

MEETING OF MAYOR AND COUNCIL
AGENDA-JULY 20, 2022
7:30 PM

*MEETING CALLED TO ORDER- SALUTE TO THE FLAG – MOMENT OF SILENCE

*CALLING OF THE ROLL:

Mayor Slavicek
Councilman Reid
Councilman Dzingleski
Councilman Duffy
Councilman Karczewski
Councilman Mena
Councilman Stasi

*OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted on January 4, 2022. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

*ACCEPTANCE OF MINUTES – June 15, 2022
June 27, 2022

*REPORTS – Mayor, Committees, Attorney, Administrator

*CONSENT AGENDA

Report of Municipal Clerk, Tax Collector

RESOLUTIONS:

2022-103 – Municipal Budget Notice 2022
104 -Late filing of the 2022 Budget
105 -Estimated tax bill
106 -Extending the grace period

- 107 -Resignation of RJ Oross
- 108 -Resignation of Bill Schleck
- 109 -Resignation of Alyssa Guglietti
- 110 -Appointment of Acting Municipal Clerk
- 111 -Appointment of Code Enforcer
- 112 -Appointment of Acting Court Administrator
- 113 -Grant Application for 2023 Road Improvements – Lake Avenue
- 114 -Temporary Emergency Appropriation #5
- 115 -Refund of rental fees
- 116 -Payment of Bills

*Ordinance # 2022-3 (First Reading) Second Reading August 17, 2022

A Capital Ordinance providing for preliminary design improvements for Locust Drive, and appropriating \$27,000 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey

*CLOSED SESSION (if needed)

*ADJOURNMENT

MEETING OF MAYOR AND COUNCIL
AGENDA-JULY 20, 2022
7:30 PM

*MEETING CALLED TO ORDER- SALUTE TO THE FLAG – MOMENT OF SILENCE
Mayor Slavicek called the meeting to order at 7:30 p.m. All in attendance stood and Pledged Allegiance to the Flag. A moment of silence was observed for the Helmetta's Fire Department Chief Acs. Mayor Slavicek expresses his condolences to the Acs family and to the Helmetta Fire Department.

*CALLING OF THE ROLL:

Mayor Slavicek

Councilman Reid

Councilman Dzingleski

Councilman Duffy

Councilman Karczewski

Councilman Stasi – absent

Also in attendance was Business Administrator, Sal Masucci and Borough Attorney Joseph Youssouf.

*OPEN PUBLIC MEETINGS ACT STATEMENT

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John Nartowicz, 2 Holly Manor Court, wanted an update on the fire pit ordinance.

Mayor Slavicek and Borough Attorney Youssouf stated there is still discussions regarding this ordinance.

*ACCEPTANCE OF MINUTES OF JUNE 15, 2022

MOTION - Councilman Reid

SECONDED- Councilman Duffy

ROLL CALL: 4-0

***ACCEPTANCE OF MINUTES OF JUNE 27, 2022**

MOTION - Councilman Reid SECONDED- Councilman Karczewski
 ROLL CALL: 3-0 ABSTAIN: Councilman Dzingleski

Report of Municipal Clerk, Tax Collector

RESOLUTIONS:

2022-103 – Municipal Budget Notice 2022

104 -Late filing of the 2022 Budget

105 -Estimated tax bill

106 -Extending the grace period

107 -Resignation of RJ Oross

108 -Resignation of Bill Schleck

109 -Resignation of Alyssa Guglietti

110 -Appointment of Acting Municipal Clerk

111 -Appointment of Code Enforcer

112 -Appointment of Acting Court Administrator

113 -Grant Application for 2023 Road Improvements – Lake Avenue

114 -Temporary Emergency Appropriation #5

115 -Refund of rental fees

116 -Payment of Bills

MOTION - Councilman Reid SECONDED- Councilman Reid
 ROLL CALL: 4-0

***REPORTS:**

Mayor Slavicek makes a statement regarding the budget. The reason why the budget is being adopted so late is because of the new police agreement with Jamesburg. Police Chief Craperotta makes a statement. Mayor Slavicek also welcomes Melissa Hallerman as the new Acting Municipal Clerk. She will be starting August 1.

***ORDINANCE # 2022-3 (First Reading) Second Reading August 17, 2022**

A Capital Ordinance providing for preliminary design improvements for Locust Drive, and appropriating \$27,000 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey

MOTION - Councilman Karczewski SECONDED- Councilman Duffy
 ROLL CALL: 3-0 ABSTAIN – Councilman Reid

***CLOSED SESSION**

MOTION - Councilman Dzingleski SECONDED- Councilman Karczewski
 ROLL CALL: 4-0

***OPEN SESSION**

MOTION - Councilman Reid SECONDED- Councilman Duffy
 ROLL CALL: 4-0

There being no further business, a MOTION to adjourn the meeting was made by Councilman Reid and SECONDED by Councilman Duffy at 8:15 p.m. All were in favor.

