

MEETING OF MAYOR AND COUNCIL  
OCTOBER 21, 2020  
7:00 PM

\* MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE

\* CALLING OF THE ROLL

Mayor Slavicek  
Councilman Dzingleski  
Councilwoman Carolan-Genthe  
Councilman Duffy  
Councilman Karczewski  
Councilman Perez  
Councilman Reid

\* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 19 by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspaper the certification which will be entered in the minutes of this meeting.

\*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 2, 2020. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

\* CONSENT AGENDA - RESOLUTON #2020 - 126

Report of Municipal Clerk, Tax Collector, Utility Revenue Collector

Resolutions:

2020 – 125 Payment of bills

Thomas Petrulewicz – Helmetta Fire Department – Membership Approval

Kenneth M. Stulock – Helmetta Fire Department- Membership Approval

\* ACCEPTANCE OF MINUTES – September 16, 2020

\* REPORTS – Mayor, Committees. Attorney, Administrator

\* CAPITAL ORDINANCE – 2020 – 06 (First Reading)

Capital Ordinance providing for the preliminary design of improvements to Maple Street,

REPORT OF MUNICIPAL CLERK

September 2020

Sandra Bohinski

Plng

Copies

Marr Lic

Bd

Recycling

Marr Cer

Solicitor

Solar Panel \$35.00

\$35.00

**Total** **\$35.00**

\$35.00

Dog and Cat License \$19.00

# BOROUGH OF HELMETTA

## REPORT OF THE TAX COLLECTOR

MONTH OF: SEPTEMBER 2020

DATED: 10/8/2020

TAXES 2019 3,907.59  
TAXES 2020 40,718.73  
TAXES 2021 13,189.34

DISBURSEMENTS  
INTEREST 1,106.49

COSTS FOR TAX SALE 69.42  
LIEN REDEMPTION + INT  
RECORDING FEES  
DUPLICATE CERT  
DUPLICATE BILL  
TAX SALE PREMIUMS

TOTAL 59,001.57

### TAX COLLECTORS TRUST

PRIOR BALANCE

DEPOSITS

DISBURSEMENTS

LIEN REDEMPTIONS

BANK BALANCE  
LEDGER BALANCE

*Tina Mc Dermott*  
TINA McDERMOTT  
TAX COLLECTOR

### ADJUSTMENTS

WIP/TRANSFER OP

(10.50) \*

### CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	11,930.91	(46,082.56)	(34,151.65)
2020	1,410,166.08	(476.29)	1,409,689.79

Ledger Bal

10,507.04 8/31/2020

10,507.04

10,507.04

Statement Bal  
9/30/2020

No statement available at this time



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BOROUGH OF HELMETTA  
Cash Receipts Totals from 09/01/20 to 09/30/20

Page No: 1

Range: Block: First to Last      Range of Util Accounts: First to Last  
 Lot:  
 Qual:  
 Range of Codes: First to Last      Range of Years: First to 2021      Range of Periods: 1 to 12  
 Range of Batch Ids: First to Last      Range of Dates: 09/01/20 to 09/30/20  
 Range of Sections: First to Last      Name to Print: Bill To  
 Range of Spec Tax Codes: First to Last      Print Ref Num: N      Print Utility w/Block/Lot/Qual: N  
 Payment Type Includes:      Tax: Y      Sp Charges: N      Lien: Y      Sp Assmnt: Y      Water: N      Sewer: N  
    Voucher Agency: N      Animal: N      Misc: Y  
 Payment Method Includes:      Cash: Y      Check: Y      Credit: Y      Voucher: N  
    Range of Installment Due Dates: First to Last  
 Print Miscellaneous w/Block/Lot/Qual: N      Print only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2019	2020	2021		
001 Property Taxes	82	0.00	3,907.59	40,718.73	13,199.34	1,106.49	58,932.15
Tax Payments	82	0.00	3,907.59	40,718.73	13,199.34	1,106.49	58,932.15
025 COSTS FOR TAX SALE	4	0.00	0.00	0.00	0.00	69.42	69.42
Misc Payments	4	0.00	0.00	0.00	0.00	69.42	69.42
Payments Total:	86	0.00	3,907.59	40,718.73	13,199.34	1,175.91	59,001.57
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	86	0.00	3,907.59	40,718.73	13,199.34	1,175.91	59,001.57

Total Cash: 1,845.00  
 Total Check: 56,883.44  
 Total Credit: 273.13

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BOROUGH OF HELMETTA  
Adjustment Report By Block/Lot/Qual

Page No: 1

Range: Block: First to Last      Bill Year Range: 2020 to 2020      Adjust Code Range: First to Last  
 Lot:      Bill Period Range: 1 to 4      Name/Location To Print: Owner Name  
 Qual:      Date Range: First to 09/30/20      Page Break After Totals: N  
                  System Date Range: 09/01/20 to 09/30/20      Include Adjustment Type: All  
 Include: Tax: Y    Sp Charges: Y    Lien: Y    Special Assessment: Y

