

MEETING OF MAYOR AND COUNCIL
DECEMBER 16, 2020 – 7:00PM

* MEETING CALLED TO ORDER- SALUTE TO THE FLAG - MOMENT OF SILENCE

The meeting was called to order by Mayor Slavicek at 7:00 P.M. Due to the inclement weather the meeting was held remotely via conference call. A moment of silence was held for those in the military who are protecting our freedom.

* CALLING OF THE ROLL

Mayor Slavicek

Councilman Dzingleski

Councilwoman Carolan - Genthe

Councilman Duffy

Councilman Karczewski

Councilman Perez

Councilman Reid

Borough Administrator Matthew Crane and Borough Attorney Joseph Youssof were also present.

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 19 by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspaper the certification which will be entered in the minutes of this meeting.

*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 2, 2020. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

John Nartowicz, 2 Holly Manor⁵ Court asked with the street lighting being changed to LED would there be any additional cost. He was told no that they are just switching bulbs. They light will be brighter, and the Police feel it will be safer. He asked if the trees will be trimmed. He was told it will be the responsibility of the Association to pay for the trimming since it is a private development. This project will save money in the long run and it will be best for all. He wished everyone a Merry Christmas.

There being no one else wished to speak the Public portion was closed.

* CONSENT AGENDA - RESOLUTON #2021 – 142

Report of Municipal Clerk, Tax Collector

Resolution #2021 – 135 Resolution authorizing the Borough of Helmetta to enter into an interlocal service agreement with the County of Middlesex for provision of health services

136 A resolution authorizing year 2020 Budget Transfers

137 Resolution authorizing reimbursement to Mayor and Council for Borough related activities

138 Payment of bills

139 Resolution authorizing payment to Valic of \$6,000 pursuant to LOSAP for calendar year 2019

140 Authorization for Remington & Vernick Engineers to complete preliminary design of Maple Street road improvements

141 Resolution authorizing Code Enforcer to use updated International Property Maintenance Code Book

MOTION – Councilman Dzingleski

SECOND – Councilwoman Carolan-Genthe

ROLL CALL: 5 – 0 - 1

*ACCEPTANCE OF MINUTES – November 18, 2020

MOTION – Councilwoman Carolan-Genthe SECOND – Councilman Reid

ROLL CALL: 5 – 0 - 1

* Reports of Mayor, Committees, Borough Attorney, Borough Administrator

The Mayor thanked all who helped at the events. He also thanked the Fire Department for their Participation. Trash pickup will be on Monday.

The Public Works are on site and the Mayor expects them to do a great job.

Councilman Dzingleski said Public Works is already doing an excellent job on the streets. He thought the Senior Dinner delivery went great. He thanked the Mayor for all his ideas.

Councilwoman Carolan-Genthe gave a report on all the happenings of the schools. All schools are closed. Work will be posted on students accounts and due Monday 12/21. There are no office hours or zoo scheduled. From 12/16 to 1/16 the Class of 2021 will be selling lawn signs.

Newsletters are out for all schools. Lifetime membership awards can be mailed to Anthony

Zambroney. Greater Middlesex County had a virtual fall sports banquet. Girls tennis –

Sportsmanship and Blue Division Honors – Melody Dzergoski and Angelina Moschella – 6-1

Doubles. Football Big Central Conference and all division team: Caden Esser, George Hayford,

Steven Melillo, Justin Prash, Nick Amaral and Shane Dwyer. Cross Country – All White

Division Winners – Girls: Amy Olelsky, Megan Bicsko, Kayla Lewis, and Madison Medina.

Boys All White Division – Mikel Alcazar and Tim Yarnel. Boys CC placed 4th. NJSIAA Central

Jersey Group Sectional girls placed 5th Soccer 5-7-1 named to Greater Middlesex all Blue Team:

Liam Barlow, Timothy Smith, Luke Tharney earned all-conference honors. Girls 7-21 Greater

Middlesex All Blue Division Team Kirti Craid and Julia Masucci – All Conference Amanda

Mendez and Sofia Vieira

Councilman Duffy said that Public Works is totally prepared for the snow.

Councilman Reid said he saw Paul Reed earlier shoveling at the Fire House and they are doing a better job than the County. Kudos to them. A question was asked about the Fire Truck they were purchasing from a neighboring Department. Councilman (Chief) Reid stated that they will be getting it as soon as the other Department receives theirs. We have to remember this is only a temporary band aid. We need to replace the older truck and hopefully will be able to do so next year.

Borough Administrator Matthew Crane reported that JCP&L streetlight conversion will be starting in the next couple of weeks. They are starting with 75 streetlights. The audit is 85% complete.

The final reimbursement for Care's Act Funding is due this Friday. 2021 Professional Services Contracts have been received and sent to Council for review. The online auction started yesterday and will run until Tuesday, December 22nd.

Mr. Youssouf, Borough Attorney said the progress is being made with Mer. Elias and probably at the next meeting will we be able to wrap it up.

The Mayor said our Reorganization Meeting will be held on January 4th, 2021.

The Clerk asked if it would be possible to get three signs made up to put at the entrances of the Borough if solid waste pickup or recycling dates are changed. Councilman Dzingleski said that it is available on our website and Nixle. Unfortunately, we have residents who have neither. She was told to look into it.

* ADJOURNMENT

The Mayor wished everyone a Merry Christmas and a Happy, Healthy more positive new year. Let us work to keep the heart and spirit in our little town.

Sandra Bohinski
Municipal Clerk

REPORT OF MUNICIPAL CLERK

November, 2020

Sandra Bohinski

		Copies	Marr Lic	Plng Bd	Recycling	Marr Cer	Solicitor
Sykes	\$10.00	<u>\$10.00</u>					
Total	\$10.00	\$10.00					

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: NOVEMBER 2020

DATED: 12/4/2020

TAXES 2019	0.00
TAXES 2020	1,114,993.79
TAXES 2021	4,220.19

DISBURSEMENTS	982.02
INTEREST	

COSTS FOR TAX SALE
LIEN REDEMPTION + INT
RECORDING FEES
DUPLICATE CERT
DUPLICATE BILL
TAX SALE PREMIUMS

TOTAL 1,120,196.00

TAX COLLECTORS TRUST

PRIOR BALANCE

DEPOSITS

DISBURSEMENTS

BANK BALANCE

LEDGER BALANCE

Tina McDermott

TINA MCDERMOTT
TAX COLLECTOR

ADJUSTMENTS

WIIP/TRANSFER OP	(622.88) *
ADDED TAXES	0.00

(622.88)

