

at an hourly rate of \$11.50 for his services as animal control officer, in a total amount not to exceed \$2,944.00.

NOW, THEREFORE, BE IT RESOLVED by Borough Council of the Borough of Helmetta that James Apgar be and hereby is hired as an animal control officer, effective the March 24, 2011, to work up to sixteen (16) hours per week, for up to sixteen (16) total weeks at the direction of Darren Doran, and is to be compensated at a rate of \$11.50 per hour, in a total amount not to exceed \$2,944.00, and that the Mayor is hereby authorized to execute all documents necessary to effectuate such hiring.

BE IT FURTHER RESOLVED, that the Chief Financial Officer has executed a Certification of Funds for this contract, which is attached hereto, and that sufficient funds are available for said contract from Account Number 1-01-26-765-010 and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be provided to each of the following:

- a. James Apgar
- b. Darren Doran, Borough Animal Control Officer
- c. Lori Russo, Borough Chief Financial Officer
- d. David A. Clark, Borough Attorney

#### **RESOLUTION # 2011 - 98**

##### **RESOLUTION AUTHORIZING THE TAX COLLECTOR TO ADJUST TAXES FOR 2011 WIDOW VETERAN DEDUCTION FOR BLOCK 21 LOT 7.1 C1402**

**WHEREAS**, the Borough Tax Collector has received an application for a Widow Veteran Deduction for the property listed below:

Block 21 Lot C1402  
Dorothy Kerod  
1402 Stoneridge Circle  
Helmetta, NJ 08828

**WHEREAS**, the Borough Tax Collector requests authorization from the Borough Council to issue such deductions.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta that the Borough Tax Collector is hereby authorized to make a Widow Veterans deduction adjustment for the tax year 2011 to Dorothy Kerod in the amount of \$250.00.

#### **RESOLUTION # 2011 - 99**

##### **RESOLUTION AWARDING A CONTRACT TO MIDATLANTIC PARK AND PLAYGROUND CONCEPTS FOR THE INSTALLATION OF PLAYGROUND EQUIPMENT AT RESIDENCE PARK**

**WHEREAS**, the Community Development Block Grant ("CDBG") provides cities, counties and states with flexibility to address their unique affordable housing and neighborhood revitalization needs; and

**WHEREAS**, the Borough of Helmetta (the "Borough") has received a grant from the CDBG program to be used for revitalization efforts within the Borough; and

**WHEREAS**, the Borough has determined that the best use for this CDBG grant would be to install playground equipment at Residence Park for the benefit of area children; and

**WHEREAS**, MidAtlantic Park and

Playground

Concepts

("MidAtlantic")

has submitted

a proposal

to install

a Jax Web for

a total price of

\$20,877.00; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-12 a municipality may enter into a contract with the State of New Jersey without public advertisement for bids; and

**WHEREAS**, the Borough Council desires to enter into a State contract with MidAtlantic for the installation of playground equipment by MidAtlantic.

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Helmetta that a contract for the installation of playground equipment at Residence Park is hereby awarded to MidAtlantic Park and Playground Concepts in the amount of \$20,877.00; and

**BE IT FURTHER RESOLVED** that the contract with MidAtlantic will be funded through grant money received by the CDBG program; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. MidAtlantic Park and Playground Concepts
- b. David A. Clark, Borough Attorney

#### **RESOLUTION # 2011 - 100**

#### **RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING PAYMENT # 6 TO DELL-TECH, INC. IN THE AMOUNT OF \$504,360.46**

**WHEREAS**, the Borough of Helmetta (the "Borough") adopted a redevelopment plan for the Helme Mill Redevelopment Area which permits the redevelopment of property located at Block 13, Lot 39.2 within the Helme Mill Redevelopment Area (the "Property") for an animal shelter; and

**WHEREAS**, pursuant to a Redevelopment Agreement (the "Agreement"), the Borough designated Dell-Tech, Inc. ("Dell-Tech") as the redeveloper for the Property; and

**WHEREAS**, Dell-Tech has submitted an Application and Certificate for Payment No. 5 dated April 10, 2011 to the Borough in the amount of \$504,360.46; and

**WHEREAS**, the Borough's consulting architect, Michael Testa,, LLC has certified that the work performed by Dell-Tech has progressed as indicated by the Agreement, the quality of the work is in accordance with the Agreement, and that Dell Tech is entitled to payment of the amount certified; and

**WHEREAS**, the Borough Council would like to authorize payment to Dell-Tech in the amount of \$504,360.46,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta that the Chief Financial Officer is hereby authorized to issue payment to Dell-Tech Inc. in the amount of \$504,360.46 pursuant to the Application and Certificate for Payment No. 6, and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Dell-Tech, Inc.
- b. Terry Vogt, Borough Engineer/Borough Planner
- c. David A. Clark, Borough Attorney
- d. Michael Testa, Borough's consulting architect
- e. Lori Russo, C.F.O.

#### **RESOLUTION #2011 - 101**

#### **AUTHORIZATION TO PAY XTC FOR TELECOMMUNICATIONS REVIEW AND AUDIT**

**WHEREAS**, on November 24, 2009, Resolution #2009-224 was adopted authorizing XTC Consulting to do a telecommunications billing review and audit; and

**WHEREAS**, the review and audit has now been completed resulting in the total annual savings of \$1,348.32;

**NOW, THEREFORE, BE IT RESOLVED**, that the work performed by Lori Russo, Chief Financial Officer, is hereby authorized to pay the fee of \$1,000.55 to XTC Consulting for our telecommunications billing review

and audit.

