

MEETING OF MAYOR AND COUNCIL
WEDNESDAY, July 19, 2017
7:00 P.M.

* MEETING CALLED TO ORDER * STATEMENT REGARDING OPEN
PUBLIC MEETING LAW * SALUTE TO THE FLAG

The meeting was called to order at 7:00 p.m. by Mayor Chris Slavicek. He asked everyone to please stand for the Pledge of Allegiance and remain standing for a moment of silence for our men and women serving in the military protecting our freedom.

* CALLING OF THE ROLL:

Mayor Slavicek
Councilman Karczewski
Councilman Dzingleski
Councilwoman Carolan-Genthe
Councilman Peckham
Councilman Perez
Councilman Reid
Borough Administrator Matthew Crane
Borough Attorney Joseph Youssouf

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 4, 2017. During the Public portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

John Nartowicz, 2 Holly Manor Court asked when the leases for the police cars will be over. Matthew Crane said there is only one and it will be up in 2018. He asked if we show revenue coming back to us from Bingo. Councilman Joe Reid, a member of the Fire, said they used it as a fund raiser to pay for building maintenance, different inspections that we have to have during the year. He asked if this is above the \$31,000.00 that is given to them. Councilman Reid said that is for the administrative side. He asked why did we give a \$15000.00 donation to the Spotswood EMS. The Mayor said it is a contribution towards our shared services with them. He also asked about the increase in radio dispatch. The Mayor said that Spotswood is now hiring full time dispatchers and not using their Police Officers as in the past. He also questioned the lights in the Community Center as to why they have to be on. Mr. Nartowicz said that only the Exit letters need to be on. The Mayor said they are hard wired and there is no switch to turn them off. Councilman Karczewski said he was told it was code. The Mayor said that they will further look into this.

John Daly, 11 York Drive complimented the Public Works gentlemen for doing such a good job on cleaning the streets. He said the town should be proud of themselves for what is being done with the old factory but why is there old photos? He commented that people are afraid to come through Helmetta, even though they do speed on Old Forge Road. The Mayor said Councilman Karczewski recently discussed this with the Police Department. He said he is not criticizing the Police as they are there. He signed up for the e-mail list and was told he would be notified about things happening in Helmetta and has not received any messages. He was asked if he signed up for Nixle and said yes but he doesn't need to know what is going on in East Brunswick in the middle of the night. The Mayor said he will look into the e-mail list. Mr. Daly asked the status of the animal shelter. The vehicles sit behind the building and don't get used. He said if the cars are not used the seal dries up. The Mayor said that a neighboring municipality is interested in buying them. In Closed Session a discussion will be held on the selling of the animal shelter. He said that the Clerk mentioned the Sentinel and we don't get it anymore. The Mayor said calls were made and they were bought out and they took us off everything. The Mayor said that we get a couple of copies here at the Borough and he can stop by and get a copy.

Santokh Singh, 28 North Shore Boulevard said he is interested in buying the liquor license and was told a discussion will take place during the Closed Session.

* CONSENT AGENDA – RESOLUTION # 2017 – 99

Report of Municipal Clerk

RESOLUTIONS:

2017 - 96 Self Examination of Budget Resolution

97 Payment of Bills

98 Resolution appointing an Animal Control Officer

MOTION – Councilman Karczewski SECOND – Councilman Peckham

ROLL CALL: 6 - 0

* APPROVAL OF MINUTES of June 21, 2017

MOTION – Councilman Karczewski SECOND – Peckham

ROLL CALL: 5 – 0 - 1

* COMMITTEE REPORTS: MAYOR, BOROUGH ATTORNEY, BOROUGH ADMINISTRATOR, DEPARTMENT COMMITTEE REPORTS

The Mayor said that the newsletter went out and in it is information about National Night Out and Helmetta Day. Representatives were invited to come and do a presentation but they declined. They will no longer be giving complimentary cards to the Spotswood children. They would like the Borough to enter into a shared service. It would cost the Borough between \$60,000.00 and \$80,000.00 or 1/3 of a million.

Councilman Dzingleski said the next Concert will be on August 11th

Councilwoman Carolan-Genthe said that they have appointed a new Principal for Memorial School, Mr. Brian Ketchen; Mrs. Torchiana will be the principal of Appleby and they are looking for a Principal at Schoenly. National Night Out will end with fireworks. The Board of Education will have a referendum question and voting will take place on September 26. There is money left over and they would like to reallocate approximately \$1.9 million. They had money leftover and there were items they did not put on. The State will give them a 40% match. They would like to use it for Memorial School security System and new doors, Appleby needs a new heating system and they need a backup generator. Councilman Reid said Helmetta Day will be September 23. The garden is up and running. One of the residents took the lead on it and she has stuff planted. If anyone is interested they can e-mail him at j.reid@helmettaboro.com.

