

**MEETING OF MAYOR AND COUNCIL  
WEDNESDAY – JUNE 26, 2013  
7:00 P.M.**

MEETING CALLED TO ORDER \* STATEMENT REGARDING OPEN PUBLIC MEETING LAW \* SALUTE TO THE FLAG

The meeting was called to order at 7:05 p.m. by Mayor Martin. Adequate notice of this meeting was provided as is required by the Open Public Meetings Law with advertising in the Home News Tribune and posting on the bulletin board. All present Pledged Allegiance to the Flag.

CALLING OF THE ROLL:

ASCIOLLA - ABSENT  
JANECZEK  
KARCZEWSKI  
PEREZ  
SLAVICEK  
VIDAL`

Greg Bennett, OEM Director, introduced Ellen Reisberg who resides in Heather Glen, who volunteered to be the OEM Deputy Coordinator. Sgt. Lockman also volunteered his services to help with OEM.

PUBLIC PORTION – There was no one from the Public who wished to speak.

RESOLUTION #2013 – 131 CONSENT AGENDA

Report of Municipal Clerk, Tax Collector, Utility Revenue Collector

RESOLUTIONS:

- 112 – Resolution authorizing payment to AIG Retirement of \$7,600 pursuant to LOSAP for calendar year 2010
- 113 - Resolution authorizing payment to AIG Retirement of \$6,400 pursuant to LOSAP for calendar year 2012
- 114 – Municipal Lien Block 20 Lot 28
- 115 – Municipal Lien Block 20 Lot 1
- 116 – Municipal Lien Block 11 Lot 7
- 117 – Resolution of the Borough of Helmetta authorizing Partial Payment No. 1 in the amount of \$25,573.28 to the contract with Terra Tech Construction, Inc. for John Street reconstruction
- ~~118 – Adoption of Personnel and Policy Procedures manual – tabled until next meeting~~
- ~~119 – Appointment of Josh Merrill as full time employee~~
- 120 – Appointment of full time Police Officer Stephen Gallo
- 121 – Credit Card Machine
- 122 – Resolution of the Borough of Helmetta authorizing an Animal Control Agreement with the Township of North Brunswick
- ~~123 – Resolution of the Borough of Helmetta authorizing the execution of an agreement~~

~~with the Borough of Jamesburg and Kaplan at Helmetta, LLC for the purchase of extra sewer capacity~~

124 – Appointment of Deputy OEM Coordinators

125 - Resolution of the Borough of Helmetta authorizing Partial Payment No. 2 in the amount of \$25,597.60 to the contract with Terra Tech Construction, Inc. for John Street reconstruction

126 – Payment of bills

127 – Resolution supporting participation in the sustainable Jersey Municipal Certification Program

~~128 – Increase in Shelter Workers Pay~~

129 – Back-Up Water Meter Reader/Repairman

130 – Bingo License

Approval of Application of Daniel Leal as Fireman

A few typographical corrections were made and a MOTION was made by Clmn. Perez and SECONDED by Clmn. Janeczek to make the changes.

MOTION – Clmn. Perez                      SECOND – Clwmn. Vidal

ROLL CALL: 5 - 0

119 – Appointment of Josh Merrill as full time employee

MOTION – Clmn. Perez                      SECOND – Clwmn. Vidal

ROLL CALL: 5 - 0

123 – Resolution of the Borough of Helmetta authorizing the execution of an agreement with the Borough of Jamesburg and Kaplan at Helmetta, LLC for the purchase of extra sewer capacity.

Discussion was held and the following was added: any fees associated with the sewerage capacity Jamesburg is bringing over to Helmetta and it is also possible there will be an increase in the debt service from Monroe. The resolution will be amended to read the Mayor will execute a sewer capacity agreement in substantial with the form attached here

MOTION – Clmn. Slavicek                      SECOND – Clmn. Janeczek

ROLL CALL: 5 - 0

128 – Increase in Shelter Workers Pay

MOTION – Clmn. Karczewski                      SECOND – Clmn. Janeczek

ROLL CALL: 5 - 0

#### APPROVAL OF MINUTES

March 27- MOTION – Clwmn. Vidal      SECOND – Clmn. Janeczek      ROLL CALL: 5 - 0

April 24 - MOTION – Clwmn. Vidal      SECOND – Clmn. Slavicek      ROLL CALL: 4 –0-1

May 8 - MOTION – Clmn. Slavicek      SECOND – Clwmn. Vidal      ROLL CALL: 5 - 0

May 20 - MOTION – Clmn. Janeczek      SECOND – Cwlmn. Vidal      ROLL CALL: 4 – 0 - 1