Block/Lot/Qual Yr/Prd/Instl Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install Int	Interest	Total	Sp. Assmnt User Id	Type Batch Id
20. 2020 2 09/07/20 063	10.		Tax WIPP FEE CREDIT		MEZEY, BRYANT & JAN 1.05-	0.00	0.00	1.05-	CAF	TX
21. 2020 2 09/04/20 063	7.1	-C0509-	- Tax WIPP FEE CREDIT		PEREZ, JOSE ROBERTO 1.05-	0.00	0.00	1.05-	CAF	TX
21. 2020 2 09/14/20 063	7.1	-C1010-	- Tax WIPP FEE CREDIT		POSILLICO, CARMINE & ROSANNA 1.05-	0.00	0.00	1.05-	CAF	TX
21. 2020 2 09/15/20 063	7.1	-C1208-	- Tax WIPP FEE CREDIT		2191 ASH LLC 1.05-	0.00	0.00	1.05-	CAF	TX
21. 2020 2 09/15/20 063	7.1	-C1611-	- Tax WIPP FEE CREDIT		ROJEWSKI, GARY S, JR 1.05-	0.00	0.00	1.05-	CAF	TX
21. 2020 2 09/28/20 063	7.1	-C1706-	- Tax WIPP FEE CREDIT		SHAH, MUKESH K & AVANI M 1.05-	0.00	0.00	1.05-	CAF	TX
21. 2020 2 09/14/20 063	7.1	-C2303-	- Tax WIPP FEE CREDIT		DAVIS, JUSTIN TYLER & NICOLE 1.05-	0.00	0.00	1.05-	CAF	TX
21. 2020 2 09/17/20 063	18.		Tax WIPP FEE CREDIT		NANDOR, THEODORE A. AND SHERYL A. 1.05-	0.00	0.00	1.05-	CAF	TX
23. 2020 2 09/17/20 063	1.		Tax WIPP FEE CREDIT		GLYCO CORP 1.05-	0.00	0.00	1.05-	CAF	TX
23. 2020 2 09/17/20 063	3.		Tax WIPP FEE CREDIT		GLYCO CORP 1.05-	0.00	0.00	1.05-	CAF	TX

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Adjustment Report By Block/Lot/Qual

Page No: 2

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2020							
063	Transfer Overpayment	<u>10</u>	<u>10.50-</u>	<u>0.00</u>	<u>0.00</u>	<u>10.50-</u>	<u>0</u>
		10	10.50-	0.00	0.00	10.50-	0
Totals for All Years:							
063	Transfer Overpayment	<u>10</u>	<u>10.50-</u>	<u>0.00</u>	<u>0.00</u>	<u>10.50-</u>	<u>0</u>
		10	10.50-	0.00	0.00	10.50-	0

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BOROUGH OF HELMETTA  
Totals Only Tax Account Status Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
Lot: Bill Year Range: 2020 to 2020 Include Prior Yr/Prd In Balance: Y  
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
As Of Date: 09/30/20 Assessed Value/SPTX Code Year: 2020

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,429,965.73	1,429,960.52	1,415,191.50	1,392,916.48	5,668,034.23
Added/Omitted	1,188.51	1,188.49	0.00	0.00	2,377.00
Other Billing	750.00	0.00	1,500.00	0.00	2,250.00
Balance Adjustments (Prin)	0.00	5,417.34	4,250.49	13,614.38-	3,946.55-
Payments (Prin)	1,423,537.06	1,421,444.03	1,389,429.91	24,613.89	4,259,024.89
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	8,367.18	15,122.32	31,512.08	1,354,688.21	1,409,689.79
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	8,367.18	15,122.32	31,512.08	1,354,688.21	1,409,689.79
Payments (Intr)	2,149.81	1,271.92	536.46	0.00	3,958.19
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 34,151.65-  
Current Balance: 1,409,689.79  
Total Balance: 1,375,538.14

2020 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,843,084	Disabled Person	4
Improvement Value:	139,152,346	Surviving Spouse	0
Limited Exemptions:	0	Veteran	38
Net Taxable Value:	222,955,658	Widow of Veteran	3

NOTE: Zero balance accounts ARE included on the total pages.