* RECITING OF ORDINANCES ON FIRST READING #2017 – 6

An Ordinance of the Borough of Helmetta amending an Ordinance of the Borough of Helmetta fixing the salaries and wages for various Officials and Employees of the Borough providing for the manner of payment thereof, and ratifying salaries and payment to Employees and Officials previously paid

MOTION – Councilwoman Carolan-Genthe SECOND – Councilman Reid

ROLL CALL: 6 - 0

* RESOLUTION # 2017 - 100 CLOSED SESSION – LEGAL ADVICE

MOTION- Councilman Karczewski SECOND – Councilman Dzingleski

ROLL CALL: 6 – 0

A MOTION was made by Councilman Reid and SECONDED by Councilman Perez to go into Open Session. ROLL CALL: 6 – 0

*RESOLUTION #2017 – 101 LIQUOR LICENSE

MOTION – Councilwoman Carolan-Genthe SECOND – Councilman Peckham

ROLL CALL: 6 – 0

*RESOLUTION # 2017 – 102

Authorization to sign amended garbage contract with the Borough of Spotswood

MOTION – Councilwoman Carolan-Genthe SECOND – Councilman Peckham

ROLL CALL: 5 – 0 - 1

* ADJOURNMENT – The next meeting will be on August 16. A MOTION to adjourn the Meeting was made by Councilwoman Carolan-Genthe and SECONDED by Councilman Peckham. All were in favor.

Sandra Bohinski, RMC
Municipal Clerk

REPORT OF MUNICIPAL CLERK JUNE, 2017

SANDRA BOHINSKI

| | | Copies | Marr Lic | Plng Bd | Towing | Licenses | Recycling | Vacant | Marr Cer |
|------------------------|----------------|----------------|----------------|---------|--------|----------------|-----------|--------|----------------|
| Krauss | \$10.00 | \$10.00 | | | | | | | |
| Thuring | \$10.00 | \$10.00 | | | | | | | |
| Gigliello | \$28.00 | | <u>\$28.00</u> | | | | | | |
| Kraska | \$10.00 | <u>\$10.00</u> | | | | | | | |
| TJK | \$20.00 | | | | | <u>\$20.00</u> | | | |
| Gigliello | <u>\$75.00</u> | | | | | | | | <u>\$75.00</u> |
| Total | \$153.00 | \$30.00 | \$28.00 | | | \$20.00 | | | <u>\$75.00</u> |
| Dog and Cat License | | \$34.00 | | | | | | | |

BOROUGH OF HELMETTA
MIDDLESEX COUNTY, NEW JERSEY
SELF-EXAMINATION OF BUDGET RESOLUTION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Helmetta has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2017 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Helmetta that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Approved:

Vote recorded as follows:

| | Moved | | RECORDED VOTE | | | |
|------------|------------|------------|---------------|-------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>AYES</u> | <u>NAYS</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
| Karczewski | ✓ | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Genthe | | | ✓ | | | |
| Peckham | | ✓ | ✓ | | | |
| Perez | | | ✓ | | | |
| Reid | | | ✓ | | | |

CERTIFICATION

I, Sandra Bohinski, Clerk of the Borough of Helmetta, Middlesex County, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 19th July, 2017.

Sandra Bohinski

Sandra Bohinski, Municipal Clerk

**BOROUGH OF HELMETTA
MIDDLESEX COUNTY, NEW JERSEY**

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: July 19, 2017

By: Denise Marabella
Denise Marabella
Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))

RESOLUTION

#2017 - 97


PAYMENT OF BILLS

All bills payable as per the bill list.

| | <u>Moved</u> | | <u>RECORDED VOTE</u> | | | |
|------------|--------------|------------|----------------------|-------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>AYES</u> | <u>NAYS</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
| Karczewski | ✓ | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Genthe | | | ✓ | | | |
| Peckham | | ✓ | ✓ | | | |
| Perez | | | ✓ | | | |
| Reid | | | ✓ | | | |

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 19, 2017.


SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION 2017- 98

**RESOLUTION APPOINTING AN ANIMAL CONTROL OFFICER FOR THE
BOROUGH OF HELMETTA**

WHEREAS, the Borough of Helmetta is in need of an individual to perform the duties of Animal Control Officer for the Borough of Helmetta; and

WHEREAS, the Borough Administrator has recommended the appointment of Christopher Koenig as the Borough's Animal Control Officer


NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Helmetta that Christopher Koenig is hereby appointed as the Animal Control Officer for the Borough of Helmetta for a period of one year; and

BE IT FUTHER RESOLVED, that a copy of this Resolution is forwarded to the Police Department and Finance Office for their records

| | <u>Moved</u> | | <u>RECORDED VOTE</u> | | | |
|------------|--------------|------------|----------------------|-------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>AYES</u> | <u>NAYS</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
| Karczewski | ✓ | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Genthe | | | ✓ | | | |
| Peckham | | ✓ | ✓ | | | |
| Perez | | | ✓ | | | |
| Reid | | | ✓ | | | |

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 19, 2017.


SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2017 – 99
CONSENT AGENDA

The routine items and resolutions will be voted on as a Consent Agenda:

Report of Municipal Clerk

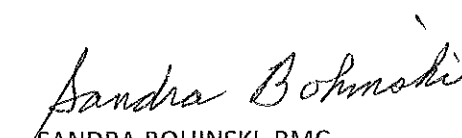
RESOLUTIONS:

- 2017 - 96 Self Examination of Budget Resolution
- 97 Payment of Bills
- 98 Resolution appointing an Animal Control

| | <u>Moved</u> | | <u>RECORDED VOTE</u> | | | |
|------------|--------------|------------|----------------------|-------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>AYES</u> | <u>NAYS</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
| Karczewski | ✓ | | ✓ | | | |
| Dzingleski | | | ✓ | | | |
| Genthe | | | ✓ | | | |
| Peckham | | ✓ | ✓ | | | |
| Perez | | | ✓ | | | |
| Reid | | | ✓ | | | |

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 21, 2017.


 SANDRA BOHINSKI, RMC
 Municipal Clerk

HELMETTA BOROUGH ORDINANCE
2017-6

AN ORDINANCE OF THE BOROUGH OF HELMETTA AMENDING “AN
ORDINANCE BOROUGH OF HELMETTA FIXING THE SALARIES AND
WAGES FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE
PROVIDING FOR THE MANNER OF PAYMENT THEREOF, AND
RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND
OFFICIALS PREVIOUSLY PAID

SECTION 1. The following salaries, wages and fees shall be paid to the various employees of the Borough of Helmetta as hereinafter specified, effective, January 1, 2017 unless otherwise noted:

| TITLE | ANNUAL SALARY RANGE | | | |
|-------------------------------------|---------------------|----------------|---------------------|---------------------|
| | Minimum Salary | Maximum Salary | Minimum Hourly Rate | Maximum Hourly Rate |
| Department Heads | | | | |
| Borough Administrator – Full Time | \$40,000 | \$50,000 | | |
| Chief Financial Officer – Part Time | \$20,000 | \$35,000 | | |
| Borough Clerk – Full Time | \$40,000 | \$60,000 | | |
| Tax Assessor - Part Time | \$11,000 | \$15,000 | | |
| Tax Collector - Part Time | \$9,000 | \$15,000 | | |
| Court Administrator- Part Time | | | \$19.00 | \$25.00 |
| Director of Public Works- Full Time | \$60,000 | \$120,000 | | |
| Chief of Police- Full Time | \$90,000 | \$120,000 | | |
| Department of Police | | | | |
| Sergeant | \$89,000 | \$93,000 | | |
| Patrolman | \$36,000 | \$90,000 | | |

Department of Public Works

| | | | | |
|------------------------|----------|----------|---------|---------|
| Water License | \$500.00 | \$2,000 | | |
| Sewer License | \$500.00 | \$2,000 | | |
| Foreman | \$500.00 | \$2,000 | | |
| Laborer | | | \$13.00 | \$25.00 |
| Animal Control Officer | | | \$12.50 | \$22.00 |
| Animal Control License | \$200.00 | \$500.00 | | |

Non- Classified Personnel

| | | | | |
|---|----------|----------|---------|---------|
| Tax/Utility Collector Clerk | | | \$12.00 | \$17.00 |
| Assistant CFO/Finance Clerk | | | \$12.00 | \$18.00 |
| Code Enforcement Officer/ Fire Marshall | \$7,000 | \$10,000 | | |
| Recycling Coordinator | \$500.00 | \$3,000 | | |
| Summer/Intern | | | \$10.00 | \$15.00 |

Stipend for employees for extraordinary work may be authorized time to time by council by resolution subject to the availability of funds

SECTION II.

If any section, paragraph, sentence, clause or phrase in the Ordinance is for any reason held or determined to be unconstitutional or invalid, the same shall not affect the remainder of this Ordinance.

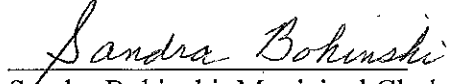
SECTION III.

All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed.

SECTION IV.

This ordinance shall take effect upon its passage and publication according to law.

The ordinance published herewith was introduced and passed upon first reading at a meeting of the governing body of the Borough of Helmetta, in the County of Middlesex, State of New Jersey, held on July 19, 2017. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held in the meeting room of Borough Hall, 51 Main Street, in the Borough of Helmetta on August 16, 2017 at 7:00 P.M., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same.


