in order to seek a second opinion.

* CLOSED SESSION – Resolution pertaining to Matters: Attorney Client Privilege.

MOTION – Councilman Dzingleski SECONDED – Councilman Reid
ROLL CALL: 5-0

* OPEN SESSION

MOTION – Councilman Dzingleski SECONDED – Councilwoman Bohinski
ROLL CALL: 5-0

* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Dzingleski and SECONDED by Councilman Stasi at 8:23pm. All were in favor.



Melissa Hallerman, RMC
Municipal Clerk

RESOLUTION

2024-85


PAYMENT OF BILLS

All bills shall be paid per list.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|------------|--------|--------|-----|-----|---------|--------|
| Karczewski | | | | | | ✓ |
| Bohinski | ✓ | | ✓ | | | |
| Duffy | | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Reid | | | ✓ | | | |
| Stasi | | ✓ | ✓ | | | |

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 15, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

BOROUGH OF HELMETTA
Bill List by Vendor Name

| P.O. Type: All | to Last | Include Non-Budgeted: Y | Open: N | Paid: N | Void: N | Stat/Chk | First Rcvd | Chk/Void | 1099 |
|--|------------------|-------------------------|-----------------|--------------------------------|----------|----------|------------|----------------|------|
| Range: First | to Last | | Rcvd: Y | Held: Y | Aprv: N | | Date | Date | Excl |
| Format: Detail with Line Item Notes | | | Bid: Y | State: Y | Other: Y | | | | |
| Vendors: All | | | | | | | | | |
| Rcvd Batch Id Range: First to Last | | | | | | | | | |
| Vendor # Name | Contract PO Type | Amount | Charge Account | Acct Type Description | | | | | |
| PO # PO Date Description | | | | | | | | | |
| Item Description | | | | | | | | | |
| ALL04 ALLIED METER SERVICE, INC. | | | | | | | | | |
| 24-00158 02/29/24 METER ACCURACY TESTING | | | | | | | | | |
| 1 METER ACCURACY TESTING | | 30.00 | 4-05-55-500-021 | B WATER OPERATING OE | R | 02/29/24 | 05/10/24 | | |
| Vendor Total: | | 30.00 | | | | | | | |
| AMAZ005 AMAZON CAPITAL SERVICES | | | | | | | | | |
| 24-00305 05/03/24 INVOICE # 1RY3-6TPL-VMD6 | | | | | | | | | |
| 1 INVOICE # 1RY3-6TPL-VMD6 | | 299.76 | T-13-55-000-007 | B RESERVE FOR RECREATION TRUST | R | 05/03/24 | 05/09/24 | 1RY3-6TPL-VMD6 | N |
| 24-00315 05/07/24 INVOICE # 11H9-NHY9-TVKM | | | | | | | | | |
| 1 INVOICE # 11H9-NHY9-TVKM | | 128.80 | 4-01-28-795-020 | B RECREATION OE | R | 05/07/24 | 05/09/24 | 11H9-NHY9-TVKM | N |
| 2 INVOICE # 1LQN-NCOL-7FVF | | 267.82 | 4-01-28-795-020 | B RECREATION OE | R | 05/09/24 | 05/09/24 | 1LQN-NCOL-7FVF | N |
| Vendor Total: | | 396.62 | | | | | | | |
| AUTO205 AUTOZONE STORES LLC | | | | | | | | | |
| 24-00065 01/26/24 LIGHTS FOR 450 | | | | | | | | | |
| 1 LIGHTS FOR 450 | | 189.98 | 4-01-26-315-020 | B VEHICLE MAINT-PUBLIC WORKS | R | 01/26/24 | 05/13/24 | 6450216096 | N |
| 2 LIGHTS FOR 35/DIESEL FLUID | | 75.73 | 4-01-26-315-020 | B VEHICLE MAINT-PUBLIC WORKS | R | 01/26/24 | 05/13/24 | 6450219482 | N |
| Vendor Total: | | 265.71 | | | | | | | |
| BALLO05 BALLOON MAGIC BY SAYVINA | | | | | | | | | |
| 24-00208 03/25/24 2024 BUNNY HOP BALLOONS | | | | | | | | | |
| 1 INVOICE #241 | | 370.00 | T-13-55-000-007 | B RESERVE FOR RECREATION TRUST | R | 03/26/24 | 05/09/24 | 241 | N |
| Vendor Total: | | 370.00 | | | | | | | |

