

MINUTES  
MEETING OF MAYOR AND COUNCIL  
NOVEMBER 21, 2018  
7:00 PM

**\* MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE**

The meeting was called to order by Mayor Chris Slavicek at 7:04 p.m. He asked everyone in attendance to please stand for the Pledge of Allegiance and to remain standing for a moment of silence for our men and women in the military protecting our freedom.

**\* CALLING OF THE ROLL**

Mayor Slavicek  
Councilman Karczewski – arrived 8:14 p.m.  
Councilwoman Carolan-Genthe  
Councilman Dzingleski  
Councilman Peckham  
Councilman Perez  
Councilman Reid

**\* OPEN PUBLIC MEETINGS ACT STATEMENT**

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

**\* PUBLIC PORTION**

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 4, 2018. During the Public portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

John Daly, 11 York Drive, said how nice the new clock is as well as the Christmas trees on the triangle at Old Forge are. John commented that cars are speeding on Old Forge Road and if it would be possible for the Police to put the speeding sign up again. It seems that when the sign is up, it makes a difference. East Brunswick has signs that when you are over the speed limit, it

blinks in red. He had a question about the election and said that Helmetta was not represented and no names were listed in the Sentinel.

\* CONSENT AGENDA - RESOLUTION #2018 - 141

Report of Municipal Clerk, Tax Collector

Resolutions:

# 2018 – 134 A Resolution authorizing year 2018 Budget Transfers

135 2018 Best Practices Inventory

136 Resolution of the Borough of Helmetta, County of Middlesex, State of New Jersey, authorizing the execution of a Shared Service Agreement with the Township of Woodbridge for Animal Control Services

137 Authorization to sign Solid Waste Agreement with Middlesex County Utilities for Solid Waste Disposal

138 Payment of Bills

139 Refund of Overpayment 2611 Candlelight Court

140 Resolution authorizing entry of Shared Service Agreement for Municipal Court Services with Helmetta and Spotswood—Withdrawn

MOTION – Councilman Karczewski SECOND – Councilman Reid

ROLL CALL: 6 - 0

\* MINUTES acceptance of October 17, 2018

MOTION – Councilman Reid SECOND – Councilman Dzingleski

ROLL CALL: 5 - 0 - 1

\* REPORTS of Mayor, Committees, Borough Attorney, Borough Administrator

Councilwoman Carolan-Genthe announced that the Sports Banquet was held. Interviews are being conducted for the National Honor Society. The Junior National Society had their letters and their induction is scheduled. The Play at memorial School got snowed out and now will be held on December 16 and 17. The Security Committee is working to upgrade the system. There is a concern about the children walking on the railroad tracks. The PTA met with Conrail and Conrail will enforce this issue and summonses will be issued. The Giving Trees are up in all the grammar schools. The Holiday Shop will be held December 4 – 7. The Pie Patch was held again this year and the Teacher's appreciated the pies they received. On December 9, the PTA will sponsor Breakfast with Santa. The Tricky Tray will be held on January 8<sup>th</sup> and a package of tickets will be sold for a pre-sale price of \$40.00.

Councilman Perez discussed our finances. Our fuel usage is down. We were a few points away in losing Best Practices but there are things that can be easily implemented to increase it and give us more safety. The Personnel Manual has to be redone; it was last done in 2013. In reviewing the bills a few questions arose such as would it be cheaper to lease the colored copy machine or buy it outright. He made mention of the Community Center Comcast bill was told that this was for the security system. He also questioned the bill for Encon; if this was for turning on and off the heating and air conditioning twice a year and he was told it also covers any problems we may have..

Councilman Dzingleski said that fourteen pizzas were purchased for Pizza nd Pop with a Cop. The children had a great time. The tree lighting will be on December 7<sup>th</sup>. On December 8<sup>th</sup> Breakfast with Santa will be held in the morning and the 55+ Dinner will be held in the evening. Santa will ride through town on the Fire Truck on December 15<sup>th</sup>.

Mayor Slavicek congratulated Joe Reid on being the new Fire Chief effective January 1st.. He has been corresponding via e-mail with Emme from RCP Management regarding speed bumps in Heather Glen. There has been complaints of speeding and they feel the speed bumps would help. Discussion ensued about the speed bumps. There are trucks going down Old Forge Road coming from Monroe.

Mayor Slavicek complimented Josh, from Public Works, on the nice job he did laying the bricks around the clock.

Discussion continued on the speed bumps. It was questioned if Heatherwood Drive belongs to Heather Glen or the Borough. Concerns were made that if the speed bumps are placed on Heatherwood Drive, what would this do to snow plowing.

\* ORDINANCE 18-06 (Second Reading)

An Ordinance of the Borough of Helmetta, County of Middlesex, New Jersey providing for improvements to the Borough's North 13<sup>th</sup> Street water system and appropriating \$24,500 therefor from the Borough's Capital Improvement Fund This ordinance was opened to the Public. There being no one who wished to speak on this ordinance the meeting was closed to the Public.

MOTION to adopt: Councilwoman Carolan-Genthe SECOND – Councilman Karczewski  
ROLL CALL: 6 – 0

\* RESOLUTION #2018 – 142 - CLOSED SESSION – Contract

MOTION – Councilman Karczewski SECOND – Councilman Dzingleski  
ROLL CALL: 6 – 0

A MOTION to go into Open Session was made by Councilman Karczewski and SECONDED by Councilman Dzingleski. ROLL CALL: 6 – 0

\* RESOLUTION #2018 – 143 REJECTION OF BID

MOTION – Councilman Perez SECOND – Councilwoman Carolan-Genthe  
ROLL CALL: 6 – 0

Mayor Slavicek announced our next meeting will be held on December 19<sup>th</sup>. He wished everyone a Happy Thanksgiving.

\* ADJOURNMENT

There being no further business, the meeting was adjourned. All were in favor.

REPORT OF MUNICIPAL CLERK    OCTOBER, 2018    SANDRA BOHINSKI

		Copies	Marr Lic	Plng Bd	Towing	Licenses	Recycling	Vacant	Marr Cer
Morano	\$28		\$28.00						
Morano	\$75.00								<u>\$75.00</u>
Mantel	\$28.00		\$28.00						
Gomez	\$28.00		\$28.00						
Hashmi	<u>\$28.00</u>		<u>\$28.00</u>						
<b>TOTAL</b>	\$187.00		\$112.00						\$75.00
Dog & Cat									
License	\$97.00								

Sandra Bohinski  
Municipal Clerk

# BOROUGH OF HELMETTA

## REPORT OF THE TAX COLLECTOR

MONTH OF: OCTOBER 2018

DATED: 11/8/2018

TAXES 2017 0.00  
TAXES 2018 354,743.48  
TAXES 2019 2,562.13

DISBURSEMENTS  
INTEREST 808.49

LIEN PENALTY + INT  
LIEN REDEMPTION + INT  
FORECLOSURE FEES  
COSTS FOR TAX SALE  
DUPLICATE BILL 110.97  
25.00

TOTAL 358,250.07

### TAX COLLECTORS TRUST

PRIOR BALANCE

DEPOSIT

DISBURSEMENTS

LIEN REDEMPTIONS \$58,751.19

LEDGER BALANCE  
BANK BALANCE

*Tina Mc Dermott*  
TINA MCDERMOTT  
TAX COLLECTOR

ADJUSTMENTS  
ADDED/OMITTED TAXES 7,232.47  
VET ALLOWED (250.00)

6,982.47

CLOSING BALANCES  
2017 DEBIT 26,056.71 CREDIT 0.00 NET 26,056.71  
2018 1,431,432.94 (46,770.28) 1,384,662.66

79,500.55

79,500.55

58,751.19

20,749.36  
20,749.36

Trust acct reconciled to 10/31/2018

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BOROUGH OF HELMETTA  
Cash Receipts Totals from 10/01/18 to 10/31/18

Page No: 1

Range: Block: First to Last  
Lot:  
Qual:  
Range of Codes: First to Last  
Range of Batch Ids: First to Last  
Range of Sections: First to Last  
Range of Spec Tax Codes: First to Last  
Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmnt: Y Water: N Sewer: N  
Animal: N Misc: Y  
Payment Method Includes: Cash: Y Check: Y Credit: Y Range of Installment Due Dates: First to Last  
Print Miscellaneous w/Block/Lot/Qual: N Print Only Miscellaneous w/Block/Lot/Qual: N  
Range of Accounts: First to Last  
Range of Years: First to 2019  
Range of Periods: 1 to 12  
Range of Dates: 10/01/18 to 10/31/18  
Name to Print: Bill To  
Print Ref Num: N Print Utility w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal	2017	2018	2019	Interest	Total
001 Property Taxes	280	0.00	0.00	354,743.48	2,562.13	808.49	358,114.10	
Tax Payments	280	0.00	0.00	354,743.48	2,562.13	808.49	358,114.10	
013 METER READING	1	20.00	0.00	0.00	0.00	0.00	20.00	
022 DUPLICATE BILL TAXES	5	25.00	0.00	0.00	0.00	0.00	25.00	
025 COSTS FOR TAX SALE	7	0.00	0.00	0.00	0.00	110.97	110.97	
Misc Payments	13	45.00	0.00	0.00	0.00	110.97	155.97	
Payments Total:	293	45.00	0.00	354,743.48	2,562.13	919.46	358,270.07	
Cash o/s Total:	0	0.00	0.00	0.00	0.00	0.00	0.00	
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00	
Total:	293	45.00	0.00	354,743.48	2,562.13	919.46	358,270.07	

Total Cash: 3,031.81  
Total Check: 354,083.00  
Total Credit: 1,155.26

- 20  
358,250.0

Range: Block: First to Last      Bill Year Range: 2018 to 2018      Adjust Code Range: First to Last  
    Lot:      Bill Period Range: 1 to 4      Name/Location To Print: Owner Name  
    Qual:      Date Range: 10/01/18 to 10/31/18      Page Break After Totals: N  
    System Date Range: First to 10/31/18      Include Adjustment Type: All  
    Include: Tax: Y   Sp Charges: Y   Lien: Y   Special Assessment: Y

Block/Lot/Qual Yr/Prd/Instl Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install Int	Interest	Total	Sp. Assmnt User Id	Type Batch Id
10. 2018 4 10/15/18 065	7.		Tax 2018 Added	Seq 1	SEGRETO, NICOLE 320.15	0.00	0.00	320.15	CTC	AO
13.02 2018 4 10/15/18 065	2.		Tax 2018 Added	Seq 1	WALDMAN, JASON & STACILYNN 113.82	0.00	0.00	113.82	CTC	AO
15. 2018 4 10/25/18 053	7.04	1	Tax		LANCE, FAWN & ELSTON R 250.00-	0.00	0.00	250.00-	CTC	CTC
20.01 2018 4 10/15/18 065	2.		Tax 2018 Added	Seq 1	ALEXANDER, TAMIKA N & ANDELL A 830.85	0.00	0.00	830.85	CTC	AO
21. 2018 4 10/15/18 065	7.1	-C0105-	Tax 2018 Added	Seq 1	WASHINGTON, AMBER A 254.07	0.00	0.00	254.07	CTC	AO
21. 2018 4 10/15/18 065	7.1	-C2412-	Tax 2018 Added	Seq 1	POTLURI, RAM PRASAD 393.84	0.00	0.00	393.84	CTC	AO
23. 2018 4 10/15/18 065	7.02		Tax 2018 Added	Seq 1	MTGLQ INVESTORS LP 4,892.88	0.00	0.00	4,892.88	CTC	AO
25. 2018 4 10/15/18 065	26.		Tax 2018 Added	Seq 1	LAGOLA, PETER IV 426.86	0.00	0.00	426.86	CTC	AO

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Adjustment Report By Block/Lot/Qual

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Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2018							
053	Vet Allowed	1	250.00-	0.00	0.00	250.00-	1
065	Added Tax	<u>7</u>	<u>7,232.47</u>	<u>0.00</u>	<u>0.00</u>	<u>7,232.47</u>	<u>0</u>
		8	6,982.47	0.00	0.00	6,982.47	1
Totals for All Years:							
053	Vet Allowed	1	250.00-	0.00	0.00	250.00-	1
065	Added Tax	<u>7</u>	<u>7,232.47</u>	<u>0.00</u>	<u>0.00</u>	<u>7,232.47</u>	<u>0</u>
		8	6,982.47	0.00	0.00	6,982.47	1



Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
Lot: Bill Year Range: 2018 to 2018 Include Prior Yr/Prd In Balance: Y  
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
As Of Date: 10/31/18 Assessed Value/SPTX Code Year: 2018

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,400,325.69	1,400,320.42	1,400,432.14	1,426,170.61	5,627,248.86
Added/Omitted	701.12	701.11	0.00	7,232.47	8,634.70
Other Billing	1,000.00	48,870.95-	1,098.86	47,616.35-	94,388.44-
Balance Adjustments (Prin)	832.61	4,610.01	33,391.66	49,882.99-	11,048.71-
Payments (Prin)	1,387,235.88	1,337,272.76	1,398,868.84	370,167.28	4,493,544.76
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	15,623.54	19,487.83	36,053.82	965,736.46	1,036,901.65
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	15,623.54	19,487.83	36,053.82	965,736.46	1,036,901.65
Payments (Intr)	2,673.50	1,964.69	1,140.00	0.00	5,778.19
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 26,056.71  
Current Balance: 1,036,901.65  
Total Balance: 1,062,958.36

#### 2018 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	7
Land Value:	83,851,762	Disabled Person	6
Improvement Value:	137,966,214	Surviving Spouse	0
Limited Exemptions:	0	Veteran	43
Net Taxable Value:	221,786,978	Widow of Veteran	4

NOTE: Zero balance accounts ARE included on the total pages.