Sandra Bohinski, Municipal Clerk

RESOLUTION

2016 - 100

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

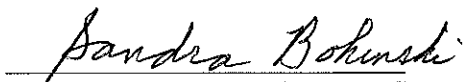
Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

| | Motion | Second | Aye | Nay | Abstain | Absent |
|----------------|--------|--------|-----|-----|---------|--------|
| Karczewski | ✓ | | ✓ | | | |
| Dzingleski | | ✓ | ✓ | | | |
| Carolan-Genthe | | | ✓ | | | |
| Peckham | | | ✓ | | | |
| Perez | | | ✓ | | | |
| Reid | | | ✓ | | | |

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on 7/19, 2018.


SANDRA BOHINSKI, RMC
Municipal Clerk

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N
Rcvd: Y
Bid: Y
Paid: N
Held: Y
State: Y
Void: N
Aprv: N
Other: Y
Exempt: Y

| PO # | PO Date | Vendor | Amount | Charge Account | Acct Type | Description | Contract P0 Type | Stat/Chk | Enc Date | Rcvd Date | Chk/Void Date | Invoice |
|----------|----------|---------------------------------|----------|-----------------|-----------|--------------------------------|------------------|----------|----------|-----------|---------------|---------|
| 17-00038 | 01/24/17 | MGL01 | | | | MGL PRINTING SOLUTIONS | | | | | | |
| | | 2 ENVELOPES | 12.50 | 7-01-20-705-021 | B | FINANCE OE | | R | 01/24/17 | 07/18/17 | | |
| | | 3 SHIPPING | 13.00 | 7-01-20-705-021 | B | FINANCE OE | | R | 01/24/17 | 07/18/17 | | |
| | | | 25.50 | | | | | | | | | |
| 17-00242 | 04/28/17 | LAN04 | | | | LANCHA CONSTRUCTION | | | | | | |
| | | 1 CANOPY FOR HANDICAP RAMP | 7,400.00 | G-02-15-026-002 | B | 2016 CDBG | | R | 04/28/17 | 07/14/17 | | |
| 17-00245 | 05/01/17 | GIB01 | | | | GIBRALTOR COMPLETE CAR CARE | | | | | | |
| | | 1 Transmission case/parts | 2,500.00 | 7-01-26-315-020 | B | VEHICLE MAINT-PUBLIC WORKS | | R | 05/01/17 | 07/14/17 | | |
| 17-00301 | 05/30/17 | LAB005 | | | | LABMARK SAFETY DISTRIBUTORS | | | | | | |
| | | 1 Bio Hazard Syringe Containers | 140.40 | 7-01-25-745-020 | B | POLICE DEPARTMENT OE | | R | 05/30/17 | 07/14/17 | | |
| | | 2 UPS GROUND | 22.25 | 7-01-25-745-020 | B | POLICE DEPARTMENT OE | | R | 05/30/17 | 07/14/17 | | |
| | | | 162.65 | | | | | | | | | |
| 17-00317 | 05/31/17 | AUT01 | | | | AUTO KING | | | | | | |
| | | 1 Oil | 135.96 | 7-01-26-765-020 | B | STREETS & ROADS OE | | R | 05/31/17 | 07/13/17 | | |
| | | 2 Oil Filter | 24.57 | 7-01-26-765-020 | B | STREETS & ROADS OE | | R | 05/31/17 | 07/13/17 | | |
| | | | 160.53 | | | | | | | | | |
| 17-00330 | 06/05/17 | HAR05 | | | | HARTER EQUIPMENT, INC. | | | | | | |
| | | 1 Repair Chipper | 537.20 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 06/05/17 | 07/13/17 | | |
| | | 2 Repair Chipper | 537.19 | 7-01-26-765-020 | B | STREETS & ROADS OE | | R | 06/05/17 | 07/13/17 | | |
| | | | 1,074.39 | | | | | | | | | |
| 17-00340 | 06/06/17 | BRU | | | | BRUNSWICK UNIFORM SUPPLY | | | | | | |
| | | 1 KOENIG WORK SHIRTS | 156.00 | 7-01-26-765-020 | B | STREETS & ROADS OE | | R | 06/06/17 | 07/13/17 | | |
| | | 3 HUXFORD-SHIRTS/JACKET/BOOTS | 323.00 | 7-01-26-765-020 | B | STREETS & ROADS OE | | R | 06/07/17 | 07/13/17 | | |
| | | 4 SCREEN LC/RERUN CHARGE | 22.00 | 7-01-26-765-020 | B | STREETS & ROADS OE | | R | 06/07/17 | 07/13/17 | | |
| | | | 501.00 | | | | | | | | | |
| 17-00354 | 06/12/17 | PRE03 | | | | PRECISION ANALYTICAL SVCS, INC | | | | | | |
| | | 1 MAY SAMPLE ANALYSIS | 820.00 | 7-05-55-500-021 | B | WATER OPERATING OE | | R | 06/12/17 | 07/13/17 | | |