May 14, 2024
03:46 PM

BOROUGH OF HELMETTA
Bill List By Vendor Name

Page No: 2

| Vendor # Name | PO # PO Date Description | Item Description | Contract PO Type | Amount | Charge Account | Acct Type Description | Stat/Chk | First Rcvd Enc Date Date | Chk/Void Date | Invoice | 1099 Excl |
|--------------------------------------|--|--------------------------------|------------------------|--------|--------------------------|-----------------------|-------------------|-----------------------------|------------------|---------|--------------|
| CIR01 CIRCLE JANITORIAL SUPPLIES | | | | | | | | | | | |
| | 24-00269 04/15/24 BAGS, TOILET PAPER, ETC. | 1 BAGS, TOILET PAPER, ETC. | 229.30 4-01-26-772-020 | | B BUILDINGS & GROUNDS OE | R | 04/15/24 05/09/24 | | 28532-34 | | N |
| | 24-00302 05/02/24 NITRILE HEAVY DUTY GLOVES | 1 NITRILE HEAVY DUTY GLOVES | 34.00 4-01-26-772-020 | | B BUILDINGS & GROUNDS OE | R | 05/02/24 05/09/24 | | 28568-24 | | N |
| | Vendor Total: | | 263.30 | | | | | | | | |
| CLE04 CLEARY GIACOBBE ALFIERI&JACOBS | | | | | | | | | | | |
| | 24-00254 04/08/24 LEGAL SERVICES- MARCH 2024 | 1 LEGAL SERVICES- MARCH 2024 | 245.00 4-01-20-712-020 | | B LEGAL SERVICES OE | R | 04/08/24 05/09/24 | | 132716 | | N |
| | 24-00317 05/09/24 LEGAL SERVICES - APRIL 2024 | 1 LEGAL SERVICES - APRIL 2024 | 140.00 4-01-20-712-020 | | B LEGAL SERVICES OE | R | 05/09/24 05/09/24 | | 134030 | | N |
| | Vendor Total: | | 385.00 | | | | | | | | |
| COMCA649 COMCAST | | | | | | | | | | | |
| | 24-00320 05/13/24 ACCT # 8499 05 248 0023649 | 1 ACCT # 8499 05 248 0023649 | 165.05 4-01-26-772-020 | | B BUILDINGS & GROUNDS OE | R | 05/13/24 05/14/24 | | ACCT 649 | | N |
| | | 2 ACCT # 8499 05 248 0023649 | 55.02 4-05-55-500-021 | | B WATER OPERATING OE | R | 05/13/24 05/14/24 | | ACCT 649 | | N |
| | | 3 ACCT # 8499 05 248 0023649 | 55.02 4-07-55-500-021 | | B SEWER OPERATING OE | R | 05/13/24 05/14/24 | | ACCT 649 | | N |
| | Vendor Total: | | 275.09 | | | | | | | | |
| DYNAS005 DYNASTY COMMERCIAL CLEANING | | | | | | | | | | | |
| | 24-00300 05/02/24 COMM CTR CLEANING - APR 2024 | 1 COMM CTR CLEANING - APR 2024 | 840.00 4-01-26-774-020 | | B COMMUNITY CENTER OE | R | 05/02/24 05/09/24 | | 00000011 | | N |
| | Vendor Total: | | 840.00 | | | | | | | | |
| EXPRED05 EXPRESS COACH LIMOUSINE INC | | | | | | | | | | | |
| | 24-00282 04/22/24 TRANSPORT, MCANJ, 4.25.2024 | 1 TRANSPORT, MCANJ, 4.25.2024 | 688.00 4-01-20-110-020 | | B MAYOR & COUNCIL OE | R | 04/22/24 05/09/24 | | 10063354 | | N |
| | Vendor Total: | | 688.00 | | | | | | | | |

BOROUGH OF HELMETTA
Bill List By Vendor Name

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May 14, 2024
03:46 PM

BOROUGH OF HELMETTA
Bill List By Vendor Name

Page No: 4

| Vendor # Name | PO # PO Date Description | Item Description | Amount | Charge Account | Contract PO Type | Acct Type Description | Stat/Chk | First Rcvd Enc Date Date | Chk/Void Date | Invoice | 1099 Excl |
|------------------------------------|--|----------------------------------|------------------------------|-----------------|------------------|---------------------------------|----------|-----------------------------|------------------|---------------|--------------|
| JMP918 JOHN M PODESTA | 24-00296 04/29/24 HEART OF HELMETTA, APRIL 2024 | 3 HEART OF HELMETTA, APRIL 2024 | Continued 12.50 125.00 | 4-07-55-500-021 | | B SEWER OPERATING OE | R | 04/29/24 05/09/24 | | RECEIPT 2-016 | N |
| | Vendor Total: | | 125.00 | | | | | | | | |
| KAE01 K&A EXCAVATING, INC. | 24-00259 04/09/24 1 LOAD OF CONCRETE IN YARD | 1 1 LOAD OF CONCRETE IN YARD MD | 60.00 | 4-01-26-765-020 | | B STREETS & ROADS OE | R | 04/09/24 05/12/24 | | 63251 | N |
| | Vendor Total: | | 60.00 | | | | | | | | |
| MELIS005 MELISSA HALLERMAN | 24-00306 05/03/24 RANJ SPR 2024 GAS REIM | 1 RANJ SPR 2024 GAS REIM | 28.48 | 4-01-20-120-020 | | B MUNICIPAL CLERK OE | R | 05/03/24 05/09/24 | | | N |
| | Vendor Total: | | 28.48 | | | | | | | | |
| MCU01 Middlesex Cty Utilities Auth | 24-00312 05/07/24 DUMPING CHARGES - APRIL 2024 | 1 DUMPING CHARGES - APRIL 2024 | 6,214.36 | 4-01-32-837-020 | | B LANDFILL/DISPOSAL SOLID WASTE | R | 05/07/24 05/09/24 | | ST # 1020042 | N |
| | Vendor Total: | | 6,214.36 | | | | | | | | |
| NEW23 NJ LEAGUE OF MUNICIPALITIES | 24-00278 04/17/24 CODE ENF./FIRE MARSHAL POSTING | 1 CODE ENF./FIRE MARSHAL POSTING | 160.00 | 4-01-22-725-020 | | B CODE ENFORCEMENT OE | R | 04/17/24 05/09/24 | | SD20551 | N |
| | 24-00279 04/17/24 M. HALLERMAN ARTEMIS TRAINING | 1 M. HALLERMAN ARTEMIS TRAINING | 45.00 | 4-01-20-120-020 | | B MUNICIPAL CLERK OE | R | 04/17/24 05/09/24 | | S24726 | N |
| | Vendor Total: | | 205.00 | | | | | | | | |