TAX YEAR 2018/1 - 2018/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	5,642,248.86	
Added	8,634.70	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	0.00	
TOTAL LEVY		5,650,883.56

2018 DEDUCTIONS

Senior Citizen ( 7 ) x 250.00	1,750.00	
Disabled Person ( 6 ) x 250.00	1,500.00	
Surviving Spouse ( 0 ) x 250.00	0.00	
Veteran ( 43 ) x 250.00	10,750.00	
Widow of Veteran ( 4 ) x 250.00	1,000.00	
TOTAL DEDUCTION AMOUNTS 2018/1 - 2018/4		( 15,000.00 )

TOTAL LEVY TO BE COLLECTED

5,635,883.56

COLLECTIONS

Prepaid from Prior Year (before 01/01/18)

001 Property Taxes	116,514.69	
Total from Prior Year		116,514.69

Current Year (01/01/18 - 12/31/18)

001 Property Taxes	4,351,503.94	
006 LIENHOLDER TAXES	25,526.13	
Total Current Year		4,377,030.07

Subsequent Year (after 12/31/18)

Total Subsequent Year	0.00	
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TOTAL COLLECTIONS

4,493,544.76

NSF REVERSALS

TOTAL NSF REVERSALS	0.00
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TOTAL COLLECTIONS less NSF REVERSALS

( 4,493,544.76 )

COLLECTOR ADJUSTMENTS

	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	1,250.00	0.00	1,250.00	4
053 Vet Allowed	0.00	750.00-	750.00-	3
054 Vet Disallowed	1,000.00	0.00	1,000.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	127.84	0.00	127.84	1
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Foreclosure	0.00	0.00	0.00	
063 Transfer Overpayment	80,050.46	93,600.09-	13,549.63-	
064 Refund Overpayment	2,348.08	0.00	2,348.08	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmt	0.00	0.00	0.00	

071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	25.00	0.00	25.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HR	HOMESTEAD REBATE	401.14	97,039.58-	96,638.44-	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>85,952.52</u>	<u>191,389.67-</u>	<u>105,437.15-</u>	<u>15</u>
TOTAL ADJUSTMENTS				<u>105,437.15-</u>	
BALANCE 2018/1 - 2018/4					
Credit Balances				46,770.28-	
Debit Balances				<u>1,083,671.93</u>	
TOTAL BALANCE 2018/1 - 2018/4				<u>1,036,901.65</u>	

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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

## BOROUGH OF HELMETTA

2017

## DELINQUENT TAXES

as of 10/31/18

	12/31/2017	TOTAL	Penalty	2017
Transfer O/P		111,763.63		
Adj from Tax to Water/Sewer (1,178.31)				
Adj (22.44) senior disallowed				
county brd judg				
new lien				111,763.63
		Cash Recpts	adj	
LESS:				
JANUARY	111,763.63	(28,961.18)		82,802.45
FEBRUARY	82,802.45	(8,605.56)	22.44	74,219.33
MARCH	74,219.33	(12,304.19)		61,915.14
APRIL	61,915.14	(6,519.85)		55,395.29
MAY	55,395.29	(6,529.31)		48,865.98
JUNE	48,865.98	(2,796.80)	1,178.31	47,247.49
JULY	47,247.49	(5,566.19)		41,681.30
AUGUST	41,681.30	(794.37)		40,886.93
SEPTEMBER	40,886.93	(14,830.22)		26,056.71
OCTOBER	26,056.71	0.00		26,056.71
NOVEMBER	26,056.71			26,056.71
DECEMBER	26,056.71			26,056.71
BALANCE				\$ 26,056.71

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BOROUGH OF HELMETTA  
Totals Only Tax Account Delinquent Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Print Balances Greater Than: 0.00  
Lot: Bill Year Range: 2017 to 2017 Include Prior Yr/Prd In Balance: N  
Qual: Bill Period Range: 1 to 4 Include Interest Through: 11/08/18  
As Of Date: 10/31/18 Assessed Value/SPTX Code Year: 2017 Include Tax Sp Charges: N  
Include Utility Due As Of 10/31/18: N Include Other Special Charges: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	9,499.31	9,499.29	10,291.14	10,291.11	39,580.85
Added/Omitted	0.00	0.00	0.00	0.00	0.00
Other Billing	0.00	1,000.00	0.00	978.81	21.19
Balance Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Payments (Prin)	4,567.51	4,076.52	2,586.08	2,272.84	13,502.95
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	4,931.80	4,422.77	7,705.06	8,997.08	26,056.71
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	4,931.80	4,422.77	7,705.06	8,997.08	26,056.71
Payments (Intr)	1,103.80	590.02	556.03	1,131.90	3,381.75
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00  
Current Balance: 26,056.71  
Total Per Diem Interest: 3,711.68  
Total Balance: 29,768.39

2017 DEDUCTIONS

Number of Accts:	6	Senior Citizen	0
Land Value:	625,300	Disabled Person	0
Improvement Value:	705,500	Surviving Spouse	0
Limited Exemptions:	0	Veteran	1
Net Taxable Value:	1,330,800	Widow of Veteran	0

NOTE: Balance includes Bill Year/Period Range Only.

NOTE: Per Diem Interest is included for Bill Year/Period Range Only.

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BOROUGH OF HELMETTA  
Totals Only Tax Account Status Report

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Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
Lot: Bill Year Range: 2017 to 2017 Include Prior Yr/Prd In Balance: Y  
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
As Of Date: 10/31/18 Assessed Value/SPTX Code Year: 2017

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,331,967.18	1,331,963.33	1,468,680.28	1,468,675.59	5,601,286.38
Added/Omitted	0.00	0.00	0.00	1,487.28	1,487.28
Other Billing	1,000.00	101,711.74	4,000.00	833.53	95,878.21
Balance Adjustments (Prin)	13,980.39	1,000.69	2,582.23	1,270.58	16,832.51
Payments (Prin)	1,314,054.99	1,226,829.51	1,462,392.99	1,460,728.74	5,464,006.23
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	4,931.80	4,422.77	7,705.06	8,997.08	26,056.71
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	4,931.80	4,422.77	7,705.06	8,997.08	26,056.71
Payments (Intr)	5,486.01	3,990.27	4,520.68	4,334.28	18,331.24
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00  
Current Balance: 26,056.71  
Total Balance: 26,056.71

2017 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	9
Land Value:	81,765,194	Disabled Person	7
Improvement Value:	125,363,599	Surviving Spouse	0
Limited Exemptions:	0	Veteran	46
Net Taxable Value:	207,097,873	Widow of Veteran	4

NOTE: Zero balance accounts ARE included on the total pages.

TAX YEAR 2017/1 - 2017/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	5,617,786.38	
Added	1,487.28	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	0.00	
TOTAL LEVY		5,619,273.66

2017 DEDUCTIONS

Senior Citizen ( 9 ) x 250.00	2,250.00	
Disabled Person ( 7 ) x 250.00	1,750.00	
Surviving Spouse ( 0 ) x 250.00	0.00	
Veteran ( 46 ) x 250.00	11,500.00	
Widow of Veteran ( 4 ) x 250.00	1,000.00	
TOTAL DEDUCTION AMOUNTS 2017/1 - 2017/4		( 16,500.00 )

TOTAL LEVY TO BE COLLECTED

5,602,773.66

COLLECTIONS

Prepaid from Prior Year (before 01/01/17)

001 Property Taxes	40,776.21	
Total from Prior Year		40,776.21

Current Year (01/01/17 - 12/31/17)

001 Property Taxes	5,297,917.20	
006 LIENHOLDER TAXES	38,405.15	
Total Current Year		5,336,322.35

Subsequent Year (after 12/31/17)

001 Property Taxes	86,844.75	
006 LIENHOLDER TAXES	62.92	
008 Year End Penalty	0.00	
Total Subsequent Year	86,907.67	

TOTAL COLLECTIONS

5,464,006.23

NSF REVERSALS

TOTAL NSF REVERSALS

0.00

TOTAL COLLECTIONS less NSF REVERSALS

( 5,464,006.23 )

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	1,272.44	0.00	1,272.44	6
053 Vet Allowed	0.00	750.00-	750.00-	3
054 Vet Disallowed	3,582.28	0.00	3,582.28	14
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 Wid Allowed	0.00	0.00	0.00	0
060 Wid Disallowed	250.00	0.00	250.00	1
061 Lien - Transfer Exst	0.00	2,406.37-	2,406.37-	
062 Foreclosure	0.00	0.00	0.00	
063 Transfer Overpayment	55,786.32	71,585.71-	15,799.39-	



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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

Page No: 3

064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	551.81	551.81-	0.00	
070 County Board Judgmt	0.00	0.00	0.00	
071 Miscellaneous	0.00	0.00	0.00	
072 State Tax Appeal	0.00	0.00	0.00	
073 Lien - Establish New	0.00	0.00	0.00	
074 Lien - Transfer O.B.	0.00	0.00	0.00	
075 Arrears - Transfer	0.00	0.00	0.00	
076 6% Penalty	978.81	0.00	978.81	
077 Lien Estab New Pnlty	0.00	0.00	0.00	
078 Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079 Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080 Credit Interest	0.00	0.00	0.00	
081 POST WRONG PROP	0.00	0.00	0.00	
082 TRANSFER PAYMENT	0.00	0.00	0.00	
083 Charge Interest	0.00	0.00	0.00	
084 Disabled Vet Exempt	0.00	0.00	0.00	
085 Transf to Water/Sewr	1,098.25	0.00	1,098.25	
086 NSF CHECK	25.00	0.00	25.00	
087 Transfer Balance	0.00	0.00	0.00	
088 LIENHOLDER PAYMENT	0.00	0.00	0.00	
090 SPECIAL CHARGE	0.00	0.00	0.00	
091 LIEN - SP CHRG MISC	0.00	0.00	0.00	
152 Senior Chargeback	0.00	0.00	0.00	0
156 Disabled Chargeback	0.00	0.00	0.00	0
158 SSP Chargeback	0.00	0.00	0.00	0
HR HOMESTEAD REBATE	0.00	101,711.74-	101,711.74-	
MIS MISC	0.00	0.00	0.00	
RVR RVRSL ADJ	0.00	0.00	0.00	
	<u>64,294.91</u>	<u>177,005.63-</u>	<u>112,710.72-</u>	<u>27</u>
TOTAL ADJUSTMENTS			<u>112,710.72-</u>	
BALANCE 2017/1 - 2017/4				
Credit Balances			0.00	
Debit Balances			<u>26,056.71</u>	
TOTAL BALANCE 2017/1 - 2017/4			<u>26,056.71</u>	

