



MEETING OF MAYOR AND COUNCIL
JUNE 19, 2024 – MINUTES
7:00PM

*** MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE**

Mayor Slavicek called the meeting to order at 7:00pm. All in attendance stood for a moment of silence for our armed forces serving to protect us.

*** CALLING OF THE ROLL**

Mayor Slavicek

Councilman Karczewski

Councilwoman Bohinski- arrived 7:02pm

Councilman Duffy

Councilman Dzingleski

Councilman Reid

Councilman Stasi

Also in attendance was Borough Attorney Joseph Youssouf, Business Administrator Matthew Crane, and Borough Engineer Kevin Meade.

*** OPEN PUBLIC MEETINGS ACT STATEMENT**

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*** PUBLIC PORTION**

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 3, 2024. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that

individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Rocco DeSantis, 14 George W. Helme inquired about the oak tree on the Conrail side of High Street. It is dead and could be a potential hazard. The Mayor stated that we have been in contact with Conrail and will reach out to them again, because it is on Conrail property we can not cut it down ourselves. We will ask the DPW Director to reach out again to them. Mr. DeSantis asked about the paving on High Street in front of George W. Helme and it will be attended to.

Carmine Pascarella, owner of JLV Paving, stated that 4 Main Street has several businesses at this location and more vehicles than are allowed. He stated that Joe Kotora is not doing anything about it and he has a meeting set up with an attorney in East Brunswick. He stated that he has no other choice but to seek legal counsel because he doesn't understand why the Mayor and Council can't say to the owner of 4 Main Street that he has to move the businesses and vehicles out by a certain date. For the past 9 months he has been coming to the Council meetings and nothing has been done. Borough Attorney Youssef stated that the Mayor and Council do not have the power to shut down a business and since Mr. Pascarella stated a threat of litigation, he would advise no further public discussion on this matter and it will have to be further discussed in closed session. Mr. Youssef stated that Mr. Pascarella's attorney can contact him directly.

* ACCEPTANCE OF MINUTES – May 15, 2024

MOTION – Councilman Karczewski

SECONDED – Councilman Reid

ROLL CALL: 6-0

* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector for May 2024

RESOLUTIONS:

2024 –

- 91: Resignation of Michael Nelson
- 92: Appointment of Interim Fire Marshal/Code Enforcer
- 93: Hiring of Seasonal Public Works Employee
- 94: Resignation of John M. Podesta
- 95: Appointment of Business Administrator
- 96: Appointment of Assistant Business Administrator
- 97: Appointment of Back-Up Water/Sewer Operator
- 98: Authorization for the Application for the NJ Clean Energy Program
- 99: Authorization for Reimbursement to Heather Glen Condominium Association
- 100: Temporary Emergency Appropriation #5
- 101: Appointment of Custodian of Petty Cash
- 102: Appointment of Purchaser/Buyer

- 103: Appointment of Mid Jersey Insurance Fund Commissioner
- 104: Appointment of Alternate Mid Jersey Insurance Fund Commissioner
- 105: Approval of Bills List
- 106: Authorization for Shared Service Agreement for Animal Control Services
- 107: Authorization for Payment to Middlesex County JIF
- 108: Amendment to the 2024 Municipal Budget

MOTION – Councilman Duffy
ROLL CALL: 6-0

SECONDED – Councilman Stasi

* REPORTS of Mayor, Committees, Borough Attorney, Borough Engineer

Mayor Slavicek congratulated Matthew Crane and Melissa Hallerman on their new appointments. He had a busy month attending, celebrating and supporting various efforts in and around town including the Memorial Day services, Fishing Derby, 8th Grade Dance, SYBL with the Slavicek Sluggers, and the Community Team NJ's second annual Live to Give Tricky Tray. The annual Mayor Chris Slavicek scholarship award was presented to graduating senior, Gavin Cahill. We have Ice Cream, You Scream event tomorrow for the last day of school, Spark in the Park on Friday, July 5th and Helmetta Day on the horizon on September 21st with a rain date of September 22nd. National Night Out with the Jamesburg Police Department will be Tuesday, August 6th. Several follow-ups of the Borough include a resident on Erickson Avenue involving chickens on his street, and we are currently in the process of legal review of a new ordinance. A resident has concerns about 8 Main Street trespassing on 6 Main Street and the Chief of Police is aware. Another resident has concerns about the flow of traffic and children's safety on Baker and Borghese and the Chief of Police will be conducting a traffic assessment.

Councilman Dzingleski had nothing to report.

Councilman Reid had nothing to report.

Councilman Karczewski had nothing to report.

Councilman Duffy had nothing to report.

Councilwoman Bohinski found some old pictures from the Borough that she passed along to the Mayor. She also asked about the water meter at 2C Lake Avenue and the Mayor stated that he would have the Director of the DPW look into it.

Councilman Stasi had nothing to report.

Business Administrator Crane stated that a resident on 3 Sutton Place has an issue with a water reading and excessive usage with discrepancies. Mr. Youssouf stated that will have to pass a resolution at the next meeting to properly address it.

Borough Engineer Meade stated Lake Avenue is done and they will continue to monitor it. For 15 High Street all plans have been approved and the developers are responsible for all connection and fair share fees. The Mayor stated that the Director of the DPW should have the ordinance that states that. Center State will be on site for the project. The 2024 project is in the design phase and 2025 will be for Club Drive and Erickson Avenue. The Mayor stated that the Borough is replacing some trees by the Community Center on the Loft side.

Municipal Clerk Melissa Hallerman stated that there are many programs that the County offers to our residents that she is going to work on utilizing all communication platforms to engage with our residents to inform them. She thanked all who got their petitions in for the upcoming ballot in November, and reminded everyone that all newsletter submission for the July edition of Helmetta Happenings are due tomorrow. Governor Murphy signed the new OPRA bill, and it will go into effect in early September. There will be many workshops and classes she will be taking to familiarize herself with the changes.

* ORDINANCE 2024-04 (Second Reading and Public Hearing)

CAPITAL ORDINANCE – Improvements to Sutton Place neighborhood including but not limited to Sutton Place, York Drive, and Madison Drive

PUBLIC HEARING OPEN:

MOTION – Councilman Dzingleski SECONDED – Councilman Duffy

ROLL CALL: 6-0

No comment from the public.

ADOPT ORDINANCE 2024-04:

MOTION – Councilman Dzingleski SECONDED – Councilman Stasi

ROLL CALL: 6-0

* ORDINANCE 2024-05 (First Reading)

GENERAL ORDINANCE - Stormwater Control Maintenance

MOTION – Councilman Dzingleski SECONDED – Councilman Reid

ROLL CALL: 6-0

* CLOSED SESSION – Resolution pertaining to Matters: Attorney Client Privilege.

MOTION – Councilman Dzingleski SECONDED – Councilman Stasi

ROLL CALL: 6-0

* OPEN SESSION

MOTION – Councilman Dzingleski

SECONDED – Councilman Stasi

ROLL CALL: 6-0

* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Dzingleski and SECONDED by Councilman Reid at 7:47pm. All were in favor.

A handwritten signature in blue ink, appearing to read "Mel Hall", is written above the printed name.

Melissa Hallerman, RMC
Municipal Clerk

RESOLUTION
#2024-91

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council, do hereby acknowledge the resignation of


MICHAEL NELSON

As FIRE MARSHAL / CODE ENFORCER for the Borough of Helmetta with the last day of employment on 6/1/24.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION
#2024-92

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council, do hereby appoint

JOSEPH KOTORA

as the INTERIM FIRE MARSHAL / CODE ENFORCER for the Borough of Helmetta until an agreed upon time with retroactive employment to 6/11/24..