| Vendor # Name | PO # PO Date Description | Contract PO Type | Amount | Charge Account | Acct Type Description | Stat/Chk | First Rcvd Enc Date Date | Chk/Void Date | Invoice | 1099 Excl |
|--|---|------------------|----------|-----------------|--------------------------------|----------|-----------------------------|------------------|-----------------|--------------|
| NJLM02 NJSLOW | 24-00195 03/15/24 TEMPORARY/SEASONAL LABORER | | 115.00 | 4-01-26-765-020 | B STREETS & ROADS OE | R | 03/15/24 05/09/24 | | SD20398 | N |
| | 1 TEMPORARY/SEASONAL LABORER | | | | | | | | | |
| | Vendor Total: | | 115.00 | | | | | | | |
| PAR04 PARTY PERFECT RENTALS LLC | 24-00307 05/03/24 SPARK/PARK 24 - BOUNCE HOUSES | | 350.00 | T-13-55-000-007 | B RESERVE FOR RECREATION TRUST | R | 05/03/24 05/10/24 | | ST # 50552 | N |
| | 1 SPARK/PARK 24 - M TRUCK BOUNCE | | 350.00 | T-13-55-000-007 | B RESERVE FOR RECREATION TRUST | R | 05/03/24 05/10/24 | | ST # 50552 | N |
| | 2 SPARK/PARK 24 - DTSNEY BOUNCE | | 400.00 | T-13-55-000-007 | B RESERVE FOR RECREATION TRUST | R | 05/03/24 05/10/24 | | ST # 50552 | N |
| | 3 SPARK/PARK 24 - BOUNCE ATTEND | | 175.00 | T-13-55-000-007 | B RESERVE FOR RECREATION TRUST | R | 05/03/24 05/10/24 | | ST # 50552 | N |
| | 4 SPARK/PARK 24 - BOUNCE DELIV | | 1,275.00 | | | | | | | |
| | Vendor Total: | | 2,207.50 | | | | | | | |
| 24-00316 05/07/24 TOUCH/TRUCK 24, JUMP TRUCK | | | 932.50 | 4-01-28-795-020 | B RECREATION OE | R | 05/07/24 05/09/24 | | 50614 | N |
| | 1 TOUCH/TRUCK 24, JUMP TRUCK | | | | | | | | | |
| | Vendor Total: | | 2,207.50 | | | | | | | |
| PCP PC PROGRESSIVE | 24-00304 05/02/24 SERVICES 2/15/24 - 5/2/24 | | 1,704.00 | 4-01-26-772-020 | B BUILDINGS & GROUNDS OE | R | 05/02/24 05/09/24 | | 2024-003A | N |
| | 1 SERVICES 2/15/24 - 5/2/24 | | 568.00 | 4-05-55-500-021 | B WATER OPERATING OE | R | 05/02/24 05/09/24 | | 2024-003A | N |
| | 2 SERVICES 2/15/24 - 5/2/24 | | 568.00 | 4-07-55-500-021 | B SEWER OPERATING OE | R | 05/02/24 05/09/24 | | 2024-003A | N |
| | 3 SERVICES 2/15/24 - 5/2/24 | | 2,840.00 | | | | | | | |
| | Vendor Total: | | 2,840.00 | | | | | | | |
| PUR01 PITNEY BOWES BANK PURCHASE PHR | 24-00291 04/26/24 POSTAGE REFILL | | 450.00 | 4-01-31-831-020 | B POSTAGE | R | 04/26/24 05/09/24 | | ACCT # 18720870 | N |
| | 1 POSTAGE REFILL | | 150.00 | 4-05-55-500-021 | B WATER OPERATING OE | R | 04/26/24 05/09/24 | | ACCT # 18720870 | N |
| | 2 POSTAGE REFILL | | 150.00 | 4-07-55-500-021 | B SEWER OPERATING OE | R | 04/26/24 05/09/24 | | ACCT # 18720870 | N |
| | 3 POSTAGE REFILL | | 750.00 | | | | | | | |
| | Vendor Total: | | 750.00 | | | | | | | |