COMMITTEE REPORTS:

Public Works Director Darren Doran stated that the street sweeping was done on Monday and Tuesday. Sewer cleaning of Meter Pit 1 and partial Meter Pit 2 was done. They will be back to do Main Street as the Police will be needed to direct traffic. CDBG money will be used for concrete benches and tables for the park all will be handicapped accessible. There is an additional \$1042.00 and the options to spend it are for one construction project or for the Middlesex County and Rehabilitation program. The money will be spent to do park improvements

UNFINISHED BUSINESS

A question arose about the probationary period for Eugene Scheicher. The meeting will be changed from July 24 to July 17. A Rice Notice will be served to Ptl. Scheicher to see if discussion will be held in open or closed session.

NEW BUSINESS

Discussion was held on how to get more funding from recycling. Clmn. Janeczek stated that on Thursday evening there is a gentleman riding around picking up metal in the middle of the night. The Police Dept. will be made aware of this.

READING BY TITLE ONLY OF ORDINANCES FOR INTRODUCTION FOR FIRST READING

2013-5 An Ordinance providing for the acquisition of various equipment and infrastructure improvements appropriating the sum of \$70,000 therefore, authorized in and by the Borough of Helmetta, in the county of Middlesex, New Jersey

MOTION – Clmn. Karczewski SECOND – Clmn. Slavicek

ROLL CALL: 5 – 0

ADJOURNMENT

There being no further business, a MOTION was made by Clmn. Karczewski and SECONDED by Clmn. Slavicek at 7:40 p.m. All were in favor.

MAY, 2013

	Copies	Marr Lic	Plng bd	Towing	Licenses	Lndlrld Reg	Recycling
BERTONE	\$100.00					\$100.00	
MARTELO	\$100.00					\$100.00	
BROWN	\$100.00					\$100.00	
GRANITSKI	\$10.00	\$10.00				\$300.00	
<b>TOTAL</b>	\$310.00	\$10.00					

Dog and Cat License \$58.00

# Borough of Helmetta

*Denise Jawidzik*

Denise Jawidzik

Tax Collector

## REPORT OF THE TAX COLLECTOR

Month of: May, 2013

Dated: June 10, 2013

Taxes - 2013 \$ 929,991.49  
Taxes - 2012 \$ 5,233.20  
Taxes - 2011

Interest \$ 840.18  
Costs  
Tax search  
Return Check fee  
Search Printouts  
Duplicate Bill Fee \$ 15.00  
Misc.

TOTAL \$ 936,079.87

### ADJUSTMENTS

#### Closing Balances

		Debit	Credit	Net
2013	\$	85,320.42	\$ (14,543.08)	\$ 70,777.34
2012	\$	52,344.79	\$ (307.02)	\$ 52,037.77

### Tax Collectors Trust

Prior Balance \$ 15,400.00

Receipts

Disbursements

Balance \$ 15,400.00

Premium Balance \$ 15,400.00

### Disbursements

\$ -

Water/Sewer Receipts Report

May 2013

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2011 Principal	\$ -	\$ -	\$ -
2012 Principal	1,391.71	1,917.26	3,308.97
2013 Principal	<u>44,041.17</u>	<u>47,483.45</u>	<u>91,524.62</u>
Subtotal	45,432.88	49,400.71	94,833.59
Interest	<u>148.34</u>	<u>182.60</u>	<u>330.94</u>
Subtotal	45,581.22	49,583.31	95,164.53
Final Water Reads	80.00		80.00
NSF Returned Checks	-	-	-
Payment Reversal	50.00	-	50.00
NSF Bank Fees	25.00	-	25.00
Misc.		-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Deposits	<u>\$45,736.22</u>	<u>\$ 49,583.31</u>	<u>\$ 95,319.53</u>

Carol Feig  
Utility Revenue Collector

**RESOLUTION  
#2013 - 112  
RESOLUTION AUTHORIZING  
PAYMENT TO AIG RETIREMENT  
OF \$7,600 PURSUANT TO LOSAP  
FOR CALENDAR YEAR 2010**

**WHEREAS**, the Borough of Helmetta approved a Length of Service Awards Program (the "Program") for its volunteer firefighters beginning January 1, 2003; and  
**WHEREAS**, the Program provides for a payment of \$400.00 into the LOSAP Retirement Plan to those firefighters that meet the qualifying requirements of the Program;  
and