Alyssa Guglietti

Alyssa Guglietti, RMC
Municipal Clerk

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the BOROUGH of HELMETTA, County of MIDDLESEX for the Fiscal Year 2022

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2022;

Be it Further Resolved, that said Budget be published in the The Home News & Tribune

in the issue of August 4th, 2022

The Governing Body of the BOROUGH of HELMETTA does hereby approve the following as the Budget for the year 2022:

<p>Ayes</p> <p>Reid Dzingieski Duffy Karczewski</p>	<p>Nays</p>	<p>Abstained</p>
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RECORDED VOTE
(Insert Last Name)

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH

of HELMETTA, County of MIDDLESEX, on July 20th, 2022.

A Hearing on the Budget and Tax Resolution will be held at Borough Hall, on August 17th, 2022 at

7:00 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2022 may be presented by taxpayers or other interested persons.

**BOROUGH OF HELMETTA
MIDDLESEX COUNTY, NEW JERSEY**

**RESOLUTION FOR SETTING FORTH REASON FOR DELAY
OF INTRODUCTION OF MUNICIPAL BUDGET FOR 2022**

WHEREAS, according to N.J.S.A. 40A:4-5.1 and the Director of the Division of Local Government Services, a Municipality which does not introduce its Municipal Budget for 2022 by March 24, 2022, must set forth its reasons for such delay; and

WHEREAS, the Borough had been involved in in prolonged discussions with the Borough of Jamesburg with regards to a new interlocal/shared services agreement for police protection service for the Borough, previously service was provided by the Borough of Spotswood who has terminated the prior agreement;

WHEREAS, the new agreement has been approved by the Borough of Helmetta on June 27, 2022 and by the Borough of Jamesburg on June 28, 2022; and

WHEREAS, the agreement is a significant milestone for the Borough of Helmetta considering the magnitude of the agreement; and

WHEREAS, the Borough Council of the Borough of Helmetta did not complete its 2022 Budget until July 13, 2022; and

WHEREAS, after finalizing the 2022 Municipal Budget, time was required for the typing thereof; and

WHEREAS, the Borough Council was unable to assemble with a quorum for a public meeting until its regularly scheduled meeting of July 20, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Helmetta requests the Director of the Division of Local Government Services to accept the late filing of the Borough of Helmetta's 2022 Municipal Budget.

BE IT FURTHER RESOLVED, by the Mayor and Borough Council of the Borough of Helmetta, that the Borough Clerk be and she is hereby authorized to forward copies of the within Resolution, certified to be true copies to the following:

1. Division of Local Government Services
Department of Community Affairs
PO Box 803
Trenton, New Jersey 08625

**BOROUGH OF HELMETTA
MIDDLESEX COUNTY, NEW JERSEY**

**RESOLUTION FOR SETTING FORTH REASON FOR DELAY
OF INTRODUCTION OF MUNICIPAL BUDGET FOR 2022
(CONTINUED)**

Approved:

Vote recorded as follows:

	Moved		RECORDED VOTE			
	1st	2nd	AYES	NAYS	ABSTAIN	ABSENT
Dzingleski			✓			
Duffy	✓		✓			
Karczewski			✓			
Mena						✓
Rcid		✓	✓			
Stasi						✓

CERTIFICATION

I, Alyssa Guglietti, Clerk of the Borough of Helmetta, Middlesex County, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on July 20, 2022.



 Alyssa Guglietti, Borough Clerk

**BOROUGH OF HELMETTA
MIDDLESEX COUNTY, NEW JERSEY**

**RESOLUTION FOR AUTHORIZING THE TAX COLLECTOR
TO PROCESS THIRD QUARTER ESTIMATED TAX BILLS
DUE AUGUST 1, 2022**

WHEREAS, pursuant to NJSA 54:4-66.2, which permits the Tax Collector to issue an estimated tax bill for the third installment of taxes in a calendar year when the tax rate has not yet been certified; and;

WHEREAS, the County Tax Board of Taxation has not certified the tax rate at this time and the Tax Collector will be unable to mail the tax bills on a timely basis; and;

WHEREAS, the Tax Collector, in consultation with the Chief Financial Officer, has computed an estimate tax levy in accordance with NJSA 54:4-6.3; and;

WHEREAS, it is desirous of the Borough of Helmetta to issue estimated tax bills for the third installment of taxes payable to the Borough in 2022 to ensure timely and consistent billings to the taxpayers; and;

WHEREAS, the Borough estimates a total Tax Levy of \$6,035,859 and the estimated tax rate is set at \$3.233, inclusive of the County/Regular and County Open Space, Consolidated School, and Municipal Levies in accordance with the attached analyses, reflecting estimated total annual billings for 2022 of 2.65% over the final billing for 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Helmetta, in the County of Middlesex and State of New Jersey on this 20th day of July 2022 that the Tax Collector is hereby authorized and directed to process estimated tax bills for the third quarterly installment of 2022 taxes; and;

BE IT FURTHER RESOLVED that, the third quarterly installment of 2022 taxes shall not be subject to interest until thirty (30) calendar days after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