## RESOLUTION #2011 – 102

### AUTHORIZATION TO PAY RAYMOND J. HAYDUCKA, HEARING OFFICER

WHEREAS, the Borough Council appointed Raymond Hayducka to the position of Hearing Officer for the hearing of Helmetta Borough vs. Richard Bruno at the rate of \$90.00 per hour for his services; and

WHEREAS, the hearing has been concluded;

NOW, THEREFORE BE IT RESOLVED, that Lori Russo, is hereby authorized to pay Raymond Hayducka, in the amount of \$3,375.00 for 37.5 hours of service (including travel)

## RESOLUTION # 2011 - 103

### RESOLUTION AUTHORIZING EXECUTION OF FIRE GRANT AGREEMENT

WHEREAS, the New Jersey Forest Fire Service will provide reimbursement up to \$5,000.00 spent by a qualifying organization on projects associated with National Fire Plan Programs goals ; and

WHEREAS, the Borough of Helmetta Fire Department is a qualifying organization that has expended money on projects associated with National Fire Plan program goals.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Helmetta that the appropriate Borough officials are hereby authorized to execute a New Jersey Forest Fire Service grant application pursuant to the National Fire Plan program.

## RESOLUTION #2011- 104

### RESOLUTION AMENDING 2011 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, in the normal operation of the business of the Borough of Helmetta, it will be necessary for making contracts, commitments and payments prior to the adoption of the regular 2011 budget for the Borough of Helmetta; and

WHEREAS, revised Statute 40A:4-19 of the State of New Jersey provides that the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and the adoption of the final budget; and

WHEREAS, the 2011 budget will not be adopted until after April 1 and commitments need to be covered until the date of adoption; and

NOW, THEREFORE, BE IT RESOLVED that the following list of appropriations shall constitute an amendment to the 2011 temporary budget of \$68,562.50 for the Borough of Helmetta, Middlesex County, New Jersey.

	2011 TEMPORARY BUDGET	TEMP BUDGET AMENDMENT 4/18/11
<b>CURRENT FUND</b>		
General Administration S&W	3,375.00	
General Administration OE	125.00	
Mayor and Council OE	1,000.00	
Mayor and Council OE-School Board Oversight	750.00	
Mayor and Council OE-Website Administration	1,500.00	

Municipal Clerk S  
Municipal Clerk O  
Financial Adminis  
Financial Adminis  
Bank Charges  
Audit Services  
Revenue Adminis  
Revenue Adminis  
Tax Assessment /  
Tax Assessment /  
Elections  
Legal Services an  
Engineering Servi  
Planning Board S  
Planning Board O  
Planning Board O  
Police S&W  
Police OE  
Office of Emerger  
Fire OE  
Fire Prevention Bi  
Fire Prevention Bi  
First Aid Organiza  
Uniform Fire Safe  
Municipal Prosec  
Municipal Prosec  
Municipal Court S  
Municipal Court C  
Public Defender S  
Public Defender C  
Road Repairs and  
Road Repairs and  
Solid Waste Colle  
Recycling S&W  
Recycling OE  
Public Buildings a  
Vehicle Maintenai  
Vehicle Maintenai  
Vehicle Maintenai  
Vehicle Maintenai  
Condo Act-Trash  
Condo Act-Street  
Condo Act-Snow  
Board of Health S  
Kiddie Keep-Well  
South County Day  
Animal Control S&  
Animal Control O  
Recreation S&W  
Recreation OE  
Senior Citizen OE  
Parks OE  
Electricity  
Street Lighting  
Telephone  
Natural Gas  
Diesel Fuel  
Gasoline

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Postage	1,350.00		Reserve for Imprc
Copier Expense	725.00	500.00	Facilities
Office Supplies	250.00		Reserve for NJ Cl
Construction S&W	1,275.00		Capital Improvem
Construction S&W-Special Projects	0.00		<b>Subtotal-Capital</b>
Construction OE	0.00		Payment of Note I
Accumulated Sick Leave Reserve	0.00		Payment of Note I
Contingent	0.00		<b>Subtotal-Debt Se</b>
Social Security System (O.A.S.I.)	12,625.00		Emergency Autho
PERS Retirement - ERI Program	0.00		Emergency Autho
PERS Retirement	0.00		Deferred Charge t
PERS Delayed Enrollment Penalty	0.00		<b>Subtotal-Deferre</b>
PFRS Retirement	0.00		<b>Outside CAP App</b>
Liability Insurance	10,000.00	6,375.00	<b>Subtotal before I</b>
Worker's Compensation Insurance	3,543.75	19,087.50	
Employee Group Insurance (Health)	25,750.00	10,000.00	Reserve for Unco
Unemployment, Disability Insurance	525.00		<b>TOTAL CURREN</b>
Animal Shelter Director S&W	0.00		
Animal Shelter Director OE	0.00		

#### Inside CAP Appropriations

Employee Group Insurance (Health) Exclusion	320,487.50	57,562.50
"December 2010 Blizzard"	0.00	
LOSAP	0.00	
<b>Subtotal</b>	0.00	0.00

Borough of Spotswood-Police Dispatch	5,592.50	
Borough of Spotswood-Animal Control S&W	1,500.00	
Borough of Spotswood-Animal Control OE	0.00	
Borough of Spotswood-Zoning & Code Enforcement S&W	1,275.00	
Borough of Spotswood-Zoning & Code Enforcement OE	0.00	
Borough of Spotswood-Garbage & Trash Removal	9,963.50	
Borough of South River-Animal Control S&W	1,750.00	
Borough of South River-Animal Control OE	0.00	
Borough of Sayreville-Animal Control S&W	2,750.00	
Borough of Sayreville-Animal Control OE	0.00	
Township of Plainsboro-Animal Control S&W	0.00	
Township of Plainsboro-Animal Control OE	0.00	
Middlesex County Board of Health	3,992.00	
Middlesex County Curbside Recycling Program	5,250.00	
<b>Subtotal-Interlocal Agreements</b>	32,073.00	0.00