**WHEREAS**, the Helmetta Fire Department has provided the Plan Administrator Denise Jawidzik with evidence that the following nineteen (19) firefighters met the qualifying requirements of the Program for calendar year 2010: Christopher Acs, John Aitken, Tom Alfrey, Vincent Amabile, Greg Bennett, Raphael Dolce, John Dunay, Kenneth Hobbs, Duane Hoven, Eric Knapp, Pradeep Mathew, Donald McPherson, Peter Nale, Joseph Reid, William Reid, John Reith, Gary Ruskuski,Sr., Ron Williamson, and Ron Wilson; and

**WHEREAS**, the Borough has entered into an agreement with AIG Valic, now known as AIG Retirement, to provide financial support for the Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta that the Chief Financial Officer is hereby authorized to issue a check in the amount of Seven Thousand Six Hundred Dollars (\$7,600) to AIG Retirement for the Borough's contribution to the Length of Service Awards Program for 2010.

MOTION – Clmn. Perez SECOND – Clwmm. Vidal ROLL CALL: 5 - 0

## **RESOLUTION**

**#2013 – 113**

### **RESOLUTION AUTHORIZING PAYMENT TO AIG RETIREMENT OF \$6,400 PURSUANT TO LOSAP FOR CALENDAR YEAR 2012**

**WHEREAS**, the Borough of Helmetta approved a Length of Service Awards Program (the "Program") for its volunteer firefighters beginning January 1, 2003; and

**WHEREAS**, the Program provides for a payment of \$400.00 into the LOSAP Retirement Plan to those firefighters that meet the qualifying requirements of the Program; and

**WHEREAS**, the Helmetta Fire Department has provided the Plan Administrator Denise Jawidzik with evidence that the following sixteen (16) firefighters met the qualifying requirements of the Program for calendar year 2012: Christopher Acs, Vincent Amabile, Greg Bennett, Raphael Dolce, John Dunay, Duane Hoven, Kenneth Hobbs, Eric Knapp, Pradeep Mathew, Donald McPherson, Joseph Reid, William Reid, John Reith, Gary Ruskuski,Sr., Rob Simonelli, David Soyak, and Ron Wilson; and

**WHEREAS**, the Borough has entered into an agreement with AIG Valic, now known as AIG Retirement, to provide financial support for the Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta that the Chief Financial Officer is hereby authorized to issue a check in the amount of Six Thousand Four Hundred Dollars (\$6,400) to AIG Retirement for the Borough's contribution to the Length of Service Awards Program for 2012.

MOTION – Clmn. Perez SECOND – Clwmm. Vidal ROLL CALL: 5 - 0

**RESOLUTION**  
**#2013 - 114**  
**MUNICIPAL LIEN**

**WHEREAS**, the house on Block 20 Lot 28, owned by Valerie West; has not been properly taken care of; and

**WHEREAS**, the grass and weeds grew over a foot high in the front yard; and

**WHEREAS**, this is in violation of the Borough Code; and

**WHEREAS**, the Public Works Department went and cleaned the yard;

**NOW THEREFORE BE IT RESOLVED**, that a Municipal Lien of \$100.00 be placed on the property for the work performed by two Public Works employees to keep the property from being in violation.

MOTION – Clmn. Perez SECOND – Clwmm. Vidal ROLL CALL: 5 - 0

**RESOLUTION**  
**#2013 - 115**  
**MUNICIPAL LIEN**

**WHEREAS**, the house on Block 20 Lot 1, owned by Bonomo P & S & Dunn K & C; has not been properly taken care of; and

**WHEREAS**, the grass and weeds grew over a foot high in the front yard; and

**WHEREAS**, this is in violation of the Borough Code; and

**WHEREAS**, the Public Works Department went and cleaned the yard;

**NOW THEREFORE BE IT RESOLVED**, that a Municipal Lien of \$100.00 be placed on the property for the work performed by two Public Works employees to keep the property from being in violation.

MOTION – Clmn. Perez SECOND – Clwmm. Vidal ROLL CALL: 5 - 0

**RESOLUTION**  
**#2013 - 116**  
**MUNICIPAL LIEN**

**WHEREAS**, the house on Block 11, Lot 7 owned by Edward G. Romano, Sr. has not been properly taken care of; and

**WHEREAS**, the grass and weeds grew over a foot high in the front yard; and

**WHEREAS**, this is in violation of the Borough Code; and

**WHEREAS**, the Public Works Department went and cleaned the yard;

**NOW THEREFORE BE IT RESOLVED**, that a Municipal Lien of \$100.00 be placed on the property for the work performed by two Public Works employees to keep the property from being in violation.