BE IT FURTHER RESOLVED, by the Mayor and Borough Council of the Borough of Helmetta, that the Borough Clerk be and she is hereby authorized to forward copies of the within Resolution, certified to be true copies to the following:

1. Tina Zapicchi, Assistant Director, Financial Regulation [email: tzapicchi@DCA.state.nj.us]
Division of Local Government Services
Department of Community Affairs
PO Box 803, Trenton, New Jersey 08625

**RESOLUTION FOR AUTHORIZING THE TAX COLLECTOR
TO PROCESS THIRD QUARTER ESTIMATED TAX BILLS
DUE AUGUST 1, 2022 (CONTINUED)**

2. Ryan Riccio, Tax Board Administrator [email: ryan.riccio@co.middlesex.nj.us]
Middlesex County Board of Taxation
75 Bayard Street, 4th Floor, New Brunswick, NJ 08901

3. Borough of Helmetta:
Tina McDermott, Tax Collector [email: t.mcdermott@helmettaboro.com]
Denise Marabello, Chief Financial Officer [email: d.marabello@helmettaboro.com]

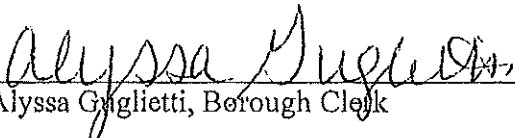
Approved:

Vote recorded as follows:

	Moved		RECORDED VOTE			
	1st	2nd	AYES	NAYS	ABSTAIN	ABSENT
Dzingleski			✓			
Duffy	✓		✓			
Karczewski			✓			
Mena						✓
Reid			✓			
Stasi		✓				✓

CERTIFICATION

I, Alyssa Guglietti, Clerk of the Borough of Helmetta, Middlesex County, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on July 20, 2022.



 Alyssa Guglietti, Borough Clerk

Refer to Attached Certifications – Att 1/3, 2/3, 3/3

ATTACHMENT TO RESOLUTION #2022-105

BOROUGH OF HELMETTA MIDDLESEX COUNTY, NEW JERSEY

THIRD QUARTER ESTIMATED TAX BILL FOR 2022

	2022		[Actual] 2021		Difference	
	Amount	Tax Rate	Amount	Tax Rate	Increased/ (Decrease)	Percent
County Tax:						
Regular	\$ 873,564.88	0.468	\$ 833,547.24	0.448	\$ 40,017.64	4.80%
Open Space	73,787.90	0.040	68,523.33	0.037	5,264.57	7.68%
	<u>947,352.78</u>	<u>0.508</u>	<u>902,070.57</u>	<u>0.485</u>	<u>45,282.21</u>	<u>5.02%</u>
School District	\$ 3,746,565.00	2.006	\$ 3,637,354.00	1.953	\$ 109,211.00	3.00%
Municipal:						
Regular	\$ 1,341,941.19	0.719	\$ 1,340,433.34	0.719	\$ 1,507.85	0.11%
	<u>\$ 6,035,858.97</u>	<u>3.233</u>	<u>\$ 5,879,857.91</u>	<u>3.157</u>	<u>\$ 156,001.06</u>	<u>2.65%</u>

Note: Estimated 2022 tax bill is within the 95% to 105% criteria set by NJDCA.

I hereby certify and approve the above tax analyses in connection with the 2022 third quarter estimated tax bills for the Borough of Helmetta.



Tina McDermott, Tax Collector
Borough of Helmetta

Dated: July 20, 2022

ATTACHMENT TO RESOLUTION #2022-105

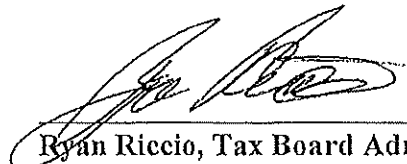
BOROUGH OF HELMETTA MIDDLESEX COUNTY, NEW JERSEY

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Open Space	73,787.90	0.040	68,523.33	0.037	5,264.57	7.68%
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School District	\$ 3,746,565.00	2.006	\$ 3,637,354.00	1.953	\$ 109,211.00	3.00%
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Note: Estimated 2022 tax bill is within the 95% to 105% criteria set by NJDCA.

I hereby certify and approve the above tax analyses in connection with the 2022 third quarter estimated tax bills for the Borough of Helmetta.



