



MEETING OF MAYOR AND COUNCIL
SEPTEMBER 19, 2023 – MINUTES
7:00PM

* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE
Mayor Slavicek called the meeting to order at 7:00pm. All in attendance stood for a moment of silence to honor the men and women in our military protecting our freedom.

* CALLING OF THE ROLL

Mayor Slavicek

Councilman Karczewski

Councilwoman Bohinski

Councilman Duffy

Councilman Dzingleski - absent

Councilman Reid

Councilman Stasi

Also in attendance was Business Administrator Salvatore Masucci, Borough Attorney Joseph Youssouf, and Borough Engineer Kevin Meade.

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 4, 2023. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-

willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Pat Dahl, 25 George W Helme Drive, thanked the Mayor for the communication regarding the pickleball court. Engineer Meade stated he is meeting with the County soon to go over upcoming projects and the pickleball court is included.

John Nartowicz, 2 Holly Manor Court inquired about the parking ordinance on the agenda and if it includes Maple Street. The Mayor stated that it did.

* ACCEPTANCE OF MINUTES – August 16, 2023

MOTION – Councilwoman Bohinski

SECONDED – Councilman Duffy

ROLL CALL: 5-0

* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector

RESOLUTIONS:

2023- 117: Amended Authorization to Sign Agreement for Survey of 51 Main Street

118: Payment of Bills

119: Resolution Requesting Approval of Items of Revenue and Appropriations
CDBG

120: Resolution Requesting Approval of Items of Revenue and Appropriations
Stormwater Management

121: Authorization for Payment No. 1 for Locust Drive

122: Refund of Rental Fees

123: Authorizing the Award of a Contract to S&G Paving, Inc. for the Lake
Avenue 2022 & 2023 NJDOT Road Improvement Project

MOTION – Councilman Karczewski

SECONDED – Councilman Stasi

ROLL CALL: 5-0

* REPORTS of Mayor, Committees, Business Administrator, Borough Attorney, Borough Engineer

Mayor Slavicek stated that Helmetta Day will be this coming weekend and we are closely monitoring the weather. He has a meeting with the engineers for an upcoming project in the Borough with the County. There is an upcoming flu clinic on Tuesday, October 3rd at the Community Center. He also asked everyone to keep Councilman Karczewski and his family in their prayers as his mom is not feeling well.

Councilman Reid and Councilman Karczewski had nothing to report.

Councilman Duffy read a report from the DPW that included a list of completed tasks that

include streets signs, welcome to signs, borders for sign protection, fire department hydrant restoration, and ongoing landscaping effort, and upcoming projects such as hydrant flushing in October, water meter corrections, tree trimming, catch basin cleaning, and snow season preparation, as well as a proposal to replace the 2008 F-550. The DPW also asked for suggestions on how to strengthen bonds with the community.

Councilwoman Bohinski stated that the Board of Education is focusing on counseling for students that might not meet the graduation requirements, referendum election is next Tuesday, and their athletic teams are having a great season. St. Peter's Health Clinic went well. She reported that former Helmetta Councilman Ed Garner recently passed away.

Councilman Stasi gave a report from DPW Director Paul Reed regarding recycling. It included the safety measures of disposing and recycling lithium-ion batteries, curbside recycling guidelines,

Borough Attorney Joseph Youssouf had nothing to report.

Business Administrator Salvatore Masucci had nothing to report.

Borough Engineer Kevin Meade gave an update on Locust Drive, the Borough Hall staircase, and Lake Avenue.

* ORDINANCE 2023-04 (First Reading)

An ordinance of the Borough of Helmetta Amending and Supplementing Chapter 55 of the Code of the Borough of Helmetta "Vehicles and Traffic" Section 55-28 Schedule I.

MOTION – Councilwoman Karczewski
ROLL CALL: 5-0

SECONDED – Councilman Stasi

*CLOSED SESSION – Resolution pertaining to Matters: Attorney Client Privilege.