| PO # | PO Date | Vendor | Item Description | Amount | Charge Account | Acct Type | PO Type | Contract Description | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice |
|----------|----------|----------|---------------------------------|----------|-----------------|-----------|------------------------|----------------------|----------|----------|-----------------|---------------|---------|
| 17-00373 | 06/19/17 | TYCO | INTEGRATED SECURITY | | | | | | | | | | |
| | | 1 | QUARTERLY BILLING 07/01-09/30 | 255.33 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 06/19/17 | 07/14/17 | | |
| 17-00374 | 06/19/17 | CEN07 | CENTRAL JERSEY SECURITY | | | | | | | | | | |
| | | 1 | QUARTERLY MONITORING CHARGES | 192.00 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 06/22/17 | 07/13/17 | | |
| | | 2 | QUARTERLY MONITORING CHARGES | 96.00 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 06/22/17 | 07/13/17 | | |
| | | | | 288.00 | | | | | | | | | |
| 17-00375 | 06/19/17 | SAF02 | SAFE ID CARD SYSTEMS INC. | | | | | | | | | | |
| | | 1 | DONALD ALA POLICE ID CARD | 15.00 | 7-01-25-745-020 | B | POLICE DEPARTMENT OE | | R | 06/19/17 | 07/13/17 | | |
| 17-00376 | 06/19/17 | BET01 | BETTER LIVING | | | | | | | | | | |
| | | 1 | REPAIR POST FOR FLAGS | 14.56 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 06/19/17 | 07/13/17 | | |
| 17-00378 | 06/20/17 | MAX | MAXIMUM SECURITY SYSTEMS | | | | | | | | | | |
| | | 1 | COMMUNITY CENTER MONITORING | 112.50 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 06/20/17 | 07/13/17 | | |
| 17-00379 | 06/20/17 | PAR04 | PARTY PERFECT RENTALS LLC | | | | | | | | | | |
| | | 1 | 16' SLIDE/MONSTER TRUCK-DEPOSIT | 461.25 | 7-01-28-795-020 | B | RECREATION OE | | R | 06/20/17 | 07/17/17 | | |
| 17-00381 | 06/21/17 | DOR01 | DARREN DORAN | | | | | | | | | | |
| | | 1 | CLOTHING ALLOWANCE-DORAN | 732.27 | 7-01-26-765-020 | B | STREETS & ROADS OE | | R | 06/21/17 | 07/13/17 | | |
| 17-00382 | 06/21/17 | BRI01 | BRIAN'S LAWN MOWER | | | | | | | | | | |
| | | 1 | REPAIR MOWER AND WEED WACKER | 180.37 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 06/21/17 | 07/13/17 | | |
| 17-00383 | 06/21/17 | BET01 | BETTER LIVING | | | | | | | | | | |
| | | 1 | SWING PARTS | 13.98 | 7-01-28-796-020 | B | PARKS OE | | R | 06/21/17 | 07/13/17 | | |
| 17-00385 | 06/22/17 | PUBLI005 | Public Safety Supply NJ Inc | | | | | | | | | | |
| | | 1 | UNIFORM/GEAR PTL. ROSOFSKY | 1,963.57 | 7-01-25-745-020 | B | POLICE DEPARTMENT OE | | R | 06/22/17 | 07/13/17 | | |
| 17-00386 | 06/22/17 | KLOOS005 | KLOOS, WILLIAM | | | | | | | | | | |
| | | 1 | KLOOS BOOTS | 142.99 | 7-01-25-745-020 | B | POLICE DEPARTMENT OE | | R | 06/22/17 | 07/13/17 | | |
| 17-00388 | 06/22/17 | PUBLI005 | Public safety supply NJ Inc | | | | | | | | | | |
| | | 1 | KLOOS UNIFORMS/GEAR | 1,660.88 | 7-01-25-745-020 | B | POLICE DEPARTMENT OE | | R | 06/22/17 | 07/13/17 | | |