May 14, 2024
03:46 PM

BOROUGH OF HELMETTA
Bill List by Vendor Name

Page No: 6

| Vendor # | Name | PO # | PO Date | Description | Item Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|----------|---------------------------------------|------|---------|-------------|------------------|----------|------------------|----------------|------------------------------|----------|----------|-----------------|---------------|---------------|-----------|
| POWER005 | POWER PLACE | | | | | | | | | | | | | | |
| 24-00309 | 05/06/24 Z930M REPAIR 05/2024 | | | | | | | | | | | | | | |
| 1 | Z930M REPAIR 05/2024. PARTS | | | | | 505.98 | 4-01-26-772-020 | | B BUILDINGS & GROUNDS OE | R | 05/06/24 | 05/09/24 | | EST # 1758776 | N |
| 2 | Z930M REPAIR 05/2024. PARTS | | | | | 505.97 | 4-01-26-315-020 | | B VEHICLE MAINT-PUBLIC WORKS | R | 05/06/24 | 05/09/24 | | EST # 1758776 | N |
| 3 | Z930M REPAIR 05/2024. LABOR | | | | | 109.99 | 4-01-26-772-020 | | B BUILDINGS & GROUNDS OE | R | 05/06/24 | 05/09/24 | | EST # 1758776 | N |
| 4 | Z930M REPAIR 05/2024. LABOR | | | | | 109.99 | 4-01-26-315-020 | | B VEHICLE MAINT-PUBLIC WORKS | R | 05/06/24 | 05/09/24 | | EST # 1758776 | N |
| | | | | | | 1,231.93 | | | | | | | | | |
| | Vendor Total: | | | | | 1,231.93 | | | | | | | | | |
| PRE03 | PRECISION ANALYTICAL SVCS, INC | | | | | | | | | | | | | | |
| 24-00298 | 04/30/24 MAR/APR 2024 SAMPLE ANALYSIS | | | | | | | | | | | | | | |
| 1 | MARCH 2024 SAMPLE ANALYSIS | | | | | 37.00 | 4-05-55-500-021 | | B WATER OPERATING OE | R | 04/30/24 | 05/09/24 | | 76070 | N |
| 2 | APRIL 2024 SAMPLE ANALYSIS | | | | | 37.00 | 4-05-55-500-021 | | B WATER OPERATING OE | R | 04/30/24 | 05/09/24 | | 76070 | N |
| 3 | 04.23.2024 SAMPLING FEE | | | | | 100.00 | 4-05-55-500-021 | | B WATER OPERATING OE | R | 04/30/24 | 05/09/24 | | 76070 | N |
| | | | | | | 174.00 | | | | | | | | | |
| | Vendor Total: | | | | | 174.00 | | | | | | | | | |
| PRI02 | PRINCETON FUEL OIL | | | | | | | | | | | | | | |
| 24-00253 | 04/08/24 FUEL PURCHASE 4/3/24 | | | | | | | | | | | | | | |
| 1 | FUEL PURCHASE 4/3/24 | | | | | 561.02 | 4-01-31-830-020 | | B FUEL OIL PURCHASE | R | 04/08/24 | 05/09/24 | | F1209076 | N |
| | Vendor Total: | | | | | 561.02 | | | | | | | | | |
| PSE01 | PSE&G CO | | | | | | | | | | | | | | |
| 24-00301 | 05/02/24 ACCT # 13 014 183 07 | | | | | | | | | | | | | | |
| 1 | ACCT # 13 014 183 07 | | | | | 1,533.26 | 4-01-31-829-020 | | B NATURAL GAS | R | 05/02/24 | 05/02/24 | | 13 014 183 07 | N |
| | Vendor Total: | | | | | 1,533.26 | | | | | | | | | |
| SAM02 | SAMUEL KLEIN & COMPANY | | | | | | | | | | | | | | |
| 24-00286 | 04/22/24 2023 AFS/ADS | | | | | | | | | | | | | | |
| 1 | 2023 AFS/ADS | | | | | 3,000.00 | 4-01-20-705-021 | | B FINANCE OE | R | 04/22/24 | 05/09/24 | | | N |
| 2 | 2023 AFS/ADS | | | | | 2,500.00 | 4-05-55-500-021 | | B WATER OPERATING OE | R | 04/22/24 | 05/09/24 | | | N |