Drug Alliance-State	0.00	
Drug Alliance-Borough Share	0.00	
Gypsy Moth Spraying-Federal	0.00	
Gypsy Moth Spraying-Match	0.00	
Clean Communities	0.00	
DDEF	0.00	
Body Armor	223.56	
Recycling Tonnage Grant	0.00	
Forest Services Volunteer Fire Assistance	1,145.25	
Bicycle Pedestrian Safety Grant	0.00	
Sam's Club Foundation	0.00	
Matching Funds for Grants	0.00	
Alcohol Ed & Rehab	0.00	
<b>Subtotal-Grants</b>	1,368.81	0.00
Reserve for Acquisition of Police SUV	0.00	
Reserve for Acquisition of Animal Control Van	20,000.00	
Down Payment on Improvements	0.00	

#### WATER UTILITY

Salaries and Wag  
Other Expenses  
Purchase of Wate  
Insurance  
Accumulated Sick  
Capital Improvem  
Capital Outlay  
Capital Outlay-Re  
Reserve for Acqui  
Payment of Bond  
Payment of Note I  
Payment of Bond  
Payment of Note I  
Payment of USDA  
PERS Retirement  
Social Security Sy  
Unemployment, C  
**TOTAL WATER I**

#### SEWER UTILITY

Salaries and Wag  
Other Expenses  
MTMUA-Basic  
MTMUA-DS surch  
Other Expenses -  
Accumulated Sick  
Capital Improvem  
Capital Outlay  
Reserve for Acqui  
Capital Outlay-I&I  
Payment of Bond

000157

Payment of Bond Interest	0.00	
PERS Retirement	675.00	
Social Security System	1,500.00	
Unemployment, Disability Insurance	62.50	
<b>TOTAL SEWER UTILITY FUND</b>	<b>90,737.50</b>	<b>5,000.00</b>
<b>GRAND TOTAL</b>	<b>656,430.31</b>	<b>68,562.50</b>

## RESOLUTION # 2011 - 105 PAYMENT OF BILLS

### RESOLUTION 2011-

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, in the County of Middlesex, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor and Chief Financial Officer are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Clerk's Office.

CURRENT FUND		\$ 1,609,999.22
Including the following non-budget items:		
School taxes	\$ 316,553.34	
Inter-bank transfer	1,078,007.62	
Grants	2,446.07	
	<u>\$ 1,397,007.03</u>	
WATER OPERATING FUND		271,376.03
Including the following non-budget items:		
Inter-bank transfer	231,087.97	
SEWER OPERATING FUND		166,214.84
Including the following non-budget items:		
Inter-bank transfer	147,952.66	
GENERAL CAPITAL FUND		313,831.57
Including the following non-budget items:		
Inter-bank transfer	152,711.34	
WATER CAPITAL FUND		85,973.92
Including the following non-budget items:		
Inter-bank transfer	85,973.92	
SEWER CAPITAL FUND		54,399.08
Including the following non-budget items:		
Inter-bank transfer	54,399.08	
DOG TRUST FUND		2,082.80
Including the following non-budget items:		
Inter-bank transfer	1,922.80	
TRUST FUND		209,294.13
Including the following non-budget items:		
Inter-bank transfer	207,146.43	
	<u>\$ 2,713,171.59</u>	

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03/23/11  
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03/23/11  
10:35:56

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 1

Check No. Check Date \ PO # Enc Date Item t

Batch Id: LAR Batch Type: C Batch Date: 03/23/11 Checking Account: CLEARING G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

11-00243 03/23/11 2 3/

11-00243 03/23/11 3 3/

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-00242	03/23/11	ACT01 ACTION DATA SVC, INC 1 INV 3176 - P/E 3/9/11	42.14	1-01-20-705-020 FINANCE OE	Budget	Aprv	1
11-00242	03/23/11	2 INV 3176 - P/E 3/9/11	14.04	1-05-55-500-020 WATER OPERATING OE	Budget	Aprv	2
11-00242	03/23/11	3 INV 3176 - P/E 3/9/11	14.04	1-07-55-500-020 SEWER OPERATING OE	Budget	Aprv	3
			70.22				
11-00250	03/23/11	AFL01 AFLAC 1 INV 507145 - 3/11	274.44	1-01-23-733-020 HEALTH INSURANCE EMPLOYEE	Budget	Aprv	4
			274.44				
11-00244	03/23/11	EAS01 EAST BRUNSWICK WATER UTILITY 1 FEBRUARY WATER PURCHASED	10,219.36	1-05-55-505-020 PURCHASE OF WATER	Budget	Aprv	5
			10,219.36				
11-00246	03/23/11	JCP01 JCP&L 1 3/14/11 INVOICE	114.70	1-05-55-500-020 WATER OPERATING OE	Budget	Aprv	6
			114.70				
11-00241	03/23/11	MID03 MIDDLESEX MUNICIPAL J.I.F. 1 ASSESSMENT DUE 1/15/11	3,829.90	1-05-55-500-030 WATER OPERATING INSURANCE	Budget	Aprv	7
11-00241	03/23/11	2 ASSESSMENT DUE 1/15/11	3,829.90	1-07-55-500-030 SEWER OPERATING INSURANCE	Budget	Aprv	8
11-00241	03/23/11	3 ASSESSMENT DUE 1/15/11	4,974.60	1-01-23-730-020 LIABILITY INSURANCE	Budget	Aprv	9
11-00241	03/23/11	4 ASSESSMENT DUE 1/15/11	6,515.10	1-01-23-732-020 WORKER'S COMP INSURANCE	Budget	Aprv	10
			19,149.50				
11-00245	03/23/11	TRE02 TREASURER-ST OF NJ /DEP 1 2011 ENVIRONMENTAL REGULATION	1,050.00	1-05-55-500-020 WATER OPERATING OE	Budget	Aprv	11
			1,050.00				
11-00243	03/23/11	VER02 VERIZON WIRELESS 1 3/12/11 INVOICE	53.64	1-01-25-745-020 POLICE DEPARTMENT OE	Budget	Aprv	12