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	0.00	(45,497.78)	(45,497.78)
2020	100,880.23	(2,961.09)	97,919.14

38,011.10 KAPLAN OVERPAY FROM 2018
CARRIED INTO 2019

Ledger Bal

15,896.98 10/30/2020

\$7.99 int

15,904.97

\$3,463.17

3,463.17

Statement Bal
11/30/2020

12,441.80

12,441.80

[illegible]

December 3, 2020
07:52 PM

BOROUGH OF HELMETTA
Cash Receipts Totals from 11/01/20 to 11/30/20

Page No: 1

Range: Block: First to Last Range of Util Accounts: First to Last
Lot:
Qual:
Range of Codes: First to Last Range of Years: First to 2021 Range of Periods: 1 to 12
Range of Batch Ids: First to Last Range of Dates: 11/01/20 to 11/30/20
Range of Sections: First to Last Name to Print: Bill To
Range of Spec Tax Codes: First to Last Print Ref Num: N Print Utility w/Block/Lot/Qual: N
Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmnt: Y Water: N Sewer: N
Voucher Agency: Y Animal: N Misc: N
Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N
Range of Installment Due Dates: First to Last
Print Miscellaneous w/Block/Lot/Qual: N Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal	2019	2020	2021	Interest	Total
001 Property Taxes	777	0.00	0.00	1,114,060.79	4,220.79	973.16	1,119,254.74	
006 LIENHOLDER TAXES	1	0.00	0.00	932.93	0.00	8.86	941.79	
Tax Payments	778	0.00	0.00	1,114,993.72	4,220.79	982.02	1,120,196.53	
Payments Total:	778	0.00	0.00	1,114,993.72	4,220.79	982.02	1,120,196.53	
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00	
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00	
Total:	778	0.00	0.00	1,114,993.72	4,220.79	982.02	1,120,196.53	

Total Cash: 1,795.04

Total Check: 1,115,160.35

Total Credit: 3,241.14

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
 Lot: Bill Year Range: 2020 to 2020 Include Prior Yr/Prd In Balance: Y
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
 As Of Date: 11/30/20 Assessed Value/SPTX Code Year: 2020

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,429,965.73	1,429,960.52	1,415,191.50	1,392,916.48	5,668,034.23
Added/Omitted	1,188.51	1,188.49	0.00	2,615.46	4,992.46
Other Billing	750.00	0.00	1,500.00	0.00	2,250.00
Balance Adjustments (Prin)	0.10	5,358.24	4,250.49	14,200.31-	4,591.48-
Payments (Prin)	1,427,597.19	1,425,236.80	1,402,669.18	1,317,262.90	5,572,766.07
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	4,307.15	11,270.45	18,272.81	64,068.73	97,919.14
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	4,307.15	11,270.45	18,272.81	64,068.73	97,919.14
Payments (Intr)	2,877.03	1,885.84	1,147.47	206.73	6,117.07
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 45,497.78-
 Current Balance: 97,919.14
 Total Balance: 52,421.36

2020 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,843,084	Disabled Person	4
Improvement Value:	139,152,346	Surviving Spouse	0
Limited Exemptions:	0	Veteran	38
Net Taxable Value:	222,955,658	Widow of Veteran	3

NOTE: Zero balance accounts ARE included on the total pages.

TAX YEAR 2020/1 - 2020/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	5,680,284.23	
Added	4,992.46	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	0.00	
TOTAL LEVY		5,685,276.69

2020 DEDUCTIONS

Senior Citizen	(4) x 250.00	1,000.00	
Disabled Person	(4) x 250.00	1,000.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(38) x 250.00	9,500.00	
Widow of Veteran	(3) x 250.00	750.00	
TOTAL DEDUCTION AMOUNTS 2020/1 - 2020/4			(12,250.00)

TOTAL LEVY TO BE COLLECTED

5,673,026.69

COLLECTIONS

Prepaid from Prior Year (before 01/01/20)		
001 Property Taxes	58,978.33	
Total from Prior Year		58,978.33

Current Year (01/01/20 - 12/31/20)		
001 Property Taxes	5,510,905.65	
006 LIENHOLDER TAXES	2,882.09	
Total Current Year		5,513,787.74

Subsequent Year (after 12/31/20)		
Total Subsequent Year	0.00	

TOTAL COLLECTIONS

5,572,766.07

NSF REVERSALS

TOTAL NSF REVERSALS

0.00

TOTAL COLLECTIONS less NSF REVERSALS

(5,572,766.07)

COLLECTOR ADJUSTMENTS

	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	250.00	0.00	250.00	1
053 Vet Allowed	3.15	3.15-	0.00	0
054 Vet Disallowed	1,750.00	0.00	1,750.00	6
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	250.00	0.00	250.00	1
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	250.00-	250.00-	1
060 wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Foreclosure	0.00	0.00	0.00	
063 Transfer Overpayment	19,172.53	23,514.01-	4,341.48-	
064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmt	0.00	0.00	0.00	

071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	0.00	0.00	0.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	0.00	0.00	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>21,425.68</u>	<u>23,767.16-</u>	<u>2,341.48-</u>	<u>9</u>
TOTAL ADJUSTMENTS				<u>2,341.48-</u>	
BALANCE 2020/1 - 2020/4					
Credit Balances				2,961.09-	
Debit Balances				<u>100,880.23</u>	
TOTAL BALANCE 2020/1 - 2020/4					<u><u>97,919.14</u></u>

COLLECTOR INTEREST ADJUSTMENTS	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
	0.00	0.00	0.00	
TOTAL INTEREST ADJUSTMENTS				<u>0.00</u>

2019
DELINQUENT TAXES

as of 11/30/2020[illegible]

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
 Lot: Bill Year Range: 2019 to 2019 Include Prior Yr/Prd In Balance: Y
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
 As Of Date: 11/30/20 Assessed Value/SPTX Code Year: 2019

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,407,166.39	1,407,161.12	1,449,739.64	1,449,733.73	5,713,800.88
Added/Omitted	3,023.87	3,023.83	0.00	2,251.60	8,299.30
Other Billing	500.00	46,338.43-	1,000.00	43,996.63-	88,835.06-
Balance Adjustments (Prin)	2,297.51-	1,101.94	4,116.23	48,012.82-	45,092.16-
Payments (Prin)	1,408,392.75	1,364,948.46	1,454,855.87	1,404,846.01	5,633,043.09
Payments (Pnlt)	0.00	0.00	0.00	627.65	627.65
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	0.00	0.00	0.00	45,497.78-	45,497.78-
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	0.00	0.00	0.00	45,497.78-	45,497.78-
Payments (Intr)	3,860.62	3,273.74	3,018.55	4,387.02	14,539.93
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00
 Current Balance: 45,497.78-
 Total Balance: 45,497.78-

2019 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,884,044	Disabled Person	5
Improvement Value:	139,130,816	Surviving Spouse	0
Limited Exemptions:	0	Veteran	42
Net Taxable Value:	222,974,378	Widow of Veteran	3

NOTE: Zero balance accounts ARE included on the total pages.