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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

Page No: 2

TAX YEAR 2020/1 - 2020/4

TAX LEVY		
Original (Original Billed + Deduction Amounts)	5,680,284.23	
Added	2,377.00	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	<u>0.00</u>	
TOTAL LEVY		5,682,661.23

2020 DEDUCTIONS

Senior Citizen	( 4 ) x 250.00	1,000.00	
Disabled Person	( 4 ) x 250.00	1,000.00	
Surviving Spouse	( 0 ) x 250.00	0.00	
Veteran	( 38 ) x 250.00	9,500.00	
Widow of Veteran	( 3 ) x 250.00	<u>750.00</u>	
TOTAL DEDUCTION AMOUNTS 2020/1 - 2020/4			( <u>12,250.00</u> )
			5,670,411.23

TOTAL LEVY TO BE COLLECTED

COLLECTIONS

Prepaid from Prior Year (before 01/01/20)		
001 Property Taxes	<u>58,978.33</u>	
Total from Prior Year		58,978.33

Current Year (01/01/20 - 12/31/20)		
001 Property Taxes	4,198,097.40	
006 LIENHOLDER TAXES	<u>1,949.16</u>	
Total Current Year		4,200,046.56

Subsequent Year (after 12/31/20)		
Total Subsequent Year	<u>0.00</u>	
		4,259,024.89

TOTAL COLLECTIONS

NSF REVERSALS		
TOTAL NSF REVERSALS	<u>0.00</u>	

TOTAL COLLECTIONS less NSF REVERSALS

( 4,259,024.89 )

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	250.00	0.00	250.00	1
053 Vet Allowed	0.00	0.00	0.00	0
054 Vet Disallowed	1,750.00	0.00	1,750.00	6
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	250.00	0.00	250.00	1
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 Wid Allowed	0.00	250.00-	250.00-	1
060 Wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	19,171.38	22,867.93-	3,696.55-	
064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmt	0.00	0.00	0.00	

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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

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071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	0.00	0.00	0.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	0.00	0.00	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>21,421.38</u>	<u>23,117.93-</u>	<u>1,696.55-</u>	<u>9</u>

TOTAL ADJUSTMENTS

1,696.55-

BALANCE 2020/1 - 2020/4

Credit Balances

476.29-

Debit Balances

1,410,166.08

TOTAL BALANCE 2020/1 - 2020/4

1,409,689.79

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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

## BOROUGH OF HELMETTA

2019

## DELINQUENT TAXES

as of 9/30/2020

		TOTAL	Penalty	2019
new lien				
LESS:				
DECEMBER	57,464.67			57,464.67
JANUARY	57,464.67	(8,314.45)		49,150.22
FEBRUARY	49,150.22	(3,803.26)		45,346.96
MARCH	45,346.96	(784.44)		44,562.52
APRIL	44,562.52	(5,102.51)		39,460.01
MAY	39,460.01	(1,542.50)		37,917.51
JUNE	37,917.51	(4,009.75)		33,907.76
JULY	33,907.76	(15,816.19)		18,091.57
AUGUST	18,091.57	(2,253.07)		15,838.50
SEPTEMBER	15,838.50	(3,907.59)		11,930.91
OCTOBER				
NOVEMBER				
BALANCE			\$	15,838.50

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BOROUGH OF HELMETTA  
Totals Only Tax Account Delinquent Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Print Balances Greater Than: 0.00  
Lot: Bill Year Range: 2019 to 2019 Include Prior Yr/Prd In Balance: N  
Qual: Bill Period Range: 1 to 4 Include Interest Through: 09/30/20  
As Of Date: 09/30/20 Assessed Value/SPTX Code Year: 2019 Include Tax Sp Charges: N  
Include Utility Due As of 09/30/20: N Include Other Special Charges: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	4,503.38	4,503.37	4,621.53	4,621.53	18,249.81
Added/Omitted	0.00	0.00	0.00	0.00	0.00
Other Billing	0.00	0.00	0.00	627.65	627.65
Balance Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Payments (Prin)	2,233.56	2,186.13	2,243.49	283.37	6,946.55
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	2,269.82	2,317.24	2,378.04	4,965.81	11,930.91
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	2,269.82	2,317.24	2,378.04	4,965.81	11,930.91
Payments (Intr)	510.36	366.52	336.93	312.97	1,526.78
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00  
Current Balance: 11,930.91  
Total Per Diem Interest: 1,818.56  
Total Balance: 13,749.47

2019 DEDUCTIONS

Number of Accts:	2	Senior Citizen	0
Land Value:	247,600	Disabled Person	0
Improvement Value:	343,200	Surviving Spouse	0
Limited Exemptions:	0	Veteran	0
Net Taxable Value:	590,800	Widow of Veteran	0

NOTE: Balance includes Bill Year/Period Range Only.  
NOTE: Per Diem Interest is included for Bill Year/Period Range Only.