| PO # | PO Date | Vendor | Item Description | Amount | Charge Account | Acct Type | PO Type | Contract Description | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice |
|----------|----------|-----------------------------------|----------------------------------|--------|-----------------|-----------|------------------------|----------------------|----------|----------|-----------------|---------------|---------|
| 17-00389 | 06/22/17 | KLOOS005 KLOOS, WILLIAM | 1 KLOOS UNIFORM REPAIRS | 117.00 | 7-01-25-745-020 | B | POLICE DEPARTMENT OE | | R | 06/22/17 | 07/13/17 | | |
| 17-00390 | 07/03/17 | STAPLES ADVANTAGE | 1 Printer for municipal clerk | 214.99 | 7-01-20-120-020 | B | MUNICIPAL CLERK OE | | R | 07/03/17 | 07/14/17 | | |
| | | | 2 Dell Toner for PD | 254.68 | 7-01-25-745-020 | B | POLICE DEPARTMENT OE | | R | 07/03/17 | 07/14/17 | | |
| | | | 3 RIBBON TAPE | 11.97 | 7-01-42-855-020 | B | MUNICIPAL COURT OE | | R | 07/13/17 | 07/14/17 | | |
| | | | 4 PAPER | 108.60 | 7-01-31-834-020 | B | OFFICE SUPPLIES | | R | 07/13/17 | 07/14/17 | | |
| | | | | 590.24 | | | | | | | | | |
| 17-00391 | 07/03/17 | MILK01 MIKE'S TIRE AND AUTO | 1 #62 oil change | 35.95 | 7-01-26-315-021 | B | VEHICLE MAINT - Police | | R | 07/03/17 | 07/17/17 | | |
| | | | 2 #62 wiper blades | 22.00 | 7-01-26-315-021 | B | VEHICLE MAINT - Police | | R | 07/03/17 | 07/17/17 | | |
| | | | 3 environmental fee | 2.50 | 7-01-26-315-021 | B | VEHICLE MAINT - Police | | R | 07/03/17 | 07/17/17 | | |
| | | | | 60.45 | | | | | | | | | |
| 17-00392 | 07/03/17 | ALL09 ALLEGIANCE LAWN & GARDEN | 1 ROCKS FOR COMMUNITY CENTER | 133.05 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 07/03/17 | 07/14/17 | | |
| 17-00393 | 07/03/17 | BET01 BETTER LIVING | 1 DOOR STOP | 6.99 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 07/03/17 | 07/18/17 | | |
| 17-00394 | 07/03/17 | WAT03 WATER WORKS SUPPLY CO. INC. | 1 CURB BOXES | 240.24 | 7-05-55-500-021 | B | WATER OPERATING OE | | R | 07/03/17 | 07/13/17 | | |
| | | | 2 RODS | 88.62 | 7-05-55-500-021 | B | WATER OPERATING OE | | R | 07/03/17 | 07/13/17 | | |
| | | | | 328.86 | | | | | | | | | |
| 17-00408 | 07/10/17 | EVE01 Everest Lawn Service | 1 Weed Spraying at Community Cen | 180.00 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 07/10/17 | 07/18/17 | | |
| 17-00409 | 07/10/17 | HAR05 HARTER EQUIPMENT, INC. | 1 Repair Chipper | 150.00 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 07/10/17 | 07/13/17 | | |
| | | | 2 Repair Chipper | 149.99 | 7-01-26-765-020 | B | STREETS & ROADS OE | | R | 07/10/17 | 07/13/17 | | |
| | | | | 299.99 | | | | | | | | | |
| 17-00410 | 07/10/17 | BRI01 BRIAN'S LAWN MOWER | 1 Repair weed wacker | 33.48 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | R | 07/10/17 | 07/13/17 | | |