TAX YEAR 2019/1 - 2019/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	5,727,300.88	
Added	8,299.30	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	0.00	
TOTAL LEVY		5,735,600.18

2019 DEDUCTIONS

Senior Citizen	(4) x 250.00	1,000.00	
Disabled Person	(5) x 250.00	1,250.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(42) x 250.00	10,500.00	
Widow of Veteran	(3) x 250.00	750.00	
TOTAL DEDUCTION AMOUNTS 2019/1 - 2019/4			(13,500.00)

TOTAL LEVY TO BE COLLECTED

5,722,100.18

COLLECTIONS

Prepaid from Prior Year (before 01/01/19)		
001 Property Taxes	42,495.40	
Total from Prior Year		42,495.40

Current Year (01/01/19 - 12/31/19)		
001 Property Taxes	5,520,338.36	
006 LIENHOLDER TAXES	10,098.64	
011 Omitted/Added Taxes	3,273.67	
Total Current Year		5,533,710.67

Subsequent Year (after 12/31/19)		
001 Property Taxes	54,213.49	
006 LIENHOLDER TAXES	2,623.53	
008 Year End Penalty	627.65	
T08 TAX SALE - COSTS	0.00	
Total Subsequent Year		57,464.67

TOTAL COLLECTIONS

5,633,670.74

NSF REVERSALS

TOTAL NSF REVERSALS

0.00

TOTAL COLLECTIONS less NSF REVERSALS

(5,633,670.74)

COLLECTOR ADJUSTMENTS

	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	500.00	250.00-	250.00	2
053 Vet Allowed	0.00	250.00-	250.00-	1
054 Vet Disallowed	1,000.00	250.00-	750.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 Wid Allowed	0.00	0.00	0.00	0
060 Wid Disallowed	250.00	0.00	250.00	1
061 Lien - Transfer Exst	0.00	2,483.56-	2,483.56-	

062	Forclosure	0.00	0.00	0.00	
063	Transfer Overpayment	149,739.98	192,618.58-	42,878.60-	
064	Refund Overpayment	0.00	0.00	0.00	
069	Cancelled - Resolutn	0.00	0.00	0.00	
070	County Board Judgmt	0.00	0.00	0.00	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	627.65	0.00	627.65	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	20.00	0.00	20.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	44,624.28-	44,624.28-	
HR	HOMESTEAD REBATE	0.00	46,338.43-	46,338.43-	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>152,887.63</u>	<u>286,814.85-</u>	<u>133,927.22-</u>	<u>11</u>
TOTAL ADJUSTMENTS				<u>133,927.22-</u>	
BALANCE 2019/1 - 2019/4					
Credit Balances				45,497.78-	
Debit Balances				<u>0.00</u>	
TOTAL BALANCE 2019/1 - 2019/4				<u><u>45,497.78-</u></u>	

COLLECTOR INTEREST ADJUSTMENTS	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

BOROUGH OF HELMETTA
Adjustment Report By Block/Lot/Qual

Range: Block: First	to Last	Bill Year Range: 2020	to 2020	Adjust Code Range: First	to Last
Lot:		Bill Period Range: 1	to 4	Name/Location To Print: Owner Name	
Qual:		Date Range: 11/01/20	to 11/30/20	Page Break After Totals: N	
		System Date Range: 11/01/20	to 11/30/20	Include Adjustment Type: All	
Include: Tax: Y	Sp Charges: Y	Lien: Y	Special Assessment: Y		

Block/Lot/Qual	Yr	Prd	Instl	Date	Code	Ded	Type	Description	Acct Id	Owner Name	Principal	Install	Int	Interest	Total	Sp. User	Assmnt Id	Type	Batch Id
11.	2020	2	11/11/20	063			Tax	WIPP FEE CREDIT		YETMAN, ROBERT	1.05-	0.00		0.00	1.05-	CAF		TX	
13.	2020	4	11/04/20	063			Tax			HARLAND, SEAN	0.50-	0.00		0.00	0.50-	CTC		CTC	
13.	2020	2	11/11/20	063			Tax	WIPP FEE CREDIT		BROCATO, CHARLES & JOANNE	1.05-	0.00		0.00	1.05-	CAF		TX	
13.	2020	2	11/02/20	063			Tax	WIPP FEE CREDIT		GAO, AIMING & SHI, JIANGANG	1.05-	0.00		0.00	1.05-	CAF		TX	
13.02	2020	2	11/12/20	063			Tax	WIPP FEE CREDIT		PEREZ, JOSEPH & LAURA	1.05-	0.00		0.00	1.05-	CAF		TX	
14.	2020	2	11/11/20	063			Tax	WIPP FEE CREDIT		ADVANTICS SOLUTIONS LLC	1.05-	0.00		0.00	1.05-	CAF		TX	
16.	2020	2	11/09/20	063			Tax	WIPP FEE CREDIT		TARANTINO, DAVID	1.05-	0.00		0.00	1.05-	CAF		TX	
16.	2020	2	11/02/20	063			Tax	WIPP FEE CREDIT		HERNER, KAREN A	1.05-	0.00		0.00	1.05-	CAF		TX	
16.	2020	2	11/03/20	063			Tax	WIPP FEE CREDIT		PECKHAM, SEWELL	1.05-	0.00		0.00	1.05-	CAF		TX	
18.	2020	2	11/05/20	063			Tax	WIPP FEE CREDIT		CANTATORE, MAURO & LISA	1.05-	0.00		0.00	1.05-	CAF		TX	
18.	2020	2	11/02/20	063			Tax	WIPP FEE CREDIT		FORSTENHAUSLER, RANDALL J & CAROL A	1.05-	0.00		0.00	1.05-	CAF		TX	
18.	2020	1	11/04/20	063			Tax			ROSSI, ARTHUR & TERI	0.10	0.00		0.00	0.10	CTC		CTC	
	2020	4	11/04/20	063							0.10-	0.00		0.00	0.10-	CTC		CTC	
							Account Total:				0.00	0.00		0.00	0.00				
18.	2020	2	11/02/20	063			Tax	WIPP FEE CREDIT		ABEDINI, BONNIE	1.05-	0.00		0.00	1.05-	CAF		TX	
20.	2020	2	11/09/20	063			Tax	WIPP FEE CREDIT		BROTHERS INVESTMENTS, INC.	1.05-	0.00		0.00	1.05-	CAF		TX	
20.	2020	2	11/02/20	063			Tax	WIPP FEE CREDIT		MEZEY, BRYANT & JAN	1.05-	0.00		0.00	1.05-	CAF		TX	