Checks:

There are NO errors or w

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03/23/11  
10:35:56

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 3

03/24/11  
10:39:37

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	11,944.68	0.00
WATER OPERATING FUND	1-05	15,228.00	0.00
SEWER OPERATING FUND	1-07	3,843.94	0.00
Total of All Funds:		31,016.62	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	11,944.68
1-01-201-20-000-000	Current Appropriations	11,944.68	0.00
	Totals for Fund 1-01 :	11,944.68	11,944.68
1-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	15,228.00
1-05-201-55-000-000	Current Appropriations	15,228.00	0.00
	Totals for Fund 1-05 :	15,228.00	15,228.00
1-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	3,843.94
1-07-201-55-000-000	Current Year Appropriations	3,843.94	0.00
	Totals for Fund 1-07 :	3,843.94	3,843.94
	Grand Total:	31,016.62	31,016.62

Batch Id: LAR Batch  
Generate Direct Deposit:

Check No. Check Date Ve  
PO # Enc Date Item De

03/24/11 DE  
10-00834 11/22/10 6 PAY

03/24/11 LO  
11-00257 03/24/11 1 4/1

03/24/11 VE  
11-00259 03/24/11 1 12/

11-00259 03/24/11 2 12/

11-00259 03/24/11 3 12/

11-00259 03/24/11 4 1/1

11-00259 03/24/11 5 1/1

11-00259 03/24/11 6 1/1

11-00259 03/24/11 7 1/1

11-00259 03/24/11 8 1/1

11-00259 03/24/11 9 1/1

Checks:

There are NO errors or wa

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10:39:37

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 2

03/31/11  
12:10:03

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	0-01	222.86	0.00
CURRENT FUND	1-01	155.93	0.00
GENERAL CAPITAL FUND	C-04	158,720.23	0.00
Total of All Funds:		159,099.02	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	378.79
1-01-201-20-000-000	Current Appropriations	155.93	0.00
1-01-203-20-000-000	Appropriation Reserves	222.86	0.00
Totals for Fund 1-01 :		378.79	378.79
1-04-100-01-000-000	Cash Wachovia 2000013301804	0.00	158,720.23
1-04-216-55-950-901	Imp. Authorized - Unfunded	158,720.23	0.00
Totals for Fund 1-04 :		158,720.23	158,720.23
Grand Total:		159,099.02	159,099.02

Batch Id: LAR Bat  
Generate Direct Deposit

Check No. Check Date  
PO # Enc Date Item

03/31/11  
11-00265 03/30/11 1 3

03/31/11  
11-00268 03/30/11 1 3

03/31/11  
11-00270 03/30/11 1 R

03/31/11  
11-00263 03/30/11 1 M

03/31/11  
11-00263 03/30/11 2 M

03/31/11  
11-00269 03/30/11 1 3,

03/31/11  
11-00264 03/30/11 1 3,

Checks:

There are NO errors or v

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12:10:03

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 2

04/06/11  
08:21:44

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	2,502.55	0.00
WATER OPERATING FUND	1-05	161.21	0.00
Year Total:		2,663.76	0.00
GENERAL TRUST FUND	T-13	8.00	0.00
Total Of All Funds:		2,671.76	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	2,502.55
1-01-201-20-000-000	Current Appropriations	2,502.55	0.00
	Totals for Fund 1-01 :	2,502.55	2,502.55
1-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	161.21
1-05-201-55-000-000	Current Appropriations	161.21	0.00
	Totals for Fund 1-05 :	161.21	161.21
1-13-101-01-000-001	Cash 2000013301817 Gen. Trust	0.00	8.00
1-13-272-55-000-007	RESERVE FOR RECREATION TRUST	8.00	0.00
	Totals for Fund 1-13 :	8.00	8.00
	Grand Total:	2,671.76	2,671.76

Batch Id: LAR Bat  
Generate Direct Deposit

Check No. Check Date  
PO # Enc Date Item

04/06/11  
11-00279 04/06/11 1 T

04/06/11  
11-00282 04/06/11 1 T

04/06/11  
11-00283 04/06/11 1 T

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11-00285 04/06/11 1 T

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11-00280 04/06/11 1 T

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11-00281 04/06/11 1 T

04/06/11  
11-00284 04/06/11 1 T

04/06/11  
11-00286 04/06/11 1 T

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04/06/11  
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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 2

04/06/11  
08:21:44

Check No.	Check Date	Vendor # Name					
PO #	Enc Date	Item Description		Payment Amt	Charge Account Description	Account Type	Status Seq
			Count	Line Items	Amount		
		Checks:	8	8	1,932,192.22		

There are NO errors or warnings in this listing.