| PO # | PO Date | Vendor | Item Description | Amount | Charge Account | Acct Type | PO Type | Contract Description | Stat/chk | First Rcvd Enc Date | Chk/Void Date | Invoice |
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| 17-00412 | 07/10/17 | MUN03 | MUNICIPAL CLERKS ASSOC OF NJ | | | | | | | | | |
| 1 | 2017-2018 | MEMBERSHIP-BORINSKI | | 100.00 | 7-01-20-120-020 | B | MUNICIPAL CLERK OE | | R | 07/10/17 | 07/13/17 | |
| 17-00413 | 07/11/17 | JCP01 | JCP&L | | | | | | | | | |
| 1 | | | ELECTRICITY/STREET LIGHTING | 1,404.19 | 7-01-31-826-020 | B | STREET LIGHTING | | R | 07/11/17 | 07/13/17 | |
| 2 | | | ELECTRICITY/STREET LIGHTING | 1,152.20 | 7-01-31-825-020 | B | ELECTRICITY | | R | 07/11/17 | 07/13/17 | |
| | | | | <u>2,556.39</u> | | | | | | | | |
| 17-00414 | 07/11/17 | MCU01 | Middlesex Cty Utilities Auth | | | | | | | | | |
| 1 | | | DUMPING CHARGES-JUNE 2017 | 5,229.21 | 7-01-32-837-020 | B | LANDFILL/DISPOSAL SOLID WASTE | | R | 07/11/17 | 07/13/17 | |
| 17-00415 | 07/11/17 | CLE04 | CLEARY GIACOBBE ALFIERI&JACOBS | | | | | | | | | |
| 1 | | | LEGAL SERVICES JUNE 2017 | 330.00 | 7-01-20-712-020 | B | LEGAL SERVICES OE | | R | 07/11/17 | 07/13/17 | |
| 17-00416 | 07/11/17 | TRE99 | TREASURER,STATE OF NEW JERSEY | | | | | | | | | |
| 1 | | | MARRIAGE/CIVIL UNION REPORT | 75.00 | 7-01-55-001-286 | B | STATE OF NJ MARRIAGE LIC | | R | 07/11/17 | 07/13/17 | |
| 17-00417 | 07/11/17 | VIL01 | VILLA BORGHESE | | | | | | | | | |
| 1 | | | CORRECTIONS LUNCH | 32.00 | 7-01-26-765-020 | B | STREETS & ROADS OE | | R | 07/11/17 | 07/13/17 | |
| 17-00419 | 07/12/17 | SP003 | SPOTSWOOD BOROUGH | | | | | | | | | |
| 1 | | | Animal Control Bill | 304.00 | 7-01-27-788-020 | B | ANIMAL CONTROL OE | | R | 07/12/17 | 07/13/17 | |
| 17-00420 | 07/12/17 | PUR01 | PURCHASE POWER | | | | | | | | | |
| 1 | | | POSTAGE METER REFILL | 552.60 | 7-01-31-831-020 | B | POSTAGE | | R | 07/12/17 | 07/13/17 | |
| 2 | | | POSTAGE METER REFILL | 184.19 | 7-05-55-500-021 | B | WATER OPERATING OE | | R | 07/12/17 | 07/13/17 | |
| 3 | | | POSTAGE METER REFILL | 184.20 | 7-07-55-500-021 | B | SEWER OPERATING OE | | R | 07/12/17 | 07/13/17 | |
| | | | | <u>920.99</u> | | | | | | | | |
| 17-00421 | 07/13/17 | MUN08 | MUNICIPAL CAPITAL FINANCE | | | | | | | | | |
| 1 | | | SAVIN PMT #23 | 338.54 | 7-01-31-832-020 | B | COPYING | | R | 07/13/17 | 07/13/17 | |
| 2 | | | SAVIN PMT #24 | 338.54 | 7-01-31-832-020 | B | COPYING | | R | 07/13/17 | 07/13/17 | |
| | | | | <u>677.08</u> | | | | | | | | |
| 17-00422 | 07/13/17 | STA17 | STAR2STAR COMMUNICATIONS | | | | | | | | | |
| 1 | | | INVOICE SUB00471910 | 181.11 | 7-01-31-827-020 | B | TELEPHONE COSTS | | R | 07/13/17 | 07/13/17 | |
| 2 | | | INVOICE SUB00471911 | 215.48 | 7-01-31-827-020 | B | TELEPHONE COSTS | | R | 07/13/17 | 07/13/17 | |