Block/Lot/Qual Yr/Prd/Instl	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Sp. Assmnt User Id	Type Batch Id
20.	10.			Tax		MEZEY, BRYANT & JAN						
2020	2	11/02/20	063	WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX
20.	17.			Tax		POKROPINSKI, JOSEPH M						
2020	2	11/03/20	063	WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX
21.	7.1	-C0801-	-	Tax		SHAH, MUKESH & AVANI						
2020	2	11/12/20	063	WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX
21.	7.1	-C0901-	-	Tax		DAGA, PUJA & KAMAL & SHILPI						
2020	2	11/23/20	063	WIPP FEE CREDIT		1.95-	0.00		0.00	1.95-	CAF	TX
21.	7.1	-C1010-	-	Tax		POSILILICO, CARMINE & ROSANNA						
2020	2	11/09/20	063	WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX
21.	7.1	-C1105-	-	Tax		ONGWENYI, LORRAINE						
2020	2	11/10/20	063	WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX
21.	7.1	-C1111-	-	Tax		KENDALL, R. L. & ASTAPIENKA, L. A.						
2020	2	11/18/20	063	WIPP FEE CREDIT		1.95-	0.00		0.00	1.95-	CAF	TX
21.	7.1	-C1310-	-	Tax		BRENSINGER, R H & LINDA A & ROBERT H JR						
2020	2	11/02/20	063	WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX
21.	7.1	-C1910-	-	Tax		WILLIAMSON, RONALD & ALBERTA						
2020	4	11/04/20	063			584.28-	0.00		0.00	584.28-	CTC	CTC
21.	7.1	-C2012-	-	Tax		KORBAN, IGOR						
2020	2	11/02/20	063	WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX
21.	7.1	-C2212-	-	Tax		ZEHNACKER, BARRY						
2020	2	11/16/20	063	WIPP FEE CREDIT		1.95-	0.00		0.00	1.95-	CAF	TX
21.	7.1	-C2603-	-	Tax		OMAR, SALIM & NILUFER						
2020	2	11/02/20	063	WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX
21.	7.1	-C2801-	-	Tax		LARSEN, CORRINE						
2020	2	11/17/20	063	WIPP FEE CREDIT		1.95-	0.00		0.00	1.95-	CAF	TX
21.	7.1	-C2811-	-	Tax		NAKHLA, JACQUELINE						
2020	2	11/10/20	063	WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX
21.	20.			Tax		BARNACZ, STEPHEN & ANDREA						
2020	2	11/13/20	063	WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX
21.	41.			Tax		SENFT, FREDERICK & MESKO, CINDY						
2020	2	11/04/20	063	WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX
21.01	6.03			Tax		BUCHAN, WILLIAM JR.						
2020	2	11/20/20	063	WIPP FEE CREDIT		1.95-	0.00		0.00	1.95-	CAF	TX
25.	12.			Tax		VISINSKI, ANDREW & SCHIADAREISIS, M.						
2020	2	11/12/20	063			1.05	0.00		0.00	1.05	CTC	CTC

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BOROUGH OF HELMETTA
Adjustment Report By Block/Lot/Qual

Page No: 3

Block/Lot/Qual Yr/Prd/Instl Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Sp. User Id	Assmnt Batch Id	Type
25. 2020 4 11/12/20	12.	063	Tax		VISINSKI, ANDREW & SCHIADARESES, M.	Continued						
					1.05-	0.00		0.00	1.05-	CTC	CTC	
			Account Total:		0.00	0.00		0.00	0.00			
25. 2020 2 11/02/20	13.01	063	Tax		TWENTYONE HOLDING LLC							
			WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX	
25. 2020 2 11/02/20	14.	063	Tax		THE IRREVOCABLE SCHUMACHER FAM TRST							
			WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX	
25. 2020 4 11/23/20	20.	088	Lien	18-00014	WILLIAMSON, THOMAS D							
			Charge Type: Tax		941.79	0.00		0.00	941.79	CTC	CTC	
27. 2020 2 11/09/20	2.02	063	Tax		ALESSI, LAURA C/O GINA GRASSI							
			WIPP FEE CREDIT		1.05-	0.00		0.00	1.05-	CAF	TX	

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BOROUGH OF HELMETTA
Adjustment Report By Block/Lot/Qual

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Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2020							
063	Transfer Overpayment	38	622.88-	0.00	0.00	622.88-	0
088	LIENHOLDER PAYMENT	<u>1</u>	<u>941.79</u>	<u>0.00</u>	<u>0.00</u>	<u>941.79</u>	<u>0</u>
		39	318.91	0.00	0.00	318.91	0
Totals for All Years:							
063	Transfer Overpayment	38	622.88-	0.00	0.00	622.88-	0
088	LIENHOLDER PAYMENT	<u>1</u>	<u>941.79</u>	<u>0.00</u>	<u>0.00</u>	<u>941.79</u>	<u>0</u>
		39	318.91	0.00	0.00	318.91	0

Borough Of Helmetta
 Helmetta Tax Collection Trust Fund
 51 Main Street
 Helmetta NJ 08828

Checking Account(s)

Account Title Borough Of Helmetta
 Helmetta Tax Collection Trust Fund

Local Government Tiered		Images	1
Account Number	@XXXXXXXXXX@3028	Statement Dates	11/02/20 thru 11/30/20
Previous Balance	15,896.98	Days in this statement period	29
Deposits/Credits	.00	Average Ledger	12,672.64
1 Checks/Debits	3,463.17	Average Collected	12,672.64
Service Charge	.00	Interest Earned	7.66
Interest Paid	7.99	Annual Percentage Yield Earned	0.76%
Current Balance	12,441.80	2020 Interest Paid	280.04

Activity Description	Amount	Balance
Date Description		
11/04 Total of 1 Check Presented	3,463.17-	12,433.81
11/30 Interest Deposit	7.99	12,441.80

--- CHECK TRANSACTIONS ---

Date	Check No	Amount
11/04	1409	3,463.17

* Denotes missing check numbers

Date	Interest Rate
11/01	0.750000%

RESOLUTION

#2020-135

RESOLUTION AUTHORIZING THE BOROUGH OF HELMETTA TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT WITH THE COUNTY OF MIDDLESEX FOR PROVISION OF HEALTH SERVICES

WHEREAS, the Borough of Helmetta ("Borough") desires to contract with the County for the provision of Public Health Services of a technical and professional nature; and

WHEREAS, the County and the Borough are permitted to enter into this agreement pursuant to N.J.S.A. 40:8A-1 et. seq. and

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Helmetta, County of Middlesex and State of New Jersey that the Mayor and Borough Clerk are hereby authorized to sign the interlocal service agreement with the County of Middlesex for the purpose of the Borough obtaining Public Health Services from the County of Middlesex for the year January 1, 2021 with a yearly rate of \$19,464.91 pursuant to the terms set forth in the attached Contract.