MOTION – Clmn. Perez SECOND – Clwmm. Vidal ROLL CALL: 5 0

**RESOLUTION**

**#2013 – 117**

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING PARTIAL PAYMENT NO. 1 IN THE AMOUNT OF \$25,573.28 TO THE CONTRACT WITH TERRA TECH CONSTRUCTION, INC. FOR JOHN STREET RECONSTRUCTION**

**WHEREAS**, the Borough of Helmetta (the “Borough”) awarded a contract to Terra Tech Construction, Inc. (the “Contractor”) for the reconstruction of John Street (the “Project”) in the amount of \$104,288.00; and

**WHEREAS**, the Borough Engineer has recommended Partial Payment No. 1 be made to the Contractor for work completed through May 31, 2013 in the amount of \$27,573.28 and as further detailed in the Engineer’s Certification attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, that based upon the recommendation and certification of the Borough Engineer, Partial Payment No. 1 in the amount \$25,573.28 be made to Terra Tech Construction, Inc. for work completed on the Project through May 31, 2013; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer has executed a Certification of Funds for this contract, which is attached hereto, and that sufficient funds are available for said contract.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Terra Tech Construction, Inc.
- b. Denise Jawidzik, Borough Chief Financial Officer
- c. David A. Clark, Borough Attorney

MOTION – Clmn. Perez SECOND – Clwmm. Vidal ROLL CALL: 5 - 0

**RESOLUTION # 118** was tabled until the next meeting.

**RESOLUTION**

**#2013 – 119**

**APPOINTMENT OF JOSH MERRILL AS FULL TIME EMPLOYEE**

**BE IT RESOLVED**, that Josh Merrill be and is hereby appointed as a full time employee of the Helmetta Animal Shelter with his hours to be based on the needs of the Animal Shelter and/or Animal Control.

**BE IT FURTHER RESOLVED**, he will be entitled to insurance coverage under N.J. Direct 15 or a comparable plan. As a new employee he will fall under the negotiated contract as a new employee.

MOTION – Clmn. Perez SECOND – Clwmm. Vidal ROLL CALL: 5 - 0



**RESOLUTION  
2013 – 120**

**APPOINTMENT OF FULL TIME POLICE OFFICER  
STEPHEN GALLO**

**BE IT RESOLVED**, that Stephen Gallo be and is hereby appointed as Police Officer in the Borough of Helmetta. Officer Gallo graduated from the 84<sup>th</sup> Basic Course for Police Officers on May 24, 2013. As per the Borough Ordinance he shall serve a probationary period of one year after his completion of the Academy.

**BE IT FURTHER RESOLVED**, he will be entitled to insurance coverage under N.J. Direct 15 or a comparable plan. As a new employee he will fall under the newly negotiated contract as a new employee; and

**BE IT FURTHER RESOLVED** upon recommendation of the Police Director and the Public Safety Committee that he is hereby appointed as full time Police Officer subject to the completion of the Police Academy and probationary period.

MOTION – Clmn. Perez SECOND – Clwmn. Vidal ROLL CALL: 5 - 0

**RESOLUTION  
2013 – 121**

**CREDIT CARD MACHINE**

**BE IT RESOLVED**, that the Helmetta Regional Animal Shelter is hereby authorized to obtain and use a credit card machine for their daily operations. All fees are to be borne by the user not the municipality.

MOTION – Clmn. Perez SECOND – Clwmn. Vidal ROLL CALL: 5 - 0

**RESOLUTION  
2013 - 122**

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING AN  
ANIMAL CONTROL AGREEMENT WITH THE TOWNSHIP OF NORTH  
BRUNSWICK**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to contract with each other for shared services; and

**WHEREAS**, the Township of North Brunswick (“North Brunswick”) is in need of animal control services; and

**WHEREAS**, the Borough of Helmetta (the “Borough”) and North Brunswick desire to enter into shared services agreement and the Borough will provide licensed animal control officers to perform animal control services within North Brunswick; and

**WHEREAS**, the animal control services agreement shall commence upon execution, and shall terminate on December 31, 2016.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey that the Mayor is hereby

authorized to enter into both an agreement for the provision of animal control services, and an agreement for the provision of animal impoundment with the Borough of South River, both in the forms attached hereto. Said agreements are on file with the Borough Clerk and are incorporated herein by reference.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Lisa Russo, Township Clerk
- b. David A. Clark, Borough Attorney
- c. Darren Doran, Animal Control Officer