Fund Description

CURRENT FUND

WATER OPERATING FUND

SEWER OPERATING FUND

GENERAL CAPITAL FUND

WATER CAPITAL FUND

SEWER CAPITAL FUND

ANIMAL TRUST FUND

GENERAL TRUST FUND

Tota

Account

1-01-101-01-000-000  
1-01-165-05-000-001

1-04-100-01-000-000  
1-04-160-05-000-003

1-05-101-01-000-000  
1-05-260-05-000-006

1-06-101-01-000-000  
1-06-160-05-000-007

1-07-101-01-000-000  
1-07-260-05-000-006

000163

04/06/11  
08:21:44

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 4

04/06/11  
08:34:16

Fund Description	Fund	Budget Total	Revenue Total
1-08-101-01-000-000	Cash Wachovia 2000013301794	0.00	54,399.08
1-08-160-05-000-003	DUE to/from Clearing	54,399.08	0.00
Totals for Fund 1-08 :		54,399.08	54,399.08
1-09-100-00-852-001	Cash Wachovia 2000013301833	0.00	1,922.80
1-09-103-00-852-001	DUE TO/FROM CLEARING	1,922.80	0.00
Totals for Fund 1-09 :		1,922.80	1,922.80
1-13-101-01-000-001	Cash 2000013301817 Gen. Trust	0.00	180,736.83
1-13-107-02-000-001	DUE TO/FROM CLEARING	180,736.83	0.00
Totals for Fund 1-13 :		180,736.83	180,736.83
Grand Total:		1,932,192.22	1,932,192.22

Batch Id: LAR Batch  
Generate Direct Deposit:

Check No. Check Date Ve  
PO # Enc Date Item De

04/06/11 80  
11-00287 04/06/11 1 TRA

Checks:

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 2

04/06/11  
08:39:08

Fund Description	Fund	Budget Total	Revenue Total
GENERAL TRUST FUND	T-13	7,109.60	0.00
Total of All Funds:		7,109.60	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-13-101-01-000-004	Cash 2000018145599 Unemploymnt	0.00	7,109.60
1-13-107-02-000-001	DUE TO/FROM CLEARING	7,109.60	0.00
Grand Total:		7,109.60	7,109.60

Batch Id: LAR      Batc  
Generate Direct Deposit:

Check No.      Check Date V  
PO #      Enc Date Item D

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11-00288 04/06/11 1 TR

Checks:

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 2

03/23/11  
10:31:59

Fund Description	Fund	Budget Total	Revenue Total
GENERAL TRUST FUND	T-13	19,300.00	0.00
Total of All Funds:		19,300.00	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-13-101-01-000-007	Cash 2000046432041 Tax Collector's Trust	0.00	19,300.00
1-13-107-02-000-001	DUE TO/FROM CLEARING	19,300.00	0.00
Grand Total:		19,300.00	19,300.00

Batch Id: LAR      Batch  
Generate Direct Deposit:

Check No.      Check Date V  
PO #      Enc Date Item D

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11-00218 03/14/11 1 2/

11-00218 03/14/11 2 2/

11-00218 03/14/11 3 2/

Checks:

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

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03/24/11  
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Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	209.49	0.00
WATER OPERATING FUND	1-05	69.84	0.00
SEWER OPERATING FUND	1-07	69.84	0.00
Total of All Funds:		349.17	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	209.49
1-01-201-20-000-000	Current Appropriations	209.49	0.00
Totals for Fund 1-01 :		209.49	209.49
1-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	69.84
1-05-201-55-000-000	Current Appropriations	69.84	0.00
Totals for Fund 1-05 :		69.84	69.84
1-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	69.84
1-07-201-55-000-000	Current Year Appropriations	69.84	0.00
Totals for Fund 1-07 :		69.84	69.84
Grand Total:		349.17	349.17

Batch Id: LAR      Batch  
Generate Direct Deposit:

Check No.      Check Date V  
PO #      Enc Date Item D

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11-00213 03/09/11 1 20

11-00213 03/24/11 2 20

11-00213 03/24/11 3 20

11-00213 03/24/11 4 20

Checks:

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 2

03/28/11  
12:15:33

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	76,333.00	0.00
WATER OPERATING FUND	1-05	5,520.00	0.00
SEWER OPERATING FUND	1-07	5,520.00	0.00
Total Of All Funds:		87,373.00	0.00

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	76,333.00
1-01-201-20-000-000	Current Appropriations	76,333.00	0.00
Totals for Fund 1-01 :		76,333.00	76,333.00
1-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	5,520.00
1-05-201-55-000-000	Current Appropriations	5,520.00	0.00
Totals for Fund 1-05 :		5,520.00	5,520.00
1-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	5,520.00
1-07-201-55-000-000	Current Year Appropriations	5,520.00	0.00
Totals for Fund 1-07 :		5,520.00	5,520.00
Grand Total:		87,373.00	87,373.00

Batch Id: LAR Batch  
Generate Direct Deposit:

Check No. Check Date Ve  
PO # Enc Date Item De

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11-00261 03/28/11 1 3/3

11-00261 03/28/11 2

11-00261 03/28/11 3

11-00261 03/28/11 4

11-00261 03/28/11 5

11-00261 03/28/11 6

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11-00261 03/28/11 10

11-00261 03/28/11 11

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11-00261 03/28/11 22

11-00261 03/28/11 23

11-00261 03/28/11 24

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Fund Description

03/28/11  
12:15:33

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

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CURRENT FUND

WATER OPERATING FUND

SEWER OPERATING FUND

GENERAL TRUST FUND

Total

Account

1-01-101-01-000-000  
1-01-201-20-000-000

1-05-101-01-000-000  
1-05-201-55-000-000

1-07-101-01-000-000  
1-07-201-55-000-000

1-13-101-01-000-004  
1-13-272-55-000-012

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status Seq
11-00261	03/28/11	25	229.02	T-13-55-000-014 Res for Unemployment Comp	Budget	Aprv 25
11-00261	03/28/11	26	76.92	1-01-43-771-015 SOUTH RIVER ANIMAL CONTROL S&W	Budget	Aprv 26
11-00261	03/28/11	28	519.23	1-01-20-701-010 ADMINISTRATOR S&W	Budget	Aprv 27
11-00261	03/28/11	30	76.92	1-01-43-771-017 SAYREVILLE ANIMAL CONTROL	Budget	Aprv 28
11-00261	03/28/11	32	3,405.54	1-01-25-745-011 POLICE OVERTIME PAY	Budget	Aprv 29
11-00261	03/28/11	37	550.00	1-01-27-788-011 ANIMAL CONTROL O/T	Budget	Aprv 30
			31,044.71			

	Count	Line Items	Amount
Checks:	1	30	31,044.71

There are NO errors or warnings in this listing.