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

2024- 93

HIRING OF SEASONAL PUBLIC WORKS EMPLOYEE

BE IT RESOLVED, that Brandon R. Bandy be and is hereby appointed as a seasonal employee in the Public Works Department. His starting salary will be \$15.50 per hour, and his salary be retroactive to May 28th.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

2024-94

ACCEPTANCE OF RESIGNATION OF JOHN M. PODESTA

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council, do hereby acknowledge the resignation of


JOHN M. PODESTA

as BUSINESS ADMINISTRATOR for the Borough of Helmetta as the last day of employment to be 6/4/24.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

2024-95

HIRING OF MATTHEW CRANE AS BUSINESS ADMINISTRATOR

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council, do hereby appoint

MATTHEW CRANE

as BUSINESS ADMINISTRATOR for the Borough of for a term that expires December 31, 2024.

He will work a minimum of 12 hours a week and receive a salary of \$30,000 starting June 20th.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.


MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

2024-96

APPOINTMENT OF MELISSA HALLERMAN AS ASSISTANT BUSINESS ADMINISTRATOR

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council, do hereby appoint

MELISSA HALLERMAN

as ASSISTANT BUSINESS ADMINISTRATOR for the Borough of for a term that expires December 31, 2024.

She will receive a salary of \$20,000 for this position starting June 20th.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.


MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

2024-97

APPOINTMENT OF BACK-UP WATER/SEWER OPERATOR

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council, do hereby appoint

WATER RESOURCE MANAGEMENT

as BACK-UP WATER/SEWER OPERATOR for the Borough of for a term that expires December 31, 2024.

Water Resource Management will receive a monthly amount of \$300.00.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.


MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

2024-98

RESOLUTION AUTHORIZING THE APPLICATION TO THE NJ CLEAN ENERGY PROGRAM COMMUNITY ENERGY PLANNING GRANT PROGRAM

WHEREAS, a sustainable community seeks to ensure that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Helmetta strives to assure clean land, air and water for current and future generations; and

WHEREAS, New Jersey's Energy Master Plan; Pathway to 2050 ("EMP") established that community-level action is necessary to achieve the state's goal of 100% clean energy by 2050; and

WHEREAS, the New Jersey Board of Public Utilities ("BPU") has created a Community Energy Plan Grant program for municipalities to develop a community energy plan to meet the goals of the state's Energy Master Plan; and

WHEREAS, the Borough of Helmetta invested in developing a community energy plan to help the state achieve the goal of 100% clean energy by 2050, and

WHEREAS, the Community Energy Plan Grant program will help the Borough of Helmetta to plan for and invest in renewable energy and to work towards a better environment for all residents by using the state's Energy Master Plan (EMP) as a guide to develop sustainable strategies that increase clean energy production, reduce energy use, and cut emissions.

THEREFORE, the Council & Mayor has determined that the Borough of Helmetta should apply for aforementioned Community Energy Planning Grant program; and

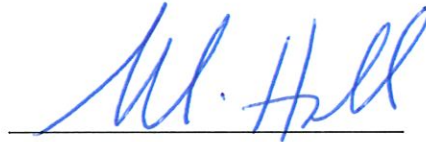
THEREFORE, the Borough of Helmetta will commit to providing staff support for the duration of the Community Energy Planning process, including for gathering of relevant data and for convening at least one public meeting.

NOW, THEREFORE, BE IT RESOLVED that the Council & Mayor has determined that the Borough of Helmetta, State of New Jersey, authorizes the submission of the aforementioned application to the NJBPU Community Energy Planning Grant program.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.



MELISSA HALLERMAN, RMC

Municipal Clerk

RESOLUTION

2024- 99

RESOLUTION AUTHORIZING REIMBURSEMENT TO HEATHER GLEN CONDOMINIUM ASSOCIATION PURSUANT TO CHAPTER 299, PUBLIC LAW 1989, AS AMENDED, FOR THE YEAR 2023

WHEREAS, Heather Glen Condominium Association (the "Association") is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the "Law"); and

WHEREAS, the Borough of Helmetta is required to provide to reimburse the Association for certain municipal services pursuant to the Law; and

WHEREAS, if the Borough provides reimbursement to the Association for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

WHEREAS, the Borough and the Association entered into an Agreement dated June 23, 1994 providing for the reimbursement procedure for covered municipal services; and

WHEREAS, RCP Management Company, on behalf of the Association, submitted bills from Interstate Waste Services, Inc. for garbage and recycling services for the year 2023 in the amount of \$68,000.81, which represents garbage and recycling pickup at twice the frequency of the Borough pickup; and

WHEREAS, the Chief Finance Officer has determined that the cost that would have been paid by the Association if they had the same level of service provided by the Borough to be \$89,599.55; and

WHEREAS, RCP Management Company, on behalf of the Association, submitted bills from Jersey Central Power & Light for street lighting for the year 2023 in the amount of \$ 2,928.68 and

WHEREAS, the Borough is responsible for forty percent (40%) of the street lighting bill as certain of the lights illuminate private parking areas.

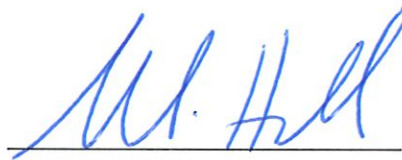
NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the

amount of thirty-six thousands nine hundred twenty-nine and ten cents (\$ 36,929.10) to Heather Glen Condominium Association representing 2023 garbage reimbursement of thirty-four thousand and forty-one cents (\$ 34,000.41) and 2023 street light reimbursement of two thousand nine hundred twenty-eight dollars and sixty-eight cents(\$ 2,928.69).

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.



MELISSA HALLERMAN, RMC

Municipal Clerk

RESOLUTION

2024-100

TEMPORARY EMERGENCY APPROPRIATION #5

WHEREAS, an emergency condition has arisen in the 2024 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2024 pursuant to the provisions of N.J.S.A 40A:4-20 (Chapter 96,P.L. 1951 as amended) including this resolution totals \$ 365,888.00 (three hundred sixty-five thousand eight hundred and eighty-eight dollars) and;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with N.J.S.A 40A:4-20:1 An Emergency Temporary Appropriation be and the same is hereby made for:


CURRENT FUND		
4-01-20-120-010	Municipal Clerk S&W	\$10,000.00
4-01-20-120-020	Municipal Clerk OE	\$1,000.00
4-01-20-701-010	Administrator S&W	\$10,500.00
4-01-20-701-020	Administrator OE	\$2,000.00
4-01-20-705-010	Finance S&W	\$5,000.00
4-01-20-705-021	Finance OE	\$2,000.00
4-01-20-708-010	Tax Collector S&W	\$2,000.00
4-01-20-710-010	Tax Assessor S&W	\$2,000.00
4-01-21-720-010	Planning Board S&W	\$1,000.00
4-01-22-725-010	Code Enforcement S&W	\$1000.00
4-01-23-730-020	Liability Insurance	\$5,000.00
4-01-23-733-020	Health Insurance Employee	\$20,000.00
4-01-25-757-020	Municipal Prosecutor OE	\$1,600.00
4-01-26-772-020	Building & Grounds OE	\$5,000.00
4-01-28-796-020	Parks OE	\$2,000.00
4-01-31-825-020	Electricity	\$2,000.00
4-01-31-827-020	Telephone Costs	\$2,000.00
4-01-31-829-020	Natural Gas	\$4,000.00
4-01-32-837-020	Landfill/Disposal Solid Waste	\$10,000.00
4-01-42-855-010	Municipal Court S&W	\$5,000.00
4-01-43-746-031	Police Shared Service	\$187,625.00
4-01-43-786-020	Middlesex County Recycling Program	\$5,000.00

TOTAL CURRENT FUND		\$285,725.00
DEBT SERVICE		
4-01-45-874-020	MCIA Lease	\$14,915.14
WATER UTILITY FUND		
4-05-55-500-022	Water Operating Insurance	\$27,304.00
4-05-55-525-028	MCIA Lease	(26.00)
TOTAL WATER UTILITY FUND		\$27,304.00
SEWER UTILITY FUND		
4-07-55-500-022	Sewer Operating Insurance	\$27,304.00
4-07-55-500-023	Monroe MUA Charges	\$20,000.00
4-07-55-511-026	Social Security	\$1,300.00
4-07-55-525-025	MCIA Lease	\$4,255.00
TOTAL SEWER UTILITY FUND		\$52,859.00
GRAND TOTAL		\$365,888.00