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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

TAX COLLECTOR'S TRUST ACCOUNT - BOROUGH OF HELMETTA						Ck Register	CLEARED	
DATE	CK#	SOURCE	NATURE OF ITEM	CK AMT	cl	DEP AMT	BALANCE	NOTES
							\$90,157.75	actual balance from 12/31/17
8/16/17	1032	16-00006	prem	\$1,700.00			\$88,457.75	still not cleared as of 12/31/17 statement
1/18/18	1032	16-00006	void uncashed check			\$1,700.00	\$90,157.75	
1/29/18		lien redemption	17-00002		X	\$1,659.89	\$91,817.64	Balance as of 1/31/18 statement
2/6/18		lien redemption	17-00006		X	\$1,709.95	\$93,527.59	
2/13/18	1048	17-00006	1709.95 & 1400 prem	\$3,109.95	X		\$90,417.64	
2/13/18	4049	17-00002	1659.89, 1400-prem				\$90,417.64	VOIDED CK ON 7/26/18
2/28/18		lien redemption	17-00011		X	\$1,426.13	\$91,843.77	transferred from taxes to trust, dep wrng acct
2/28/18		corporate analysis	charge via bank	\$48.40	X		\$91,795.37	Balance as of 2/28/18 statement
3/13/18	1050	17-00011	1426.13, 1500 prem	\$2,926.13	X		\$88,869.24	
3/22/18		lien redemption	16-00001		X	\$3,963.60	\$92,822.84	
3/28/18		lien redemption	17-00012		X	\$2,908.25	\$95,731.09	over 1 cent, as per 3/30 statement
4/3/18	1051	16-00001	3,953.60, 4,800 prem	\$8,753.60	X		\$86,977.49	
4/19/18	1052	17-00012	2,908.24 & 1,900prem	\$4,808.24	X		\$82,169.25	
4/30/18		corporate analysis	charge via bank	\$15.00	X		\$82,154.25	Balance as of 4/30/18 statement
4/28/18	1053	16-00006	prem	\$1,700.00	X		\$80,454.25	re-issue ck
5/3/18		lien redemption	17-00008 (8,234.08)		X	\$9,348.22	\$89,802.47	Paid 2nd qtr taxes as well
5/3/18	1054	17-00008	1ST QTR TAXES	\$1,114.14	X		\$88,688.33	ck to taxes
5/17/18			17-00003		X	\$8,742.57	\$97,430.90	
5/17/18	1055	17-00008	8,234.08, 9,100 prem	\$17,334.08	X		\$80,096.82	Balance as of 5/31/18 statement
5/31/18	1056	17-00003	1500 prem, 8742.57	\$10,242.57	X		\$69,854.25	
6/29/18		lien redemption	17-00004		X	\$30,417.79	\$100,272.04	
6/29/18		corporate analysis	charge via bank	\$15.00	X		\$100,257.04	Balance as of 6/29/18 statement
7/19/18	1057	17-00004	17,100 prem, 30417.79	\$47,517.79	X		\$52,739.25	Balance as of 7/30/18 statement
7/26/18	1058	17-00002	1659.89, 1400 prem	\$3,059.89	X		\$49,679.36	REPLACES CK 1049
8/9/18		lien redemption	17-00009		X	\$1,680.85	\$51,360.21	
8/23/18	1059	17-00009	1680.85 prem, 1400	\$3,080.85	X		\$48,279.36	
8/28/18			14-00006		X	\$5,392.62	\$53,671.98	
8/28/18			17-00005		X	\$2,667.93	\$56,339.91	
8/31/18		corporate analysis	charge via bank	\$30.00	X		\$56,309.91	Balance as of 8/31/18 statement
8/28/18	1060	10-00014	prem 1700	\$1,700.00	X		\$54,609.91	\$64,852.92 paid directly to lien holder
9/13/18	1061	14-00006	5392.62, prem 1,300	\$6,692.62	X		\$47,917.29	from bankruptcy court
9/13/18	1062	17-00005	2667.93, prem 1,500	\$4,167.93	X		\$43,749.36	
9/27/18		lien redemption	16-00007		X	\$36,751.19	\$79,500.55	Balance as of 9/28/18 statement
10/11/18	1063	16-00007	36,751.19, 23k prem	\$58,751.19	X		\$20,749.36	Balance as of 10/31/18 statement

RESOLUTION

#2018 - 134

A RESOLUTION AUTHORIZING YEAR 2018 BUDGET TRANSFERS

WHEREAS, there are 2018 Budget Accounts which require more funding due to circumstances not known at the beginning of the year; and

WHEREAS, there will be excess balances in budget accounts in which the expenditures will be less than projected at the beginning of the year; and

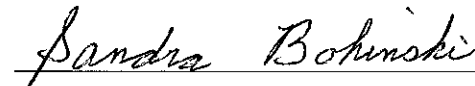
NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Helmetta, that the following year 2018 Budget Transfers be authorized and made on the records and accounts of the Borough:

<u>Budget Account</u>	<u>From</u>	<u>To</u>
8-01-42-855-010 Municipal Court S&W	\$6,000.00	
8-01-31-833-020 Gasoline	\$4,000.00	
8-01-25-745-020 Police Dept. OE	\$2,000.00	
8-05-55-500-021 Water Operating OE	\$ 2,000.00	
8-07-55-500-021 Sewer Operating OE	\$ 2,000.00	
8-01-28-795-020 Recreation OE		\$1,000.00
8-01-31-830-020 Fuel Oil Purchase		\$500.00
8-01-32-837-020 Landfill/Disposal		\$1,000.00
8-01-26-772-020 Building & Grounds OE		\$7,500.00
8-01-23-733-020 Health Insurance Employee		\$2,000.00
8-05-55-500-010 Water Operating S&W		\$2,000.00
8-07-55-500-010 Sewer Operating S&W		\$2,000.00

<u>Motion</u>	<u>Recorded Vote</u>				
	<u>1<sup>st</sup></u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u> <u>Abstain</u>
Karczewski	✓		✓		
Carolan-Genthe			✓		
Dzingleski			✓		
Peckham			✓		
Perez			✓		
Reid		✓	✓		

#### CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 21st day of November, 2018.

  
 Sandra Bohinski, RMC  
 Municipal Clerk

RESOLUTION  
#2018-135

2018 BEST PRACTICES INVENTORY

WHEREAS, the Borough of Helmetta has received and completed the "2018 Best Practices Inventory" sent out on October 15, 2018 by the Division of Local Government Services, and

WHEREAS, the Chief Financial Officer has certified a score of 47 out of a possible 60; and

WHEREAS, the high percentage of positive responses on the 2018 Best Practices Worksheet qualifies the Borough of Helmetta to receive 100 % of its State Aid; and

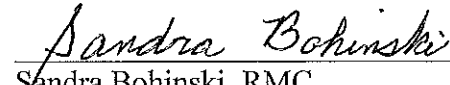
WHEREAS, the Best Practices exercise, now in effect for the last seven years, has reflected completely positively on the municipal operations of the Borough of Helmetta.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Helmetta hereby acknowledges review of the 2018 Best Practices Inventory and hereby authorizes the Borough Municipal Clerk to complete the required certification and send such to the State of New Jersey.

	<u>Motion</u>			<u>Recorded Vote</u>		
	<u>1<sup>st</sup></u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski	✓		✓			
Carolan-Genthe			✓			
Dzingleski			✓			
Peckham			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 21st day of November, 2018.

  
Sandra Bohinski, RMC  
Municipal Clerk

RESOLUTION  
#2018 -136

RESOLUTION OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX,  
STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED  
SERVICES AGREEMENT WITH THE TOWNSHIP OF WOODBRIDGE FOR  
ANIMAL CONTROL SERVICES

**WHEREAS**, the Borough of Helmetta, 51 Main Street, Helmetta, New Jersey is in need of Animal Control Services; and

**WHEREAS**, the Borough of Helmetta and Township of Woodbridge entered into negotiations and have agreed to the joint utilization of Woodbridge's Animal Control Services; and

**WHEREAS**, the Borough of Helmetta wishes to enter into a shared service agreement with the Township of Woodbridge per N.J.S.A. 40A:65-1 et seq which authorizes the Borough of Spotswood to enter into a contract for the provision of certain governmental services with the Township of Woodbridge; and

**WHEREAS**, the Borough and Township recognize that a sharing of said services would result in cost savings for the taxpayers of each municipality; and

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Spotswood, County of Middlesex, State of New Jersey, as follows:

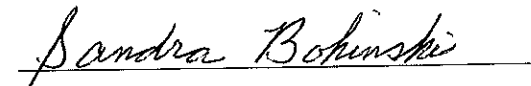
1. That the Mayor is hereby authorized by the governing body of the Borough to execute a Shared Service Agreement with the Township of Woodbridge for the purpose of Animal Control and Animal Impoundment (Shelter) Services and the Borough Clerk to attest to the Agreement.
2. The Mayor upon execution of The Animal Control and Animal Impoundment Agreement shall be for a cost of \$3,300.00 quarterly payments of equal amount for one year commencing January 1, 2019 and ending November 30, 2019, with Animal Control hours from 8:30 AM to 4:30 PM, Monday thru Friday except for recognized holidays. .
3. The Township of Woodbridge shall be the Lead Agency for the Shared Services Agreement and will maintain any needed records to reflect the terms of the agreement.
4. That a certified copy of this resolution, together with a copy of the Shared Services Agreement, shall be forwarded to the Woodbridge Animal Control

and the Township of Woodbridge.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1<sup>st</sup></u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski	✓		✓			
Carolan-Genthe			✓			
Dzingleski			✓			
Peckham			✓			
Perez			✓			
Reid		✓				

#### CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 21st day of November, 2018.

  
Sandra Bohinski, RMC  
Municipal Clerk



**SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF WOODBRIDGE  
AND THE BOROUGH OF HELMETTA**

**THIS AGREEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_, 2018, between the **TOWNSHIP OF WOODBRIDGE**, a municipal corporation of the State of New Jersey located at 1 Main Street, Woodbridge, New Jersey 07095 (the "**TOWNSHIP**") and the **BOROUGH OF HELMETTA** located at 51 Main Street, Helmetta, New Jersey 08828 (the "**BOROUGH**").

**WHEREAS**, the Township possess licensed animal control staff and maintains the Woodbridge Township Animal Shelter (the "Shelter") for the control of domestic animals and the housing and care of domesticated animals that are lost and abandoned; and

**WHEREAS**, the Borough is desirous of obtaining animal control services for the control, care, and housing of lost and abandoned domesticated animals found within their borders to comply with the laws of the Sate of New Jersey; and

**WHEREAS**, the Township and the Borough understand and agree that animal control services for domesticated animals found in Helmetta is of significant importance to the protection of the residents of Helmetta; and

**WHEREAS**, both the Township and the Borough are desirous of entering into an agreement under the parameters of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., in which animal control services for domestic animals found within the Borough of Helmetta will be provided by the Township;

**NOW, THEREFORE**, in consideration of the mutual and joint obligations set forth herein, the Township and the Borough do hereby agree as follows:

1. The Township, through the Woodbridge Department of Health and Human Services, hereby agrees to provide animal control services for domestic animals found within the Borough for a period of one (1) year commencing December 1, 2018 and ending November 30, 2019 subject to the conditions of this agreement.

2. The Borough shall pay the Township the yearly sum of \$3,300 in quarterly payments of equal amount, commencing January 1, 2019.

3. The Township shall respond to animal control related calls for service in the Borough during the normal daytime working hours. Daytime shall mean between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, except for recognized holidays.

4. The Township shall respond to emergency calls for animal control related services in the Borough outside normal working hours as defined in paragraph 3. Emergency calls shall be defined and determined by the Woodbridge Department of Health and Human Services and the animal control staff.