 Ryan Riccio, Tax Board Administrator
 Middlesex County Board of Taxation

Dated: July 20, 2022

ATTACHMENT TO RESOLUTION #2022-105

BOROUGH OF HELMETTA MIDDLESEX COUNTY, NEW JERSEY

THIRD QUARTER ESTIMATED TAX BILL FOR 2022

	2022		[Actual] 2021		Difference	
	Amount	Tax Rate	Amount	Tax Rate	Increased/ (Decrease)	Percent
County Tax:						
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Open Space	73,787.90	0.040	68,523.33	0.037	5,264.57	7.68%
	<u>947,352.78</u>	<u>0.508</u>	<u>902,070.57</u>	<u>0.485</u>	<u>45,282.21</u>	<u>5.02%</u>
School District	\$ 3,746,565.00	2.006	\$ 3,637,354.00	1.953	\$ 109,211.00	3.00%
Municipal:						
Regular	\$ 1,341,941.19	0.719	\$ 1,340,433.34	0.719	\$ 1,507.85	0.11%
	<u>\$ 6,035,858.97</u>	<u>3.233</u>	<u>\$ 5,879,857.91</u>	<u>3.157</u>	<u>\$ 156,001.06</u>	<u>2.65%</u>

Note: Estimated 2022 tax bill is within the 95% to 105% criteria set by NJDCA.

I hereby certify and approve the above tax analyses in connection with the 2022 third quarter estimated tax bills for the Borough of Helmetta.

Denise Marabello, Chief Financial Officer
Borough of Helmetta

Dated: July 20, 2022

RESOLUTION

#2022-106

**EXTENSION OF GRACE PERIOD FOR 2022 THIRD QUARTER TAX
PAYMENT**

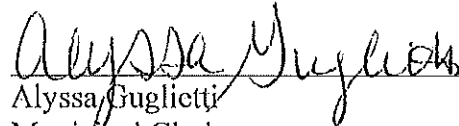
WHEREAS, the Tax Collector has requested that the grace period for the payment of taxes should be extended.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Helmetta that the grace period for the payment of third quarter estimated taxes in the Borough of Helmetta be extended to 30 days from the billing date.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		✓	✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			✓
Mena						✓
Stasi						✓

CERTIFICATION

I, Alyssa Guglietti, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the July 20, 2022.


Alyssa Guglietti
Municipal Clerk

RESOLUTION
#2022-107

ACCEPTANCE OF RESIGNATION OF ROBERT J OROSS

BE IT RESOLVED, that the resignation of Robert J Oross be and is hereby accepted with his last day of employment being July 26, 2022.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		✓	✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena						✓
Stasi						✓

CERTIFICATION

I, Alyssa Guglietti, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the July 20, 2022.



Alyssa Guglietti
Municipal Clerk

**RESOLUTION
#2022-108**

ACCEPTANCE OF RESIGNATION OF BILL SCHLECK

BE IT RESOLVED, that the resignation of Bill Schleck be and is hereby accepted with his last day of employment being July 20, 2022.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		✓	✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena						✓
Stasi						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held July 20, 2022


ALYSSA GUGLIETTI
Municipal Clerk

**RESOLUTION
#2022-109**

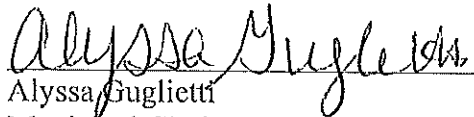
ACCEPTANCE OF RESIGNATION OF ALYSSA GUGLIETTI

BE IT RESOLVED, that the resignation of Alyssa Guglietti be and is hereby accepted with her last day of employment being July 22, 2022.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		✓	✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena						✓
Stasi						✓

CERTIFICATION

I, Alyssa Guglietti, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the July 20, 2022.


Alyssa Guglietti
Municipal Clerk

RESOLUTION

#2022 - 110

APPOINTMENT OF ACTING MUNICIPAL CLERK AND REGISTRAR

BE IT RESOLVED, by the Governing body of the Borough of Helmetta, acting municipal clerk / registrar on August 1, 2022. I, Chris Slavicek, Mayor of the Borough of Helmetta, with advice and consent of the Borough Council do hereby appoint.

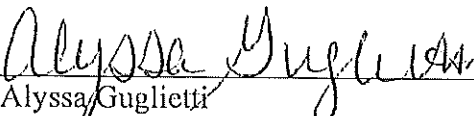
MELISSA HALLERMAN

as ACTING MUNICIPAL CLERK / REGISTRAR for the Borough of Helmetta.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		✓	✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena						✓
Stasi						✓

CERTIFICATION

I, Alyssa Guglietti, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the July 20, 2022.


Alyssa Guglietti
Municipal Clerk

RESOLUTION

#2022-111

APPOINTMENT OF CODE ENFORCER

I, Chris Slavicek, Mayor of the Borough of Helmetta, with advice and consent of the Borough Council do hereby appoint

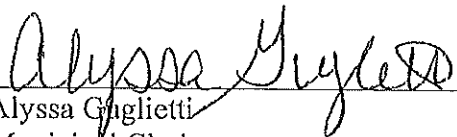
JOSEPH KOTORA

As CODE ENFORCER for the Borough of Helmetta for a term to expire December 31, 2022

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		✓	✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena						✓
Stasi						✓

CERTIFICATION

I, Alyssa Guglietti, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the July 20, 2022.