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024



 MELISSA HALLERMAN
 Municipal Clerk

**RESOLUTION
#2024 - 101**

**A RESOLUTION AUTHORIZING THE CUSTODIAN OF THE PETTY CASH
FUND FOR THE BOROUGH OF HELMETTA FOR FISCAL YEAR 2024**

WHEREAS, Matthew Crane, is bonded by virtue of a surety bond,

NOW, THEREFORE, BE IT RESOLVED by Borough Council of the Borough of Helmetta that Matthew Crane is hereby appointed custodian of the Helmetta Petty Cash Fund; and

BE IT FURTHER RESOLVED that two copies of this Resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION
#2024-102

APPOINTMENT OF PURCHASING/BUYER

I, Christopher Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council do hereby appoint


MATTHEW CRANE

as PURCHASING/BUYER for the Borough of Helmetta for a term to expire 12/31/24.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION
#2024 - 103

APPOINTMENT OF MID JERSEY JOINT INSURANCE FUND COMMISSIONER

I, Christopher Slavicek, Mayor of the Borough of Helmetta with the advice and consent of the Borough Council do hereby appoint

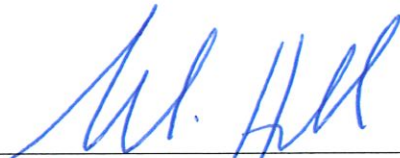
MELISSA HALLERMAN

as MID JERSEY JOINT INSURANCE FUND COMMISSIONER for the Borough of Helmetta for a term to expire December 31, 2024.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.



MELISSA HALLERMAN
Municipal Clerk

**RESOLUTION
#2024 - 104**

**APPOINTMENT OF ALTERNATE MID JERSEY JOINT INSURANCE FUND
COMMISSIONER**

I, Christopher Slavicek, Mayor of the Borough of Helmetta with the advice and consent of the Borough Council do hereby appoint


MATTHEW CRANE

as ALTERNATE MID JERSEY JOINT INSURANCE FUND COMMISSIONER for the Borough of Helmetta for a term to expire December 31, 2024.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

A RESOLUTION APPOINTING A FUND COMMISSIONER AND AN ALTERNATE FUND COMMISSIONER TO SERVE ON THE MID JERSEY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, on this 19th day of June, by the Township Committee of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the appointment of Melissa Hallerman as Fund Commissioner and Matthew Crane as Alternate Fund Commissioner for the Mid Jersey Municipal Joint Insurance Fund and is hereby authorized.

Date Adopted: June 19, 2024

RESOLUTION

2024-105

PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.


MELISSA HALLERMAN, RMC
Municipal Clerk

P.O. Type: All

Range: First to Last

Format: Detail without Line Item Notes

Vendors: All

Rcvd Batch Id Range: First to Last

Include Non-Budgeted: Y

Open: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice
23-00814	12/08/23	FIR16	FIREFIGHTER ONE										
1	15 YR CARBON WRAP			5,578.80	3-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/08/23	06/14/24			SQ-002230783
2	FDXL200 LEATHER BOOTS			1,960.20	3-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/08/23	06/14/24			SQ-002230783
3	CAPTIN JIM FIRE HOOD			437.25	3-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/08/23	06/14/24			SQ-002230783
4	FXR CUSTOM FIRE COAT			6,553.80	3-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/08/23	06/14/24			SQ-002230783
5	FXR CUSTOM TURNOUT GEAR PANT			4,327.95	3-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/08/23	06/14/24			SQ-002230783
6	CROWBAR / PRY BAR			156.00	3-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/08/23	06/14/24			SQ-002230783
7	TRADE IN ALLOWANCE			600.00	3-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/08/23	06/14/24			SQ-002230783
				18,414.00									

24-00039 01/10/24 MONAR005 MONARCH ELECTRIC COMPANY
1 8-LED LIGHTS

83.76 4-01-26-772-020

B BUILDINGS & GROUNDS OE

R 01/10/24 06/14/24

24-00146 02/22/24 DJWME005 Wayne Handwerk Jr.

200.00 4-01-28-795-020

B

B RECREATION OE

R 02/22/24 06/13/24

24-00190 03/12/24 KELS005 KELSO & BURGESS

600.00 4-01-25-757-020

B

B MUNICIPAL PROSECUTOR OE

R 03/13/24 06/13/24

24-00266 04/11/24 HEA01 HEATHER GLEN CONDO ASSOCIATES

1 2023 STREET/RECYCLING REIMBUSE 32,336.26 3-01-26-325-020

2 2023 STREET LIGHTING REIMBUSE 2,928.68 3-01-26-325-002

3 2023 STREET/RECYCLING REIMBUSE 1,583.30 3-01-32-837-020

4 2023 STREET/RECYCLING REIMBUSE 80.86 3-01-26-771-020

36,929.10

B CONDO ACT / TRASH RMWL

B CONDO ACT / STREET LIGHTS

B LANDFILL/DISPOSAL SOLID WASTE

B RECYCLING SOLID WASTE OE

R 04/11/24 06/14/24

R 04/11/24 06/14/24

R 04/12/24 06/14/24

R 04/12/24 06/14/24

24-00277 04/17/24 FIR16 FIREFIGHTER ONE

1 HT-F-HYDROSTATIC TESTING 70.00 4-01-25-749-020

B FIRE DEPARTMENT OE

R 04/17/24 06/14/24

24-00308 05/03/24 MITCHE005 MICHELLE CASISA

1 SPARK/PARK 24, PONIES + ZOO 1,300.00 T-13-55-000-007

B RESERVE FOR RECREATION TRUST

R 05/03/24 06/14/24

BOROUGH OF HELMETTA
Bill List By P.O. Number

BOROUGH OF HELMETTA
Bill List By P.O. Number

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract P0 Type	Stat/Chk	First Rcvd	Chk/Void
						Acct Type Description		Enc Date	Date
									Invoice
24-00311	05/06/24	NEW31	NJ DEPT OF HLTH & SR SVC (DOG)	3.60	T-09-00-000-001	B ANIMAL CONTROL EXPENSES	R	05/06/24	06/14/24
1			APRIL 2024 DOG LICENSES						
24-00313	05/07/24	HDS01	CORE & MAIN LP						
1			1" WATER METERS, 15 HIGH ST	920.00	4-05-55-500-021	B WATER OPERATING OE	R	05/07/24	06/14/24
2			1" WATER METERS, 51 RAILROAD	460.00	4-05-55-500-021	B WATER OPERATING OE	R	05/07/24	06/14/24
				1,380.00					
24-00322	05/14/24	CEN07	CENTRAL JERSEY SECURITY						
1			PANIC BUTTON, CLERK	50.00	4-01-20-120-020	B MUNICIPAL CLERK OE	R	05/14/24	06/14/24
2			PANIC BUTTON, ADMIN	50.00	4-01-20-701-020	B ADMINISTRATOR OE	R	05/14/24	06/14/24
3			PANIC BUTTON, UTILITY	50.00	4-01-20-701-020	B ADMINISTRATOR OE	R	05/14/24	06/14/24
4			SERVICE CALL	110.00	4-01-20-120-020	B MUNICIPAL CLERK OE	R	05/14/24	06/14/24
				260.00					
24-00324	05/16/24	CIR01	CIRCLE JANITORIAL SUPPLIES						
1			GLOVES, TOWELS, CLOROX	125.90	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/16/24	06/14/24
3			HEAVY LINERS BLK	163.40	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	06/03/24	06/14/24
4			SOAP DISPENSER	63.99	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	06/03/24	06/14/24
				353.29					
24-00325	05/16/24	WBW01	W.B. MASON						
1			WHITE SHEET + ORGANIZER	259.17	4-01-20-701-020	B ADMINISTRATOR OE	R	05/16/24	06/14/24
2			WHITE SHEET + ORGANIZER	86.40	4-05-55-500-021	B WATER OPERATING OE	R	05/16/24	06/14/24
3			WHITE SHEET + ORGANIZER	86.40	4-07-55-500-021	B SEWER OPERATING OE	R	05/16/24	06/14/24
				431.97					
24-00326	05/16/24	AWAZ0005	AMAZON CAPITAL SERVICES						
1			INV 1LQN-NCDL-7FVF	267.82	4-01-28-795-020	B RECREATION OE	R	05/16/24	06/14/24
2			INV 1RWC-TGL9-RGDG	18.94	4-01-28-795-020	B RECREATION OE	R	05/16/24	06/14/24
3			INV 16PH-6QHF-J9TX	134.89	4-01-28-795-020	B RECREATION OE	R	05/16/24	06/14/24
4			INV 1NHT-TRVD-9X7Q	114.99	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/16/24	06/14/24
5			INV 1FH1-J417-DYRM	61.42	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/28/24	06/14/24
6			INV 1MYL-HYFM-F3NW	29.30	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/28/24	06/14/24
7			INV 1RCK-7NNG-3W1P	21.99	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/28/24	06/14/24
				649.35					
24-00328	05/16/24	HOME02	HOME DEPOT						
1			KITS, CANS, VINEGAR	19.94	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/16/24	06/14/24