MOTION – Councilwoman Bohinski
ROLL CALL: 5-0

SECONDED – Councilman Karczewski

*OPEN SESSION

MOTION – Councilman Karczewski
ROLL CALL: 5-0

SECONDED – Councilwoman Bohinski

* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Duffy and SECONDED by Councilman Reid at 7:45pm. All were in favor.



Melissa Hallerman
Acting Municipal Clerk

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

Tina Mc Dermott
 TINA McDERMOTT
 TAX COLLECTOR

MONTH OF: AUGUST

DATED: 9/5/2023

TAXES	2022	4,963.27
TAXES	2023	1,498,479.82
TAXES	2024	23,520.51

ADJUSTMENTS

DISABLED ALLOWED	260.00
2-RETURN CHECK FEE	40.00

INTEREST 1,236.73

290.00

COSTS FOR TAX SALE
 LIEN REDEMPTION
 RECORDING FEES
 DUPLICATE CERT
 DUPLICATE BILL
 TAX SALE PREMIUMS

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	0.00	(38,011.10)	(38,011.10) Kaplan
2022	0.00	7,887.94	7,887.94
2023	(1,567.48)	1,604,270.96	1,602,703.48
2024	(0.01)	3,020,524.52	3,020,524.51
			<u>4,631,115.93</u>

TOTAL 1,628,200.33

TAX COLLECTORS TRUST

Ledger Bal

PRIOR BALANCE

47,810.62 7/31/2023

DEPOSITS 3.87 Bank Int
 lien redemption

47,814.49

DISBURSMENTS

LIEN REDEEM 5,067.19 CK 1421

5,067.19

BANK BALANCE 42,747.30 8/31/2023
 Statement Balance

August 2023

Municipal Clerk

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH
8/2/2023	Robert Grossman	Current/Wedding	\$28.00	Ck# 217
8/3/2023	John Daly	Trust/Helmetta Shirt	\$15.00	Cash
8/4/2023	Robert Carroll Jr.	Current/Wedding	\$28.00	Ck# 127
8/7/2023	Deborah Krypel	Trust/Helmetta Shirt	\$45.00	Ck# 5532
8/7/2023	Christine Reid	Trust/Helmetta Shirt	\$15.00	Ck# 178
8/7/2023	Catherine Grippaldi	Trust/Helmetta Shirt	\$60.00	Ck# 2031
8/9/2023	Ellen Frederick	Trust/Helmetta Shirt	\$15.00	Ck#123
8/11/2023	Sue Michalowski	Trust/Helmetta Shirt	\$15.00	Ck# 992
8/14/2023	Maryanne Singleton	Trust/Helmetta Shirt	\$30.00	Ck# 2822
8/14/2023	Faith Nandor	Animal	\$26.00	Ck# 1448
8/16/2023	Robert Grossman	Current/Wedding	\$75.00	Ck# 219
8/18/2023	Kaila Aliza Rosa Mizrahi	Current/Wedding	\$28.00	Ck# 105
8/22/2023	Cassandra Carlino	Current/Wedding	\$28.00	Ck# 110
8/23/2023	Brandon Heitzhaus	Current/Wedding	\$28.00	Ck# 155
8/28/2023	Jarred Burke	Current/Wedding	\$28.00	Cash
8/28/2023	Richard Fitzgerald	Trust/Helmetta Shirt	\$90.00	Ck# 139
8/28/2023	Jeanette Kovach	Trust/Helmetta Shirt	\$30.00	Ck# 554
8/29/2023	Frank Tierno	Trust/Helmetta Shirt	\$30.00	Ck# 2367
8/31/2023	Lisa Jablonski	Trust/Helmetta Shirt	\$30.00	Ck# 1598
8/31/2023	Michelle Osterberg	Trust/Helmetta Shirt	\$45.00	Ck# 4434

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: AUGUST

DATED: 9/6/2023

TAXES	2022	4,963.27
TAXES	2023	1,498,479.82
TAXES	2024	23,620.51

INTEREST 1,236.73

COSTS FOR TAX SALE
LIEN REDEMPTION
RECORDING FEES
DUPLICATE CERT
DUPLICATE BILL
TAX SALE PREMIUMS

TOTAL 1,628,200.33

TAX COLLECTORS TRUST

PRIOR BALANCE

DEPO:

DISBURSME
LIEN REDE

BANK BALA

BOROUGH OF HELMETTA

2022

DELINQUENT TAXES AS OF:

8/31/23

	TOTAL	Penalty		<u>2022</u>
				0.00
				<u>54,634.48</u>
DECEMBER				
<u>2022</u>				
			adj	
JANUARY	54,634.48	(11,216.24)		43,418.24
FEBRUARY	43,418.24	(8,622.79)		34,795.45
MARCH	34,795.45	(2,818.49)	(2,599.33)	29,377.63
APRIL	29,377.63	(4,053.37)		25,324.26
MAY	25,324.26	(17.72)		25,306.54
JUNE	25,306.54	(7,648.96)		17,657.58
JULY	17,657.58	(4,806.37)		12,851.21
AUGUST	12,851.21	(4,963.27)		7,887.94
SEPTEMBER				0.00
OCTOBER				0.00
NOVEMBER				
BALANCE				\$ <u>12,851.21</u>

BOROUGH OF HELMETTA

Tina Mc Dermott

TINA MCDERMOTT
TAX COLLECTOR

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MONTH OF: AUGUST

DATED: 9/5/2023

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TAXES	2023	1,498,479.82
TAXES	2024	23,520.51

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DEPOSITS 3.87 Bank Int
lien redemption

47,814.49

DISBURSMENTS

LIEN REDEEM 5,067.19 CK 1421

5,067.19

Statement Balance

BANK BALANCE 42,747.30 8/31/2023

**RESOLUTION
#2023-117**

**AMENDED AUTHORIZATION TO SIGN AGREEMENT FOR A TOPOGRAPHY
AND BOUNDARIES SURVEY OF 51 MAIN STREET**

BE IT RESOLVED, by the Borough Council of the Borough of Helmetta that the Mayor and the Municipal Clerk approved resolution no. 2022-60 which authorized a Service Agreement for a Topography & Boundaries survey of 51 Main Street with Center State Engineering not to exceed \$3,690.00. The amount of service should have been \$3,960.00 as per the agreement letter dated February 15, 2023.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski						✓
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 19, 2023.



MELISSA HALLERMAN
Acting Municipal Clerk

RESOLUTION

2023-118

PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski						✓
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 19, 2023.



MELISSA HALLERMAN
Acting Municipal Clerk

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Non-Budgeted: Y

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice
23-00449	07/14/23	NATIO015 NATIONAL HIGHWAY PRODUCTS												
1		73-SRT SIGNS/SH (PHASE 2)		B	2,470.00	3-01-26-765-020	B	STREETS & ROADS OE	R	07/14/23	10/06/23		S-ORD111419	
23-00520	08/08/23	MAR005 MARTIN OVERHEAD DOOR												
1		FIX COMMUNITY CENTER DOOR		B	650.00	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	08/08/23	10/06/23		25341	
23-00533	08/14/23	AUTOZ005 AUTOZONE STORES LLC												
1		TRANS FLD FOR 450 VEH.		B	16.39	3-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R	08/14/23	10/06/23		6450911578	
23-00568	09/05/23	AUTOZ005 AUTOZONE STORES LLC												
1		2-WIPE BLADES FOR DURANGO		B	55.58	3-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R	09/05/23	10/06/23		6450937376	
2		TAILGATE PUSH PIN		B	3.79	3-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R	09/05/23	10/06/23		6450937376	
					59.37									
23-00582	09/12/23	POWER005 POWER PLACE												
1		BLADES FOR MOWER AND LABOR		B	141.83	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	09/12/23	10/06/23		1729420	
23-00583	09/12/23	BRI01 BRIAN'S LAWN MOWER												
1		REPAIR TO WEED WACKER		B	173.47	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	09/12/23	10/06/23		8/11/23	
23-00584	09/12/23	MIDDLE010 MIDDLESEX WELDING SUPPLY CO												
1		WELDING TANKS		B	146.10	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	09/12/23	10/06/23		02314482	
23-00585	09/12/23	BET01 BETTER LIVING												
1		POWER SCRUB BRUSH/HEX BOLTS		B	20.28	3-01-26-765-020	B	STREETS & ROADS OE	R	09/12/23	10/06/23		A588105	
2		HEX BOLTS		B	17.59	3-01-26-765-020	B	STREETS & ROADS OE	R	09/12/23	10/06/23		A587984	
					37.87									
23-00597	09/13/23	CIR01 CIRCLE JANITORIAL SUPPLIES												
1		TRASH LINERS/CORDED EAR EZ		B	284.60	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	09/13/23	10/06/23		27438-23	
2		TRASH BAGS/TOWEL/CLOROX		B	295.90	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	09/13/23	10/06/23		27413-23	