| PO # | PO Date | Vendor | Item Description | Amount | Charge Account | Acct Type | PO Type | Contract Description | Stat/Chk | First Enc Date | Rcvd Date | Chk/Void Date | Invoice |
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| 17-00422 | 07/13/17 | STAL17 | STARSTAR COMMUNICATIONS | | Continued | | | | R | 07/13/17 | 07/13/17 | | |
| 3 | INVOICE | SUB00471912 | | 263.73 | 7-01-31-827-020 | B | TELEPHONE COSTS | | | | | | |
| | | | | 660.32 | | | | | | | | | |
| 17-00423 | 07/13/17 | MID03 | MIDDLESEX MUNICIPAL J.I.F. | | | | | | R | 07/13/17 | 07/13/17 | | |
| 1 | 2017 ASSESSMENT - 25% JIF | | | 4,531.03 | 7-01-23-730-020 | B | LIABILITY INSURANCE | | | | | | |
| 2 | 2017 ASSESSMENT - 25% JIF | | | 4,531.03 | 7-01-23-732-020 | B | WORKER'S COMP INSURANCE | | | | | | |
| 3 | 2017 ASSESSMENT - 25% JIF | | | 21,193.97 | 7-05-55-500-022 | B | WATER OPERATING INSURANCE | | | | | | |
| 4 | 2017 ASSESSMENT - 25% JIF | | | 21,193.97 | 7-07-55-500-022 | B | SEWER OPERATING INSURANCE | | | | | | |
| | | | | 51,450.00 | | | | | | | | | |
| 17-00424 | 07/13/17 | MID17 | MIDDLESEX COUNTY TREASURER | | | | | | R | 07/13/17 | 07/14/17 | | |
| 1 | FUEL JUNE 2017 | | | 1,011.63 | 7-01-31-833-020 | B | GASOLINE | | | | | | |
| 17-00425 | 07/13/17 | MGL01 | MGL PRINTING SOLUTIONS | | | | | | R | 07/13/17 | 07/18/17 | | |
| 1 | TAX BILLS- ORIGINAL | | | 130.00 | 7-01-20-708-021 | B | REVENUE ADMN TAX COLL OE | | | | | | |
| 2 | TAX BILLS- ADVICE | | | 140.00 | 7-01-20-708-021 | B | REVENUE ADMN TAX COLL OE | | | | | | |
| 3 | SHIPPING | | | 28.00 | 7-01-20-708-021 | B | REVENUE ADMN TAX COLL OE | | | | | | |
| | | | | 298.00 | | | | | | | | | |
| 17-00427 | 07/13/17 | READ | READY REFRESH BY NESTLE | | | | | | R | 07/13/17 | 07/14/17 | | |
| 1 | WATER | | | 29.82 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS OE | | | | | | |
| 17-00428 | 07/13/17 | XER01 | XEROX CORPORATION | | | | | | R | 07/13/17 | 07/14/17 | | |
| 1 | METER USAGE | | | 101.83 | 7-01-31-832-020 | B | COPYING | | | | | | |
| 17-00429 | 07/13/17 | GRE | GREATAMERICA FINANCIAL SERVICE | | | | | | R | 07/13/17 | 07/14/17 | | |
| 1 | STARSTAR PHONE SERVICE | | | 437.21 | 7-01-31-827-020 | B | TELEPHONE COSTS | | | | | | |
| 17-00430 | 07/14/17 | WIL04 | WILSON, MARGARET | | | | | | R | 07/14/17 | 07/14/17 | | |
| 1 | MEDICARE REIMBURSEMENT | | | 188.82 | 7-01-23-733-020 | B | HEALTH INSURANCE EMPLOYEE | | | | | | |
| 2 | MEDICARE REIMBURSEMENT | | | 62.94 | 7-05-55-500-030 | B | Health Insurance | | | | | | |
| 3 | MEDICARE REIMBURSEMENT | | | 62.94 | 7-07-55-500-030 | B | Health Insurance | | | | | | |
| | | | | 314.70 | | | | | | | | | |
| 17-00431 | 07/14/17 | DOR01 | DARREN DORAN | | | | | | R | 07/14/17 | 07/14/17 | | |
| 1 | AFLAC REIMBURSEMENT | | | 85.46 | 7-01-55-001-305 | B | DUE TO EMPLOYEES | | | | | | |

| PO # | PO Date | Vendor | Item Description | Amount | Charge Account | Acct Type | Contract P.O. Type | Description | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice |
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| 17-00432 | 07/14/17 | COM825 COMCAST | | | | | | | | | | | |
| 1 | ACCT 8499 05 248 0016940 | | | 144.70 | 7-01-26-772-020 | B | BUILDINGS & GROUNDS | OE | R | 07/14/17 | 07/14/17 | | |
| 17-00433 | 07/14/17 | GRA10 GRANICK, PAUL | | | | | | | | | | | |
| 1 | COURT SESSION 7/11/17 | | | 400.00 | 7-01-25-757-020 | B | MUNICIPAL PROSECUTOR | OE | R | 07/14/17 | 07/14/17 | | |
| 17-00435 | 07/17/17 | STA01 STATE OF NJ - PWT | | | | | | | | | | | |
| 1 | 2QTR 2017 WATER TAX | | | 259.35 | 7-05-55-500-025 | B | PURCHASE OF WATER | | R | 07/17/17 | 07/17/17 | | |
| 17-00436 | 07/17/17 | PAR04 PARTY PERFECT RENTALS LLC | | | | | | | | | | | |
| 1 | BOUNCE HOUSE-PBA PIG ROAST | | | 257.50 | 7-01-25-745-020 | B | POLICE DEPARTMENT | OE | R | 07/17/17 | 07/17/17 | | |
| Total Purchase Orders: | | | | 51 | Total P.O. Line Items: | 78 | Total List Amount: | 85,910.02 | Total Void Amount: | 0.00 | | | |

| Totals by Year-Fund Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-------------|-------------|--------------|---------------|-----------|-----------|
| CURRENT FUND | 7-01 | 34,219.60 | 0.00 | 34,219.60 | 0.00 | 0.00 | 34,219.60 |
| WATER OPERATING FUND | 7-05 | 22,849.31 | 0.00 | 22,849.31 | 0.00 | 0.00 | 22,849.31 |
| SEWER OPERATING FUND | 7-07 | 21,441.11 | 0.00 | 21,441.11 | 0.00 | 0.00 | 21,441.11 |
| Year Total: | | 78,510.02 | 0.00 | 78,510.02 | 0.00 | 0.00 | 78,510.02 |
| GRANT FUND | G-02 | 7,400.00 | 0.00 | 7,400.00 | 0.00 | 0.00 | 7,400.00 |
| Total of All Funds: | | 85,910.02 | 0.00 | 85,910.02 | 0.00 | 0.00 | 85,910.02 |