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
24-00328	05/16/24	HOME DEPOT			Continued						
2		STABIL FOR FUEL CANS		9.98	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	05/16/24	06/14/24	
3		VINEGAR		39.97	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	05/16/24	06/14/24	
				69.89							
24-00330	05/17/24	JMP918 JOHN M PODESTA									
1		HELMETTA HOUNDDOG MASCOT		194.65	4-01-28-795-020	B	RECREATION OE	R	05/17/24	06/14/24	
24-00339	05/21/24	CROWN005 CROWN AWARDS									
1		12" TROPHIES		32.64	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	R	05/21/24	06/14/24	
2		11" TROPHIES		31.74	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	R	05/21/24	06/14/24	
3		10" TROPHIES		29.64	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	R	05/21/24	06/14/24	
4		SHIPPING & HANDLING		28.99	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	R	05/21/24	06/14/24	
				123.01							
24-00347	05/28/24	HOME DEPOT									
1		OUTDOOR CLEANING SUPPLIES		286.71	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	05/28/24	06/14/24	
24-00348	05/28/24	PERRY005 PERRY'S AUTOMOTIVE SERVICE									
1		F350 REPAIR 05.2024		574.30	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R	05/28/24	06/14/24	
2		F550 REPAIR 05.2024		513.44	4-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R	05/28/24	06/14/24	
				1,087.74							
24-00349	05/28/24	BET01 BETTER LIVING									
1		8X12 FLAG, POLYCIN STICK FLAG		7.17	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	05/28/24	06/14/24	
24-00351	05/30/24	HOME DEPOT									
1		3 PACK SUNGLASSES		45.94	4-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	05/30/24	06/14/24	
24-00352	05/30/24	DTL01 DTLWORTH PAXSON LLP									
1		CAPITAL ORD 2024-04		450.00	4-01-20-712-020	B	LEGAL SERVICES OE	R	05/30/24	06/14/24	
2		CAPITAL ORD 2024-05		450.00	4-01-20-712-020	B	LEGAL SERVICES OE	R	05/30/24	06/14/24	
				900.00							
24-00354	05/30/24	NEW23 NJ LEAGUE OF MUNICIPALITIES									
1		MUNI MAGAZINES 10/24 - 6/25		225.00	4-01-20-120-020	B	MUNICIPAL CLERK OE	R	05/30/24	06/14/24	
24-00359	06/03/24	NEW23 NJ LEAGUE OF MUNICIPALITIES									
1		CODE ENF/FIRE MARSHAL POSTING		115.00	4-01-22-725-020	B	CODE ENFORCEMENT OE	R	06/03/24	06/14/24	

P0 #	P0 Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract P0 Type	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Date	Invoice
24-00361	06/07/24	MCU01	Middlesex Cty Utilities Auth								
1			DUMPING CHARGES- MAY 2024	6,114.28	4-01-32-837-020		B LANDFILL/DISPOSAL SOLID WASTE	R	06/07/24	06/14/24	
24-00362	06/07/24	WBM01	W.B. MASON								
1			PENS	10.17	4-01-31-834-020		B OFFICE SUPPLIES	R	06/07/24	06/14/24	
2			PAINTERS TAPE	5.29	4-01-31-834-020		B OFFICE SUPPLIES	R	06/07/24	06/14/24	
3			MAILING TAPE	3.99	4-01-31-834-020		B OFFICE SUPPLIES	R	06/07/24	06/14/24	
				19.45							
24-00363	06/07/24	STAI17	STAR2STAR COMMUNICATIONS								
1			TELEPHONE- MAY/JUNE 2024(FIRE)	475.68	4-01-31-827-020		B TELEPHONE COSTS	R	06/07/24	06/14/24	
2			TELEPHONE- MAY/JUNE 2024(FIRE)	725.60	4-01-31-827-020		B TELEPHONE COSTS	R	06/07/24	06/14/24	
				1,201.28							
24-00364	06/07/24	CLE04	CLEARY GIACOBBE ALFIERI&JACOBS								
1			LEGAL SERVICES- MAY	70.00	4-01-20-712-020		B LEGAL SERVICES OE	R	06/07/24	06/14/24	
24-00366	06/07/24	EAS01	EAST BRUNSWICK WATER UTILITY								
1			MAY 2024 WATER	34,218.11	4-05-55-500-025		B PURCHASE OF WATER	R	06/07/24	06/14/24	
24-00369	06/07/24	CIR01	CIRCLE JANITORIAL SUPPLIES								
1			15 GALLON BAGS	36.10	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/07/24	06/14/24	
2			33 GAL BAGS	34.50	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/07/24	06/14/24	
3			PAPER TOWELS	32.50	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/07/24	06/14/24	
4			TOILET PAPER	60.30	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/07/24	06/14/24	
5			SOAP DISPENSERS	49.00	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/07/24	06/14/24	
6			DEGREASER	14.99	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/07/24	06/14/24	
				227.39							
24-00370	06/07/24	HOW02	HOME DEPOT								
1			CLEANING SUPPLIES	152.23	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/07/24	06/14/24	
24-00372	06/13/24	ROS02	THOMAS C. ROSELLI, ESQ.								
1			PUBLIC DEFENDER-MAY 2024	300.00	4-01-20-712-020		B LEGAL SERVICES OE	R	06/13/24	06/14/24	
2			PUBLIC DEFENDER-JUNE 2024	300.00	4-01-20-712-020		B LEGAL SERVICES OE	R	06/13/24	06/14/24	
				600.00							
24-00373	06/13/24	ONE02	ONE CALL CONCEPTS, INC.								
1			REGULAR LOCATES APRIL	15.73	4-01-26-765-020		B STREETS & ROADS OE	R	06/13/24	06/14/24	

