



PUBLIC NOTICE

Borough of Helmetta – Cash Rounding Procedure

Effective **December 15, 2025**, the Borough of Helmetta will implement a **cash-only rounding procedure** due to the nationwide scarcity of one-cent coins. Pennies will still be **accepted from customers**, but Borough departments may be unable to provide pennies in change.

What this means for you:

- **Cash payments only** may be rounded to the nearest **five cents**, *after* all taxes and fees are calculated.
- **Electronic and check payments** (credit/debit, ACH, or check) will continue to be processed **to the exact cent** with **no rounding**.
- All Borough accounts—taxes, utilities, fees, fines—will continue to be recorded **to the exact cent**. Rounding affects only the cash change provided at the counter.
- If rounding causes you to pay slightly more in cash, the extra amount will be **automatically credited** to your account for the next billing cycle. At your request, the Borough can issue a **refund by check** or apply the amount to another Borough receivable.
- If rounding would require you to pay more than the exact amount due, the Borough will **accept the lower rounded amount** as payment in full, or you may choose to pay the exact amount by card or check.

This procedure applies to all Borough cashiering locations, including the Tax Collector, Utilities, Municipal Court, Clerk's Office, Police Records, and Recreation.