5. The Township shall, as part of the animal control related service, remove stray and lost domestic animals from the public areas of the Borough, respond to animal bite reports, respond to running at large reports, remove trapped domestic animals and related activities in the Borough, excluding the removal of dead animals, domestic or wild.

6. Calls for services shall be made through the Borough Police dispatchers to the Township Animal Control Division, except that outside normal working hours the Borough shall contact the Township Police dispatchers to request emergency service.

7. The Township shall, as part of the animal control related service, allow Borough residents access to the Shelter services including the surrendering of animals to the Shelter which shall be made according to existing Shelter rules and fees. Animal control related services not included in this agreement, such as private animal transport, shall be rendered as available and in accordance with the Shelter fee schedule.

8. The Township shall, as part of the animal control service, follow the current Woodbridge Township Animal Shelter policy for outside cats (Outside cat policy) in responding to all outside cat complaints and issues in the Borough.

9. The Township shall shelter, feed, provide veterinary care as required and otherwise provide care for the animals brought or surrendered to the Shelter under this agreement. The Township shall shelter, handle and dispose of all animals according to N.J.S.A. 4:19-15.16. After a reasonable effort to contact owner, animals unclaimed after ten days shall be made available for adoption.

10. The Township shall maintain accurate records of each animal impounded and the disposition of animals, as well as, the yearly state report of animal related activities within the Borough.

11. The Township shall be entitled to redeem or present for adoption any animal acquired under this Agreement and shall retain all fees collected by the Township from Borough residents from redemptions, adoptions, or related activities, as detailed in the existing Township Animal Control Ordinances, resulting from animal control service to the residents of the Borough or the kenneling of any and all animals domesticated or otherwise received from the Borough under this Agreement.

12. The Borough of Helmetta shall at all times hereafter indemnify and hold the Township Of Woodbridge harmless from and against any and all losses, claims, damages, suits for damage for property and injury to and/or death to persons caused or resulting from the actions or inactions of the Township of Woodbridge in regard to any of its obligations agreed to herein.

13. As provided for in N.J.S.A. 40:8A-4, this Agreement shall take effect upon the adoption of an approving resolution by the Township and an approving resolution by the Borough. Upon proper execution and attestation of this agreement, the proper officials of each

of the parties are hereby authorized and directed to make and perform any and all acts necessary to carry out the purposes of this agreement.

14. The Township reserves the right to enter into agreements similar in form to this instrument with any other municipality.

15. This Agreement is the entire agreement between the parties, and no alterations, changes or additions hereto shall be made except in writing and approved by both parties. The Township or the Borough can cancel this agreement for any reason upon sixty (60) days written notice to the other party.

**IN WITNESS WHEREOF**, the Township and the Borough shall cause this Agreement to be executed by their proper corporate officials and their proper corporate seals affixed this day and year above written.

**ATTEST:**

**TOWNSHIP OF WOODBRIDGE**

\_\_\_\_\_  
JOHN M. MITCH  
MUNICIPAL CLERK

By: \_\_\_\_\_  
JOHN E. McCORMAC, MAYOR

**ATTEST:**

**BOROUGH OF HELMETTA**

*Sandra Bohinski*  
Sandra Bohinski  
MUNICIPAL CLERK

By: *Chris Slavicek*  
Chris Slavicek  
MAYOR

## RESOLUTION

#2018 -137

### AUTHORIZATION TO SIGN SOLID WASTE AGREEMENT WITH MIDDLESEX COUNTY UTILITIES FOR SOLID WASTE DISPOSAL

**BE IT RESOLVED**, by the Governing Body of the Borough of Helmetta that the Mayor and Municipal Clerk are hereby authorized to sign the Middlesex County Utilities Authority for Solid Waste Disposal. The Contract Rate shall be \$66.75 per ton of ASW (Acceptable Solid Waste) in 2019, \$67.75 per ton of ASW for 2020 and \$68.75 per ton of ASW in 2021.

-

#### Motion


#### Recorded Vote

Aye   Nay   Absent   Abstain

Karczewski	✓	✓		
Caro Ian-Genthe		✓		
Dzingleski		✓		
Peckham		✓		
Perez		✓		
Reid	✓	✓		

#### CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 21st day of November, 2018.

  
Sandra Bohinski, RMC  
Municipal Clerk

SOLID WASTE DISPOSAL AGREEMENT  
(COUNTY GOVERNMENT AND MUNICIPALITIES)

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2018 between the MIDDLESEX COUNTY UTILITIES AUTHORITY (the "MCUA" or "Party"), a body corporate and politic of the State of New Jersey, having its principal offices at Main Street Extension, Sayreville, New Jersey, 08872, and \_\_\_\_\_ (the "Public Entity" or "Party"), a \_\_\_\_\_ of the State of New Jersey, having principal offices at \_\_\_\_\_, Collectively, the MCUA and the Public Entity are referred to herein as the "Parties", and each individually, a "Party".

RECITALS

WHEREAS, the MCUA owns and operates a state of the art Landfill facility located in East Brunswick, Middlesex County, commonly known as the Middlesex County Landfill (the "Landfill"); and

WHEREAS, the Public Entity desires to dispose all of its Acceptable Solid Waste ("ASW") at the Landfill without aggregation of such ASW with solid waste of any other parties or public entities; and

WHEREAS, the Parties have negotiated favorable terms and conditions regarding the delivery by the Public Entity of ASW and the disposal thereof by the MCUA all as provided herein;

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the MCUA and the Public Entity mutually agree as follows:

1. The MCUA will accept for disposal from the Public Entity without aggregation of such ASW with solid waste of any other parties or public entities, all of its ASW which shall only include that solid waste which (a) the Public Entity collects and transports, or has collected and transported on its behalf by a solid waste collector duly authorized by the Public Entity (the "Contract Hauler"), (b) is generated within Middlesex County, (c) does not include any ID 13 waste types, and (d) is authorized for disposal at the Landfill pursuant to Applicable Law, as defined herein, and the MCUA's Policies and Procedures (the "P&P") attached hereto as Exhibit A and incorporated herein, as either may be revised from time to time by the MCUA. The Public Entity shall at all times during the Term of this Agreement, as defined herein, comply with the P&P and the Middlesex County Solid Waste Management Plan and shall require any of its Contract Haulers to be in compliance with same.

2. The MCUA agrees to operate and maintain the Landfill in accordance with Applicable Law.

3. The MCUA shall charge the Public Entity and the Public Entity shall pay to the MCUA the Contract Rate, as defined herein, for each ton of ASW, as measured at the Landfill scales, subject to the tonnage limit set forth in paragraph 5 below. The Contract Rate shall be \$66.75 per ton of ASW in 2019, \$67.75 per ton of ASW in 2020, and \$68.75 per ton of ASW in 2021. The Contract Rate includes all charges on account of regulatory or other taxes or charges which may be imposed on the MCUA as of the date of this Agreement. The MCUA reserves the right to adjust rates in the case of new or increased regulatory charges or taxes that are imposed on the MCUA during the Term of this Agreement. The Public Entity agrees to pay such adjusted rates. The Public Entity agrees to cause all of the Middlesex County generated ASW collected and transported by it or on its behalf by its Contract Hauler(s), to be transported to the Landfill. In return, the Public Entity is offered the lowest per ton fee. If at any time during this Agreement, the Authority determines that the Public Entity is not in compliance with this requirement, the Public Entity will be considered in default and subject to the terms outlined in Paragraph 6 of this Agreement.

4. The Term of this Agreement shall commence on January 1, 2019 and shall continue in full force and effect until the expiration on December 31, 2021.

5. The Public Entity agrees to cause all of the Middlesex County-generated ASW collected and transported by it or on its behalf by its Contract Hauler(s), to be transported to the Landfill for disposal, and the Public Entity further agrees not to deliver to the Landfill for disposal either any waste which is not ASW as defined in paragraph 1 above (herein defined as "Unacceptable Solid Waste" or "USW") or waste aggregated from other parties or public entities. The Public Entity shall be responsible for any USW delivered by it in accordance with the MCUA's Policies and Procedures.

The Public Entity estimates that the following will be its estimated ASW for the next three (3) years:

2019 750 Tons

2020 750 Tons

2021 750 Tons

If at the end of any contract year, the Public Entity has provided less than 85% of the estimated ASW, the Public Entity shall provide to the MCUA a written explanation for the deficiency no later than thirty (30) days after the end of that contract year.

6.(a) In the event that either the MCUA or the Public Entity, as the case may be, fails to fulfill a material obligation required by this Agreement (the "Defaulting Party"), the other Party (the "Non-Defaulting Party") shall provide written notice therefore to the Defaulting Party no later than five (5) business days after such default. The Defaulting Party shall have an opportunity to cure such default within a reasonable time under the circumstances then existing, as agreed to by the Parties. In the absence of a cure or efforts to commence cure, or timely completion of the cure, as appropriate, the Non-Defaulting party may deliver to the Defaulting Party a Notice of Termination hereof, not to be effective sooner than the 15th business day thereafter.

6.(b) Notwithstanding the above, in the event that the Public Entity does not deliver all of its ASW to the Landfill during the Term of this Agreement, and the MCUA exercises its right of termination as set forth in the Notice of Termination, the Public Entity shall pay as damages to MCUA the difference between the Gate Rate and the contract rate for the relevant year, for all ASW delivered during the relevant year.

EXAMPLE:

If the Public Entity delivers 2000 tons of ASW to the Landfill by December of 2019 and MCUA discovers that it has not delivered all of its ASW to MCUA, the damages shall be determined as follows if the Gate Rate is \$73.25:

Gate Rate	\$73.25/ton
Contract Rate	<u>\$66.75/ton</u>
	\$6.50/ton x 2000 tons or \$13,000

7. Where applicable, any rate discount for ASW made available to any other entity, would also be available to the Public Entity covered by this Agreement. The MCUA shall advise the Public Entity of the availability of such a discount.

8. Each Party agrees to indemnify and hold harmless (and, upon request, defend), the other from and against any "Losses" arising out of or in connection with any failure to fulfill their respective obligations set forth in this Agreement, or any actions pursuant to this Agreement, to the fullest extent permitted by Applicable Law. For purposes of this Agreement, "Losses" means and includes any and all loss, expense, damage, injury, claim, demand, liability, judgment, award or settlement asserted, suffered or sustained by a Party to this Agreement. This indemnity obligation of each Party shall survive any termination or expiration of this Agreement.

9. Either Party shall be excused from any failure to perform as required herein to the extent caused by an Uncontrollable Circumstance ("UC"). An UC is any event the cause of which is beyond the control and without the fault of the Party alleging the occurrence of an UC excusing that Party from performance. The Parties agree to cooperate in order to eliminate said UC, by providing prompt and complete notice to the other thereof, as is reasonable under the circumstances, and by taking action which is reasonably appropriate in response thereto, as each Party may in its sole discretion and in good faith determine.

10. Any disputes arising in connection with this Agreement shall be resolved by a court of competent jurisdiction located within the County of Middlesex, State of New Jersey and each Party consents to the jurisdiction of such court. The Public Entity agrees that service of process on the Public Entity may be made, at the option of the MCUA, either by registered or certified mail or overnight delivery addressed to the applicable office as provided for in this Agreement, by registered or certified mail, overnight delivery or by personal delivery on the agent or representative of the Public Entity identified in paragraph 26 below.

11. During the pendency of any dispute, the Parties shall continue to perform their obligations set forth herein unless this Agreement shall be terminated. The foregoing notwithstanding, the Public Entity agrees to promptly pay to the MCUA any sums due which are not in dispute.

12. As used in this Agreement, "Applicable Law" means any federal, state, county or local statute, ordinance, regulation, ruling, order, enactment, requirement, permit, approval or authorization of any Government Agency (which includes any regional, federal, state or local court, administrative agency or governmental office, officer or body, including any federal, state or local legislative body, court or tribunal, having jurisdiction over the Parties), with which the MCUA or the Public Entity, as the case may be, must comply in connection with the performance of their respective obligations under this Agreement. However, Applicable Law shall not include any law of the Public Entity which has the purpose or effect of frustrating the intent of this Agreement or interfering with the ability of the Public Entity or the MCUA, as the case may be, to fulfill its respective obligations hereunder.