P0 #	P0 Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract P0 Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
									Enc Date	Date	
24-00373	06/13/24	ONE02	ONE CALL CONCEPTS, INC.		Continued						
2		REGULAR LOCATES MAY		7.15	4-01-26-765-020		B STREETS & ROADS OE	R	06/13/24	06/14/24	
				22.88							
24-00374	06/13/24	COMCA656	COMCAST								
1	8499	05 248 0023656-	APRIL	210.54	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/13/24	06/14/24	
2	8499	05 248 0023656-	MAY	210.54	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/14/24	06/14/24	
				421.08							
24-00375	06/13/24	DYNAS005	DYNASTY COMMERCIAL CLEANING								
1	COMM	CTR CLEANING- MAY 2024		1,260.00	4-01-26-774-020		B COMMUNITY CENTER OE	R	06/13/24	06/14/24	
24-00376	06/13/24	CUS	CUSTOM LANDSCAPING & LAWN CARE								
1	OPEN	SPRINKLERS/ REPAIRS-COMM		294.00	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/13/24	06/14/24	
2	OPEN	SPRINKLERS/ REPAIRS-BORO		246.00	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/13/24	06/14/24	
				540.00							
24-00377	06/14/24	LEGAL005	LEGALIZED GAME OF CHANCE COMM.								
1	LICENSE	HELMETTA DAY		20.00	4-01-28-795-020		B RECREATION OE	R	06/14/24	06/14/24	
24-00378	06/14/24	MELIS005	MELISSA HALLERMAN								
1	HELMETTA DAY	LIQUOR LICENSE		153.95	4-01-28-795-020		B RECREATION OE	R	06/14/24	06/14/24	
24-00379	06/14/24	XTE01	XTEL COMMUNICATIONS								
1	TELEPHONE	LINES		903.14	4-01-31-827-020		B TELEPHONE COSTS	R	06/14/24	06/14/24	
24-00380	06/14/24	COMCA649	COMCAST								
1	ACCT#	8499	05 248 0023649	165.05	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/14/24	06/14/24	
2	ACCT#	8499	05 248 0023649	55.02	4-05-55-500-021		B WATER OPERATING OE	R	06/14/24	06/14/24	
3	ACCT#	8499	05 248 0023649	55.02	4-07-55-500-021		B SEWER OPERATING OE	R	06/14/24	06/14/24	
				275.09							
24-00381	06/14/24	WBM01	W.B. MASON								
1	PENS/SCISSORS			14.97	4-01-31-834-020		B OFFICE SUPPLIES	R	06/14/24	06/14/24	
Total Purchase Orders:				40	Total P.O. Line Items:	84	Total List Amount:	109,944.03	Total Void Amount:	0.00	

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	55,343.10	0.00	55,343.10	0.00	0.00	55,343.10
CURRENT FUND	4-01	17,293.37	0.00	17,293.37	0.00	0.00	17,293.37
WATER OPERATING FUND	4-05	35,739.53	0.00	35,739.53	0.00	0.00	35,739.53
SEWER OPERATING FUND	4-07	141.42	0.00	141.42	0.00	0.00	141.42
Year Total:		53,174.32	0.00	53,174.32	0.00	0.00	53,174.32
ANIMAL TRUST FUND	T-09	3.60	0.00	3.60	0.00	0.00	3.60
GENERAL TRUST FUND	T-13	1,423.01	0.00	1,423.01	0.00	0.00	1,423.01
Year Total:		1,426.61	0.00	1,426.61	0.00	0.00	1,426.61
Total of All Funds:		109,944.03	0.00	109,944.03	0.00	0.00	109,944.03

P.O. Type: All												
Range: First to Last												
Format: Detail without Line Item Notes												
Vendors: All												
Include Non-Budgeted: Y												
Rcvd Batch Id Range: First to Last												
P.O. #	P.O. Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	First Rcvd Date	Enc Date	Chk/Void Invoice
24-00314 05/07/24 DOWNE05 DOWNES FOREST PRODUCTS												
1		MULCH. PLAYGROUND/PARK		4,387.50	4-01-28-796-020	B	PARKS OE		R	05/07/24	06/19/24	
24-00353 05/30/24 SAM02 SAMUEL KLEIN & COMPANY												
1		2024 MUNICIPAL BUDGET		2,750.00	4-01-20-705-021	B	FINANCE OE		R	05/30/24	06/19/24	
2		2024 MUNICIPAL BUDGET		2,300.00	4-05-55-500-021	B	WATER OPERATING OE		R	05/30/24	06/19/24	
3		2024 MUNICIPAL BUDGET		2,300.00	4-07-55-500-021	B	SEWER OPERATING OE		R	05/30/24	06/19/24	
				7,350.00								
24-00367 06/07/24 FIRST015 FIRSTLINE LOCKSMITH, LLC												
1		LOCKS FOR BORO HALL/REPAIR		735.00	4-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	06/07/24	06/19/24	
2		LOCKS FOR BORO HALL/REPAIR		245.00	4-05-55-500-021	B	WATER OPERATING OE		R	06/07/24	06/19/24	
3		LOCKS FOR BORO HALL/REPAIR		245.00	4-07-55-500-021	B	SEWER OPERATING OE		R	06/07/24	06/19/24	
				1,225.00								
24-00368 06/07/24 BRI01 BRIAN'S LAWN MOWER												
1		EDGER BLADES		80.00	4-01-26-765-020	B	STREETS & ROADS OE		R	06/07/24	06/19/24	
2		TWO STROKE MIX		60.00	4-01-26-765-020	B	STREETS & ROADS OE		R	06/07/24	06/19/24	
3		WHACKER BUMPERS		51.00	4-01-26-765-020	B	STREETS & ROADS OE		R	06/07/24	06/19/24	
4		WHACKER STRINGS		75.99	4-01-26-765-020	B	STREETS & ROADS OE		R	06/07/24	06/19/24	
				266.99								
24-00371 06/07/24 PRINC005 PRINCETON TREE CARE												
1		REMOVAL OF DEAD TREES CLUB DR		365.50	4-01-26-765-020	B	STREETS & ROADS OE		R	06/07/24	06/19/24	
2		REMOVAL OF DEAD TREES CLUB DR		365.50	4-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	06/07/24	06/19/24	
				731.00								
24-00382 06/17/24 MID08 MIDDLESEX COUNTY FIRE ACADEMY												
1		FIRE FIGHTER 1- PALMER/CIANTAR		472.00	4-01-25-749-020	B	FIRE DEPARTMENT OE		R	06/17/24	06/19/24	
24-00385 06/17/24 HOM02 HOME DEPOT												
1		WHEEL BARROW		99.50	4-01-26-765-020	B	STREETS & ROADS OE		R	06/17/24	06/19/24	

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/chk	Enc Date	First Rcvd Date Date	Chk/Void Date	Invoice
24-00385	06/17/24	HOME DEPOT	2 WHEEL BARROW	99.50	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	06/17/24	06/19/24		
				199.00							
24-00386	06/17/24	PERRY005 PERRY'S AUTOMOTIVE SERVICE	1 WINDSHIELD FOR 2012 CHEVY VAN	489.00	4-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	06/17/24	06/19/24		
24-00387	06/17/24	AWAZ0005 AMAZON CAPITAL SERVICES	1 TABLE FOR COM CENTER	302.09	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	06/17/24	06/19/24		
24-00390	06/17/24	HOME DEPOT	1 PAINT SUPPLIES- COM CENTER	139.88	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	06/17/24	06/19/24		
24-00392	06/19/24	MUN08 MUNICIPAL CAPITAL FINANCE	1 SAVIN PAYMENT # 40 OF 60	247.35	4-01-31-832-020	B COPYING	R	06/19/24	06/19/24		
24-00393	06/19/24	HOME DEPOT	1 MULCH FOR BORO HALL	30.00	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	06/19/24	06/19/24		
24-00394	06/19/24	AWAZ0005 AMAZON CAPITAL SERVICES	1 INVOICE#IRT6-7XYW-W44G	20.97	4-01-28-795-020	B RECREATION OE	R	06/19/24	06/19/24		
24-00395	06/19/24	CEN07 CENTRAL JERSEY SECURITY	1 QTRLY MONITORING 2024	150.00	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	06/19/24	06/19/24		
			2 QTRLY MONITORING 2024	171.00	4-01-26-772-020	B BUILDINGS & GROUNDS OE	R	06/19/24	06/19/24		
				321.00							
24-00396	06/19/24	PUR01 PITNEY BOWES BANK PURCHASE PWR	1 PAST DUE CHARGE	18.54	4-01-31-831-020	B POSTAGE	R	06/19/24	06/19/24		
24-00397	06/19/24	JCP01 JCP&L	1 ACCT# 100 034 008 006	43.17	4-01-31-825-020	B ELECTRICITY	R	06/19/24	06/19/24		
			2 ACCT# 100 008 806 760	9.88	4-01-31-825-020	B ELECTRICITY	R	06/19/24	06/19/24		
			3 ACCT# 100 114 338 708	5.06	4-01-31-825-020	B ELECTRICITY	R	06/19/24	06/19/24		
			4 ACCT# 100 128 456 728	29.25	4-01-31-825-020	B ELECTRICITY	R	06/19/24	06/19/24		
			5 ACCT# 100 128 267 034	31.57	4-01-31-825-020	B ELECTRICITY	R	06/19/24	06/19/24		
			6 ACCT# 100 117 346 864	381.83	4-01-31-825-020	B ELECTRICITY	R	06/19/24	06/19/24		