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00597	09/13/23	CIR01	CIRCLE JANITORIAL SUPPLIES		Continued							
3	SOAP			52.50	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	09/13/23	10/06/23		27569-23
				633.00								
23-00598	09/13/23	HOM02	HOME DEPOT									
1	GLASSES/HEX BOLTS/SIGN POSTS			152.73	3-01-26-765-020	B	STREETS & ROADS OE	R	09/13/23	10/06/23		
2	HEX/NUTS/WASHERS			51.22	3-01-26-765-020	B	STREETS & ROADS OE	R	09/13/23	10/06/23		
3	TURF BLDER/HOSE SHUT OFF			287.89	3-01-26-765-020	B	STREETS & ROADS OE	R	09/13/23	10/06/23		
				491.84								
23-00599	09/13/23	HOM02	HOME DEPOT									
1	VESTS/CLEANER/BATTERIES/BUTANE			84.17	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	09/13/23	10/06/23		
23-00600	09/13/23	HOM02	HOME DEPOT									
1	WEED HOES			55.96	3-01-28-796-020	B	PARKS OE	R	09/13/23	10/06/23		
2	SPRAY PAINT/AA BATTERIES			60.77	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	09/13/23	10/06/23		
				116.73								
23-00601	09/13/23	HOM02	HOME DEPOT									
1	MANAPLAN BROOK PROJECT			119.94	6-02-15-026-022	B	CLEAN COMMUNITIES 2023	R	09/13/23	10/06/23		
2	SPLICE FOR METER/TORCH			39.72	3-05-55-500-021	B	WATER OPERATING OE	R	09/13/23	10/06/23		
3	SCREWS STR SIGNS			13.27	3-01-26-765-020	B	STREETS & ROADS OE	R	09/13/23	10/06/23		
				172.93								
23-00608	09/20/23	SAMSL005	SAMS LIQUOR STORE									
1	REFRESHMENTS 9/23			165.00	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	R	09/20/23	10/10/23		
23-00609	09/20/23	BRUN005	BRUNSWICK SURVEYING, INC.									
1	DEED RESEARCH-FIRE DEPT			250.00	C-04-55-200-140	B	RESERVE FOR HFD LOWER HOUSE REPAIRS	R	09/20/23	10/06/23		INV-005156
2	TOPOGRAPHIC SVY-FIRE DEPT			2,500.00	C-04-55-200-140	B	RESERVE FOR HFD LOWER HOUSE REPAIRS	R	09/20/23	10/06/23		INV-005156
				2,750.00								
23-00611	09/21/23	SCHIN005	SCHINDLER ELEVATOR CORP.									
1	PREVENTATIVE MAINTENANCE			1,786.68	3-01-25-749-020	B	FIRE DEPARTMENT OE	R	09/21/23	10/11/23		8106339234
2	INVOICE FEE			29.99	3-01-25-749-020	B	FIRE DEPARTMENT OE	R	09/21/23	10/11/23		8106339234
				1,816.67								
23-00612	09/26/23	KEMPT005	KEMPTON FLAG									
1	REPLACEMENT OF FLAGS (43)			1,652.78	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	09/26/23	10/12/23		22714