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

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10:05:56

Batch Id: LAR Batch Type: C Batch Date: 04/11/11 Checking Account: WIRE G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Fund Description

Check No.	Check Date	Vendor # Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
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CURRENT FUND

WATER OPERATING FUND

SEWER OPERATING FUND

Total

04/11/11	NEW19	NJ HEALTH BENEFITS - RETIRED					
11-00272	03/30/11	1 4/11 HEALTH INSURANCE	3,320.72	1-01-23-733-020	Budget	Aprv	5
				HEALTH INSURANCE EMPLOYEE			
11-00272	03/30/11	2 4/11 HEALTH INSURANCE	166.38	1-05-55-500-030	Budget	Aprv	6
				WATER OPERATING INSURANCE			
11-00272	03/30/11	3 4/11 HEALTH INSURANCE	166.38	1-07-55-500-030	Budget	Aprv	7
				SEWER OPERATING INSURANCE			
			3,653.48				

Account

1-01-101-01-000-000  
1-01-201-20-000-000  
1-01-207-55-000-000

04/11/11	NEW20	NJ HEALTH BENEFITS - ACTIVE					
11-00271	03/30/11	1 4/11 HEALTH INSURANCE	6,816.61	1-01-23-733-020	Budget	Aprv	2
				HEALTH INSURANCE EMPLOYEE			
11-00271	03/30/11	2 3/11 HEALTH INSURANCE	900.40	1-05-55-500-030	Budget	Aprv	3
				WATER OPERATING INSURANCE			
11-00271	03/30/11	3 3/11 HEALTH INSURANCE	900.40	1-07-55-500-030	Budget	Aprv	4
				SEWER OPERATING INSURANCE			
			8,617.41				

1-05-101-01-000-000  
1-05-201-55-000-000

04/11/11	SP006	SPOTSHOOD BOARD OF EDUCATION					
11-00318	04/11/11	1 SCHOOL TAX DUE 4/10/11	316,553.34	1-01-55-001-288	Budget	Aprv	1
				SCHOOL TAXES PAYABLE			
			316,553.34				

1-07-101-01-000-000  
1-07-201-55-000-000

	Count	Line Items	Amount
Checks:	3	7	328,824.23

There are NO errors or warnings in this listing.

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11:04:22

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

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11:04:22

Batch Id: LAR Batch Type: C Batch Date: 04/11/11 Checking Account: WIRE G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. Check Date v  
PO # Enc Date Item 0

Check No.	Check Date	Vendor # Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item Description					
	04/11/11	BOROUGH OF HELMETTA - PAYROLL					
11-00321	04/11/11	1 4/14/11 PAYROLL	276.42	1-01-20-708-010	Budget	Aprv	1
				REVENUE ADMN TAX COLL S&W			
11-00321	04/11/11	2	656.93	1-01-20-120-010	Budget	Aprv	2
				MUNICIPAL CLERK S&W			
11-00321	04/11/11	3	37.43	1-01-20-705-010	Budget	Aprv	3
				FINANCE S&W			
11-00321	04/11/11	4	100.29	1-01-21-720-010	Budget	Aprv	4
				PLANNING BOARD S&W			
11-00321	04/11/11	5	56.99	1-01-27-788-010	Budget	Aprv	5
				ANIMAL CONTROL S&W			
11-00321	04/11/11	6	161.73	1-01-26-771-010	Budget	Aprv	6
				RECYCLING SOLID WASTE S&W			
11-00321	04/11/11	7	864.33	1-01-20-705-010	Budget	Aprv	7
				FINANCE S&W			
11-00321	04/11/11	8	441.32	1-01-20-710-010	Budget	Aprv	8
				TAX ASSESSOR S&W			
11-00321	04/11/11	9	432.52	1-01-20-708-010	Budget	Aprv	9
				REVENUE ADMN TAX COLL S&W			
11-00321	04/11/11	10	23,231.63	1-01-25-745-010	Budget	Aprv	10
				POLICE REGULAR SALARY			
11-00321	04/11/11	11	1,474.69	1-01-25-745-013	Budget	Aprv	11
				POLICE SPECIAL OFFICER PAY			
11-00321	04/11/11	12	2,955.32	1-01-26-765-010	Budget	Aprv	12
				STREET & ROADS S&W			
11-00321	04/11/11	13	204.91	1-01-26-765-011	Budget	Aprv	13
				STREETS & ROADS - OVERTIME			
11-00321	04/11/11	14	120.59	1-01-43-771-010	Budget	Aprv	14
				SPOTSWOOD ANIMAL CONTROL S&W			
11-00321	04/11/11	15	120.59	1-01-27-788-010	Budget	Aprv	15
				ANIMAL CONTROL S&W			
11-00321	04/11/11	16	192.31	1-01-22-725-010	Budget	Aprv	16
				UNIFORM CONSTRUCTION CODE S&W			
11-00321	04/11/11	17	192.31	1-01-43-748-010	Budget	Aprv	17
				ZONING/CODE ENFORCEMENT S&W			
11-00321	04/11/11	18	136.20	1-01-25-752-010	Budget	Aprv	18
				FIRE PREVENTION BUREAU S&W			
11-00321	04/11/11	19	1,543.46	1-01-42-855-010	Budget	Aprv	19
				MUNICIPAL COURT S&W			
11-00321	04/11/11	20	2,091.26	1-05-55-500-010	Budget	Aprv	20
				WATER OPERATING S&W			
11-00321	04/11/11	21	2,129.72	1-07-55-500-010	Budget	Aprv	21
				SEWER OPERATING S&W			
11-00321	04/11/11	22	2,388.53	1-01-36-845-015	Budget	Aprv	22
				SOCIAL SECURITY			
11-00321	04/11/11	23	419.01	1-05-55-540-015	Budget	Aprv	23
				SOCIAL SECURITY			
11-00321	04/11/11	24	419.01	1-07-55-540-015	Budget	Aprv	24
				SOCIAL SECURITY			