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BOROUGH OF HELMETTA  
Totals Only Tax Account Status Report

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Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
Lot: Bill Year Range: 2019 to 2019 Include Prior Yr/Prd In Balance: Y  
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
As Of Date: 09/30/20 Assessed Value/SPTX Code Year: 2019

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,407,166.39	1,407,161.12	1,449,739.64	1,449,733.73	5,713,800.88
Added/Omitted	3,023.87	3,023.83	0.00	2,251.60	8,299.30
Other Billing	500.00	46,338.43	1,000.00	43,996.63	88,835.06
Balance Adjustments (Prin)	2,297.51	1,101.94	4,116.23	48,597.60	45,676.94
Payments (Prin)	1,406,122.93	1,362,631.22	1,452,477.83	1,400,507.85	5,621,739.83
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	2,269.82	2,317.24	2,378.04	41,116.75	34,151.65
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	2,269.82	2,317.24	2,378.04	41,116.75	34,151.65
Payments (Intr)	3,671.88	3,172.94	2,915.11	2,666.68	12,426.61
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00  
Current Balance: 34,151.65  
Total Balance: 34,151.65

2019 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,884,044	Disabled Person	5
Improvement Value:	139,130,816	Surviving Spouse	0
Limited Exemptions:	0	Veteran	42
Net Taxable Value:	222,974,378	Widow of Veteran	3

NOTE: Zero balance accounts ARE included on the total pages.

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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

Page No: 2

TAX YEAR 2019/1 - 2019/4

TAX LEVY		
Original (Original Billed + Deduction Amounts)	5,727,300.88	
Added	8,299.30	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	<u>0.00</u>	
TOTAL LEVY		5,735,600.18

2019 DEDUCTIONS

Senior Citizen	( 4 ) x 250.00	1,000.00	
Disabled Person	( 5 ) x 250.00	1,250.00	
Surviving Spouse	( 0 ) x 250.00	0.00	
Veteran	( 42 ) x 250.00	10,500.00	
Widow of Veteran	( 3 ) x 250.00	<u>750.00</u>	
TOTAL DEDUCTION AMOUNTS 2019/1 - 2019/4			( <u>13,500.00</u> )
			5,722,100.18

TOTAL LEVY TO BE COLLECTED

COLLECTIONS

Prepaid from Prior Year (before 01/01/19)		
001 Property Taxes	<u>42,495.40</u>	
Total from Prior Year		42,495.40

Current Year (01/01/19 - 12/31/19)		
001 Property Taxes	5,520,338.36	
006 LIENHOLDER TAXES	10,098.64	
011 Omitted/Added Taxes	<u>3,273.67</u>	
Total Current Year		5,533,710.67

Subsequent Year (after 12/31/19)		
001 Property Taxes	42,910.23	
006 LIENHOLDER TAXES	<u>2,623.53</u>	
Total Subsequent Year		<u>45,533.76</u>
		5,621,739.83

TOTAL COLLECTIONS

NSF REVERSALS		
TOTAL NSF REVERSALS	<u>0.00</u>	

TOTAL COLLECTIONS less NSF REVERSALS

( 5,621,739.83 )

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	500.00	250.00-	250.00	2
053 Vet Allowed	0.00	250.00-	250.00-	1
054 Vet Disallowed	1,000.00	250.00-	750.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 Wid Allowed	0.00	0.00	0.00	0
060 Wid Disallowed	250.00	0.00	250.00	1
061 Lien - Transfer Exst	0.00	2,483.56-	2,483.56-	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	149,155.20	192,618.58-	43,463.38-	

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Tax Account Status Audit Totals

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064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmt	0.00	0.00	0.00	
071 Miscellaneous	0.00	0.00	0.00	
072 State Tax Appeal	0.00	0.00	0.00	
073 Lien - Establish New	0.00	0.00	0.00	
074 Lien - Transfer O.B.	0.00	0.00	0.00	
075 Arrears - Transfer	0.00	0.00	0.00	
076 6% Penalty	627.65	0.00	627.65	
077 Lien Estab New Phlty	0.00	0.00	0.00	
078 Lien Trnf Exst Phlty	0.00	0.00	0.00	
079 Arrears Trnsfr Phlty	0.00	0.00	0.00	
080 Credit Interest	0.00	0.00	0.00	
081 POST WRONG PROP	0.00	0.00	0.00	
082 TRANSFER PAYMENT	0.00	0.00	0.00	
083 Charge Interest	0.00	0.00	0.00	
084 Disabled Vet Exempt	0.00	0.00	0.00	
085 Transf to Water/Sewr	0.00	0.00	0.00	
086 NSF CHECK	20.00	0.00	20.00	
087 Transfer Balance	0.00	0.00	0.00	
088 LIENHOLDER PAYMENT	0.00	0.00	0.00	
090 SPECIAL CHARGE	0.00	0.00	0.00	
091 LIEN - SP CHRG MISC	0.00	0.00	0.00	0
152 Senior Chargeback	0.00	0.00	0.00	0
156 Disabled Chargeback	0.00	0.00	0.00	0
158 SSP Chargeback	0.00	0.00	0.00	
HB HOMESTEAD BENEFIT	0.00	44,624.28-	44,624.28-	
HR HOMESTEAD REBATE	0.00	46,338.43-	46,338.43-	
MIS MISC	0.00	0.00	0.00	
RVR RVRSL ADJ	0.00	0.00	0.00	
	<u>152,302.85</u>	<u>286,814.85-</u>	<u>134,512.00-</u>	<u>11</u>
TOTAL ADJUSTMENTS			<u>134,512.00-</u>	
BALANCE 2019/1 - 2019/4			46,082.56-	
Credit Balances			<u>11,930.91</u>	
Debit Balances				<u>34,151.65-</u>
TOTAL BALANCE 2019/1 - 2019/4				