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Strat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
23-00633	10/10/23	TUSCA005 TUSCANY										
1		CATERING 9/23/23		5,500.00	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	R	10/10/23	10/12/23		29873
23-00635	10/10/23	VIL01 VILLA BORGHESE										
1		PIZZA (9/23)		600.00	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	R	10/10/23	10/11/23		7877
23-00637	10/10/23	DJWHE005 Wayne Handwerk Jr.										
1		MUSIC HAYRIDES & BONFIRE 10/27		400.00	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/10/23	10/12/23		880
23-00639	10/11/23	WIL04 WILSON, MARGARET										
1		MEDICARE REIM-3RD QTR 2023		296.82	3-01-23-733-020	B	HEALTH INSURANCE EMPLOYEE	R	10/11/23	10/11/23		
2		MEDICARE REIM-3RD QTR 2023		98.94	3-05-55-500-030	B	Health Insurance	R	10/11/23	10/11/23		
3		MEDICARE REIM-3RD QTR 2023		98.94	3-07-55-500-030	B	Health Insurance	R	10/11/23	10/11/23		
				494.70								
23-00640	10/11/23	MARRO005 MARRIOTT CALLAHAN & BLAIR										
1		2023-3RD QTRLY RETAINER		1,062.50	3-01-21-720-020	B	PLANNING BOARD OE	R	10/11/23	10/11/23		
23-00641	10/11/23	W00005 WOODBRIDGE DEPT OF HEALTH										
1		3RD QTR PAYMENT 2023		1,250.00	3-01-43-772-020	B	WOODBRIDGE ANIMAL CONTROL	R	10/11/23	10/11/23		3
23-00642	10/11/23	MID17 MIDDLESEX COUNTY TREASURER										
1		FUEL USAGE AUGUST 2023		842.29	3-01-31-833-020	B	GASOLINE	R	10/11/23	10/11/23		CV-9-8-23
2		FUEL USAGE SEPTEMBER 2023		845.55	3-01-31-833-020	B	GASOLINE	R	10/11/23	10/11/23		CV-9-9-23
				1,687.84								
23-00643	10/11/23	STAR2STAR COMMUNICATIONS										
1		TELEPHONE (FD)		234.04	3-01-31-827-020	B	TELEPHONE COSTS	R	10/11/23	10/11/23		SUB01633103
2		TELEPHONE (MUNICIPAL)		357.10	3-01-31-827-020	B	TELEPHONE COSTS	R	10/11/23	10/11/23		SUB01633104
				591.14								
23-00644	10/11/23	MCU01 Middlesex Cty Utilities Auth										
1		DUMPING CHARGES-SEPT 2023		5,876.33	3-01-32-837-020	B	LANDFILL/DISPOSAL SOLID WASTE	R	10/11/23	10/11/23		
23-00645	10/11/23	XTE01 XTEL COMMUNICATIONS										
1		TELEPHONE LINES #232731238		682.61	3-01-31-827-020	B	TELEPHONE COSTS	R	10/11/23	10/11/23		
23-00646	10/11/23	CEN07 CENTRAL JERSEY SECURITY										
1		4TH QTR MONITORING 2023 (CRT)		150.00	3-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/11/23	10/11/23		101206