Checks:

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BOROUGH OF HELMETTA  
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12:39:47

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	0-01	13,558.84	0.00
CURRENT FUND	1-01	38,863.89	0.00
WATER OPERATING FUND	1-05	2,510.27	0.00
SEWER OPERATING FUND	1-07	2,548.73	0.00
Year Total:		43,922.89	0.00
GENERAL TRUST FUND	T-13	1,910.68	0.00
Total of All Funds:		59,392.41	0.00

Rcvd Date Batch Id PO

04/14/11 LAR 11-

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04/14/11 LAR 11-

G/L Posting Summary

Account	Description	Debits	Credits
1-01-101-01-000-000	Cash Wachovia 2000013301749	450.00	52,872.73
1-01-201-20-000-000	Current Appropriations	39,313.89	450.00
1-01-203-20-000-000	Appropriation Reserves	13,558.84	0.00
Totals for Fund 1-01 :		53,322.73	53,322.73
1-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	2,510.27
1-05-201-55-000-000	Current Appropriations	2,510.27	0.00
Totals for Fund 1-05 :		2,510.27	2,510.27
1-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	2,548.73
1-07-201-55-000-000	Current Year Appropriations	2,548.73	0.00
Totals for Fund 1-07 :		2,548.73	2,548.73
1-13-101-01-000-001	Cash 2000013301817 Gen. Trust	0.00	1,485.00
1-13-101-01-000-004	Cash 2000018145599 Unemploymnt	0.00	425.68
1-13-272-55-000-006	POLICE 2ND EMPLOYMENT	1,485.00	0.00
1-13-272-55-000-012	RESERVE FOR UNEMPLOYMENT COMP.	425.68	0.00
Totals for Fund 1-13 :		1,910.68	1,910.68
Grand Total:		60,292.41	60,292.41

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract	Rcvd Date	Batch Id	PO
04/14/11	LAR	11-00300	3 AD 0101301717 - ORD 2011-4	109.08	MUNICIPAL CLERK OE 1-01-20-120-020		04/14/11	LAR	11-
04/14/11	LAR	11-00300	4 AD 0101301722 - ORD 2011-2	11.88	MUNICIPAL CLERK OE 1-01-20-120-020		04/14/11	LAR	11-
			P.O. Total:	245.70					
04/14/11	LAR	11-00324	HOM03 HOME NEWS & TRIBUNE 1 AD 0101313019 - MEETING DATES	44.18	1-01-21-720-020 PLANNING BOARD OE		04/14/11	LAR	11-
04/14/11	LAR	11-00233	HOR01 RONALD HORINKO 1 UNIFORM CLEANING 1/11-2/11	21.00	1-01-25-745-020 POLICE DEPARTMENT OE		04/14/11	LAR	11-
04/14/11	LAR	11-00267	JAM05 JAMESBURG VETERINARY HOSPITAL 1 INV 183742	342.00	1-01-27-788-020 ANIMAL CONTROL OE		04/14/11	LAR	11-
04/14/11	LAR	11-00303	JAM05 JAMESBURG VETERINARY HOSPITAL 1 2011 RABIES CLINIC	160.00	T-09-00-000-001 ANIMAL CONTROL EXPENSES		04/14/11	LAR	11-
04/14/11	LAR	11-00304	JCP01 JCP&L 1 3/30/11 INVOICE	442.39	1-01-31-825-021 ELECTRICITY-FIRE DEPT.		04/14/11	LAR	11-
04/14/11	LAR	11-00304	2 3/30/11 INVOICE	924.91	1-01-31-825-020 ELECTRICITY		04/14/11	LAR	11-
04/14/11	LAR	11-00304	3 3/30/11 INVOICE	1,621.60	1-01-31-826-020 STREET LIGHTING		04/14/11	LAR	11-
			P.O. Total:	2,988.90					
04/14/11	LAR	11-00178	KSB01 KSB TELESOUND 1 INV 100387	192.50	1-01-25-745-020 POLICE DEPARTMENT OE		04/14/11	LAR	11-
04/14/11	LAR	11-00202	KSB01 KSB TELESOUND 1 INV 100286	339.50	1-01-25-745-020 POLICE DEPARTMENT OE		04/14/11	LAR	11-
04/14/11	LAR	11-00276	LOC01 CHAD LOCKMAN 1 2011 VISION REIMBURSEMENT	58.99	1-01-25-745-020 POLICE DEPARTMENT OE		04/14/11	LAR	11-
04/14/11	LAR	11-00308	MAI01 MAIN ELECTRIC SUPPLY CO., INC. 1 INV 1436083-01	34.16	1-01-26-772-020 BUILDINGS & GROUNDS OE		04/14/11	LAR	11-