13. The Parties hereto acknowledge that each is independent of the other and as such, is wholly responsible for methods and means to be utilized to fulfill its obligations contained in this Agreement. Nothing herein shall create any responsibility other than that which is expressly provided by or reasonably inferable from the terms of this Agreement. No provision of this agreement shall be deemed to constitute either Party a partner, agent or legal representative of the other Party or to create any fiduciary relationship between the Parties. Both parties represent that they possess the legal authority to enter into this Agreement and that the individual signing this Agreement has the authority to bind the Party for which he or she is signing.

14. Nothing contained in this Agreement is intended to create any rights for or to otherwise benefit any parties other than the Parties to this Agreement. To the extent possible, the Parties agree to cooperate to defend against any actions which may be brought against either of them by persons not parties to this Agreement.

15. The Parties shall in good faith consult and cooperate with each other, in every reasonable respect, regarding contacts or communications with any Governmental Agency which may impact in a material way any rights or obligations of either of them.

16. Each Party agrees to take all actions, including but not limited to the execution of documents, which are necessary or reasonably required or requested in order to fulfill the intent of this Agreement, and to ensure its full force and effect. The foregoing notwithstanding, neither Party shall be required to perform any act which modifies in any respect the obligations assumed or imposed upon it by this Agreement and the transaction which it reflects.

17. Except as expressly provided herein, the failure of either the MCUA or the Public Entity to enforce at any time any provision of this Agreement or to require at any time performance by the other of any of the provisions hereof, shall not be construed as a waiver of such provision and shall not, in any way, affect the validity of this Agreement or any provision hereof. This Agreement shall be governed by the laws of the State of New Jersey and shall for all purposes be enforced in accordance therewith.

18. As soon as practicable, either Party shall provide notice pursuant to Paragraph 26 hereof of any conditions or circumstances of which it becomes aware which may materially impact upon obligations assumed by either Party hereunder.

19. Any ambiguity in this Agreement shall be resolved in favor of the most reasonable interpretation in light of the context of the provision, its purpose and its conformity to the other requirements of this Agreement and Applicable Law. This Agreement, having been prepared with the participation of the Parties hereto and their respective counsel, shall be construed without regard to any presumption or other rule requiring construction against the Party who prepared or drafted the instrument.

20. Each Party acknowledges that it is an equal opportunity employer and shall not discriminate against any employee or applicant for employment because of race, creed, sex or national origin. Each Party agrees to comply with all Applicable Laws regarding non-discrimination including but not limited to the affirmative action requirements of P.L. 1975, c.127 and the rules and regulations issued by the Treasurer, State of New Jersey (hereinafter the "Treasurer") pursuant thereto. The Parties to this Agreement agree to comply with P.L. 1975, c.127 and the mandatory language promulgated by the Treasurer of the State of New Jersey set forth in N.J.A.C. 17:27 et.seq. and N.J.S.A. 10:5-31 et.seq.

21. If any provision of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable because it conflicts with any other provision or provisions hereof or of any Applicable Law or public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstances, or of rendering any other provision(s) herein invalid, inoperative, or unenforceable to any extent whatsoever. The invalidity of any one or more phrases, sentences, clauses, sections or articles contained in this Agreement shall not affect the remaining portions of this Agreement or any part hereof and same shall remain in effect and be fully enforceable.

22. This Agreement shall not be changed, modified or amended except by a written agreement which is executed by both Parties.

23. This Agreement may be signed in two or more original counterparts, each of which shall be deemed to be an original hereof but all of which shall constitute one and the same instrument.

24. This Agreement shall not be assigned or transferred by either Party.

25. No official, employee or agent of the MCUA or the Public Entity shall be charged by a Party hereto with any individual or personal liability or expenses of defense or be held personally liable to either of them in connection with (i) any term or provision of this Agreement; (ii) either the Public Entity's execution or attempted execution, or the MCUA's execution or attempted execution of this Agreement; or (iii) a breach of this Agreement which occurs within the scope of any such official's responsibilities.



26. Notices, reports and other communications required or permitted under this Agreement shall be in writing and transmitted to the Executive Director on behalf of the MCUA and to the Administrative or other authorized representative of the Public Entity, as the case may be, at their respective addresses first identified above.

27. This Agreement and its Exhibits embody the complete agreement of the Parties hereto and shall supersede all previous and contemporary oral or written agreements, discussions or other communications.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives on the date first above written.

ATTEST:

MIDDLESEX COUNTY UTILITIES AUTHORITY

By: \_\_\_\_\_  
JOSEPH CRYAN  
Executive Director

ATTEST:

*Sandra Bohinski*  
Municipal Clerk

PUBLIC ENTITY:  
Name: *Borough of Helmetta*

By: *C. Slawick*  
Name: *Christopher Slawick*  
Title: *Mayor*

**RESOLUTION**

**#2018 – 138**

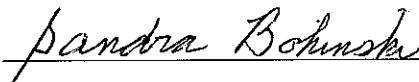
**PAYMENT OF BILLS**

All bills shall be paid as shown on the bill list.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1<sup>st</sup></u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski	✓		✓			
Carolan-Genthe			✓			
Dzingleski			✓			
Peckham			✓			
Perez			✓			
Reid		✓	✓			

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 21st day of November, 2018.

  
\_\_\_\_\_  
Sandra Bohinski, RMC  
Municipal Clerk

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
17-00730	11/20/17	AIG01	AIG RETIREMENT									
1	LOSAP 2016			5,600.00	8-01-55-001-304		B ACCOUNTS PAYABLE	R	11/20/17	11/16/18		
18-00369	06/18/18	MGL01	MGL PRINTING SOLUTIONS									
1	DOG TAGS-225			166.00	8-01-20-120-020		B MUNICIPAL CLERK OE	R	06/18/18	11/16/18		
2	CAT TAGS-100			124.00	8-01-20-120-020		B MUNICIPAL CLERK OE	R	06/18/18	11/16/18		
3	DOG FORMS-225			170.00	8-01-20-120-020		B MUNICIPAL CLERK OE	R	06/18/18	11/16/18		
4	CAT FORMS-100			147.00	8-01-20-120-020		B MUNICIPAL CLERK OE	R	06/18/18	11/16/18		
				607.00								
18-00583	09/14/18	ALL06	ALLSTATE POWER VAC, INC.									
1	55 GALLON DRUMS			110.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	09/14/18	11/16/18		
2	WASTE DISPOSAL			295.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	09/14/18	11/16/18		
3	WASTE DISPOSAL			210.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	09/14/18	11/16/18		
4	ENERGY AND RECOVERY			455.95	G-02-10-820-106		B Reserve - Recycling Tonnage	R	09/14/18	11/16/18		
5	TRANSPORTATION			110.71	G-02-10-820-106		B Reserve - Recycling Tonnage	R	09/14/18	11/16/18		
6	TRANSPORTATION			879.29	G-02-10-820-107		B RECYCLING TONNAGE 2015	R	09/14/18	11/16/18		
7	CREW AND EQUIPMENT			1,329.96	G-02-10-820-107		B RECYCLING TONNAGE 2015	R	09/14/18	11/16/18		
8	CREW AND EQUIPMENT			1,218.04	G-02-15-026-004		B 2016 RECYCLING TONNAGE GRANT	R	09/14/18	11/16/18		
				4,608.95								
18-00620	09/25/18	TRIU8	Trius Inc.									
1	CUTTING EDGE FOR F350			150.00	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
2	RUBBER BLADE FOR F550			264.20	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
3	RUBBER BLADE FOR GMC 8500			310.00	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
4	CARRIAGE BOLTS			6.00	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
5	LOCK WASHERS			0.80	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
6	CARRIAGE BOLTS			44.00	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
7	NUTS			4.40	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
8	LOCKWASHERS			3.30	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
9	POLY COUPLER FOR VBOX SPREADER			36.16	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
10	NUTS			1.20	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
				820.06								

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00622	09/25/18	TRUIS	Trius Inc.										
			1 9' CONVEYOR CHAIN FOR VBOX	600.00	8-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
			2 PLOW SHOES FOR WESTERNS	202.64	8-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
			3 CURB SHOES FOR PLOWS	200.00	8-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	09/25/18	11/16/18		
				<u>1,002.64</u>									
18-00630	09/27/18	GAR02	GARDEN STATE HIGHWAY, INC.										
			1 DPW SIGN FOR SHOP	54.00	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	09/27/18	11/16/18		
			2 AUTHORIZED PERSONNEL SIGN	16.00	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	09/27/18	11/16/18		
			3 FREIGHT	20.00	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	09/27/18	11/16/18		
				<u>90.00</u>									
18-00647	10/09/18	ONE02	ONE CALL CONCEPTS, INC.										
			1 REGULAR LOCATES-SEPTEMBER	6.25	8-01-26-765-020			B STREETS & ROADS OE	R	10/09/18	11/16/18		
18-00661	10/11/18	PACK005	PACKET MEDIA LLC										
			1 TAX SALE ADVERTISING 10/5/18	159.90	8-01-20-708-021			B REVENUE ADMIN TAX COLL OE	R	10/11/18	11/16/18		
18-00662	10/12/18	NEW23	NJ LEAGUE OF MUNICIPALITIES										
			1 NULM CONFERENCE-BOHINSKI	65.00	8-01-20-120-020			B MUNICIPAL CLERK OE	R	10/12/18	11/21/18		
18-00671	10/15/18	EVE01	Everest Lawn Service										
			1 FERTILIZER & WEED CONTROL	90.00	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/15/18	11/16/18		
18-00678	10/17/18	OSW01	OSWALD ENTERPRISES										
			1 JET VAC	1,800.00	8-07-55-500-021			B SEWER OPERATING OE	R	10/17/18	11/16/18		
			2 DISPOSAL OF SOLIDS	165.00	8-07-55-500-021			B SEWER OPERATING OE	R	10/17/18	11/16/18		
				<u>1,965.00</u>									
18-00680	10/22/18	CIR01	CIRCLE JANITORIAL SUPPLIES										
			1 DEODORIZER (CASE)	81.50	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/22/18	11/16/18		
			2 HAND SOAP (CASE)	21.50	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/22/18	11/16/18		
				<u>103.00</u>									
18-00681	10/22/18	BET01	BETTER LIVING										
			1 60LB CONCRETE BAG	59.90	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/22/18	11/16/18		
18-00682	10/22/18	ALL09	ALLEGIANCE LAWN & GARDEN										
			1 3/4 BLUE STONE	45.90	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/22/18	11/16/18		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00693 10/24/18 AUTOZ005 AUTOZONE STORES LLC													
			1 FUEL PUMP FOR F350	254.99	8-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	10/24/18	11/16/18		
			2 GLOVES	24.99	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/24/18	11/16/18		
			3 GLOVES	45.98	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/24/18	11/16/18		
			4 SPEED DRY	34.95	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/24/18	11/16/18		
			5 CREEPER	44.99	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/24/18	11/16/18		
				405.90									
18-00694 10/24/18 PACK005 PACKET MEDIA LLC													
			1 TAX SALE ADVERTISING 10/12/18	146.25	8-01-20-708-021			B REVENUE ADMN TAX COLL OE	R	10/24/18	11/16/18		
18-00695 10/24/18 VIL01 VILLA BORGHESE													
			1 CORRECTIONS LUNCH 10/24/18	32.00	G-02-15-026-005			B CLEAN COMMUNITIES	R	10/24/18	11/16/18		
18-00697 10/26/18 BET01 BETTER LIVING													
			1 COUPLING	22.45	8-01-26-765-020			B STREETS & ROADS OE	R	10/26/18	11/16/18		
			2 3 INCH GALV NIPPLE	5.58	8-01-26-765-020			B STREETS & ROADS OE	R	10/26/18	11/16/18		
			3 1/2 INCH GALV NIPPLE	5.97	8-01-26-765-020			B STREETS & ROADS OE	R	10/26/18	11/16/18		
				34.00									
18-00698 10/26/18 TRIUS TRIUS Inc.													
			1 CONNECTING LINK	120.00	8-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	10/26/18	11/20/18		
			2 CROSSBARS	129.00	8-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	10/26/18	11/20/18		
			3 PINS	42.00	8-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	10/26/18	11/20/18		
			4 ROD FOR TENSIONER	40.00	8-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	10/26/18	11/20/18		
				331.00									
18-00699 10/26/18 PAULR005 PAUL REED													
			1 SONATUBES	51.08	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/26/18	11/16/18		
			2 CONCRETE BAGS	79.20	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/26/18	11/16/18		
			3 POST BASE	109.60	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/26/18	11/16/18		
			4 LAG SCREWS	25.44	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/26/18	11/16/18		
			5 BOLTS	31.12	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/26/18	11/16/18		
			6 NUTS FOR BOLTS	4.00	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/26/18	11/16/18		
				300.44									
18-00701 10/29/18 RUT02 RUTGERS, THE STATE UNIVERSITY													
			1 LOCAL GOVERNMENT IN NEW JERSEY	392.00	8-01-26-765-020			B STREETS & ROADS OE	R	10/29/18	11/16/18		
			2 MUNICIPAL BUDGET PROCESS	407.00	8-01-26-765-020			B STREETS & ROADS OE	R	10/29/18	11/16/18		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
18-00701	10/29/18	RUT02	RUTGERS, THE STATE UNIVERSITY	Continued									
3			PUBLIC WORKS PURCHASING	397.00	8-01-26-765-020			B STREETS & ROADS OE	R	10/29/18	11/16/18		
				1,196.00									
18-00703	10/29/18	WIL04	WILSON, MARGARET										
1			MEDICARE REIMBURSEMENT 3RD QTR	241.20	8-01-23-733-020			B HEALTH INSURANCE EMPLOYEE	R	10/29/18	11/16/18		
2			MEDICARE REIMBURSEMENT 3RD QTR	80.40	8-05-55-500-030			B Health Insurance	R	10/29/18	11/16/18		
3			MEDICARE REIMBURSEMENT 3RD QTR	80.40	8-07-55-500-030			B Health Insurance	R	10/29/18	11/16/18		
				402.00									
18-00706	10/30/18	BET01	BETTER LIVING										
1			TITANIUM BIT	17.99	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/30/18	11/16/18		
2			SPADE BIT	8.79	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/30/18	11/16/18		
3			FLEX SEAL	13.49	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/30/18	11/16/18		
				40.27									
18-00707	10/30/18	PCP	PC PROGRESSIVE										
1			IT SERVICES MAY-OCT	350.00	8-01-20-701-020			B ADMINISTRATOR OE	R	10/30/18	11/19/18		
2			IT SERVICES MAY-OCT	1,293.88	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	10/30/18	11/19/18		
				1,643.88									
18-00711	10/30/18	FAILS005	Fail safe Testing										
1			FIRE HOSE TESTING	1,705.50	8-01-25-749-020			B FIRE DEPARTMENT OE	R	10/30/18	11/16/18		
2			LADDER TESTING	347.50	8-01-25-749-020			B FIRE DEPARTMENT OE	R	10/30/18	11/16/18		
				2,053.00									
18-00713	11/01/18	REG02	REGISTRARS ASSOC OF NJ										
1			SANDRA BOHINSKI-MEMBER RENEW	25.00	8-01-20-120-020			B MUNICIPAL CLERK OE	R	11/01/18	11/16/18		
18-00714	11/01/18	AJSEV005	AJS EVENTS										
1			DJ FOR HARVEST & BONFIRE	300.00	8-01-28-795-020			B RECREATION OE	R	11/01/18	11/16/18		
18-00715	11/01/18	ETSCH005	ETSCH FARMS										
1			HAYRIDE	500.00	8-01-28-795-020			B RECREATION OE	R	11/01/18	11/16/18		
18-00716	11/02/18	PACKE005	PACKET MEDIA LLC										
1			TAX SALE ADVERTISING 10/19/18	123.38	8-01-20-708-021			B REVENUE ADMIN TAX COLL OE	R	11/02/18	11/16/18		