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Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

# Water/Sewer Receipts Report

August 2020

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2019 Principal	\$ 1,626.18	\$ 2,242.40	\$ 3,868.58
2020 Principal	63,252.86	70,553.07	133,805.93
2020 Overpayments	<u>342.08</u>	<u>354.60</u>	<u>696.68</u>
Subtotal	65,221.12	73,150.07	138,371.19
Interest	<u>186.99</u>	<u>265.77</u>	<u>452.76</u>
Subtotal	65,408.11	73,415.84	138,823.95
Lien Holder Payments	481.02	570.00	1,051.02
Lien Holder Interest	3.98	4.72	8.70
Subtotal	65,893.11	73,990.56	139,883.67
Final Water Reads	-	-	-
NSF Returned Checks	(108.87)	(114.00)	(222.87)
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	<u>-</u>	<u>-</u>	<u>-</u>
	\$ 65,784.24	\$ 73,876.56	\$ 139,660.80

Carol Feig  
Utility Revenue Collector

**Resolution  
#2020-125  
PAYMENT OF BILLS**

All bills shown on the bill list shall be paid.

	<u>Motion</u>		<u>Aye</u>	<u>Recorded Vote</u>		
	<u>1<sup>st</sup></u>	<u>2nd</u>		<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski						
Carolan-Genthe						
Duffy						
Karczewski						
Perez						
Reid						

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 21<sup>ST</sup> day of October 2020.

---

Sandra Bohinski, RMC  
Municipal Clerk

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BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 1

P.O. Type: A11

Range: First to Last

Format: Detail without Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Apprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00494 08/28/20 FISCH005 FISCHER CONTRACTING INC.												
1	CATCH BASINS		2,006.25	0-01-26-772-020		B BUILDINGS & GROUNDS OE		R	08/28/20	10/15/20		
2	CATCH BASINS		2,006.25	0-01-26-765-020		B STREETS & ROADS OE		R	08/28/20	10/15/20		
3	CATCH BASINS		2,006.25	0-05-55-500-021		B WATER OPERATING OE		R	08/28/20	10/15/20		
4	CATCH BASINS		2,006.25	0-07-55-500-021		B SEWER OPERATING OE		R	08/28/20	10/15/20		
			8,025.00									
20-00514 09/04/20 BR101 BRIAN'S LAWN MOWER												
1	TUBES FOR MOWER		25.47	0-01-26-765-020		B STREETS & ROADS OE		R	09/04/20	10/15/20		
20-00533 09/14/20 AUTOZ005 AUTOZONE STORES LLC												
1	BATTERY TERMINAL SHIMS		5.14	0-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS		R	09/14/20	10/15/20		
20-00534 09/14/20 PRE03 PRECISION ANALYTICAL SVCS, INC												
1	AUGUST SAMPLE ANALYSIS		807.00	0-05-55-500-021		B WATER OPERATING OE		R	09/14/20	10/15/20		
20-00549 09/18/20 MSODA005 M.SODANO WASTE DISPOSAL, LLC												
1	30YD CONTAINERS		600.00	G-02-15-026-007		B CLEAN COMMUNITIES 2018		R	09/18/20	10/15/20		
2	DUMPING FEES		1,009.81	G-02-15-026-007		B CLEAN COMMUNITIES 2018		R	09/18/20	10/15/20		
3	DUMPING FEES		340.19	G-02-15-026-009		B CLEAN COMMUNITIES 2019		R	09/18/20	10/15/20		
			1,950.00									
20-00550 09/18/20 BR101 BRIAN'S LAWN MOWER												
1	JUNGLE WHEELS		125.97	0-01-26-772-020		B BUILDINGS & GROUNDS OE		R	09/18/20	10/15/20		
2	5LB TWIST		62.95	0-01-26-772-020		B BUILDINGS & GROUNDS OE		R	09/18/20	10/15/20		
3	DRIVE TIRES FOR MOWER		89.98	0-01-26-772-020		B BUILDINGS & GROUNDS OE		R	09/18/20	10/15/20		
4	CHAINSAW BLADES SHARPENED		32.00	0-01-26-772-020		B BUILDINGS & GROUNDS OE		R	09/18/20	10/15/20		
			310.90									
20-00551 09/18/20 HOM02 HOME DEPOT												
1	CHAIN FOR TRUCK (20FT)		47.40	0-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS		R	09/18/20	10/15/20		
20-00552 09/18/20 MAX MAXIMUM SECURITY SYSTEMS												
1	COMMUNITY CENTER MONITORING		112.50	0-01-26-772-020		B BUILDINGS & GROUNDS OE		R	09/18/20	10/15/20		