Alyssa Guglietti
Municipal Clerk

RESOLUTION

#2022-112

APPOINTMENT OF ACTING COURT ADMINISTRATOR

I, Chris Slavicek, Mayor of the Borough of Helmetta, with advice and consent of the Borough Council do hereby appoint

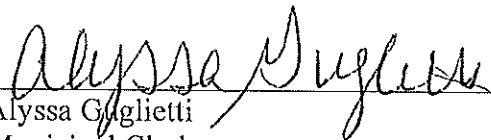
CHRISTINE HUGHES

As ACTING COURT ADMINISTRATOR for the Borough of Helmetta for a term not to exceed one year

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		✓	✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena						✓
Stasi						✓

CERTIFICATION

I, Alyssa Guglietti, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the July 20, 2022.


Alyssa Guglietti
Municipal Clerk

Borough of Helmetta
Resolution 2022-113

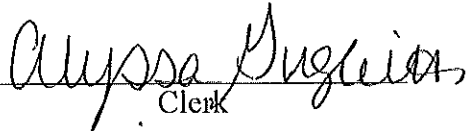
Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for 2023 Road Improvements- Lake Avenue Project

NOW, THEREFORE, BE IT RESOLVED that Council of Helmetta formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2023-2023 Road Improvements Lake Avenue-0594 to the New Jersey Department of Transportation on behalf of the Borough of Helmetta.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Helmetta and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the agreement.

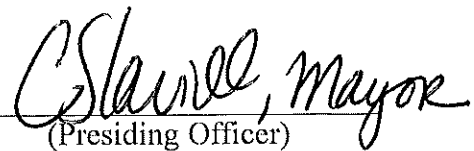
Certified as true copy of the resolution adopted by the Council on this 20th day of July 2022.


Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL


(Clerk)


(Presiding Officer)

RESOLUTION

#2022-114

TEMPORARY EMERGENCY APPROPRIATION #5

WHEREAS, an emergency condition has arisen in the 2022 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$120,435.00 (one hundred, twenty thousand four hundred and thirty-five), and;

Now, therefore, be it resolved that in accordance with N.J.S.A. 40A:4-20:


1. An Emergency Temporary Appropriation be and the same is hereby made for:

Current Fund		
Interlocals		
2-01-43-746-030	Police Shared Service-Spotswood	(\$244,815.00)
2-01-43-746-030	Police Shared Service-Jamesburg	\$356,250.00
TOTAL CURRENT FUND		\$120,435.00

	Motion	Second	Aye	Nay	Abstain	Absent
Rcid		✓	✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena						✓
Stasi						✓

CERTIFICATION

I, Alyssa Guglietti, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the July 20, 2022.


 Alyssa Guglietti
 Municipal Clerk

RESOLUTION

#2022 - 115

REFUND OF RENTAL FEES

BE IT RESOLVED, that due to various issues at the Community Center, the following be issued a refund of their rental fees:

Cristina Domenichini	\$250.00
Jermaine Bright	\$500.00
Kyeisha Haneiph	\$250.00
Margie Wolmard	\$200.00

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		✓	✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena						✓
Stasi						✓

CERTIFICATION

I, Alyssa Guglietti, RMC, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the July 20, 2022


Alyssa Guglietti, RMC
Municipal Clerk

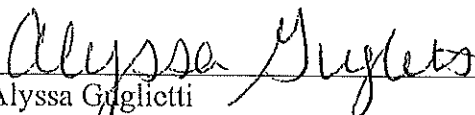
RESOLUTION
#2022-116
PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid		✓	✓			
Duffy	✓		✓			
Dzingleski			✓			
Karczewski			✓			
Mena						✓
Stasi						✓

CERTIFICATION

I, Alyssa Guglietti, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the July 20, 2022.