P0 #	P0 Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract P0 Type	Stat/Chk	First Rcvd	Chk/Void
									Enc Date	Date Invoice
24-00397	06/19/24	JCP01	JCP&L		Continued					
7	ACCT# 100 149 420 620			73.76	4-01-31-826-020		B STREET LIGHTING	R	06/19/24	06/19/24
				574.52						
24-00398	06/19/24	AWAZ0005	AMAZON CAPITAL SERVICES	14.25	4-01-28-796-020		B PARKS OE	R	06/19/24	06/19/24
1	INVOICE#IGJN-6MT7-D39H									
24-00401	06/19/24	MON06	MONROE TOWNSHIP UTILITY DEPT.							
1	METER PIT I (13081-0)			19,199.41	4-07-55-500-023		B MONROE M.U A. CHARGES	R	06/19/24	06/19/24
2	METER PIT II (13082-0)			9,251.36	4-07-55-500-023		B MONROE M.U A. CHARGES	R	06/19/24	06/19/24
				28,450.77						
24-00402	06/19/24	AGAD1005	A.G. ADJUSTMENTS							
1	AGA 2316073_AGA			1,014.41	4-01-31-834-020		B OFFICE SUPPLIES	R	06/19/24	06/19/24
24-00403	06/19/24	PRIDE005	PRIDE LANDSCAPE SUPPLY	267.47	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	06/19/24	06/19/24
1	8 YARD OF STONE									
24-00404	06/19/24	LOR02	LORCO PETROLEUM SERVICES	25.00	4-01-26-765-020		B STREETS & ROADS OE	R	06/19/24	06/19/24
1	USED OIL REMOVAL									
24-00405	06/19/24	HOM03	HOME NEWS & TRIBUNE	132.65	4-01-20-120-020		B MUNICIPAL CLERK OE	R	06/19/24	06/19/24
1	2024 BUDGET			60.35	4-01-20-120-020		B MUNICIPAL CLERK OE	R	06/19/24	06/19/24
2	2024-04			40.46	4-01-21-720-020		B PLANNING BOARD OE	R	06/19/24	06/19/24
3	PLANNING BOARD MEETING CANCEL			233.46						
24-00406	06/19/24	ACT01	ACTION DATA SVC, INC							
1	PAYROLL INVOICE # 87932			63.94	4-01-20-705-021		B FINANCE OE	R	06/19/24	06/19/24
2	PAYROLL INVOICE # 87932			21.31	4-05-55-500-021		B WATER OPERATING OE	R	06/19/24	06/19/24
3	PAYROLL INVOICE # 87932			21.32	4-07-55-500-021		B SEWER OPERATING OE	R	06/19/24	06/19/24
				106.57						
Total Purchase Orders: 23 Total P.O. Line Items: 44 Total List Amount: 46,886.77 Total Void Amount: 0.00										

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	13,303.37	0.00	13,303.37	0.00	0.00	13,303.37
WATER OPERATING FUND	4-05	2,566.31	0.00	2,566.31	0.00	0.00	2,566.31
SEWER OPERATING FUND	4-07	31,017.09	0.00	31,017.09	0.00	0.00	31,017.09
Total of All Funds:		<u>46,886.77</u>	<u>0.00</u>	<u>46,886.77</u>	<u>0.00</u>	<u>0.00</u>	<u>46,886.77</u>

RESOLUTION

#2024 - 106


**AUTHORIZATION TO SIGN SHARED SERVICES AGREEMENT
FOR ANIMAL CONTROL SERVICES**

BE IT RESOLVED, by the Borough Council of the Borough of Helmetta that the Mayor and the Municipal Clerk are hereby authorized to execute a Shared Service Agreement for Animal Control Services between the Township of Woodbridge and the Borough of Helmetta in the form substantially similar to that on file in the Office of the Municipal Clerk.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024.

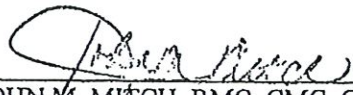

MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF WOODBRIDGE that the Mayor or his designee and the Municipal Clerk are hereby authorized to execute a Shared Services Agreement for Animal Control Services between the Township of Woodbridge and the Borough of Helmetta in the form substantially similar to that on file in the Office of the Municipal Clerk for the period July 1, 2024 through June 30, 2026.

ADOPTED: JUN 11 2024

I certify that the above is a true and exact copy of the Resolution adopted by the Municipal Council of the Township of Woodbridge at their Regular Meeting held on JUN 11 2024.


JOHN M. MITCH, RMC, CMC, CMR
MUNICIPAL CLERK



**SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF
WOODBIDGE AND THE BOROUGH OF HELMETTA**

THIS AGREEMENT, made this 19th day of June, 2024, between the **TOWNSHIP OF WOODBRIDGE**, a municipal corporation of the State of New Jersey located at 1 Main Street, Woodbridge, New Jersey 07095 (the "**TOWNSHIP OF WOODBRIDGE**") and the **BOROUGH OF HELMETTA** located at 51 Main Street, Helmetta, New Jersey, 08828 (the "**BOROUGH OF HELMETTA**").

WHEREAS, the Township of Woodbridge possesses licensed animal control staff and maintains the Woodbridge Township Animal Shelter (the "Shelter") for the control of domestic animals and the housing and care of domesticated animals that are lost and abandoned; and

WHEREAS, the Borough of Helmetta is desirous of obtaining animal control services for the control, care, and housing of lost and abandoned domesticated animals found within their borders to comply with the laws of the State of New Jersey; and

WHEREAS, the Township of Woodbridge and the Borough of Helmetta understand and agree that animal control services for domesticated animals found in Helmetta is of significant importance to the protection of the residents of Helmetta; and

WHEREAS, both the Township of Woodbridge and the Borough of Helmetta are desirous of entering into an agreement under the parameters of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., in which animal control services for domestic animals found within the Borough of Helmetta will be provided by the Township of Woodbridge;

NOW, THEREFORE, in consideration of the mutual and joint obligations set forth herein, the Township of Woodbridge and the Borough of Helmetta do hereby agree as follows:

1. The Township of Woodbridge, through the Woodbridge Department of Health and Human Services, hereby agrees to provide animal control services for domestic animals found within the Borough of Helmetta for a period of two years commencing July 1, 2024 and ending June 30, 2026, subject to the conditions of this agreement.

2. The Borough of Helmetta shall pay the Township of Woodbridge the yearly sum of \$7,500 in quarterly payments of equal amount, for the period commencing July 1, 2024 through June 30, 2026.

3. The Borough of Helmetta shall pay the Township of Woodbridge the sum of \$350 per domestic animal (including any wild animal that requires euthanasia) picked up by the Township of Woodbridge. These amounts shall be paid quarterly, along with the payments referenced in paragraph 2 above.

4. The Township of Woodbridge shall respond to animal control related calls for service in the Borough of Helmetta during the normal daytime working hours. Daytime shall mean between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, except for recognized holidays.

5. The Township of Woodbridge shall respond to emergency calls for animal control related services in Helmetta outside normal working hours as defined in paragraph 4. Woodbridge Township Animal Control has the right to reserve a one-hour response time for emergency calls.

6. Emergency calls shall be defined and determined by the Woodbridge Department of Health and Human Services and the animal control staff.

7. The Township of Woodbridge shall, as part of the animal control related service, remove stray and lost domestic animals from the public areas of the Borough of Helmetta, respond to animal bite reports, respond to running at large reports and related activities in the Borough of Helmetta.

8. Calls for animal control services shall be made through the Borough of Helmetta's Police Dispatchers to the Woodbridge Township Animal Control Division. Outside normal working hours, the Borough of Helmetta shall contact the Woodbridge Township Police Dispatchers to request emergency service.