BE IT FUTHER RESOLVED that conditioned upon the adoption of authorizing resolutions by both the County and the Borough and execution of the attached Public Health Services Interlocal Services Agreement by both parties, the Interlocal Services Agreement shall be effective pursuant to the terms of the agreement.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski	✓		✓			
Carolan-Genthe		✓	✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 16th day of December 2020.


Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION

#2020 - 136

A RESOLUTION AUTHORIZING YEAR 2020 BUDGET TRANSFERS

WHEREAS, there are 2020 Budget Accounts which require more funding due to circumstances not known at the beginning of the year; and

WHEREAS, there will be excess balances in budget accounts in which the expenditures will be less than projected at the beginning of the year, and


NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Helmetta, that the following year 2020 Budget Transfers be authorized and made on the records and accounts of the Borough:

<u>Budget Account</u>	<u>From</u>	<u>To</u>
0-01-28-795-020 Recreation OE	\$7,500.00	
0-01-26-765-020 Streets & Roads OE		\$3,000.00
0-01-31-772-020 Buildings & Grounds OE		\$2,000.00
0-01-31-827-020 Telephone OE		\$500.00
0-01-42-855-010 Municipal Court S&W		\$2,000.00

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski	✓		✓			
Carolan-Genthe		✓	✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 16th day of December 2020.



Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION

#2019 - 137

RESOLUTION AUTHORIZING REIMBURSEMENT TO MAYOR AND COUNCIL FOR BOROUGH-RELATED ACTIVITIES


WHEREAS, the Mayor and Council incur expenses such as mileage, phone calls, attendance at seminars, etc. for which there is no monetary reimbursement.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Helmetta hereby establish a policy that each member of the Mayor and Council shall be entitled an annual allowance for mileage, use of personal phone, attendance at seminars and conventions and similar Borough-related functions in the amount of \$515.00 for each council member and \$615.00 for the Mayor.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski	✓		✓			
Carolan-Genthe		✓	✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 16th day of December 2020.


Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION

#2020 - 138

PAYMENT OF BILLS

BE IT RESOLVED, that the bills on the list as provided by the Finance Department shall be paid.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski	✓		✓			
Carolan-Genthe		✓	✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 16th day of December 2020.



Sandra Bohinski, RMC
Municipal Clerk

P.O. Type: All										
Range: First to Last										
Format: Detail without Line Item Notes										
Open: N Paid: N Void: N										
Rcvd: Y Held: Y Aprv: N										
Bid: Y State: Y Other: Y Exempt: Y										
P.O. #	P.O. Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract P.O. Type	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
20-00527	09/10/20	USABL005 USA BLUE BOOK								
1			HACH FREE CHLORINE SWIFTEST	53.55	0-05-55-500-021	B	WATER OPERATING OE	R	09/10/20	12/10/20
2			HACH TOTAL CHLORINE SWIFTEST	54.59	0-05-55-500-021	B	WATER OPERATING OE	R	09/10/20	12/10/20
3			SHIPPING	8.58	0-05-55-500-021	B	WATER OPERATING OE	R	09/10/20	12/10/20
				116.72						
20-00613	10/20/20	HOM02 HOME DEPOT								
1			CO2 SENSORS (2PK)	34.97	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/20/20	12/10/20
2			FLASHLIGHTS FOR TRUCKS	62.91	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/20/20	12/10/20
3			DOOR CLOSERS FOR COURT ROOM	91.92	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/20/20	12/10/20
4			D BATTERIES (8PK)	13.98	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/20/20	12/10/20
				203.78						
20-00626	10/29/20	GRAINGER								
1			URINAL BRACKET USE	32.84	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	10/29/20	12/10/20
20-00631	11/02/20	BOB01 BOB'S SIGN								
1			REFURBISH DAMAGED SIGN	800.00	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/02/20	12/10/20
20-00634	11/02/20	HOM02 HOME DEPOT								
1			BULBS FOR COM CENTER	9.44	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/02/20	12/10/20
2			SWIVEL BOLT SNAP HOOK (2PK)	3.98	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/02/20	12/10/20
3			PARACORD ROPE	3.58	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/02/20	12/10/20
4			CEILING TILES FOR COURT ROOM	20.02	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/02/20	12/10/20
5			WIRE STRIPPER/CRIMPER	19.99	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/02/20	12/10/20
				57.01						
20-00650	11/06/20	CUS CUSTOM LANDSCAPING & LAWN CARE								
1			SPRINKLER CLOSING	164.00	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/06/20	12/10/20
20-00655	11/09/20	PRE03 PRECISION ANALYTICAL SVCS, INC								
1			OCTOBER SAMPLE ANALYSIS	37.00	0-05-55-500-021	B	WATER OPERATING OE	R	11/09/20	12/10/20
20-00671	11/12/20	AUTOZ005 AUTOZONE STORES LLC								
1			OIL FILTER	7.99	0-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R	11/12/20	12/10/20