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	Chk/Void
Item Description					Acct Type Description		Enc Date	Date Invoice
20-00556	09/21/20	YOU JOSEPH D. YOUSSEF, ESQ						
1	LEGAL SERVICES	7/20-9/16	6,536.00	0-01-20-712-020	B LEGAL SERVICES OE	R	09/21/20 10/15/20	
20-00559	09/22/20	BRI01 BRIAN'S LAWN MOWER						
1	PLUGS FOR MOWER		7.98	0-01-26-765-020	B STREETS & ROADS OE	R	09/22/20 10/15/20	
2	OIL		6.00	0-01-26-765-020	B STREETS & ROADS OE	R	09/22/20 10/15/20	
3	ARM ASSEMBLY		116.99	0-01-26-765-020	B STREETS & ROADS OE	R	09/22/20 10/15/20	
4	SHIFT FORK		55.99	0-01-26-765-020	B STREETS & ROADS OE	R	09/22/20 10/15/20	
5	SWITCH		14.99	0-01-26-765-020	B STREETS & ROADS OE	R	09/22/20 10/15/20	
6	LABOR		135.00	0-01-26-765-020	B STREETS & ROADS OE	R	09/22/20 10/15/20	
7	JUNGLE TIRES		80.97	0-01-26-765-020	B STREETS & ROADS OE	R	09/22/20 10/15/20	
8	SPRING		2.99	0-01-26-765-020	B STREETS & ROADS OE	R	09/22/20 10/15/20	
9	DRIVE TIRES		79.98	0-01-26-765-020	B STREETS & ROADS OE	R	09/22/20 10/15/20	
10	BOLT FOR POLE SAW		1.99	0-01-26-765-020	B STREETS & ROADS OE	R	09/22/20 10/15/20	
11	KNOB FOR POLE SAW		4.99	0-01-26-765-020	B STREETS & ROADS OE	R	09/22/20 10/15/20	
			507.87					
20-00566	09/28/20	BET01 BETTER LIVING						
1	DUCT TAPE		9.58	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	09/28/20 10/15/20	
2	24-HR TIMER		10.49	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	09/28/20 10/15/20	
			20.07					
20-00567	09/29/20	PCP PC PROGRESSIVE						
1	MICROSOFT OFFICE/SERVER ISSUES		1,354.50	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	09/29/20 10/15/20	
2	MICROSOFT OFFICE/SERVER ISSUES		451.50	0-05-55-500-021	B WATER OPERATING OE	R	09/29/20 10/15/20	
3	MICROSOFT OFFICE/SERVER ISSUES		451.50	0-07-55-500-021	B SEWER OPERATING OE	R	09/29/20 10/15/20	
			2,257.50					
20-00568	10/01/20	CLE04 CLEARY GIACOBBE ALFIERI&JACOBS						
1	LEGAL SERVICES	SEPTEMBER 2020	273.30	0-01-20-712-020	B LEGAL SERVICES OE	R	10/01/20 10/15/20	
20-00569	10/01/20	JA005 J.A. MONTGOMERY RISK CONTROL						
1	2020 RTK INVENTORY SERVICES		899.75	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	10/01/20 10/15/20	
2	2020 RTK INVENTORY SERVICES		899.75	0-01-26-765-020	B STREETS & ROADS OE	R	10/01/20 10/15/20	
3	2020 RTK INVENTORY SERVICES		899.75	0-05-55-500-021	B WATER OPERATING OE	R	10/01/20 10/15/20	
4	2020 RTK INVENTORY SERVICES		899.75	0-07-55-500-021	B SEWER OPERATING OE	R	10/01/20 10/15/20	
			3,599.00					