 Alyssa Guglietti
 Municipal Clerk

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type Description	Contract PO Type	Stat/Chk	First Rcvd Enc Date	Chk/Void Date	Invoice
22-00332	06/07/22	DB01	D.B. ELECTRIC COMPANY LLC								
			1 RECONNECT ELECTRIC EVERGREEN	1,400.00	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/07/22	07/08/22	PROPOSAL 0239
22-00334	06/08/22	NJLM02	NJSLOW								
			1 TEMP/SEASONAL PW LABORER	57.50	2-01-26-765-020	B STREETS & ROADS OE		R	06/08/22	07/15/22	
			2 TEMP/SEASONAL PW LABORER	57.50	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/08/22	07/15/22	
				115.00							
22-00335	06/08/22	HOM02	HOME DEPOT								
			1 12-HANGER RECYCLING ENCLOSURE	12.56	2-01-28-795-020	B RECREATION OE		R	06/08/22	07/12/22	09440005251129
			2 9-RECYCLING ENCLOSURE	82.12	2-01-28-795-020	B RECREATION OE		R	06/08/22	07/12/22	09440005251129
			3 9-CORRUGATED ROOFING	194.22	2-01-28-795-020	B RECREATION OE		R	06/08/22	07/12/22	09440005251129
			4 PAINT FOR FLAGS POSTS	16.44	2-01-26-765-020	B STREETS & ROADS OE		R	06/08/22	07/12/22	09440005251129
			5 RUST PROOF SPRAY	15.96	2-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R	06/08/22	07/12/22	09440005251129
			6 TURF BUILDER	76.97	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/08/22	07/12/22	09440005251129
				398.27							
22-00336	06/10/22	BRI01	BRIAN'S LAWN MOWER								
			1 REPAIR OF CHAIN SAW	158.39	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/10/22	07/08/22	8349
22-00337	06/10/22	BRI01	BRIAN'S LAWN MOWER								
			1 2 CHAINSAW CAPS	35.98	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/10/22	07/08/22	9553
			2 2 CHAINSAW BARRELS	7.99	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/10/22	07/08/22	9553
			3 3M SGARP	21.00	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/10/22	07/08/22	9553
			4 9 LG SHARP CHAIN	90.00	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/10/22	07/08/22	9553
			5 CASE OIL 5 GAL.	90.00	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/10/22	07/08/22	9644
			6 5LB TWIST STRING	73.99	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/10/22	07/08/22	9644
				318.96							
22-00338	06/10/22	ALLO9	ALLEGIANCE LAWN & GARDEN								
			1 4 BAGE OF TOP SOIL	32.36	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/10/22	07/08/22	28729
22-00339	06/10/22	AUTOZ005	AUTOZONE STORES LLC								
			1 2 STUD TYPE CONVE	9.58	2-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R	06/10/22	07/12/22	6450091603
22-00340	06/10/22	BET01	BETTER LIVING								
			1 PRIVACY DOOR KNOB	13.99	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/10/22	07/08/22	8119970
			2 2 PADLOCKS	26.99	2-01-26-772-020	B BUILDINGS & GROUNDS OE		R	06/10/22	07/08/22	A546686

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
22-00340	06/10/22	BET01	BETTER LIVING		Continued								
			3 6 KEY CUTS	8.94	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/08/22		A546686
				49.92									
22-00343	06/10/22	HOM02	HOME DEPOT										
			1 SOIL FOR BORO HALL	62.79	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		09180005132774
			2 MULCH/WEED PREVENTER MAPLE PK	68.89	2-01-28-796-020	B	PARKS	OE	R	06/10/22	07/12/22		09180005132774
				131.68									
22-00344	06/10/22	HOM02	HOME DEPOT										
			1 FAUCET FOR SLOP SINK	19.97	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		09180005181953
			2 WATER SUPPLY LINE FOR SINK	13.06	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		09180005181953
				33.03									
22-00345	06/10/22	HOM02	HOME DEPOT										
			1 THERMOSTAT KEY	8.97	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		0918000173872
			2 2 ROLS OF DUCT TAPE	10.48	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		0918000173872
			3 KNOBS FOR BORO HALL	44.91	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		0918000173872
			4 LATCH SHIELD FOR RECORD ROOM	11.98	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		0918000173872
				76.34									
22-00346	06/10/22	HOM02	HOME DEPOT										
			1 ELECTRIC CHAIN SAW SHARPER	36.97	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		09180006249916
			2 CHAINSAW BAR	44.97	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		09180006249916
			3 2 REPLACEMENT CHAIN SHARPEN	13.94	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		09180006249916
			4 CHAINSAW BAR	49.94	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		09180006249916
				145.82									
22-00347	06/10/22	HOM02	HOME DEPOT										
			1 STOVE REPLACEMT AT COMM CTR	1,799.99	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/12/22		WB15210129
22-00348	06/10/22	DOGWA005	Dog Waste Depot										
			1 30 ROLL CASE OF DOG WASTE BAG	216.87	2-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	06/10/22	07/08/22		488169
22-00349	06/10/22	PRE03	PRECISION ANALYTICAL SVCS, INC										
			1 APRIL 2022 SAMPLE ANALYSIS	37.00	2-05-55-500-021	B	WATER OPERATING	OE	R	06/10/22	07/08/22		63926
22-00355	06/14/22	CLE04	CLEARY GIACOBBE ALFIERI&JACOBS										
			1 LEGAL SERVICES MAY 2022	1,309.00	2-01-20-712-020	B	LEGAL SERVICES	OE	R	06/14/22	07/08/22		108464