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PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract P0 Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00671	11/12/20	AUTOZ005	AUTOZONE STORES LLC		Continued						
2			DIESEL FUEL ADDITIVE	13.95	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	11/12/20	12/10/20		
3			DIESEL CLEAN	9.29	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	11/12/20	12/10/20		
4			DIESEL EXHAUST FLUID	25.00	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	11/12/20	12/10/20		
5			AIR FILTER	19.99	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	11/12/20	12/10/20		
				76.22							
20-00672	11/12/20	NOR01	NORCIA CORPORATION								
1			WESTERN CONTROLLER F550 PLOW	194.33	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	11/12/20	12/10/20		
2			MOTOR 4.5 TANG SHAFT F550 PLOW	193.50	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	11/12/20	12/10/20		
3			LABOR	270.00	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	11/12/20	12/10/20		
4			SPILL SHIELDS FOR F450	156.30	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	11/12/20	12/10/20		
5			LABOR	90.00	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	11/12/20	12/10/20		
				904.13							
20-00676	11/16/20	KELS0005	KELSO & BURGESS								
1			COURT SESSION 11/17/2020	400.00	0-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	11/16/20	12/10/20		
20-00677	11/16/20	CIT02	CIT-E-NET LLC								
1			SUBSCRIPTION 2/1/20-1/31/2021	1,500.00	0-01-20-110-023	B MAYOR & COUNCIL OE - WEBSITE ADMIN	R	11/16/20	12/10/20		
20-00678	11/16/20	MID17	MIDDLESEX COUNTY TREASURER								
1			FUEL USAGE & SURCHARGE	327.30	0-01-31-833-020	B GASOLINE	R	11/16/20	12/10/20		
20-00680	11/17/20	SHE03	SHERWIN WILLIAMS								
1			RED PAINT	249.95	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/17/20	12/10/20		
2			WHITE PAINT	134.97	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/17/20	12/10/20		
3			PAINT BRUSHES	96.36	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/17/20	12/10/20		
4			PLASTIC TRAYS	14.28	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/17/20	12/10/20		
				495.56							
20-00681	11/19/20	USABL005	USA BLUE BOOK								
1			MASK (50PK)	43.90	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/19/20	12/10/20		
2			GLOVES (100PK)	705.00	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/19/20	12/10/20		
3			LYSOL WIPES (80PK)	190.00	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/19/20	12/10/20		
4			FREIGHT	42.15	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	11/19/20	12/10/20		
				981.05							

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BOROUGH OF HELMETTA
Bill List By P.O. Number

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P.O. #	P.O. Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract P.O. Type	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00682	11/30/20	WTL005	WILLIAMSON LAW BOOK CO.									
			1 MINUTE BOOKS	540.00	0-01-20-120-020	B	MUNICIPAL CLERK OE	R	11/30/20	12/10/20		
			2 SHIPPING	21.34	0-01-20-120-020	B	MUNICIPAL CLERK OE	R	12/08/20	12/10/20		
				561.34								
20-00685	11/30/20	ACT01	ACTION DATA SVC, INC									
			1 PAYROLL INVOICE # 71078	68.38	0-01-20-705-021	B	FINANCE OE	R	11/30/20	12/10/20		
			2 PAYROLL INVOICE # 71078	22.79	0-05-55-500-021	B	WATER OPERATING OE	R	11/30/20	12/10/20		
			3 PAYROLL INVOICE # 71078	22.79	0-07-55-500-021	B	SEWER OPERATING OE	R	11/30/20	12/10/20		
				113.96								
20-00686	11/30/20	HEL07	HELMETTA MUNICIPAL COURT									
			1 JUNE CREDIT CARD FEE	184.95	0-01-42-855-020	B	MUNICIPAL COURT OE	R	11/30/20	12/10/20		
			2 JULY CREDIT CARD FEE	184.95	0-01-42-855-020	B	MUNICIPAL COURT OE	R	11/30/20	12/10/20		
			3 AUGUST CREDIT CARD FEE	185.81	0-01-42-855-020	B	MUNICIPAL COURT OE	R	11/30/20	12/10/20		
			4 SEPTEMBER CREDIT CARD FEE	184.97	0-01-42-855-020	B	MUNICIPAL COURT OE	R	11/30/20	12/10/20		
			5 OCTOBER CREDIT CARD FEE	185.74	0-01-42-855-020	B	MUNICIPAL COURT OE	R	11/30/20	12/10/20		
				926.42								
20-00688	11/30/20	ELE01	ELECTRONIC MEASUREMENT LABS									
			1 MULTIGAS CALIBRATION	119.00	0-01-25-749-020	B	FIRE DEPARTMENT OE	R	11/30/20	12/10/20		
			2 REPLACE OXYGEN SENSOR	165.00	0-01-25-749-020	B	FIRE DEPARTMENT OE	R	11/30/20	12/10/20		
				284.00								
20-00689	11/30/20	HOM02	HOME DEPOT									
			1 2x4'S	9.54	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20		
			2 2x8'S	11.57	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20		
			3 BACKPACK VAC	299.00	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20		
			4 AA BATTERIES (40PK)	5.88	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20		
				325.99								
20-00690	11/30/20	ALL09	ALLEGIANCE LAWN & GARDEN									
			1 YARD OF SOIL FOR PARK	48.60	0-01-28-796-020	B	PARKS OE	R	11/30/20	12/10/20		
20-00691	11/30/20	CIR01	CIRCLE JANITORIAL SUPPLIES									
			1 C-FOLDS	21.50	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20		
			2 33 GALLON GARBAGE BAGS	55.00	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20		

P.O. #	P.O. Date	Vendor	Item Description	Amount	Charge Account	Contract P.O. Type	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
20-00691	11/30/20	CIR01	CIRCLE JANITORIAL SUPPLIES		Continued						
			3 MOP HEADS	34.95	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20	
				111.45							
20-00692	11/30/20	TID02	TIDBURY CREEK FARMS NURSERY								
			1 BOWS	32.50	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20	
			2 TREES	271.83	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20	
			3 WREATH 48"	69.99	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20	
			4 WREATHS	155.87	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20	
			5 WHITE PINE ROPE	59.98	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20	
			6 LARGE BOW	10.00	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20	
				600.17							
20-00693	11/30/20	AUTO05	AUTOZONE STORES LLC								
			1 HOSE NOZZLE	6.50	0-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	11/30/20	12/10/20	
			2 BRAKE PADS FOR F550	28.99	0-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	11/30/20	12/10/20	
			3 BRAKE PADS FOR F550	38.99	0-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	11/30/20	12/10/20	
			4 4 TON JACK FOR VEHICLES	393.73	0-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	11/30/20	12/10/20	
				468.21							
20-00694	11/30/20	AUTO1	AUTO KING								
			1 OIL DRAIN PLUG F550	5.95	0-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	11/30/20	12/10/20	
20-00696	11/30/20	CIR01	CIRCLE JANITORIAL SUPPLIES								
			1 TOLIET PAPER	49.75	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20	
			2 PHENO D DISINFECTANT SPRAY	143.88	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20	
				193.63							
20-00697	11/30/20	HOM02	HOME DEPOT								
			1 DISINFECTANT WIPES (2PK)	13.56	0-01-26-772-020		B BUILDINGS & GROUNDS OE	R	11/30/20	12/10/20	
20-00699	12/01/20	MCI01	Middlesex Cty Improvement Auth								
			1 SINGLE FAMILY HOUSEHOLD-OCT	2,835.36	0-01-43-786-020		B MIDDLESEX CO RECYCLING PROGRAM	R	12/01/20	12/10/20	
			2 BRUSH TO CTY/MUNICIPAL SITE	150.43	0-01-43-786-020		B MIDDLESEX CO RECYCLING PROGRAM	R	12/01/20	12/10/20	
				2,985.79							
20-00708	12/02/20	ONE02	ONE CALL CONCEPTS, INC.								
			1 REGULAR LOCATES-NOVEMBER	7.15	0-01-26-765-020		B STREETS & ROADS OE	R	12/02/20	12/10/20	