MOTION – Clmn. Perez SECOND – Clwmn. Vidal ROLL CALL: 5 - 0

## **RESOLUTION**

**#2013-123**

### **RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE BOROUGH OF JAMESBURG AND KAPLAN AT HELMETTA, LLC FOR THE PURCHASE OF EXCESS SEWER CAPACITY**

**WHEREAS**, both the Borough of Jamesburg (“Jamesburg”) and the Borough of Helmetta (“Helmetta”) route their sanitary sewer collections to the Monroe Township Municipal Utility Authority (“MUA”) for treatment; and

**WHEREAS**, the MUA allocates to both Jamesburg and Helmetta a specific quantity of sewer capacity that they may route to the MUA for treatment; and

**WHEREAS**, redeveloper Kaplan at Helmetta, LLC (“Kaplan”) has been approved for the development/redevelopment of the Helme Mill site in Helmetta for 200 residential apartment units and an 8,000 square foot civic center (the “Development), and has applied to the MUA for the necessary sewer extension approval for the Development; and

**WHEREAS**, Helmetta needs to increase its sewer capacity for the Development and has offered to purchase such capacity from Jamesburg on behalf of Kaplan; and

**WHEREAS**, Jamesburg has excess capacity and is willing to transfer such excess to Helmetta pursuant to the terms and conditions of the attached Sewer Capacity Agreement; and

**WHEREAS**, Kaplan has agreed to be solely responsible to Helmetta to fund the purchase price of the excess sewer capacity from Jamesburg; and

**WHEREAS**, the MUA has indicated that it will process and approve Kaplan’s sewer extension application if Helmetta purchases such excess sewer capacity from Jamesburg.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Helmetta that the Borough of Helmetta hereby agrees to purchase excess sewer capacity from the Borough of Jamesburg for Kaplan at Helmetta, LLC’s redevelopment of the Helme Mill, and that the Mayor is hereby authorized to execute the

attached Sewer Capacity Agreement between the Borough of Helmetta, the Borough of Jamesburg, and Kaplan at Helmetta, LLC.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Kaplan at Helmetta, LLC
- b. Clerk, Borough of Jamesburg
- c. David A. Clark, Helmetta Borough Attorney

Discussion was held and the following was added: any fees associated with the sewerage capacity Jamesburg is bringing over to Helmetta and it is also possible there will be an increase in the debt service from Monroe. The resolution will be amended to read the Mayor will execute a sewer capacity agreement in substantial with the form attached here

MOTION – Clmn. Slavicek SECOND – Clmn. Janeczek ROLL CALL: 5 - 0

## **RESOLUTION**

**#2013 – 124**

### **APPOINTMENT OF DEPUTY OEM COORDINATORS**

**WHEREAS**, upon the resignation of OEM Coordinator Kevin Palmer, Deputy Coordinator Greg Bennett vacated his position as Deputy Coordinator to become OEM Coordinator; and

**WHEREAS**, the position of Deputy OEM Coordinator must be filled;

**NOW THEREFORE BE IT RESOLVED** that Ellen Reisberg and Sgt. Chad Lockman be and hereby are appointed as Deputy OEM Coordinators for the Borough of Helmetta.

MOTION – Clmn. Perez SECOND – Clwmn. Vidal ROLL CALL: 5 - 0

## **RESOLUTION**

**#2013 – 125**

### **RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING PARTIAL PAYMENT NO. 2 IN THE AMOUNT OF \$25,597.60 TO THE CONTRACT WITH TERRA TECH CONSTRUCTION, INC. FOR JOHN STREET RECONSTRUCTION**

**WHEREAS**, the Borough of Helmetta (the “Borough”) awarded a contract to Terra Tech Construction, Inc. (the “Contractor”) for the reconstruction of John Street (the “Project”) in the amount of \$104,288.00; and

**WHEREAS**, the Borough Engineer has recommended Partial Payment No. 2 be made to the Contractor for work completed through June 21, 2013 in the amount of \$25,597.60 and as further detailed in the Engineer’s Certification attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, that based upon the recommendation and certification of the Borough Engineer, Partial Payment No. 2 in the amount \$25,597.60 be made to Terra Tech Construction, Inc. for work completed on the Project through June 21, 2013; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer has executed a Certification of Funds for this contract, which is attached hereto, and that sufficient funds are available for said contract

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Terra Tech Construction, Inc.
- b. Denise Jawidzik, Borough Chief Financial Officer
- c. David A. Clark, Borough Attorney

MOTION – Clmn. Perez SECOND – Clwmn. Vidal ROLL CALL: 5 - 0

**RESOLUTION  
#2013 – 126  
PAYMENT OF BILLS**

Payment of Bills as per list.