May 14, 2024
03:46 PM

BOROUGH OF HELMETTA
Bill List By Vendor Name

| Vendor # Name | PO # PO Date Description | Item Description | Contract PO Type | Amount | Charge Account | Acct Type Description | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|------------------------------------|--------------------------|---------------------------------------|------------------|------------|-----------------|-----------------------------|----------|----------|-----------------|---------------|-----------------|-----------|
| SAM02 SAMUEL KLEIN & COMPANY | 24-00286 | 04/22/24 2023 AFS/ADS | Continued | | | | | | | | | |
| | 3 | 2023 AFS/ADS | Continued | | | | | | | | | |
| | | | | 2,500.00 | 4-07-55-500-021 | B SEWER OPERATING OE | R | | 04/22/24 | 05/09/24 | | N |
| | | | | 8,000.00 | | | | | | | | |
| Vendor Total: | | | | 8,000.00 | | | | | | | | |
| BOH02 SANDRA BOHINSKI | 24-00318 | 05/10/24 MEDICARE REIM - 1ST QTR 2024 | | | | | | | | | | |
| | 1 | MEDICARE REIM - 1ST QTR 2024 | | 301.50 | 4-01-23-733-020 | B HEALTH INSURANCE EMPLOYEE | R | | 05/10/24 | 05/13/24 | | N |
| | 2 | MEDICARE REIM - 1ST QTR 2024 | | 100.50 | 4-05-55-500-030 | B Health Insurance | R | | 05/13/24 | 05/13/24 | | N |
| | 3 | MEDICARE REIM - 1ST QTR 2024 | | 100.50 | 4-07-55-500-030 | B Health Insurance | R | | 05/13/24 | 05/13/24 | | N |
| Vendor Total: | | | | 502.50 | | | | | | | | |
| SP006 SPOTSWOOD BOARD OF EDUCATION | 24-00310 | 05/06/24 JUNE 2024 SCHOOL TAX LEVY | | | | | | | | | | |
| | 1 | JUNE 2024 SCHOOL TAX LEVY | | 306,341.00 | 4-01-55-001-288 | B SCHOOL TAXES PAYABLE | R | | 05/06/24 | 05/09/24 | | N |
| | | | | | | | | | | | | |
| Vendor Total: | | | | 306,341.00 | | | | | | | | |
| STA02 STAPLES | 24-00323 | 05/14/24 INV 3560606550 + 3560606553 | | | | | | | | | | |
| | 1 | INV 3560606550 | | 203.98 | 4-01-31-834-020 | B OFFICE SUPPLIES | R | | 05/14/24 | 05/14/24 | | N |
| | 2 | INV 3560606553 | | 110.19 | 4-01-31-834-020 | B OFFICE SUPPLIES | R | | 05/14/24 | 05/14/24 | | N |
| | | | | 314.17 | | | | | | | | |
| Vendor Total: | | | | 314.17 | | | | | | | | |
| TRA04 TRAP ROCK INDUSTRIES LLC | 24-00303 | 05/02/24 1 FOB, KINGSTON ROCKITE | | | | | | | | | | |
| | 1 | 1 FOB, KINGSTON ROCKITE | | 324.00 | 4-01-26-765-020 | B STREETS & ROADS OE | R | | 05/02/24 | 05/09/24 | TICKET # 450946 | N |
| | | | | | | | | | | | | |
| Vendor Total: | | | | 324.00 | | | | | | | | |

May 14, 2024
03:46 PM

BOROUGH OF HELMETTA
Bill List By Vendor Name

Page No: 8

| Vendor # Name | PO # PO Date Description | Item Description | Amount | Contract PO Type | Charge Account | Acct Type Description | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|---------------------------|--|------------------|----------|------------------------|-----------------|-----------------------|------------|--------------------|-------------------|---------------|---------|-----------|
| WB001 W.B. MASON | 24-00294 04/29/24 ORDERS 04/05 2024 | | | | | | | | | | | |
| | 1 LEGAL SIZED PAPER | | 164.95 | | 4-01-31-834-020 | B OFFICE SUPPLIES | R | | 04/29/24 05/09/24 | | | N |
| | 2 3 HOLE PAPER PUNCH | | 1.38 | | 4-01-31-834-020 | B OFFICE SUPPLIES | R | | 05/09/24 05/09/24 | | | N |
| | 3 EXPO STARTER KIT | | 11.09 | | 4-01-31-834-020 | B OFFICE SUPPLIES | R | | 05/09/24 05/09/24 | | | N |
| | 4 8.5 x 11 COLORED PAPER | | 41.96 | | 4-01-31-834-020 | B OFFICE SUPPLIES | R | | 05/13/24 05/13/24 | | | N |
| | | | 219.38 | | | | | | | | | |
| | Vendor Total: | | 219.38 | | | | | | | | | |
| XTE01 XTEL COMMUNICATIONS | 24-00319 05/13/24 TELEPHONE - APR/MAY ACCT 14428 | | | | | | | | | | | |
| | 1 TELEPHONE - APRIL ACCT 14428 | | 680.09 | | 4-01-31-827-020 | B TELEPHONE COSTS | R | | 05/13/24 05/13/24 | | | N |
| | 2 TELEPHONE - MAY ACCT 14428 | | 677.19 | | 4-01-31-827-020 | B TELEPHONE COSTS | R | | 05/13/24 05/13/24 | | | N |
| | | | 1,357.28 | | | | | | | | | |
| | Vendor Total: | | 1,357.28 | | | | | | | | | |
| | | | | | | | | | | | | |
| Total Purchase Orders: | | | 38 | Total P.O. Line Items: | 70 | Total List Amount: | 337,840.23 | Total Void Amount: | 0.00 | | | |