December 11, 2020
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BOROUGH OF HELMETTA
Bill List By P.O. Number

Page No: 5

P.O. #	P.O. Date	Vendor	Item Description	Amount	Charge Account	Contract P.O. Type	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
20-00710	12/02/20	K&A EXCAVATING, INC.	1 ASPHALT RECYCLED	109.75	0-01-26-771-020	B	RECYCLING SOLID WASTE OE	R	12/02/20	12/11/20	
20-00711	12/02/20	NEW JERSEY FIRE EQUIPMENT CO.	1 VP 6202 FUEL	225.00	0-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/02/20	12/10/20	
			2 VP 6232 FUEL	225.00	0-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/02/20	12/10/20	
				450.00							
20-00712	12/02/20	JOSEPH KOTORA	1 CANS OF SMOKE SPRAY	43.00	0-01-22-725-020	B	UNIFORM CONSTRUCTION CODE OE	R	12/02/20	12/10/20	
			2 INTERNATIONAL PROPERTY CODE	44.00	0-01-22-725-020	B	UNIFORM CONSTRUCTION CODE OE	R	12/02/20	12/10/20	
				87.00							
20-00716	12/03/20	THOMAS C. ROSELLI, ESQ.	1 PUBLIC DEFENDER-NOVEMBER	300.00	0-01-20-712-020	B	LEGAL SERVICES OE	R	12/03/20	12/10/20	
			2 PUBLIC DEFENDER-DECEMBER	300.00	0-01-20-712-020	B	LEGAL SERVICES OE	R	12/03/20	12/10/20	
				600.00							
20-00721	12/04/20	KELSO & BURGESS	1 COURT SESSION 12/8/2020	400.00	0-01-25-757-020	B	MUNICIPAL PROSECUTOR OE	R	12/04/20	12/10/20	
20-00722	12/04/20	REMINGTON & VERNICK ENGINEERS	1 INVOICE#1206T082-6	3,668.00	C-04-55-700-100	B	20-02 ROAD IMPROVEMENTS OLD FORGE RD	R	12/04/20	12/10/20	
			2 INVOICE#1206T083-5	630.00	0-01-21-730-020	B	MASTER PLAN OE	R	12/04/20	12/10/20	
				4,298.00							
20-00723	12/04/20	REMINGTON & VERNICK ENGINEERS	1 INVOICE#1206T084-3	182.50	G-02-15-026-011	B	CDBG 2020	R	12/04/20	12/10/20	
			2 INVOICE#1206T084-3	93.00	C-04-55-901-100	B	DESIGN OF IMPROVEMENTS TO MAPLE STREET	R	12/04/20	12/10/20	
				275.50							
20-00726	12/04/20	Middlesex Cty Utilities Auth	1 DUMPING CHARGES-NOVEMBER	5,226.25	0-01-32-837-020	B	LANDFILL/DISPOSAL SOLID WASTE	R	12/04/20	12/10/20	
20-00727	12/07/20	CLEARY GIACOBBE ALFIERI&JACOBS	1 LEGAL SERVICES NOVEMBER 2020	32.00	0-01-20-712-020	B	LEGAL SERVICES OE	R	12/07/20	12/10/20	
20-00730	12/08/20	SANDRA BOHINSKI	1 READIRIS 17 FOR WINDOWS	49.00	0-01-20-120-020	B	MUNICIPAL CLERK OE	R	12/08/20	12/10/20	

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00730	12/08/20	BOH02	SANDRA BOHINSKI		Continued							
			2 BAGS FOR TREE LIGHTING	14.17	0-01-28-795-020	B RECREATION OE		R	12/08/20	12/10/20		
			3 BAGS FOR TREE LIGHTING	8.07	0-01-28-795-020	B RECREATION OE		R	12/08/20	12/10/20		
			4 LABELS FOR GIFT CARDS	3.00	0-01-28-795-020	B RECREATION OE		R	12/08/20	12/10/20		
				<u>74.24</u>								
20-00732	12/08/20	STA17	STAR2STAR COMMUNICATIONS									
			1 TELEPHONE DECEMBER-(MUNICIPAL)	330.23	0-01-31-827-020	B TELEPHONE COSTS		R	12/08/20	12/10/20		
			2 TELEPHONE DECEMBER-(FD)	216.02	0-01-31-827-020	B TELEPHONE COSTS		R	12/08/20	12/10/20		
				<u>546.25</u>								
20-00733	12/09/20	REM01	REMYINGTON & VERNICK ENGINEERS									
			1 INVOICE#12067077-18	4,122.00	C-04-55-900-100	B 20-03 GIS		R	12/09/20	12/10/20		
20-00736	12/10/20	GRE	GREATAMERICA FINANCIAL SERVICE									
			1 STAR2STAR PHONE SYSTEM	437.21	0-01-31-827-020	B TELEPHONE COSTS		R	12/10/20	12/10/20		
Total Purchase Orders:				41	Total P.O. Line Items:	96	Total List Amount:	29,400.03	Total Void Amount:	0.00		

Totals by Year-Fund						
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total
CURRENT FUND	0-01	21,135.23	0.00	21,135.23	0.00	0.00
WATER OPERATING FUND	0-05	176.51	0.00	176.51	0.00	0.00
SEWER OPERATING FUND	0-07	22.79	0.00	22.79	0.00	0.00
Year Total:		21,334.53	0.00	21,334.53	0.00	0.00
GENERAL CAPITAL FUND	C-04	7,883.00	0.00	7,883.00	0.00	0.00
GRANT FUND	G-02	182.50	0.00	182.50	0.00	0.00
Total of All Funds:		29,400.03	0.00	29,400.03	0.00	0.00

21,135.23

176.51

22.79

7,883.00

182.50

21,334.53

29,400.03

0.00

0.00

RESOLUTION

#2020- 139

**RESOLUTION AUTHORIZING PAYMENT TO VALIC OF \$6,000 PURSUANT TO LOSAP
FOR CALENDAR YEAR 2019**

WHEREAS, the Borough of Helmetta approved a Length of Service Awards Program (the "Program") for its volunteer firefighters beginning January 1, 2003; and