MOTION – Clmn. Perez SECOND – Clwmn. Vidal ROLL CALL: 5 - 0

**RESOLUTION  
# 2013 - 127  
Resolution Supporting Participation  
In the Sustainable Jersey Municipal Certification Program**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Helmetta strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, the Borough of Helmetta hereby acknowledges that the residents of Helmetta desire a stable, sustainable future for themselves and future generations; and

WHEREAS, the Borough of Helmetta wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically sound, local government practices; and

WHEREAS, by endorsing a sustainable path the Borough of Helmetta is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of the Borough of Helmetta we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community,

NOW THEREFORE BE IT RESOLVED, that to focus attention and effort within Helmetta on matters of sustainability, the Borough Council of Helmetta wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification..

BE IT FURTHER RESOLVED, by the Borough Council of Helmetta that we do hereby authorize Brandon Metz to serve as Helmetta's agent for the Sustainable Jersey Municipal Certification process and authorize him to complete the Municipal Registration on behalf of the Borough of Helmetta.

MOTION – Clmn. Perez SECOND – Clwmn. Vidal ROLL CALL: 5 - 0

**RESOLUTION**  
**#2013 – 128**  
**INCREASE IN SHELTER WORKERS PAY**

**BE IT RESOLVED** that effective July 1, 2013 the following employees:

Colleen Holland  
Donna Pelham  
Nancy Cano  
Cindy Marchese  
Mary Caldwell

will have their hourly rates of pay increased to \$9.00 per hour and effective January 1, 2014 their hourly rate of pay will be increased to \$9.25.

**BE IT FURTHER RESOLVED** that all increments granted shall be subject to the Shelter Directors review and subsequent confirmation by the Borough Administrator.

MOTION – Clmn. Karczewski SECOND – Clmn. Slavicek ROLL CALL: 5 – 0

**RESOLUTION**  
**#2013 – 129**  
**BACK-UP WATER METER READER/REPAIRMAN**

**BE IT RESOLVED**, that Joseph Reid is hereby appointed as a back-up water meter reader/repairman and shall receive an increase of 25 cents (.25) an hour for this appointment

MOTION – Clmn. Perez SECOND – Clwmn. Vidal ROLL CALL: 5 - 0

**RESOLUTION**  
**#2013 – 130**  
**BINGO LICENSE**

WHEREAS, the Helmetta Fire Department, 62 Main Street, Helmetta, NJ has applied to the Mayor and Council of the Borough of Helmetta for a Bingo License under ID # 205 – 09 -29109 on the premises known as the Holy Trinity Parish Center, and;

WHEREAS, they have completed their application and included the proper fees to the State of New Jersey and to the Borough of Helmetta;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Helmetta, County of Middlesex that said approval of Bingo License 13 - 03 is hereby granted for Bingos to be held by the Helmetta Fire Department.

MOTION – Clmn. Perez SECOND – Clwmn. Vidal ROLL CALL: 5 - 0

**ORDINANCE**

# 2013 - 5

**AN ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS EQUIPMENT AND INFRASTRUCTURE IMPROVEMENTS APPROPRIATING THE SUM OF \$70,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

**WHEREAS**, the Borough of Helmetta, in the County of Middlesex, New Jersey has determined to acquire various equipment and make infrastructure improvements; and

**WHEREAS**, the Borough of Helmetta has \$45,000 in the Capital Improvement Fund and \$25,000 in General Capital Fund Balance.

**NOW THEREFORE, BE IT ORDAINED** and enacted by the Mayor and Council of the Borough of Helmetta, County of Middlesex, New Jersey, that:

SECTION 1. The purchase described in Section 2 of this ordinance is hereby authorized as a General Capital purchase to be undertaken in and by the Borough of Helmetta, County of Middlesex, New Jersey.

SECTION 2. The acquisition hereby authorized to be undertaken consists of the purchase of various equipment including but not limited to:

- a. Any capital equipment so determined as to be necessary including, but not limited to, computers, printers, police communications equipment, public works equipment and building improvements together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2013 General Capital Budget of the Borough of Helmetta is hereby amended to conform to the provisions of this ordinance

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

MOTION – Clmn. Karczewski    SECOND – Clmn. Slavicek    ROLL CALL: 5 - 0