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00646	10/11/23	CEN07	CENTRAL JERSEY SECURITY		Continued							
			2 4TH QTR MONITORING 2023 (FIRE)	171.00	3-01-26-772-020		B BUILDINGS & GROUNDS OE	R	10/11/23	10/11/23	10/11/23	101207
				321.00								
23-00647	10/11/23	MCI01	Middlesex Cty Improvement Auth.									
			1 BRUSH TO CTY/MUNICIPAL SITE	233.29	3-01-43-786-020		B MIDDLESEX CO RECYCLING PROGRAM	R	10/11/23	10/11/23	10/11/23	AR040304
			2 LEAVES TO CTY/MUNICIPAL SITE	63.60	3-01-43-786-020		B MIDDLESEX CO RECYCLING PROGRAM	R	10/11/23	10/11/23	10/11/23	AR040304
			3 SINGLE FAMILY HOUSEHOLD	2,835.36	3-01-43-786-020		B MIDDLESEX CO RECYCLING PROGRAM	R	10/11/23	10/11/23	10/11/23	AR040285
				3,132.25								
23-00648	10/11/23	WBM01	W. B. MASON									
			1 RED STAMP	13.98	3-01-31-834-020		B OFFICE SUPPLIES	R	10/11/23	10/11/23	10/11/23	240980897
			2 HOLDERS	75.28	3-01-31-834-020		B OFFICE SUPPLIES	R	10/11/23	10/11/23	10/11/23	241022697
			3 BINDER	18.76	3-01-20-120-020		B MUNICIPAL CLERK OE	R	10/11/23	10/11/23	10/11/23	241193412
			4 BINDER	54.72	3-01-31-834-020		B OFFICE SUPPLIES	R	10/11/23	10/11/23	10/11/23	241132274
			5 TAPE DISPENSER	11.78	3-01-31-834-020		B OFFICE SUPPLIES	R	10/11/23	10/11/23	10/11/23	241193412
			6 FOLDERS	19.98	3-01-20-701-020		B ADMINISTRATOR OE	R	10/11/23	10/11/23	10/11/23	241231948
				194.50								
23-00651	10/12/23	MID02	MIDDLESEX COUNTY TREASURER									
			1 4TH QTR 2023 COUNTY TAXES	239,832.53	3-01-55-001-289		B COUNTY TAXES PAYABLE	R	10/12/23	10/13/23	10/13/23	8900
23-00652	10/12/23	MID13	MIDDLESEX CO TREASURER									
			1 4TH QTR 2023 OPEN SPC & FRMLD	22,021.43	3-01-55-001-289		B COUNTY TAXES PAYABLE	R	10/12/23	10/12/23	10/12/23	8900A
23-00656	10/12/23	JAM01	JAMESBURG - BOROUGH OF									
			1 OT-SPARK IN THE PARK 7/1/23	3,294.11	3-01-26-765-020		B STREETS & ROADS OE	R	10/12/23	10/12/23	10/12/23	
23-00660	10/13/23	MELIS005	MELISSA HALLERMAN									
			1 MILEAGE REIMB FOR CLERK EXAM	35.37	3-01-20-120-020		B MUNICIPAL CLERK OE	R	10/13/23	10/13/23	10/13/23	CLERK EXAM
23-00666	10/16/23	TRE06	TREASURER ST OF NJ/MARRIAGE									
			1 MARRIAGE LICENSE JUL-SEP 2023	250.00	3-01-55-001-286		B STATE OF NJ MARRIAGE LIC	R	10/16/23	10/16/23	10/16/23	
23-00667	10/16/23	DOT01	DOT DESIGNING LLC									
			1 STREET SIGNS HELMETTA DAY	438.00	T-13-55-000-007		B RESERVE FOR RECREATION TRUST	R	10/16/23	10/16/23	10/16/23	10714

Total Purchase Orders: 36 Total P.O. Line Items: 59 Total List Amount: 299,242.46 Total Void Amount: 0.00

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Acct Type	Description	Stat/Chk	First Enc	Rcvd Date	Chk/Void	Invoice
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Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	289,431.92	0.00	289,431.92	0.00	0.00	289,431.92
WATER OPERATING FUND	3-05	138.66	0.00	138.66	0.00	0.00	138.66
SEWER OPERATING FUND	3-07	98.94	0.00	98.94	0.00	0.00	98.94
Year Total:		289,669.52	0.00	289,669.52	0.00	0.00	289,669.52
GENERAL CAPITAL FUND	C-04	2,750.00	0.00	2,750.00	0.00	0.00	2,750.00
GRANT FUND	G-02	119.94	0.00	119.94	0.00	0.00	119.94
GENERAL TRUST FUND	T-13	6,703.00	0.00	6,703.00	0.00	0.00	6,703.00
Total of All Funds:		299,242.46	0.00	299,242.46	0.00	0.00	299,242.46