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date	Date	
20-00570 10/01/20 ENCON005 ENCON SERVICE COMPANY									
1 DIAL CAPACITOR REPLACED			235.00	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	10/01/20	10/15/20	
20-00572 10/01/20 ONE02 ONE CALL CONCEPTS, INC.									
1 REGULAR LOCATES-SEPTEMBER			20.02	0-01-26-765-020	B STREETS & ROADS OE	R	10/01/20	10/15/20	
20-00577 10/05/20 MON06 MONROE TOWNSHIP UTILITY DEPT.									
1 METER PIT I- ACCT# 13081-0			14,425.98	0-07-55-500-023	B MONROE M.U.A. CHARGES	R	10/05/20	10/15/20	
2 METER PIT I- ACCT# 13082-0			7,717.55	0-07-55-500-023	B MONROE M.U.A. CHARGES	R	10/05/20	10/15/20	
			22,143.53						
20-00578 10/05/20 PRE03 PRECISION ANALYTICAL SVCS, INC									
1 SEPTEMBER SAMPLE ANALYSIS			37.00	0-05-55-500-021	B WATER OPERATING OE	R	10/05/20	10/15/20	
20-00579 10/05/20 BET01 BETTER LIVING									
1 KEYS CUT			2.98	0-01-26-765-020	B STREETS & ROADS OE	R	10/05/20	10/16/20	
2 PAD LOCKS (3PK)			25.99	0-01-26-765-020	B STREETS & ROADS OE	R	10/05/20	10/16/20	
3 CANE BOLT			11.49	0-01-26-765-020	B STREETS & ROADS OE	R	10/05/20	10/16/20	
4 CANE BOLT			13.99	0-01-26-765-020	B STREETS & ROADS OE	R	10/05/20	10/16/20	
5 SLIDE BOLT LATCH			20.98	0-01-26-765-020	B STREETS & ROADS OE	R	10/05/20	10/16/20	
			75.43						
20-00580 10/06/20 REM01 REMINGTON & VERNICK ENGINEERS									
1 INVOICE#1206T082-4			837.00	C-04-55-700-100	B 20-02 ROAD IMPROVEMENTS OLD FORGE RD	R	10/06/20	10/15/20	
2 INVOICE#1206T083-3			5,573.75	0-01-21-730-020	B MASTER PLAN OE	R	10/06/20	10/15/20	
3 INVOICE#1206T084-1			4,269.50	G-02-15-026-011	B CDBG 2020	R	10/06/20	10/15/20	
			10,680.25						
20-00583 10/07/20 BET01 BETTER LIVING									
1 TORCH			68.99	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	10/07/20	10/16/20	
20-00587 10/08/20 SP003 SPOTSWOOD BOROUGH									
1 4TH QUARTER SANITATION			13,600.75	0-01-43-770-020	B SPOTSWOOD TRASH REMOVAL	R	10/08/20	10/15/20	
20-00588 10/08/20 SP003 SPOTSWOOD BOROUGH									
1 NOVEMBER 2020 POLICE PAYMENT			131,112.00	0-01-43-746-030	B POLICE SERVICES - SPOTSWOOD	R	10/08/20	10/15/20	
2 NOVEMBER 2020 EMS PAYMENT			3,333.34	0-01-43-747-020	B SPOTSWOOD EMERGENCY MANAGEMENT	R	10/08/20	10/15/20	
			134,445.34						

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Bill List by P.O. Number

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date	Date	
20-00589	10/08/20	TR005		T&R ALARM & ELECTRICAL SYSTEMS					
1 CAMERA FOR COUNTY VOTER BOX			513.00	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	10/08/20	10/15/20	
2 CAMERA FOR COUNTY VOTER BOX			171.00	0-05-55-500-021	B WATER OPERATING OE	R	10/08/20	10/15/20	
3 CAMERA FOR COUNTY VOTER BOX			171.00	0-07-55-500-021	B SEWER OPERATING OE	R	10/08/20	10/15/20	
			855.00						
20-00591	10/09/20	GRE		GREATAMERICA FINANCIAL SERVICE					
1 STAR2STAR PHONE SYSTEM			437.21	0-01-31-827-020	B TELEPHONE COSTS	R	10/09/20	10/15/20	
20-00592	10/13/20	EAS01		EAST BRUNSWICK WATER UTILITY					
1 SEPTEMBER 2020 WATER			25,376.74	0-05-55-500-025	B PURCHASE OF WATER	R	10/13/20	10/15/20	
20-00593	10/13/20	COMCA656		COMCAST					
1 ACCT# 8499 05 248 0023656			102.94	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	10/13/20	10/15/20	
20-00594	10/13/20	COMCA649		COMCAST					
1 ACCT# 8499 05 248 0023649			81.07	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	10/13/20	10/15/20	
2 ACCT# 8499 05 248 0023649			27.02	0-05-55-500-021	B WATER OPERATING OE	R	10/13/20	10/15/20	
3 ACCT# 8499 05 248 0023649			27.02	0-07-55-500-021	B SEWER OPERATING OE	R	10/13/20	10/15/20	
			135.11						
20-00595	10/13/20	STALI		STAPLES ADVANTAGE					
1 RUBBER STAMP			46.99	0-01-20-120-020	B MUNICIPAL CLERK OE	R	10/13/20	10/15/20	
20-00596	10/14/20	PUR01		PURCHASE POWER					
1 POSTAGE REFILL			552.59	0-01-31-831-020	B POSTAGE	R	10/14/20	10/15/20	
2 POSTAGE REFILL			184.20	0-05-55-500-021	B WATER OPERATING OE	R	10/14/20	10/15/20	
3 POSTAGE REFILL			184.20	0-07-55-500-021	B SEWER OPERATING OE	R	10/14/20	10/15/20	
			920.99						
20-00597	10/14/20	KELSO005		KELSO & BURGESS					
1 COURT SESSION 10/13/2020			400.00	0-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	10/14/20	10/15/20	
20-00598	10/14/20	ROS02		THOMAS C. ROSELLI, ESQ.					
1 PUBLIC DEFENDER-OCTOBER			300.00	0-01-20-712-020	B LEGAL SERVICES OE	R	10/14/20	10/15/20	
20-00599	10/15/20	MID02		MIDDLESEX COUNTY TREASURER					
1 4Q2020 COUNTY TAXES			196,682.15	0-01-55-001-289	B COUNTY TAXES PAYABLE	R	10/15/20	10/15/20	