November 21, 2018  
03:30 PM

BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 5

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00716	11/02/18	PACKE005 PACKET MEDIA LLC	2 TAX SALE ADVERTISING 10/26/18	118.12	8-01-20-708-021	B REVENUE ADMIN TAX COLL OE	R	11/02/18	11/16/18		
				241.50							
18-00717	11/02/18	EXC01	EXCLUSIVE ACCOUNTING SERVICE								
		1 PAYROLL AGENCY		298.15	8-01-20-705-021	B FINANCE OE	R	11/02/18	11/16/18		
		2 PAYROLL AGENCY		99.38	8-05-55-500-021	B WATER OPERATING OE	R	11/02/18	11/16/18		
		3 PAYROLL AGENCY		99.38	8-07-55-500-021	B SEWER OPERATING OE	R	11/02/18	11/16/18		
				496.91							
18-00718	11/05/18	MID17	MIDDLESEX COUNTY TREASURER								
		1 FUEL USAGE OCTOBER		346.29	8-01-31-833-020	B GASOLINE	R	11/05/18	11/16/18		
		2 SURCHARGE		6.93	8-01-31-833-020	B GASOLINE	R	11/05/18	11/16/18		
				353.22							
18-00719	11/05/18	MID16	MIDDLESEX COUNTY TREASURER								
		1 4TH QTR HEALTH AID		4,585.54	8-01-43-785-020	B MIDDLESEX CO BOARD OF HEALTH	R	11/05/18	11/16/18		
18-00720	11/05/18	GRE	GREATAMERICA FINANCIAL SERVICE								
		1 STAR2STAR PHONE SYSTEM		437.21	8-01-31-827-020	B TELEPHONE COSTS	R	11/05/18	11/16/18		
18-00722	11/05/18	ACT01	ACTION DATA SVC, INC								
		1 PAYROLL-INVOICE 60359		46.68	8-01-20-705-021	B FINANCE OE	R	11/05/18	11/16/18		
		2 PAYROLL-INVOICE 60359		15.56	8-05-55-500-021	B WATER OPERATING OE	R	11/05/18	11/16/18		
		3 PAYROLL-INVOICE 60359		15.56	8-07-55-500-021	B SEWER OPERATING OE	R	11/05/18	11/16/18		
				77.80							
18-00723	11/05/18	EXC01	EXCLUSIVE ACCOUNTING SERVICE								
		1 PAYROLL AGENCY-INVOICE 60360		5.30	8-01-20-705-021	B FINANCE OE	R	11/05/18	11/16/18		
		2 PAYROLL AGENCY-INVOICE 60360		1.76	8-05-55-500-021	B WATER OPERATING OE	R	11/05/18	11/16/18		
		3 PAYROLL AGENCY-INVOICE 60360		1.76	8-07-55-500-021	B SEWER OPERATING OE	R	11/05/18	11/16/18		
				8.82							
18-00724	11/05/18	ONE02	ONE CALL CONCEPTS, INC.								
		1 REGULAR LOCATES-OCTOBER		16.25	8-01-26-765-020	B STREETS & ROADS OE	R	11/05/18	11/19/18		
18-00725	11/05/18	HOM02	HOME DEPOT								
		1 BIT SET		39.94	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/05/18	11/16/18		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00726	11/05/18	BET01	BETTER LIVING								
			1 LED BULB	6.99	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/05/18	11/16/18		
			2 DOOR STOP	2.79	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/05/18	11/16/18		
			3 SCREWS (BOX)	34.39	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/05/18	11/16/18		
				<u>44.17</u>							
18-00728	11/05/18	MCU01	Middlesex Cty Utilities Auth								
			1 DUMPING CHARGES- OCTOBER 2018	4,148.82	8-01-32-837-020	B LANDFILL/DISPOSAL SOLID WASTE	R	11/05/18	11/16/18		
18-00729	11/07/18	CLA01	CLARKIN & VIGNUOLO, P.C.								
			1 4TH QTR RETAINER	1,062.50	8-01-21-720-020	B PLANNING BOARD OE	R	11/07/18	11/16/18		
18-00730	11/07/18	MUN08	MUNICIPAL CAPITAL FINANCE								
			1 SAVIN PAYMENT #40	338.54	8-01-31-832-020	B COPYING	R	11/07/18	11/16/18		
18-00731	11/07/18	TRE06	TREASURER ST OF NJ/MARRIAGE								
			1 JULY-SEPT 2018 LICENSE REPORT	175.00	8-01-55-001-286	B STATE OF NJ MARRIAGE LIC	R	11/07/18	11/16/18		
18-00732	11/08/18	STA17	STAR2STAR COMMUNICATIONS								
			1 TELEPHONE-NOVEMBER (PD)	181.50	8-01-31-827-020	B TELEPHONE COSTS	R	11/08/18	11/16/18		
			2 TELEPHONE-NOVEMBER (FD)	215.61	8-01-31-827-020	B TELEPHONE COSTS	R	11/08/18	11/16/18		
			3 TELEPHONE-NOVEMBER (MUNICIPAL)	264.35	8-01-31-827-020	B TELEPHONE COSTS	R	11/08/18	11/16/18		
				<u>661.46</u>							
18-00733	11/08/18	AUTOZ005	AUTOZONE STORES LLC								
			1 WIPER BLADES FOR F350/F550	161.94	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	11/08/18	11/16/18		
18-00734	11/08/18	CLE04	CLEARY GIACOBBE ALFIERI&JACOBS								
			1 LEGAL SERVICES OCTOBER 2018	390.00	8-01-20-712-020	B LEGAL SERVICES OE	R	11/08/18	11/16/18		
18-00735	11/08/18	COM825	COMCAST								
			1 INTERNET 8499 05 248 0016940	146.72	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/08/18	11/16/18		
18-00736	11/08/18	HOME02	HOME DEPOT								
			1 ROOF FOR HAZARDOUS MATERIAL	341.44	G-02-15-026-004	B 2016 RECYCLING TONNAGE GRANT	R	11/08/18	11/16/18		
			2 ROOF FOR OIL SHED	162.96	G-02-15-026-004	B 2016 RECYCLING TONNAGE GRANT	R	11/08/18	11/16/18		
			3 ORDER FEE	75.00	G-02-15-026-004	B 2016 RECYCLING TONNAGE GRANT	R	11/08/18	11/16/18		
				<u>579.40</u>							



PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00738	11/08/18	RIV01	RIVERSIDE SUPPLY CO., INC.	397.50	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/08/18	11/19/18		
			1 BRICKS FOR CLOCK PLANTER								
18-00739	11/09/18	HAR05	HARTER EQUIPMENT, INC.	350.00	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	11/09/18	11/16/18		
			1 WINDOW FOR JOHN DEERE 310SG								
18-00740	11/09/18	MID18	MIDDLESEX COUNTY TREASURER	886.95	8-01-20-711-020	B ELECTIONS	R	11/09/18	11/16/18		
			1 PRIMARY ELECTION 6/5/18								
18-00741	11/09/18	CEN01	CENTRAL JERSEY REGISTRARS'	25.00	8-01-20-120-020	B MUNICIPAL CLERK OE	R	11/09/18	11/16/18		
			1 WINTER LUNCHEON-BOHINSKI								
18-00743	11/13/18	PRE03	PRECISION ANALYTICAL SVCS, INC	37.00	8-05-55-500-021	B WATER OPERATING OE	R	11/13/18	11/19/18		
			1 OCTOBER SAMPLE ANALYSIS								
18-00744	11/13/18	NEW31	NJ DEPT OF HLTH & SR SVC (DOG)	10.20	T-09-00-000-003	B Due to Sate of NJ Animal Fees	R	11/13/18	11/16/18		
			1 OCTOBER 2018 DOG LICENSES								
18-00745	11/13/18	BOH02	SANDRA BOHINSKI	70.85	8-01-20-120-020	B MUNICIPAL CLERK OE	R	11/13/18	11/16/18		
			1 ROOM FOR CONFERENCE								
18-00747	11/13/18	PRIDE005	PRIDE LANDSCAPE SUPPLY	270.00	8-01-28-796-020	B PARKS OE	R	11/13/18	11/16/18		
			1 3/4 CLEAN STONE FOR HELM PARK								
			2 DELIVERY	75.00	8-01-28-796-020	B PARKS OE	R	11/13/18	11/16/18		
				345.00							
18-00748	11/13/18	GRA10	GRANICK, PAUL	400.00	8-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	11/13/18	11/16/18		
			1 COURT SESSION 11/13/18								
18-00749	11/13/18	EASTC005	EAST COAST SALT DISTRIBUTION	805.75	8-01-26-765-020	B STREETS & ROADS OE	R	11/13/18	11/16/18		
			1 CALCIUM ICE MELT								
			2 DELIVERY	45.00	8-01-26-765-020	B STREETS & ROADS OE	R	11/13/18	11/16/18		
				850.75							
18-00750	11/13/18	HOW02	HOME DEPOT	91.80	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/13/18	11/16/18		
			1 CEMENT MORTAR FOR CLOCK								
18-00751	11/14/18	ENCON005	ENCON SERVICE COMPANY	1,000.00	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/14/18	11/16/18		
			1 HVAC MAINTENANCE-BORO								