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract	Rcvd Date	Batch Id	PO
04/14/11	LAR	11-00096	STA11 STAPLES ADVANTAGE 1 INV 3148803117	55.36	1-01-31-832-020 COPYING		04/14/11	LAR	11-
04/14/11	LAR	11-00096	2 INV 3148803117	18.46	1-05-55-500-020 WATER OPERATING OE				
04/14/11	LAR	11-00096	3 INV 3148803117	18.46	1-07-55-500-020 SEWER OPERATING OE				Total for D.
P.O. Total:				92.28					
04/14/11	LAR	11-00227	STA11 STAPLES ADVANTAGE 1 INV 3147834948	0.19	1-01-25-745-020 POLICE DEPARTMENT OE				
04/14/11	LAR	11-00227	2 INV 3147834948	11.73	1-01-20-120-020 MUNICIPAL CLERK OE				
04/14/11	LAR	11-00227	3 INV 3147834948	41.86	1-01-26-765-020 STREETS & ROADS OE				
04/14/11	LAR	11-00227	4 INV 3147834948	10.94	1-01-42-855-020 MUNICIPAL COURT OE				
04/14/11	LAR	11-00227	5 INV 3147834948	36.92	1-01-31-832-020 COPYING				
04/14/11	LAR	11-00227	6 INV 3147834948	30.16	1-05-55-500-020 WATER OPERATING OE				
04/14/11	LAR	11-00227	7 INV 3147834948	30.16	1-07-55-500-020 SEWER OPERATING OE				
P.O. Total:				161.96					
04/14/11	LAR	11-00228	STA11 STAPLES ADVANTAGE 1 INV 3147834947	59.00	1-05-55-500-020 WATER OPERATING OE				
04/14/11	LAR	11-00228	2 INV 3147834947	59.00	1-07-55-500-020 SEWER OPERATING OE				
P.O. Total:				118.00					
04/14/11	LAR	11-00258	STA11 STAPLES ADVANTAGE 1 INV 3129538525	185.47	0-01-25-745-020 POLICE DEPARTMENT OE				
04/14/11	LAR	11-00310	STA11 STAPLES ADVANTAGE 1 INV 3152188421	17.83	1-01-25-745-020 POLICE DEPARTMENT OE				
04/14/11	LAR	11-00296	SWE01 SWEET WILLIAM & THYME 1 3/31/11 STATEMENT - FEIG	47.95	1-01-20-110-020 MAYOR & COUNCIL OE				

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Batch Id	Batch Total
Total for Batch: LAR	54,798.85
Total Of All Batches:	54,798.85

Fund Description

CURRENT FUND

CURRENT FUND

WATER OPERATING FUND

SEWER OPERATING FUND

GENERAL CAPITAL FUND

GRANT FUND

ANIMAL TRUST FUND

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## RESOLUTION # 2011 - 106

## RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING SHARED SERVICES AGREEMENT WITH THE BOROUGH OF MILLTOWN FOR THE CLEANING OF HELMETTA'S WATER BASINS

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to contract with each other for shared services; and

WHEREAS, the Borough of Helmetta ("Helmetta") has approximately 170 catch basins located within its borders and has a need to have the catch basins regularly cleaned; and

WHEREAS, the Borough of Milltown ("Milltown") has the equipment and manpower necessary to clean Helmetta's catch basins; and

WHEREAS, Helmetta desires to enter into a shared services agreement with Milltown, in which Milltown shall periodically clean Helmetta's catch basins for the period of one year.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey that the Mayor and Borough Clerk are hereby authorized to enter into a shared services agreement with Milltown, in a form acceptable to the Borough Attorney, in which Milltown shall clean Helmetta's catch basins as needed for a period of one year.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided to each of the following:

- a. Michael Januszka, Clerk, Borough of Milltown
- b. David A. Clark, Borough Attorney
- c. Thomas J. Buck, Attorney, Borough of Milltown

## RESOLUTION # 2011 - 107

## AUTHORIZATION FOR MAYOR MARTIN TO SIGN A STATUTORY FUNDING PETITION

WHEREAS, the New Jersey League of Municipalities demands an end to the State's reliance on municipal property tax relief revenues to balance its budget and address other priorities; and

WHEREAS, the League has formed a special Statutory Funding Compliance Committee, chaired by Mayor Janice Mironov of East Windsor, the League's Second Vice-President; and

WHEREAS, the Committee has begun to advocate for a State Budget that would honor the letter and spirit of the applicable State Statutes and provide for the full statutory distribution of Energy Tax and CMPTRA revenue replacement funding; **NOW THEREFORE BE IT RESOLVED**, that Mayor Nancy Martin is hereby authorized to sign an agreement urging that the State should comply with its own statutory funding requirements; and that by doing so would enable the Borough to provide for our citizens, immediate and significant tax relief, without any unnecessary cuts to vital local services.



**SECOND READING OF ORDINANCES;  
Ordinance #2011 – 7  
Steep Slope Ordinance**

**Ordinance # 2011 – 8**

**Ordinance authorizing the appropriation of \$168,000 for improvements to animal shelter building in the Borough of Helmetta, County of Middlesex, State of New Jersey and to appropriate \$100,000 from the Middlesex County Sustainable Economic Growth Improvement Fund, \$29,700 from the 2009 Middlesex County Community Development Block Grant and \$29,700 from the 2010 Middlesex County Community Development Block Grant**

**FIRST READING OF ORDINANCE:**

**Ordinance # 2011 – 9**

**An Ordinance amending Chapter 13 of the Code of the Borough of Helmetta, entitled “Police Department: and amending Section 1 “Establishment” to include a new sub-section 1(B) Table of Organization and amending Section 6 (E) “Appointments; Promotions” to include additional promotional eligibility requirements.**

**OLD BUSINESS**

**NEW BUSINESS**

**CLOSED SESSION – Negotiations**

**ADJOURNMENT**