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	chk/Void	Invoice
Item Description					Acct Type Description		Enc Date	Date	
20-00600	10/15/20	MID13	MIDDLESEX CO TREASURER						
1	4Q2020	OPEN SPACE TAX	16,238.05	0-01-55-001-290	B COUNTY OPEN SPACE TAXES	R	10/15/20	10/15/20	
20-00602	10/15/20	CAR005	CARMEN DIRENZO						
1	REFUND OF CO AND FIRE INSPECT		150.00	0-01-55-001-303	B PERMIT FEE REFUNDS-UNANTICIPATED	R	10/15/20	10/15/20	
20-00603	10/15/20	TABR0005	TAB ROBINSON						
1	REFUND MARRIAGE CEREMONY FEE		75.00	0-01-55-001-286	B STATE OF NJ MARRIAGE LTC	R	10/15/20	10/15/20	
20-00604	10/16/20	JCP01	JCP&L						
1	ACCT# 100 128 456 728		44.04	0-01-31-825-020	B ELECTRICITY	R	10/16/20	10/16/20	
2	ACCT# 100 054 008 006		101.23	0-01-31-825-020	B ELECTRICITY	R	10/16/20	10/16/20	
3	ACCT# 100 114 338 708		3.40	0-01-31-825-020	B ELECTRICITY	R	10/16/20	10/16/20	
			148.67						
20-00605	10/16/20	MON06	MONROE TOWNSHIP UTILITY DEPT.						
1	SEWAGE TREATMENT 4QTR 2020		68,711.00	0-07-55-500-023	B MONROE M.U A. CHARGES	R	10/16/20	10/16/20	
Total Purchase Orders:			38	Total P.O. Line Items:	78	Total list Amount:	516,363.31	Total Void Amount:	0.00



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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	384,752.10	0.00	384,752.10	0.00	0.00	384,752.10
WATER OPERATING FUND	0-05	29,960.46	0.00	29,960.46	0.00	0.00	29,960.46
SEWER OPERATING FUND	0-07	94,594.25	0.00	94,594.25	0.00	0.00	94,594.25
	Year Total:	509,306.81	0.00	509,306.81	0.00	0.00	509,306.81
GENERAL CAPITAL FUND	C-04	837.00	0.00	837.00	0.00	0.00	837.00
GRANT FUND	G-02	6,219.50	0.00	6,219.50	0.00	0.00	6,219.50
Total of All Funds:		516,363.31	0.00	516,363.31	0.00	0.00	516,363.31

**BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX**

**CAPITAL ORDINANCE NO. 2020-06**

**CAPITAL ORDINANCE PROVIDING FOR THE PRELIMINARY DESIGN OF  
IMPROVEMENTS TO MAPLE STREET, AND APPROPRIATING \$15,000  
THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE  
COUNTY OF MIDDLESEX, NEW JERSEY**

WHEREAS, the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") has determined to provide for the preliminary design of improvements to Maple Street located within the Borough; and

WHEREAS, the Borough has available \$15,000 in the Borough's General Capital Improvement Fund.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough. For the improvements or purposes described in Section 2, there is hereby appropriated \$15,000, said sum being inclusive of \$15,000 from the Borough's General Capital Improvement Fund.

Section 2. The improvements hereby authorized to be undertaken consist of the preliminary design of improvements to Maple Street located within the Borough, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

Section 3. The 2020 capital budget of the Borough will conform to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 4. An aggregate amount not exceeding \$15,000 for engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

Section 5. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 2 hereof, shall be applied to direct payment of the cost of the improvements within the appropriation herein authorized.

Section 6. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 7. This ordinance shall take effect as provided by law.