| Totals by Year-Fund Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-------------|-------------|--------------|---------------|-----------|------------|
| CURRENT FUND | 4-01 | 328,821.43 | 0.00 | 328,821.43 | 0.00 | 0.00 | 328,821.43 |
| WATER OPERATING FUND | 4-05 | 3,639.02 | 0.00 | 3,639.02 | 0.00 | 0.00 | 3,639.02 |
| SEWER OPERATING FUND | 4-07 | 3,435.02 | 0.00 | 3,435.02 | 0.00 | 0.00 | 3,435.02 |
| Year Total: | | 335,895.47 | 0.00 | 335,895.47 | 0.00 | 0.00 | 335,895.47 |
| GENERAL TRUST FUND | T-13 | 1,944.76 | 0.00 | 1,944.76 | 0.00 | 0.00 | 1,944.76 |
| Total of All Funds: | | 337,840.23 | 0.00 | 337,840.23 | 0.00 | 0.00 | 337,840.23 |

P.O. Type: All
Range: First to Last
Format: Detail with Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last
Include Non-Budgeted: Y

Open: N
Rcvd: Y
Bid: Y
Paid: N
Held: Y
State: Y
Void: N
Apv: N
Other: Y
Exempt: Y

| Vendor # | Name | PO # | PO Date | Description | Amount | Charge Account | Contract | PO Type | Acct Type | Description | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | 1099 Excl |
|----------|-------------------------|----------|------------------------------|------------------------------|-----------------|-----------------|----------|---------|-----------|-------------------|----------|----------|-----------------|---------------|---------|-----------|
| YOU | JOSEPH D. YOUSSEUF, ESQ | 24-00172 | 03/05/24 | LEGAL SVCS (12/4/23-2/22/24) | 245.00 | 3-01-20-712-020 | | | B | LEGAL SERVICES OE | R | 03/05/24 | 03/12/24 | | | N |
| | | 1 | LEGAL SVCS (12/4/23-2/22/24) | 3,282.50 | 4-01-20-712-020 | | | | B | LEGAL SERVICES OE | R | 03/05/24 | 03/12/24 | | | N |
| | | 2 | LEGAL SVCS (12/4/23-2/22/24) | 3,527.50 | | | | | | | | | | | | |
| | | | | | 3,527.50 | | | | | | | | | | | |

Vendor Total: 3,527.50

| | | | | | | | |
|------------------------|---|------------------------|---|--------------------|----------|--------------------|------|
| Total Purchase Orders: | 1 | Total P.O. Line Items: | 2 | Total List Amount: | 3,527.50 | Total Void Amount: | 0.00 |
|------------------------|---|------------------------|---|--------------------|----------|--------------------|------|

| Totals by Year-Fund Fund Description | | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total |
|---|--|------|-----------------|-------------|-----------------|---------------|-------------|-----------------|
| CURRENT FUND | | 3-01 | 245.00 | 0.00 | 245.00 | 0.00 | 0.00 | 245.00 |
| CURRENT FUND | | 4-01 | 3,282.50 | 0.00 | 3,282.50 | 0.00 | 0.00 | 3,282.50 |
| Total of All Funds: | | | <u>3,527.50</u> | <u>0.00</u> | <u>3,527.50</u> | <u>0.00</u> | <u>0.00</u> | <u>3,527.50</u> |

RESOLUTION
#2024-86

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council, do hereby appoint


MICHAEL S. NELSON

as CODE ENFORCER/FIRE MARSHAL for the Borough of Helmetta at a salary of \$10,000.00 for a term to expire 12/31/24.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|------------|--------|--------|-----|-----|---------|--------|
| Karczewski | | | | | | ✓ |
| Bohinski | ✓ | | ✓ | | | |
| Duffy | | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Reid | | | ✓ | | | |
| Stasi | | ✓ | ✓ | | | |

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 15, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION
#2024-87


RENEWAL OF CONTRACT WITH ENCON SERVICE COMPANY

BE IT RESOLVED, by the Governing body of the Borough of Helmetta, that the contract with Encon Service Company is hereby renewed and the Mayor is hereby authorized to execute the contract for 2024.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|------------|--------|--------|-----|-----|---------|--------|
| Karczewski | | | | | | ✓ |
| Bohinski | ✓ | | ✓ | | | |
| Duffy | | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Reid | | | ✓ | | | |
| Stasi | | ✓ | ✓ | | | |