WHEREAS, the Program provides for a payment of \$400.00 into the LOSAP Retirement Plan to those firefighters that meet the qualifying requirements of the Program; and

WHEREAS, the Helmetta Fire Department has provided the Plan Administrator Matthew Crane with evidence that the following thirteen (15) firefighters met the qualifying requirements of the Program for calendar year 2019: Christopher Acs, Nicholas Dolce, Raphael Dolce, John Dunay, Duane Hoven, Eric Knapp, Jack Kramer, Steve Magno, Pradeep Mathew, Joseph Reid, William Reid, Kevin Shook and Rob Simonelli, James Thigpen and Michael Duffy; and

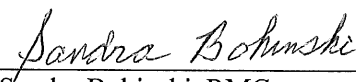
WHEREAS, the Borough has entered into an agreement with AIG Valic, now known as AIG Retirement, to provide financial support for the Program.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta that the Chief Financial Officer is hereby authorized to issue a check in the amount of Six Thousand dollars (\$6,000) to AIG Retirement for the Borough's contribution to the Length of Service Awards Program for 2019

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski	✓		✓			
Carolan-Genthe		✓	✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 16th day of December 2020.



Sandra Bohinski, RMC
Municipal Clerk

**Resolution
#2020-140**


**AUTHORIZATION FOR REMINGTON & VERNICK ENGINEERS TO COMPLETE
PRELIMINARY DESIGN OF MAPLE STREET ROAD IMPROVEMENTS**

BE IT RESOLVED, that the Governing Body does hereby give authorize Remington & Vernick Engineers to complete the preliminary design of Maple Street road improvements in an amount not to exceed \$15,000.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski	✓		✓			
Carolan-Genthe		✓	✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 16th day of December 2020.



Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION
#2020- 141

**RESOLUTION AUTHORIZING CODE ENFORCER TO USE UPDATED INTERNATIONAL
PROPERTY MAINTENANCE CODE BOOK**

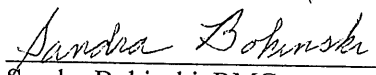
WHEREAS, the Borough of Helmetta Code Enforcer has been using International Property Maintenance Code Book 1998 and now has an updated version;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta that the Borough Code Enforcer will now follow the International Property Maintenance Code Book 2012

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski	✓		✓			
Carolan-Genthe		✓	✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 16th day of December 2020.



Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION
#2020 – 142

CONSENT AGENDA

The following routine items and resolution will be adopted in unison as a Consent Agenda:

Report of Municipal Clerk, Tax Collector

Resolution #2021 – 135 Resolution authorizing the Borough of Helmetta to enter into an interlocal service agreement with the County of Middlesex for provision of health services

136 A resolution authorizing year 2020 Budget Transfers

137 Resolution authorizing reimbursement to Mayor and Council for Borough related activities

138 Payment of bills

139 Resolution authorizing payment to Valic of \$6,000 pursuant to LOSAP for calendar year 2019

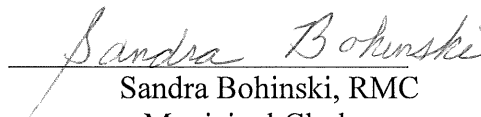
140 Authorization for Remington & Vernick Engineers to complete preliminary design of Maple Street road improvements

141 Resolution authorizing Code Enforcer to use updated International Property Maintenance Code Book

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Carolan-Genthe		✓	✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid					✓	✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 16, 2020.


Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION

#2020- 143

RESOLUTION AWARDING A CONTRACT TO SPOTSWOOD BOROUGH FOR SOLID WASTE COLLECTION

WHEREAS; The Borough of Helmetta heretofore advertised for Solid Waste Collection;

WHEREAS; Bids were received at the time and on the date advertised for their receipt, from the following specified bidders in the following specified amounts:

1. Suburban Disposal Inc.

Bid Amounts: \$91,250.00 , \$94,265.00 , \$97,093.00 , \$99,711.00 (4 years)

2. Central Jersey Waste

Bid Amounts: \$70,140.00, \$72,200.00, \$74,400.00 , \$76,620.00 (4 years)

3. Spotswood Borough

Bid Amounts: \$55,581.00, \$56,773.00 , \$57,978.00, \$59,198.00, \$60,432.00, \$61,681.00 (6 years)

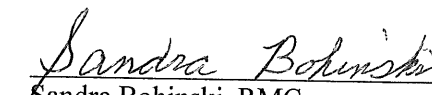
WHEREAS; The Borough Clerk reported that the lowest responsible bid was submitted by the Spotswood Borough; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Helmetta that a contract of six years is awarded to the Borough of Spotswood.

	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski	✓		✓			
Carolan-Genthe		✓	✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 16th day of December 2020.


Sandra Bohinski, RMC
Municipal Clerk



Borough of Helmetta
51 Main Street
Helmetta, New Jersey 08828
732 – 521 – 4946 ext. 105
732 – 605 - 9466 (Fax)

Christopher Slavicek
Mayor
mayor@helmettaboro.com

Matthew Crane
Borough Administrator
m.crane@helmettaboro.com

Sandra Bohinski, RMC, CMR
Municipal Clerk/Registrar
s.bohinski@helmettaboro.com

Administrator's Report

- JCPL LED streetlight conversion starting in the next couple of weeks. They are starting with 75 streetlights.
- The audit is 85% complete.
- The final reimbursement for Care's Act Funding is due this Friday.
- 2021 Professional Services Contracts have been receiving and has been sent to council to review.
- The online auction started yesterday and will run until Tuesday, December 22nd.

Helmets Council Meeting 12/16/20

Trash collection moved to Monday 12/21
from Friday 12/18

All schools closed. Work will be
posted on students accounts
and due Monday 12/21 earliest
will count as a day of instruction

No Office hours or Zoom
scheduled

Class of 2021

Selling lawn signs \$15 12/16-1/16

Newsletters out for all schools

Keep hydrants clear

Lifetime Membership Award Nominee
may letter to Anthony F. Adornay

22 Kane Ave
Spottwood 08854

Boy CC placed 4th

NUSIAA Girl Jersey Gp 1 sections

Girls placed 5th

* Soccer 5-7-1

Nameth: greater Middlesex All Blue Team

Liam Barlow

Timothy Smith

Luke Timothy earned

~~20000 20000 20000~~ ←

All Conference honors

Girls 7-2-1

J. Kirtt Oaig All Conference

Julia Masucci All Conference

Amanda Mendez

Sofia Vieira

All Blue Division

team