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
18-00751	11/14/18	ENCON05 ENCON SERVICE COMPANY			Continued							
2		HVAC MAINTENANCE-COMMUNITY CTR		500.00	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	11/14/18	11/16/18	
				1,500.00								
18-00752	11/14/18	PRIDE005 PRIDE LANDSCAPE SUPPLY										
1		3/4 CLEAN STONE FOR HELM PARK		675.00	8-01-28-796-020			B PARKS OE	R	11/14/18	11/16/18	
2		3/4 CLEAN STONE FOR HELM PARK		360.00	8-01-26-765-020			B STREETS & ROADS OE	R	11/14/18	11/16/18	
				1,035.00								
18-00753	11/14/18	READY REFRESH BY NESTLE										
1		WATER		53.36	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	11/14/18	11/16/18	
18-00754	11/15/18	NEW13 NJ CONFERENCE OF MAYORS										
1		2019 MEMBERSHIP DUES-SLAVICEK		295.00	8-01-20-110-020			B MAYOR & COUNCIL OE	R	11/15/18	11/16/18	
18-00755	11/16/18	REM01 REMINGTON & VERNICK ENGINEERS										
1		JOB#1206T076		480.00	8-01-20-710-020			B TAX ASSESSOR OE	R	11/16/18	11/16/18	
18-00756	11/16/18	BOH02 SANDRA BOHINSKI										
1		NOTARY		15.00	8-01-20-120-020			B MUNICIPAL CLERK OE	R	11/16/18	11/16/18	
2		CONFERENCE PARKING		20.00	8-01-20-120-020			B MUNICIPAL CLERK OE	R	11/16/18	11/16/18	
				35.00								
18-00757	11/16/18	JCP01 JCP&L										
1		ACCT# 100 114 338 708		3.64	8-01-31-825-020			B ELECTRICITY	R	11/16/18	11/16/18	
2		ACCT# 100 128 267 034		11.30	8-01-31-825-020			B ELECTRICITY	R	11/16/18	11/16/18	
3		ACCT# 100 128 267 034		6.96	8-01-31-825-020			B ELECTRICITY	R	11/16/18	11/16/18	
4		ACCT# 100 054 008 006		58.84	8-01-31-825-020			B ELECTRICITY	R	11/16/18	11/16/18	
				80.74								
18-00758	11/16/18	HOM03 HOME NEWS & TRIBUNE										
1		INVOICE #0002065840		166.12	8-01-20-120-020			B MUNICIPAL CLERK OE	R	11/16/18	11/16/18	
18-00759	11/16/18	REM01 REMINGTON & VERNICK ENGINEERS										
1		JOB#1206T078-2		7,258.14	C-04-55-314-001			B 2018-03 ROAD IMPROVE HELMETTA BLVD	R	11/16/18	11/16/18	
18-00760	11/19/18	EAS01 EAST BRUNSWICK WATER UTILITY										
1		OCT-DEC 2018 WATER		77,241.24	8-05-55-500-025			B PURCHASE OF WATER	R	11/19/18	11/19/18	

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00763	11/19/18	STA02	STAPLES CREDIT PLAN										
			1 EXPANDING FILE POCKETS(10PK)	29.18	8-01-31-834-020			B OFFICE SUPPLIES	R	11/19/18	11/19/18		
			2 PAPER	32.99	8-01-31-834-020			B OFFICE SUPPLIES	R	11/19/18	11/19/18		
				62.17									
18-00764	11/19/18	ACT01	ACTION DATA SVC,INC										
			1 PAYROLL-INVOICE 60611	46.68	8-01-20-705-021			B FINANCE OE	R	11/19/18	11/19/18		
			2 PAYROLL-INVOICE 60611	15.56	8-05-55-500-021			B WATER OPERATING OE	R	11/19/18	11/19/18		
			3 PAYROLL-INVOICE 60611	15.56	8-07-55-500-021			B SEWER OPERATING OE	R	11/19/18	11/19/18		
				77.80									
18-00765	11/19/18	EXC01	EXCLUSIVE ACCOUNTING SERVICE										
			1 PAYROLL AGENCY-INVOICE 60612	17.45	8-01-20-705-021			B FINANCE OE	R	11/19/18	11/19/18		
			2 PAYROLL AGENCY-INVOICE 60612	5.82	8-05-55-500-021			B WATER OPERATING OE	R	11/19/18	11/19/18		
			3 PAYROLL AGENCY-INVOICE 60612	5.82	8-07-55-500-021			B SEWER OPERATING OE	R	11/19/18	11/19/18		
				29.09									
18-00766	11/19/18	EAS10	EAST BRUNSWICK ANIMAL HOSPITAL										
			1 CREMATION/RABIES RACCOON	283.00	8-01-27-788-020			B ANIMAL CONTROL OE	R	11/19/18	11/19/18		
18-00768	11/20/18	JCP01	JCP&L										
			1 ACCT#100 087 095 251	11.30	8-01-31-825-020			B ELECTRICITY	R	11/20/18	11/20/18		
			2 ACCT#100 117 346 864	290.90	8-01-31-825-020			B ELECTRICITY	R	11/20/18	11/20/18		
			3 ACCT#100 008 806 760	6.39	8-01-31-825-020			B ELECTRICITY	R	11/20/18	11/20/18		
				308.59									
18-00769	11/20/18	XTE01	XTEL COMMUNICATIONS										
			1 FAX LINES	569.43	8-01-31-827-020			B TELEPHONE COSTS	R	11/20/18	11/20/18		
18-00770	11/20/18	COM6528	COMCAST										
			1 INTERNET 8499 05 248 0016825	53.94	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	11/20/18	11/20/18		
			2 INTERNET 8499 05 248 0016825	17.98	8-05-55-500-021			B WATER OPERATING OE	R	11/20/18	11/20/18		
			3 INTERNET 8499 05 248 0016825	17.98	8-07-55-500-021			B SEWER OPERATING OE	R	11/20/18	11/20/18		
				89.90									
18-00771	11/21/18	PAULR005	PAUL REED										
			1 TREES FOR OLD STAGE TRIANGLE	104.97	8-01-26-772-020			B BUILDINGS & GROUNDS OE	R	11/21/18	11/21/18		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice
Total Purchase Orders:				76	Total P.O. Line Items:	154	Total	List Amount:	129,733.68	Total	Void Amount:	0.00			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	37,528.83	0.00	37,528.83	0.00	0.00	37,528.83
WATER OPERATING FUND	8-05	77,514.70	0.00	77,514.70	0.00	0.00	77,514.70
SEWER OPERATING FUND	8-07	2,201.46	0.00	2,201.46	0.00	0.00	2,201.46
Year Total:		117,244.99	0.00	117,244.99	0.00	0.00	117,244.99
GENERAL CAPITAL FUND	C-04	7,258.14	0.00	7,258.14	0.00	0.00	7,258.14
GRANT FUND	G-02	5,220.35	0.00	5,220.35	0.00	0.00	5,220.35
ANIMAL TRUST FUND	T-09	10.20	0.00	10.20	0.00	0.00	10.20
Total of All Funds:		129,733.68	0.00	129,733.68	0.00	0.00	129,733.68

RESOLUTION

#2018 - 139

REFUND OF OVERPAYMENT

2611 Candlelight Court – Block 21 Lot 7.1 C2611

WHEREAS, the property located at 2611 Candlelight Court, Block 21, Lot 7.1 C2611 was sold and went to settlement; and

WHEREAS, at the time \$991.04 was held for 4<sup>th</sup> quarter taxes, \$67.74 for the water balance and \$114.00 for sewer balance; and

WHEREAS, a few days prior to settlement the seller had paid the same amount and Tohickon erroneously sent out their check which was cashed and are now asking for a refund;

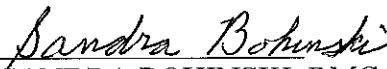
NOW THEREFORE BE IT RESOLVED that a check be issued to Tohickon Settlement Services, 5230 York Road, PO Box 125, Holicong, PA 18928 in the amount of \$1,172.78 for overpayment (\$991.04 taxes, \$67.74 water balance and \$114.00 for sewer balance).

Municipal Clerk

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Carolan-Genthe			✓			
Dzingleski			✓			
Peckham			✓			
Perez			✓			
Rcid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 21, 2018.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk

November 20, 2018  
09:44 AM

BOROUGH OF HELMETTA  
Utility Account Status By Account Id

Page No: 1

Range: 480-0 to 480-0  
Year: First to Last  
Period: 1 to 12  
Date: First to 12/31/18  
Cycle: First to Last  
Section: First to Last  
Include Service Type: Water: Y Sewer: Y

Account Type: First to Last  
Include Prior Year/Prd in Bal: Y  
Include Zero Bal: Y  
Exclude Non-NSF Reversed Payments: N  
Status: Both

Order By: Date  
Report Type: Detail  
Print Block/Lot/Qual: N  
Name to Print: Bill To  
Location to Print: Property  
Print Service Debit/Credit Only:

\* Overpayment amount applied to periods outside the range is not displayed

Account Id	Type	Section	Property Location	Address					
Bill To Name									
Cycle									
Date	Type	Yr/Prd	Code Meth	Check No	Description	Apply To	Principal	Interest	Balance
480-0	R01		2611	CANDLELIGHT CT.					
NASSIFF, RHONDA			2611	CANDLELIGHT CT	HELMETTA, NJ	08828			
Water: 1	Sewer: 1								
11/15/18	Appl Ovr	19	1	Water	053 CK PC43710538	FR Sewer	11/08/18	27.47-	154.27-
11/15/18	Bill	19	1	Water	WR1 ProRte Final			27.47	154.27-
11/08/18	Overpayment			Sewer	003 CK PC43710538			114.00-	181.74-
11/08/18	Overpayment			Water	002 CK PC43710538			67.74-	67.74-
11/02/18	Payment	18	4	Sewer	003 CK TTL31845	TOHICKON SETTLEMENT		114.00-	0.00
11/02/18	Payment	18	4	Water	002 CK TTL31842	TOHICKON SETTLEMENT		67.74-	114.00
10/17/18	Bill	18	4	Sewer	SR1			114.00	181.74
10/17/18	Bill	18	4	Water	WR1			67.74	67.74
08/06/18	Payment	18	3	Sewer	003 CK PC31130743			114.00-	0.00
08/06/18	Payment	18	3	Water	002 CK PC31130743			74.22-	114.00
07/18/18	Appl Ovr	18	3	Water	053 CK PC25133999	FR Sewer	06/25/18	0.55-	188.22
07/18/18	Bill	18	3	Sewer	SR1			114.00	188.22
07/18/18	Bill	18	3	Water	WR1			74.77	74.22
06/25/18	Payment	18	2	Sewer	003 CK PC25133999			114.00-	1.04-
06/25/18	Payment	18	2	Water	002 CK PC25133999			109.92-	1.00-
06/25/18	Payment	18	1	Water	002 CK PC25133999			0.38-	0.01-
06/25/18	Overpayment			Sewer	003 CK PC25133999			0.55-	0.00
04/12/18	Bill	18	2	Sewer	SR1			114.00	224.30
04/12/18	Bill	18	2	Water	WR1			109.92	110.30
01/26/18	Payment	18	1	Sewer	003 CK PC3477907			114.00-	0.00
01/26/18	Payment	18	1	Water	002 CK PC3477907			74.39-	0.00
01/26/18	Payment	17	4	Sewer	003 CK PC3477907			114.00-	1.85-
01/26/18	Payment	17	4	Water	002 CK PC3477907			67.74-	1.10-
01/26/18	Payment	17	3	Sewer	003 CK PC3477907			2.66-	0.10-
01/16/18	Bill	18	1	Sewer	SR1			114.00	373.17
01/16/18	Bill	18	1	Water	WR1			74.77	259.17
10/13/17	Bill	17	4	Sewer	SR1			114.00	184.40
10/13/17	Bill	17	4	Water	WR1			67.74	70.40
08/14/17	Payment	17	3	Sewer	003 CK PC34017758			111.34-	0.00
08/14/17	Payment	17	3	Water	002 CK PC34017758			95.86-	0.00
08/14/17	Payment	17	2	Sewer	003 CK PC34017758			114.00-	2.36-
08/14/17	Payment	17	2	Water	002 CK PC34017758			74.77-	1.55-
08/14/17	Payment	17	1	Sewer	003 CK PC34017758			114.00-	4.48-
08/14/17	Payment	17	1	Water	002 CK PC34017758			81.80-	3.22-
08/14/17	Payment	16	4	Sewer	003 CK PC34017758			0.26-	0.01-
07/13/17	Bill	17	3	Sewer	SR1			114.00	594.69
07/13/17	Bill	17	3	Water	WR1			95.86	480.69
04/11/17	Bill	17	2	Sewer	SR1			114.00	384.83
04/11/17	Bill	17	2	Water	WR1			74.77	270.83

Sandy

Carol Feig

**From:** Jonathan Canedo [jonathan@closingpro.com]  
**Sent:** Monday, November 19, 2018 2:34 PM  
**To:** c.feig@helmettaboro.com; t.mcdermott@helmettaboro.com  
**Subject:** 90073TSS - Overpayment Refund Request - 2611 Candlelight Court  
**Attachments:** FAX\_20181119\_1542653995\_144.pdf

**Importance:** High

Good afternoon,

On 10/31/18 the property located at 2611 Candlelight Court, also known as Block: 21 Lot: 7.1 C2611 was sold and went to settlement. At that time we held \$991.04 for the 4<sup>th</sup> Qtr taxes, \$67.74 for the open water balance, and \$114 for the open sewer balance. However unfortunately a couple of days prior to settlement the seller had paid the same amount for the 4<sup>th</sup> Qtr Taxes and the open water and sewer balance. Our checks were erroneously sent out for payment post-closing and was unfortunately cashed. At this time we are requesting that you kindly please reimburse Tohickon Settlement Services, Inc. for a total amount of \$1,172.78, for the double payments made for taxes, water and sewer. Once reimbursed we also ask that the Final Water and Sewer bill be reissued reflecting the correct amount needed and prorated to 10/30/18. I have attached the copies of the cashed checks for you review, if you need anything additional please let me know.

Thank you!

Jonathan Canedo

**Settlement Agent**

5230 York Road | PO Box 125 | Holicong, PA 18928 | Phone: (215) 794-0700 | Fax: (267) 327-9855

E-Mail: [Jonathan@ClosingPro.com](mailto:Jonathan@ClosingPro.com)

E-mail Loan Documents: [Docs@ClosingPro.com](mailto:Docs@ClosingPro.com)



*An obsession with detail and the perfect closing since 1976....celebrating over 40 years.*

**Jonathan's Schedule:**

**Monday – Friday**

**9:00am – 5:00pm**



**WE DO NOT ACCEPT OR REQUEST**  
CHANGES TO WIRING INSTRUCTIONS VIA EMAIL OR FAX.  
**Always call to verify.**

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

\*\*\*\*\* Confidentiality Notice \*\*\*\*\*



BLQ: 21. 7.1 -C2611- - Tax Year: 2018 to 2019  
Owner Name: NASSIFF, RHONDA Property Location: 2611 CANDLELIGHT CT.

Tax Year: 2018	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	1,072.25	1,072.24	1,112.37	1,112.36	4,369.22
Other Bill Adj:	0.00	121.32-	0.00	121.32-	242.64-
Total Billed:	1,072.25	950.92	1,112.37	991.04	4,126.58
Payments:	1,072.25	950.92	1,112.37	991.04	4,126.58
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2018 Prin Balance
		Description								
		Original Billed						4,369.22		4,369.22
01/30/18	1	Payment	001	ASSORTED	CK	7526 59 CTC		1,072.25	0.00	3,296.97
		CORELOGIC								
03/27/18	2	Adjustment	HR			7708 171 IMPORT		121.32-	0.00	3,175.65
		Homestead Credit								
05/03/18	2	Payment	001		CK	7795 263 CTC		950.92	0.00	2,224.73
		CORE LOGIC								
08/03/18	4	Adjustment	HR			8040 170 SU		121.32-	0.00	2,103.41
		Homestead Credit								
08/23/18	3	Payment	001	111946	CK	8105 13 CTC		1,112.37	0.00	991.04
		LERETA								
11/01/18	4	Payment	001	LERETA	CK	8271 16 LERETA		991.04	0.00	0.00
		4TH QTR TAX								

Tax Year: 2019	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	1,092.31	1,092.30	0.00	0.00	2,184.61
Payments:	991.04	0.00	0.00	0.00	991.04
Balance:	101.27	1,092.30	0.00	0.00	1,193.57

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2019 Prin Balance
		Description								
		Original Billed						2,184.61		2,184.61
11/05/18	1	Payment	001	31847	CK	8291 43 CAF		991.04	0.00	1,193.57
		TOHICKON STEELEMANT								

Total Principal Balance for Tax Years in Range: 1,193.57

RESOLUTION

#2018 – 143

REJECTION OF BID

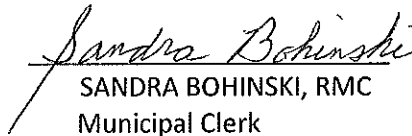
A Resolution of the Mayor and Council of the Borough of Helmetta rejecting the offer of Unnati Patel for the purchase of property known and identified as 58 Main Street, Helmetta;

The reason for the rejection is that it is substantially below the fair market value of the property and the Borough reserved itself the right to reject any and all bids and to be awarded when the Borough deems it is in their best interest. This bid being exceptionally low; therefore it is rejected.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski			✓			
Carolan-Genthe		✓	✓			
Dzingleski			✓			
Peckham			✓			
Perez	✓		✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 21, 2018.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk

**Date: November 21, 2018**

**To,**

**Borough of Helmetta**

**Request for Property: Helmetta Regional Animal Shelter**

My name is Unnati Patel and I am interested in buying a property located on 58 Main Street, Helmetta, New Jersey. I would like to offer for Three hundred seventy five thousand and one dollars (\$375001.00).

**Regards**

**Unnati Patel**

**Contact No: 732-822-4575**

ORDINANCE NO. 18-06

AN ORDINANCE OF THE BOROUGH OF HELMETTA, IN  
THE COUNTY OF MIDDLESEX, NEW JERSEY PROVIDING  
FOR IMPROVEMENTS TO THE BOROUGH'S NORTH 13<sup>TH</sup>  
STREET WATER SYSTEM AND APPROPRIATING \$24,500  
THEREFOR FROM THE BOROUGH'S CAPITAL  
IMPROVEMENT FUND

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF  
HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of  
all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The sum of \$24,500 is hereby appropriated by the Borough of Helmetta, in  
the County of Middlesex, New Jersey (the "Borough") from the Borough's Capital Improvement  
Fund to provide for improvements to the Borough's North 13<sup>th</sup> Street Water System and related  
expenses.

Section 2. The capital budget or temporary capital budget, as applicable, of the  
Borough is hereby amended to conform with the provisions of this ordinance to the extent of any  
inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in  
the form promulgated by the Local Finance Board showing full detail of the amended capital  
budget or temporary capital budget, as applicable, and capital program as approved by the  
Director of the Division of Local Government Services is on file with the Municipal Clerk and is  
available there for public inspection.

Section 3. This ordinance shall take effect as provided by law.

## CLERK'S CERTIFICATE

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, in the County of Middlesex, State of New Jersey, HEREBY CERTIFY as follows that:

1. The attached copy of Ordinance No. 18-06 of said Borough entitled as set forth below and finally adopted on November 21, 2018, has been compared by me with the original thereof officially recorded in the Ordinance Book of the Borough and is a true and correct copy thereof and of the whole of said original Ordinance. The title of said Ordinance is as follows:

AN ORDINANCE OF THE BOROUGH OF HELMETTA, IN  
THE COUNTY OF MIDDLESEX, NEW JERSEY PROVIDING  
FOR IMPROVEMENTS TO THE BOROUGH'S NORTH 13<sup>TH</sup>  
STREET WATER SYSTEM AND APPROPRIATING \$24,500  
THEREFOR FROM THE BOROUGH'S CAPITAL  
IMPROVEMENT FUND

2. Said Ordinance was introduced in writing and read and passed on first reading at a regular meeting of the Borough Council of said Borough duly called and held on October 17, 2018 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), and was passed on second reading and finally adopted by the recorded affirmative vote of at least two-thirds of all the members of said Borough Council, at a regular meeting thereof duly called and held on November 21, 2018 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), following the holding of a public hearing thereon at which all interested persons were given an opportunity to be heard.

3. Said Ordinance was published after first reading, together with notice of the introduction and the date and the time and place of further consideration of said Ordinance (a true and correct copy of the affidavit of publication of said Ordinance is attached hereto).

4. On \_\_\_\_\_, \_\_\_, 2018, said Ordinance was posted on the bulletin board in the Municipal Building of the Borough together with notice of the availability of copies of said Ordinance at the Office of the Clerk, and such copies of said Ordinance were made available to all members of the general public requesting the same.

5. After final passage, said Ordinance was duly published on \_\_\_\_\_, \_\_\_, 2018 in the \_\_\_\_\_, a newspaper circulating in the Borough, and no protest by any person against making the improvement or issuing the indebtedness authorized in said Ordinance, nor any petition requesting that a referendum vote be taken on the action proposed in the Ordinance has been presented to the governing body or to me or filed in my office nor has any such action or proceeding questioning the validity of such Ordinance been commenced within 20 days after such publication (a true and correct copy of the affidavit of publication of said Ordinance is attached hereto).

**RICE NOTICE**

Date: November 16, 2018

To; Chris Koenig

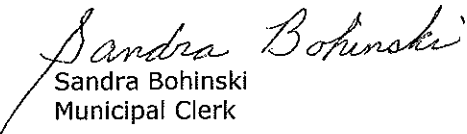
RE: "Animal Control"

Dear Chris,

Captioned matter would like to be discussed at a Regular meeting of the Governing Body on November 21, 2018 at 7:00 p.m. or shortly thereafter. Following are brief statements, one (or two) of which requires your signature.

Please sign one (or two) of the below statements and return to me prior to November 20, 2018.

Thank you.

  
Sandra Bohinski  
Municipal Clerk

REQUEST FOR OPEN PUBLIC DISCUSSION - I, \_\_\_\_\_ hereby request that this matter be discussed openly at the Special meeting of the Governing Body on 05/20/2015.

\_\_\_\_\_  
Signature

REQUEST FOR COUNCIL TO GO INTO EXECUTIVE SESSION - I \_\_\_\_\_ hereby give permission to the Council to go into Closed Session to discuss this matter and waive my right to public discussion.

\_\_\_\_\_  
Signature

REQUEST TO BE IN EXECUTIVE SESSION - I, CHRISTOPHER KOEPT6 further request that I be allowed to attend this Closed Session.

  
\_\_\_\_\_  
Signature