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
22-00355	06/14/22	CLE04	CLEARY GIACOBBE ALFIERI&JACOBS Continued				B	LEGAL SERVICES OE	R	07/14/22	07/14/22		108464
			2 LEGAL SERVICES JUNE 2022	2,348.82	2-01-20-712-020								
				3,657.82									
22-00356	06/14/22	REM01	REMINGTON & VERNICK ENGINEERS				B	DESIGN OF IMPROVEMENTS TO MAPLE STREET	R	06/14/22	07/08/22		
			1 MAPLE ST. INV#1206T085-17	2,083.70	C-04-55-901-100								
22-00357	06/14/22	WBM01	W.B. MASON				B	OFFICE SUPPLIES	R	06/14/22	07/08/22		230283802
			1 COPY PAPER	37.76	2-01-31-834-020								
			2 TONER	170.99	2-01-26-772-020			B BUILDINGS & GROUNDS OE	R	06/14/22	07/08/22		230280170
			3 PAPER/POST-IT/TAPE	96.70	2-01-31-834-020			B OFFICE SUPPLIES	R	06/14/22	07/08/22		230252109
				305.45									
22-00358	06/14/22	HEL07	HELMETTA MUNICIPAL COURT				B	MUNICIPAL COURT OE	R	06/14/22	07/08/22		
			1 MAY CC FEES	60.53	2-01-42-855-020								
			2 JUNE CC FEES	61.78	2-01-42-855-020			B MUNICIPAL COURT OE	R	07/14/22	07/14/22		
				122.31									
22-00360	06/20/22	CLA01	CLARKIN & VIGNUOLO, P.C.				B	PLANNING BOARD OE	R	06/20/22	07/08/22		
			1 FILE # 232.036	1,192.50	2-01-21-720-020								
22-00361	06/20/22	REM01	REMINGTON & VERNICK ENGINEERS				B	PLANNING BOARD OE	R	06/20/22	07/08/22		
			1 INVOICE# 1206T083-8	534.63	2-01-21-720-020								
22-00362	06/21/22	MIC04	MICROSYSTEMS-NJ.COM, LLC				B	TAX ASSESSOR OE	R	06/21/22	07/08/22		13587
			1 ANNUAL EMAIL SERVICE 2022	120.00	2-01-20-710-020								
22-00363	06/21/22	CEN07	CENTRAL JERSEY SECURITY				B	BUILDINGS & GROUNDS OE	R	06/21/22	07/08/22		98147
			1 QUARTERLY MONITORING	111.00	2-01-26-772-020								
			2 QUARTERLY MONITORING	171.00	2-01-26-772-020			B BUILDINGS & GROUNDS OE	R	06/21/22	07/08/22		98150
				282.00									
22-00365	06/21/22	MAX	MAXIMUM SECURITY SYSTEMS				B	BUILDINGS & GROUNDS OE	R	06/21/22	07/08/22		88394
			1 COMMUNITY CENTER MONITORING	112.50	2-01-26-772-020								
22-00366	06/21/22	MCI01	Middlesex Cty Improvement Auth				B	MIDDLESEX CO RECYCLING PROGRAM	R	06/21/22	07/08/22		AR039622
			1 SINGLE FAMILY HOUSEHOLD-MAY 22	2,835.36	2-01-43-786-020								
			2 BRUSH TO CTY/MUNICIPAL SITE	187.47	2-01-43-786-020			B MIDDLESEX CO RECYCLING PROGRAM	R	06/21/22	07/08/22		AR039641