**RESOLUTION
2023 - 119**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE
AND APPROPRIATION (N.J.S.A. 40A:4-87)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount;

Section 1

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Borough of Helmetta, in the County of Middlesex, New Jersey, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the bulge of the year 2023 in the sum of \$28,880.00, which it is now available as a revenue from the "Community Development Block Grant", and

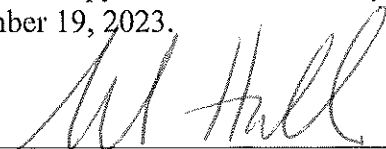
Section 2

BE IT FURTHER RESOLVED that the sum of \$28,880.00 is hereby appropriated under the caption "Community Development Block Grant".

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski						✓
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 19, 2023.



 MELISSA HALLERMAN
 Acting Municipal Clerk

**RESOLUTION
2023 - 120**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE
AND APPROPRIATION (N.J.S.A. 40A:4-87)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount;

Section 1

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Borough of Helmetta, in the County of Middlesex, New Jersey, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the bulge of the year 2023 in the sum of \$15,000.00, which it is now available as a revenue from the "Stormwater Management", and

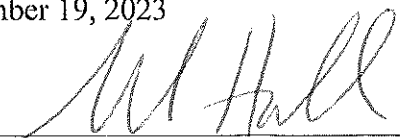
Section 2

BE IT FURTHER RESOLVED that the sum of \$ 15,000.00 is hereby appropriated under the caption "Stormwater Management".

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski						✓
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 19, 2023



 MELISSA HALLERMAN
 Acting Municipal Clerk

**Resolution
#2023-121**

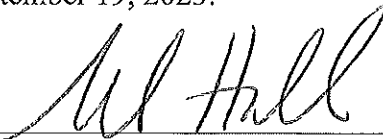
AUTHORIZATION FOR PARTIAL PAYMENT NO. 1

BE IT RESOLVED, that the Governing Body does hereby authorize Partial Payment no. 1 in the amount of \$117,552.09 to S&G Paving Inc. for services rendered in the improvement project for Locust Drive.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski						✓
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 19, 2023.



MELISSA HALLERMAN

Acting Municipal Clerk

RESOLUTION

2023-122

REFUND OF RENTAL FEES

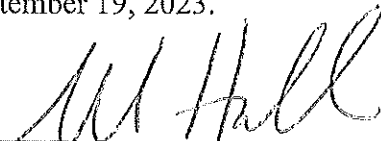
BE IT RESOLVED, that refund for the rental fee for usage of the Community Center, due to medical reasons.

Antonio Manuel Damas \$250.00

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski						✓
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 19, 2023.



MELISSA HALLERMAN
Acting Municipal Clerk

**BOROUGH OF HELMETTA
RESOLUTION #2023-123**

RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING THE AWARD OF A CONTRACT TO S&G PAVING, INC. FOR THE LAKE AVE 2022 & 2023 NJ DOT ROAD IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED \$300,547.62

WHEREAS, the Borough of Helmetta (the "Borough") invited to bid on the Lake Avenue 2022 & 2023 NJDOT Road Improvement Project (the "Project"), including the instruction for bidders to submit a sealed bid; and

WHEREAS, the Borough Engineer has determined that the lowest responsible bidder to submit a conforming bid for the Project is S&G Paving, Inc, of Jamesburg, New Jersey, with a base bid of \$300,547.62; and

WHEREAS, the Borough Attorney has reviewed S&G Paving's bid and has found it to be legally sufficient; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to award the contract for the Project to S&G Paving, Inc. as the lowest responsible bidder submitting a conforming bid in accordance with the LPCL.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Helmetta that the Locust Drive 2022 & 2023 NJDOT Road Improvement Project is hereby awarded to S&G Paving, Inc. And that the Mayor is hereby authorized to execute a contract, in a form legally acceptable to the Borough Attorney, to S&G Paving, Inc. in an amount not to exceed \$300,547.62 and in accordance with the bid proposal submitted by S&G Paving, Inc. Upon certification of funds by the Chief Financial Officer;