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 15, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

#2024-88

TEMPORARY EMERGENCY APPROPRIATION #4

WHEREAS, an emergency condition has arisen in the 2024 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2024 pursuant to the provisions of N.J.S.A 40A:4-20 (Chapter 96,P.L. 1951 as amended) including this resolution totals \$ 120,193.50 (one hundred twenty thousand one hundred and ninety three dollars and fifty cents) and;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with N.J.S.A 40A:4-20:1 An Emergency Temporary Appropriation be and the same is hereby made for:

| CURRENT FUND | | |
|-----------------|---|--------------|
| 4-01-20-110-020 | Mayor & Council OE | \$1,000.00 |
| 4-01-20-110-023 | Mayor & Council OE – Website Admin | \$(1,650.00) |
| 4-01-20-701-010 | Administrator S&W | \$3,500.00 |
| 4-01-20-701-020 | Administrator OE | \$900.00 |
| 4-01-20-711-020 | Elections | \$100.00 |
| 4-01-22-725-010 | Code Enforcement S&W | \$1,000.00 |
| 4-01-22-725-010 | Code Enforcement OE | \$(2,000.00) |
| 4-01-25-749-021 | Fire Department – Communication Equipment | \$(4,000.00) |
| 4-01-25-752-010 | Fire Prevention Bureau S&W | \$500.00 |
| 4-01-26-771-010 | Recycling Solid Waste S&W | \$50.00 |
| 4-01-27-788-020 | Animal Control OE | \$100.00 |
| 4-01-28-795-020 | Recreation OE | \$2,892.00 |
| 4-01-28-797-020 | Senior Citizens OE | \$(700.00) |
| 4-01-31-829-020 | Natural Gas | \$2,000.00 |
| 4-01-31-830-020 | Fuel Oil Purchase | \$700.00 |
| 4-01-31-832-020 | Copying | \$600.00 |
| 4-01-31-833-020 | Gasoline | \$1,500.00 |
| 4-01-31-834-020 | Office Supplies | \$(491.80) |
| 4-01-42-855-020 | Municipal Court OE | \$800.00 |

| | | |
|---------------------------------|------------------------------------|---------------------|
| 4-01-43-770-020 | Spotswood Trash Removal | \$29,198.00 |
| 4-01-43-786-020 | Middlesex County Recycling Program | \$4,450.00 |
| 4-01-45-874-020 | MCIA Lease | \$15,000.00 |
| 4-01-46-877-020 | Private Placement Loan Interest | \$7,932.50 |
| TOTAL CURRENT FUND | | \$72,222.50 |
| | | |
| WATER UTILITY FUND | | |
| 4-05-55-500-025 | Purchase of Water | \$35,000.00 |
| 4-05-55-511-024 | Social Security | \$1,300.00 |
| 4-05-55-525-025 | USDA Loan | \$9,000.00 |
| 4-05-55-525-028 | MCIA Lease | \$(40.00) |
| TOTAL WATER UTILITY FUND | | \$45,300.00 |
| | | |
| SEWER UTILITY FUND | | |
| 4-07-55-500-010 | Sewer S&W | \$2,671.00 |
| 4-07-55-511-023 | P.E.R.S. Contribution | \$(2,671.00) |
| TOTAL SEWER UTILITY FUND | | \$2,671.00 |
| | | |
| GRAND TOTAL | | \$120.193.50 |

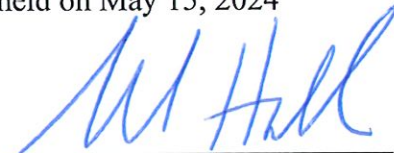
| | | |
|--|--|--|
| | | |
| | | |

[illegible]

| | Motion | Second | Aye | Nay | Abstain | Absent |
|------------|--------|--------|-----|-----|---------|--------|
| Karczewski | | | | | | ✓ |
| Bohinski | ✓ | | ✓ | | | |
| Duffy | | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Reid | | | ✓ | | | |
| Stasi | | ✓ | ✓ | | | |

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 15, 2024



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION
#2024-89

UPGRADE OF INTERNATIONAL PROPERTY MANUAL

I, Chris Slavicek, Mayor of the Borough of Helmetta, institute that the Borough will update the International Property Manual from 2012, to the most recent update in 2021, to enforce code in the Borough of Helmetta.

All previous versions are now void from Code Enforcement of the Borough of Helmetta.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|------------|--------|--------|-----|-----|---------|--------|
| Karczewski | | | | | | ✓ |
| Bohinski | ✓ | | ✓ | | | |
| Duffy | | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Reid | | | ✓ | | | |
| Stasi | | ✓ | ✓ | | | |

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 15, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

**RESOLUTION
#2024-90**

WAIVING OF TYPE 1 PERMIT FEES

WHEREAS, a Borough event is being held at the Helmetta Pavilion on May 18, 2024; and.