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00366	06/21/22	MCT01	Middlesex Cty Improvement Auth Continued									
			3 LEAVES TO CITY/MUNICIPAL SITE	37.70	2-01-43-786-020			R	06/21/22	07/08/22		AR039641
				3,060.53								
22-00367	06/21/22	MID16	MIDDLESEX COUNTY TREASURER									
			1 2ND QTR HEALTH AID	4,963.55	2-01-43-785-020			R	06/21/22	07/08/22		8561
22-00382	06/29/22	MON06	MONROE TOWNSHIP UTILITY DEPT.									
			1 FIRE HYDRANTS ACCT#13052-0 (2)	100.00	2-05-55-500-021			R	06/29/22	07/08/22		
22-00383	06/29/22	ENCON05	ENCON SERVICE COMPANY									
			1 SERVICE OF AC IN TAX ROOM	957.50	2-01-26-772-020			R	06/29/22	07/11/22		36025
			2 2ND FL AC REPAIR	970.00	2-01-26-772-020			R	06/29/22	07/11/22		35966
				1,927.50								
22-00392	07/08/22	TUSCA005	TUSCANY									
			1 FOOD FOR WORKERS/EMS/PO (7/2)	500.00	T-13-55-000-007			R	07/08/22	07/11/22		24982
22-00393	07/08/22	CIR01	CIRCLE JANITORIAL SUPPLIES									
			1 1 CASE OF TOILET PAPER	52.50	2-01-26-772-020			R	07/08/22	07/14/22		25555-22
			2 BLACK GARBAGE BAGS	33.65	2-01-26-772-020			R	07/08/22	07/14/22		25555-22
				86.15								
22-00397	07/08/22	MON06	MONROE TOWNSHIP UTILITY DEPT.									
			1 METER PIT I ACCT# 13081-0	5,400.35	2-07-55-500-021			R	07/08/22	07/08/22		FEB-APR 2022
			2 METER PIT II ACCT# 13082-0	3,126.49	2-07-55-500-021			R	07/08/22	07/08/22		FEB-APR 2022
				8,526.84								
22-00398	07/11/22	REM01	REMINGTON & VERNICK ENGINEERS									
			1 MAPLE STREET- 1206T085-18	420.00	C-04-55-901-100			R	07/11/22	07/11/22		
			2 TAX MAPS 1206T088-5	80.00	2-01-20-710-020			R	07/11/22	07/11/22		
				500.00								
22-00399	07/11/22	HOM03	HOME NEWS & TRIBUNE									
			1 Inv # 0004753552	55.64	2-01-20-120-020			R	07/11/22	07/11/22		
22-00400	07/11/22	JAM04	JAMESBURG PRESS									
			1 LETTERHEAD	95.00	2-01-20-120-020			R	07/11/22	07/11/22		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
22-00401	07/11/22	ACT01	ACTION DATA SVC, INC									
			1 PAYROLL INVOICE #78696	52.58	2-01-20-705-021	B	FINANCE OE	R	07/11/22	07/11/22		
			2 PAYROLL INVOICE #78696	17.52	2-05-55-500-021	B	WATER OPERATING OE	R	07/11/22	07/11/22		
			3 PAYROLL INVOICE #78696	17.52	2-07-55-500-021	B	SEWER OPERATING OE	R	07/11/22	07/11/22		
				87.62								
22-00404	07/12/22	KEL50005	KELSO & BURGESS									
			1 COURT SESSION JULY 2022	600.00	2-01-25-757-020	B	MUNICIPAL PROSECUTOR OE	R	07/12/22	07/12/22		
22-00406	07/14/22	MID17	MIDDLESEX COUNTY TREASURER									
			1 FUEL USAGE JUNE 2022	1,134.79	2-01-31-833-020	B	GASOLINE	R	07/14/22	07/14/22		CV-9-6-22
22-00407	07/14/22	PUR01	PITNEY BOWES BANK PURCHASE PWR									
			1 POSTAGE REFILL 6/16-6/17	125.39	2-01-31-831-020	B	POSTAGE	R	07/14/22	07/14/22		
			2 POSTAGE REFILL 6/16-6/17	41.80	2-05-55-500-021	B	WATER OPERATING OE	R	07/14/22	07/14/22		
			3 POSTAGE REFILL 6/16-6/17	41.80	2-07-55-500-021	B	SEWER OPERATING OE	R	07/14/22	07/14/22		
				208.99								
22-00408	07/14/22	COMCA649	COMCAST									
			1 ACCT # 8499 05 248 00233649	133.96	2-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/14/22	07/14/22		
			2 ACCT # 8499 05 248 00233649	44.65	2-05-55-500-021	B	WATER OPERATING OE	R	07/14/22	07/14/22		
			3 ACCT # 8499 05 248 00233649	44.65	2-07-55-500-021	B	SEWER OPERATING OE	R	07/14/22	07/14/22		
				223.26								
22-00409	07/14/22	COMCA656	COMCAST									
			1 ACCT# 8499 05 248 0023656	168.85	2-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/14/22	07/14/22		
22-00410	07/15/22	ROS02	THOMAS C. ROSELLI, ESQ.									
			1 PUBLIC DEFENDER JULY 2022	300.00	2-01-20-712-020	B	LEGAL SERVICES OE	R	07/15/22	07/15/22		
22-00411	07/15/22	SLA04	SLAVICEK, CHRISTOPHER									
			1 CANDY FOR MAYOR MARCH (7/2/22)	177.81	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST	R	07/15/22	07/15/22		
Total Purchase Orders:				49	Total P.O. Line Items:	99	Total List Amount:	50,595.16	Total Void Amount:	0.00		

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	2-01	37,176.62	0.00	37,176.62	0.00	0.00	37,176.62
WATER OPERATING FUND	2-05	1,606.22	0.00	1,606.22	0.00	0.00	1,606.22
SEWER OPERATING FUND	2-07	8,630.81	0.00	8,630.81	0.00	0.00	8,630.81
Year Total:		47,413.65	0.00	47,413.65	0.00	0.00	47,413.65
GENERAL CAPITAL FUND	C-04	2,503.70	0.00	2,503.70	0.00	0.00	2,503.70
GENERAL TRUST FUND	T-13	677.81	0.00	677.81	0.00	0.00	677.81
Total of All Funds:		50,595.16	0.00	50,595.16	0.00	0.00	50,595.16

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX**

CAPITAL ORDINANCE NO. 2022-03

CAPITAL ORDINANCE PROVIDING FOR PRELIMINARY DESIGN IMPROVEMENTS FOR LOCUST DRIVE, AND APPROPRIATING \$27,000 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") has determined to provide for Preliminary Design Improvements for Locust Drive; and

WHEREAS, the Borough has available \$27,000 in the Borough's General Capital Improvement Fund.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough. For the improvements or purposes described in Section 2, there is hereby appropriated \$27,000, said sum being inclusive of \$27,000 from the Borough's General Capital Improvement Fund.

Section 2. The improvements hereby authorized to be undertaken consist of Preliminary Design Improvements for Locust Drive, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

Section 3. The 2022 capital budget of the Borough will conform to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 4. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 5. This ordinance shall take effect as provided by law.