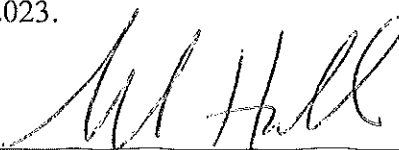
BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be provided to each of the following:

- a. S&G Paving, Inc.
- b. Borough Chief Financial Officer
- c. Joseph Youssouf, Borough Attorney

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski			✓			
Duffy			✓			
Dzingleski						✓
Reid			✓			
Stasi		✓	✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 19, 2023.



 MELISSA HALLERMAN
 Acting Municipal Clerk

CENTER STATE ENGINEERING

481 Spotswood Englishtown Road, Monroe Township, New Jersey 08831
☎ 732.605.9440 ☎ 732.605.9444

September 15, 2023

Sal Masucci
52 Main Street
Helmetta, NJ 08828

*Re: Borough of Helmetta
Lake Avenue Improvements – NJDOT 2022 & 2023
Recommendation of Award*

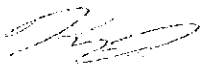
Dear Mr. Masucci,

Sealed bids were opened on Wednesday, September 13, 2023 for the above captioned project. Attached please find this office's "Summary of Bids" which details the bids opened.

It is our recommendation, subject to the Treasurer's certification that sufficient funds are available, that the contract for the referenced project be awarded to S&G Paving, Inc, the low, responsible bidder, in the total amount of \$300,547.62.

If you have any questions regarding this matter, please do not hesitate to contact me.

Sincerely,



Kevin Meade, Jr., PE, CME
Borough Engineer

Enclosures

cc: Ernest Feist, PE, PP, CMB, CPWM, Borough Planner
Christopher Slavicek, Mayor
Melissa Hallerman, Acting Borough Clerk
Joseph Youssouf, Esq., Borough Attorney

ORDINANCE 2023-04

AN ORDINANCE OF THE BOROUGH OF HELMETTA AMENDING AND SUPPLEMENTING CHAPTER 55 OF THE CODE OF THE BOROUGH OF HELMETTA "VEHICLES AND TRAFFIC" SECTION 55-28 Schedule I

WHEREAS; The Mayor and Council have received requests to amend the Parking Ordinance Sections of the Code of the Borough of Helmetta to remedy and correct certain problems that have arisen within the Borough concerning Traffic flow and public Parking; and

WHEREAS; The matter was referred to the Borough Engineer for an evaluation and suggestions; and

WHEREAS; The Borough Engineer has recommended that certain provisions of the Borough Parking Ordinance be amended and supplemented to meet the concerns of the citizens.

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Mayor and Council of the Borough of Helmetta as follows:

Section 55-28 Schedule I is hereby Amended and Supplemented as follows:

Add the following:

<u><i>NAME OF STREET</i></u>	<u><i>SIDE</i></u>	<u><i>LOCATION</i></u>
<i>MAPLE STREET</i>	<i>SOUTH</i>	<i>From the intersection of Holly House Drive To 156' in the Westerly Direction.</i>
<i>MAPLE STREET</i>	<i>SOUTH</i>	<i>From the intersection of Holly House Drive to 112' in the Easterly direction.</i>

(New Section). 55-9 A. Parking Prohibited during certain hours on certain streets and public parking lots, Helmetta Borough Hall 51 Main Street, Helmetta Community Center 1 Brookside Place, Maple Street Park and Pavilion.

55-9A: No person shall park a motor vehicle of any nature or type whatsoever overnight in any public parking lot or space owned, operated or controlled by the Borough of Helmetta.

Schedule II Section 55-29 is hereby amended to reflect this ordinance amendment.

Article II Effective Date:

This ordinance shall take effect immediately upon its passage and adoption according to law.