WHEREAS, a wide variety of vehicles and amusement will be used; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Helmetta, that the type 1 permit fees for the food trucks and amusement be waived.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|------------|--------|--------|-----|-----|---------|--------|
| Karczewski | | | | | | ✓ |
| Bohinski | ✓ | | ✓ | | | |
| Duffy | | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Reid | | | ✓ | | | |
| Stasi | | ✓ | ✓ | | | |

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 15, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: APRIL

DATED: 5/14/2024

| | | |
|-------|------|------------|
| TAXES | 2023 | 2,882.56 |
| TAXES | 2024 | 230,638.66 |
| TAXES | 2025 | |

ADJUSTMENTS

INTEREST 864.03

0.00

COSTS FOR TAX SALE
LIEN REDEMPTION
RECORDING FEES
DUPLICATE CERT
DUPLICATE BILL
TAX SALE PREMIUMS

CLOSING BALANCES

| | DEBIT | CREDIT | NET |
|------|-------|-------------|--------------------|
| 2019 | 0.00 | (38,011.10) | (38,011.10) Kaplan |
| 2023 | 0.00 | 56,155.83 | 56,155.83 |
| 2024 | | | 0.00 |
| | | | <u>18,144.73</u> |

TOTAL 234,385.25

TAX COLLECTORS TRUST

| <u>DATE</u> | <u>CK#</u> | <u>SOURCE</u> | <u>DEBITS</u> | <u>CREDITS</u> | |
|-------------|------------|---------------------------|---------------|----------------|-----------|
| 3/31/2024 | | | | | 87,156.94 |
| 4/11/2024 | | transfer to current | 893.78 | | 86,263.16 |
| 4/30/2024 | | interest paid | | 7.21 | 86,270.37 |
| | | | <u>893.78</u> | <u>7.21</u> | |
| | | 4/30/24 Statement Balance | | | 86,270.37 |

[illegible]

BOROUGH OF HELMETTA
2023
DELINQUENT TAXES AS OF:

4/30/24

| | | Cash Recpts | adj | |
|-------------|------------|-------------|----------|---------------------|
| DECEMBER | | | | <u>101,520.17</u> |
| <u>2023</u> | | | | |
| JANUARY | 101,520.17 | (14,283.30) | | 87,236.87 |
| FEBRUARY | 87,236.87 | (10,881.94) | (419.62) | 75,935.31 |
| MARCH | 75,935.31 | (16,896.92) | | 59,038.39 |
| APRIL | 59,038.39 | (2,882.56) | | 56,155.83 |
| MAY | | | | 0.00 |
| JUNE | | | | 0.00 |
| JULY | | | | 0.00 |
| AUGUST | | | | 0.00 |
| SEPTEMBER | | | | 0.00 |
| OCTOBER | | | | 0.00 |
| NOVEMBER | | | | |
| BALANCE | | | | <u>\$ 56,155.83</u> |

April 2024

Municipal Clerk

| DATE | NAME | FUND/ACCOUNT | AMOUNT | CK/CASH |
|-----------|--------------|--------------------------|---------|---------|
| 4/5/2024 | Gellman | Animal | \$36.00 | Ck 4480 |
| 4/10/2024 | Farrell | Animal | \$23.00 | Cash |
| 4/18/2024 | McNeely | Current-Marriage | \$75.00 | Ck 137 |
| 4/22/2024 | Koniuszewski | Current - Certified Copy | \$15.00 | Cash |
| 4/29/2024 | Lee | Animal | \$46.00 | Ck 2095 |

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX**

CAPITAL ORDINANCE NO. 2024-04

**CAPITAL ORDINANCE PROVIDING VARIOUS ROAD IMPROVEMENTS, AND
APPROPRIATING \$315,000 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH
OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

WHEREAS, the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") has determined to provide various road improvements within the Borough; and

WHEREAS, the Borough has available \$39,100 in the Borough's General Capital Improvement Fund; and

WHEREAS, the Borough expects to receive \$275,900 grant funds from the New Jersey Department of Transportation (NJDOT) to partially fund said improvements.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough. For the improvements or purposes described in Section 2, there is hereby appropriated \$315,000, said sum being inclusive of \$39,100 from the Borough's General Capital Improvement Fund and \$275,900 in grant funds expected to be received by the Borough from the NJDOT.

Section 2. The improvements hereby authorized to be undertaken consist of improvements to various roads within the Borough, including, but not limited to, Sutton Place, York Dive and Madison Drive, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

Section 3. The 2024 capital budget of the Borough will conform to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 4. An aggregate amount not exceeding \$85,000 for engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

Section 5. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 2 hereof, shall be applied to direct payment of the cost of the improvements within the appropriation herein authorized.

Section 6. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 7. This ordinance shall take effect as provided by law.