9. The Township of Woodbridge shall, as part of its animal control related services, allow Helmetta residents access to the Shelter's services, including the surrendering of animals to the Shelter which shall be made according to existing Shelter rules and fees. Animal control related services not included in this agreement, such as private animal transport, shall be rendered as available and in accordance with the Shelter fee schedule.

10. The Township of Woodbridge shall, as part of the animal control service, follow the current Woodbridge Township Animal Shelter Policy for outside cats (Outside Cat Policy) in responding to all outside cat complaints and issues in the Borough of Helmetta.

11. The Township of Woodbridge shall shelter, feed, provide veterinary care as required and otherwise provide care for the animals brought or surrendered to the Shelter under this agreement. The Township of Woodbridge shall shelter, handle and dispose of all animals according to N.J.S.A. 4:19-15.16. After reasonable effort to contact an owner, animals unclaimed after ten days shall be made available for adoption, transfer to a Rescue, or euthanasia. The Township of Woodbridge shall, as part of the animal control related service, allow Helmetta residents to surrender animals to the Shelter according to existing Shelter rules and fees.

12. The Township of Woodbridge shall maintain accurate records of each animal impounded and the disposition of animals as well as the yearly state report of animal related activities within the Borough of Helmetta.

13. The Township of Woodbridge shall be entitled to redeem or present for adoption any animal acquired under this Agreement and shall retain all fees collected by the Township of Woodbridge from Helmetta residents from redemptions, adoptions, or related activities, as detailed in the existing Township of Woodbridge Animal Control Ordinances, resulting from animal control service to the residents of Helmetta or the kenneling of any and all animals domesticated or otherwise received from the Borough of Helmetta under this Agreement.

14. Should any animal in the possession of the Township of Woodbridge pursuant to this agreement require veterinary services, as determined by a veterinarian, the Borough of Helmetta shall be responsible for all veterinary or related charges.

15. Each Party shall at all times hereafter indemnify and hold the other harmless from and against any and all losses, claims, damages, suits for damage for property and injury to and/or death to persons caused or resulting from the actions or inactions of the said Party in regard to any of its respective obligations agreed to herein.

16. As provided for in N.J.S.A. 40:8A-4, this Agreement shall take effect upon the adoption of an approving resolution by the Township of Woodbridge and an approving resolution by the Borough of Helmetta. Upon proper execution and attestation of this agreement, the proper officials of each of the parties are hereby authorized and directed to make and perform any and all acts necessary to carry out the purposes of this agreement.

17. The Township of Woodbridge reserves the right to enter into agreements similar in form to this instrument with any other municipality.

18. This Agreement is the entire agreement between the parties, and no alterations, changes or additions hereto shall be made except in writing and approved by both parties. The Township of Woodbridge or the Borough of Helmetta can cancel this agreement for any reason upon sixty (60) days written notice to the other party.

IN WITNESS WHEREOF, the Township of Woodbridge and the Borough of Helmetta shall cause this Agreement to be executed by their proper corporate officials and their proper corporate seals affixed this day and year above written.

ATTEST:

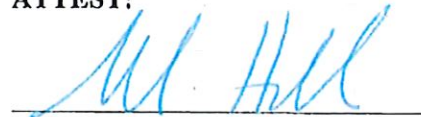
TOWNSHIP OF WOODBRIDGE


JOHN M. MITCH
MUNICIPAL CLERK

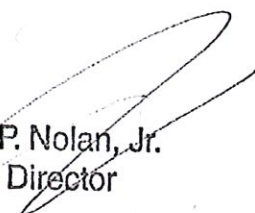
By: 
JOHN E. McCORMAC, MAYOR

ATTEST:

BOROUGH OF HELMETTA


MELISSA HALLERMAN
MUNICIPAL CLERK

By: 
CHRISTOPHER SLAVICEK, MAYOR


James P. Nolan, Jr.
Law Director

RESOLUTION NO. 2024-107

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING
PAYMENT OF THE CURRENT SUPPLEMENTAL ASSESSMENTS TO THE
MIDDLESEX COUNTY JOINT INSURANCE FUND**

WHEREAS the Borough of Helmetta and Helmetta Board of Education were (collectively “the Borough”) previously members of the Middlesex County Joint Insurance Fund (the Fund); and

WHEREAS the Fund has levied a supplemental assessment on members as a result of a 2021 certified annual audit of the Fund Years 2001-2020 and has determined cumulative deficits exist for certain years that the Borough was a member of the Fund; and

WHEREAS the New Jersey Department of Banking and Insurance conducted a Statutory Examination of the audit; and,

WHEREAS the Borough proposes to satisfy the obligations of the Borough and the Board of Education of \$134,450.13 by acknowledging the amount of the current supplemental assessment and stating that it intends to make a first payment of \$5,000.00, with the balance being paid in five equal installments starting in the January of 2025; and

WHEREAS the supplemental assessment is subject to revision upon the completion and filing of each certified annual audit, the Borough acknowledges that the supplemental assessment may be revised up or down depending upon the results of the Fund’s future certified annual audits; and

WHEREAS the Borough has not previously made any payment toward the supplemental assessments, this has caused interest charges of to be assessed against the Borough and Board of Education of \$33,859.75; and

WHEREAS the Borough has proposed this payment plan if the Commissioners of the Fund will waive the accrued interest.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Helmetta approve the payment of \$134,450.13 in supplemental assessments to the Middlesex County Municipal Joint Insurance Fund; and be it:

FURTHER RESOLVED that, without waving any of its rights, the Borough shall make the first payment of \$5,000.00 no later than July 31, 2024; and be it

FURTHER RESOLVED that remaining balance be paid in five (5) equal annual installment payments of \$25,890.03 to the Fund; each payment shall be made on or before January 31, starting in January of 2025; and be it

FURTHER RESOLVED that the Chief Financial Officer and all necessary Borough officers and employees are authorized to make payments to the Fund in accordance with the foregoing; and be it

FURTHER RESOLVED that all necessary Borough officers and employees are authorized to execute documents to effectuate the foregoing subject to attorney review.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Borough Attorney
2. Borough CFO
3. Middlesex County Municipal Joint Insurance Fund

BE IT FURTHER RESOLVED that the payment schedule will be the following:

2024-\$5,000.00
2025-\$25,890.03
2026-\$25,890.03
2027-\$25,890.03
2028-\$25,890.02
2029-\$25,890.02

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Bohinski			✓			
Duffy	✓		✓			
Dzingleski			✓			
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 19, 2024



MELISSA HALLERMAN, RMC
Municipal Clerk

BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, NEW JERSEY
AMENDMENT TO 2024 MUNICIPAL BUDGET

WHEREAS, the Local Municipal Budget for the year 2024 was introduced on the 17th day of April, 2024 and

WHEREAS, the public hearing on said Budget has been held as advertised on May 15, 2024; and

WHEREAS, the Mayor and Council is desirous to amend said Budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Helmetta, County of Middlesex, that the following amendments to the approved budget for 2024 be made:

<u>CURRENT FUND</u>	<u>From</u>	<u>To</u>
<u>GENERAL REVENUES</u>		
1. Surplus Anticipated	\$ 393,000.00	\$ 398,446.79
Total Surplus Anticipated	\$ 393,000.00	\$ 398,446.79
3. Miscellaneous Revenues:		
Section B: State Aid Without Offsetting Appropriations:		
Energy Receipts Tax (P.L.1997, Chapters 162 & 167)	\$ 143,254.00	\$ 143,967.00
Municipal Relief Fund Aid	\$ 22,173.79	\$ 22,264.00
Total Section B: State Aid Without Offsetting Appropriations	\$ 165,427.79	\$ 166,231.00
Summary of Revenues:		
1. Surplus Anticipated	\$ 393,000.00	\$ 398,446.79
3. Miscellaneous Revenues:		
Total Section B: State Aid Without Offsetting Appropriations	\$ 165,427.79	\$ 166,231.00
Total Miscellaneous Revenues	\$ 648,892.86	\$ 649,696.07
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	\$ 1,121,892.86	\$ 1,128,142.86
7. Total General Revenues	\$ 2,463,804.25	\$ 2,470,054.25

BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, NEW JERSEY
AMENDMENT TO 2024 MUNICIPAL BUDGET

8.	General Appropriations:		
	(A) Operations - Within "CAPS":		
	INSURANCE:		
	Middlesex JIF - Deficit	\$ 0.00	\$ 5,000.00
	Total Operations {Item 8(A)} within "CAPS"	\$ 1,150,867.00	\$ 1,155,867.00
	Total Operations Including Contingent - within "CAPS"	\$ 1,150,867.00	\$ 1,155,867.00
	Detail:		
	Other Expenses (Including Contingent)	\$ 811,620.00	\$ 816,620.00
(H-1)	Total General Appropriations for Municipal Purposes within "CAPS"	\$ 1,213,605.00	\$ 1,218,605.00
	(A) Operations - Excluded from "CAPS":		
	Shared Service Agreements:		
	HUMAN SERVICE		
	Animal Control Services	\$ 5,000.00	\$ 6,250.00
	Total Interlocal Municipal Service Agreements	\$ 890,355.00	\$ 891,605.00
	Total Operations - Excluded from "CAPS"	\$ 900,905.61	\$ 902,155.61
	Detail:		
	Other Expenses	\$ 900,905.61	\$ 902,155.61
(H-2)	Total General Appropriations for Municipal Purposes Excluded from "CAPS"	\$ 1,085,199.25	\$ 1,086,449.25
(O)	Total General Appropriations - Excluded from "CAPS"	\$ 1,085,199.25	\$ 1,086,449.25
(L)	Subtotal General Appropriations {Items (H-1) and (O)}	\$ 2,298,804.25	\$ 2,305,054.25
9.	Total General Appropriations	\$ 2,463,804.25	\$ 2,470,054.25
Summary of Appropriations:			
(H-1)	Total General Appropriations for Municipal Purposes within "CAPS"	\$ 1,213,605.00	\$ 1,218,605.00
(A)	Operations - Excluded from "CAPS":		
	Interlocal Municipal Services Agreements	\$ 890,355.00	\$ 891,605.00
	Total Operations - Excluded from "CAPS"	\$ 900,905.61	\$ 902,155.61
	Total General Appropriations	\$ 2,463,804.25	\$ 2,470,054.25

BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, NEW JERSEY
AMENDMENT TO 2024 MUNICIPAL BUDGET

BE IT FURTHER RESOLVED that this Budget Amendment be published in the Home News Tribune issue of July 8, 2024 and that a public hearing on this Amendment will be held at the Municipal Building, 51 Main Street, Borough of Helmetta, Middlesex County, New Jersey on July 24th, 2024 at 7:00 P.M. at which time and place objections may be presented by taxpayers or other interested persons.

BE IT FURTHER RESOLVED that a certified copy of this resolution will be filed through the NJDCA FAST system in the office of the Director of Local Government Services for her certification of the 2024 Local Municipal Budget, so amended.

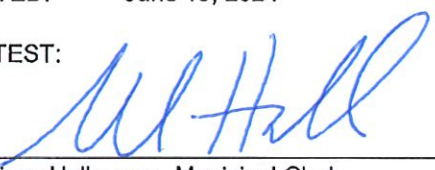
IT IS HEREBY CERTIFIED that this is a true copy of a resolution amending the Budget, adopted by the Governing Body on the 19th day of June, 2024.

RECORDED VOTE:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Council Member:				
Karczewski	✓			
Bohinski	✓			
Duffy	✓			
Dzingleski	✓			
Reid	✓			
Stasi	✓			

DATED: June 19, 2024

ATTEST:



Melissa Hallerman, Municipal Clerk
Borough of Helmetta

May 2024

Municipal Clerk

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH	
5/13/2024	John Bundy	Current - Marriage	\$28.00		456
5/13/2024	Elia Morales	Animal	\$26.00		183

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: MAY

DATED: 6/11/2024

Tina McDermott
TINA MCDERMOTT
TAX COLLECTOR

TAXES	2023	8,260.76
TAXES	2024	1,194,922.11
TAXES	2025	
INTEREST		1,885.64
COSTS FOR TAX SALE		
LIEN REDEMPTION		1,790.83
RECORDING FEES		55.00
DUPLICATE CERT		
DUPLICATE BILL		
TAX SALE PREMIUMS		
TOTAL		<u>1,206,914.34</u>

<u>ADJUSTMENTS</u>	
SENIOR DISALLOWED	250.00
VET DISALLOWED	500.00
DIS DISALLOWED	500.00
NSF CHECK FEES	60.00
	<u>1,310.00</u>

<u>CLOSING BALANCES</u>			
	DEBIT	CREDIT	NET
2019	0.00	(38,011.10)	(38,011.10) Kaplan
2023	0.00	47,895.07	47,895.07
2024	(20,088.73)	107,421.05	87,332.32
			<u>97,216.29</u>

TAX COLLECTORS TRUST

<u>DATE</u>	<u>CK#</u>	<u>SOURCE</u>	<u>DEBITS</u>	<u>CREDITS</u>	
4/30/2024					86,270.37
5/22/2024		transfer from current		1,845.83	88,116.20 lien redemption \$
5/31/2024		Interest paid		7.48	88,123.68
			<u>0.00</u>	<u>1,853.31</u>	
			5/31/24 Statement Balance		
					88,123.68

BOROUGH OF HELMETTA
2023
DELINQUENT TAXES AS OF:

\$ SOLD AT 2024 TAX SALE

5/31/24

DECEMBER				<u>101,520.17</u>
<u>2023</u>		Cash Recpts	adj	
JANUARY	101,520.17	(14,283.30)		87,236.87
FEBRUARY	87,236.87	(10,881.94)	(419.62)	75,935.31
MARCH	75,935.31	(16,896.92)		59,038.39
APRIL	59,038.39	(2,882.56)		56,155.83
MAY	56,155.83	(8,260.76)		47,895.07
JUNE				0.00
JULY				0.00
AUGUST				0.00
SEPTEMBER				0.00
OCTOBER				0.00
NOVEMBER				
BALANCE				<u>\$ 47,895.07</u>
		2023 W/S DELINQUENT \$		\$20,573.18

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX**

CAPITAL ORDINANCE NO. 2024-04

**CAPITAL ORDINANCE PROVIDING VARIOUS ROAD IMPROVEMENTS, AND
APPROPRIATING \$315,000 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH
OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

WHEREAS, the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") has determined to provide various road improvements within the Borough; and

WHEREAS, the Borough has available \$39,100 in the Borough's General Capital Improvement Fund; and

WHEREAS, the Borough expects to receive \$275,900 grant funds from the New Jersey Department of Transportation (NJDOT) to partially fund said improvements.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough. For the improvements or purposes described in Section 2, there is hereby appropriated \$315,000, said sum being inclusive of \$39,100 from the Borough's General Capital Improvement Fund and \$275,900 in grant funds expected to be received by the Borough from the NJDOT.

Section 2. The improvements hereby authorized to be undertaken consist of improvements to various roads within the Borough, including, but not limited to, Sutton Place, York Dive and Madison Drive, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

Section 3. The 2024 capital budget of the Borough will conform to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 4. An aggregate amount not exceeding \$85,000 for engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

Section 5. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 2 hereof, shall be applied to direct payment of the cost of the improvements within the appropriation herein authorized.

Section 6. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 7. This ordinance shall take effect as provided by law.

ORDINANCE 2024-04
BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Introduced: May 15, 2024

Recorded Vote

Motion made by Councilman Stasi

Second by Councilman Reid

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski				✓
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			
Councilman Stasi	✓			

Adopted on First Reading

Dated: May 15, 2024


Melissa Hallerman, RMC

Adopted: June 19, 2024

Recorded Vote

Motion made by Councilman Dzingleski

Second by Councilman Stasi

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			
Councilman Stasi	✓			

Adopted on Second Reading

Dated: June 19, 2024


Melissa Hallerman, RMC