

MEETING OF MAYOR AND COUNCIL  
AGENDA – MAY 19, 2021  
7:00 PM

\* MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE

\* CALLING OF THE ROLL.

Mayor Slavicek  
Councilman Dzingleski  
Councilman Duffy  
Councilman Karczewski  
Councilman Reid

\* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

\*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 2, 2020. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

\* Budget Hearing

\* ORDINANCE # 2021 – 04 (Second Reading)

Capital Ordinance providing for the acquisition of two new lawnmowers and appropriating \$21,000 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey

\* ORDINANCE # 2021 – 05 (First Reading)

Capital Ordinance for the acquisition of radio reads, and appropriating \$6,500 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey

- \* CONSENT AGENDA - RESOLUTION #2021- 97  
Report of Municipal Clerk, ~~Tax Collector~~, Utility Collector  
Resolutions:
  - 2021 – 93 Temporary Emergency Appropriation #4
    - 94 Resolution of the Borough of Helmetta authorizing partial payment No. 1 to Black Rock Enterprises LLC for Old Forge Road improvements in the amount of \$147,808.11
    - 95 Authorize State Contract Purchase
    - 96 Payment of Bills
  
- \* ACCEPTANCE OF MINUTES – April 21, 2021
  
- \* REPORTS – Mayor, Committees. Attorney, Administrator
  
- \* OLD BUSINESS  
Community Center
  
- \* CLOSED SESSION – Resolution # 98 – Litigation/Contract Negotiation
  
- \* ADJOURNMENT

REPORT OF MUNICIPAL CLERK

APRIL

2021

SANDRA BOHINSKI

Marr

		Copies	Marr Lic	Plng Bd	Recycling	Cer	Peddler's
Crudup	\$28.00		\$28.00				
Nalavany	\$20.00	\$20.00					
Lindon	\$10.00	\$10.00					
Rene	\$10.00	\$10.00					
Shtivelma	<u>\$10.00</u>	<u>\$10.00</u>	<u>\$28.00</u>				
<b>TOTAL</b>	<b>\$78.00</b>	<b>\$50.00</b>	<b>\$28.00</b>				

Cat & Dog License      \$204.00

Water/Sewer Receipts Report

April 2021

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2020 Principal	\$ -	\$ -	\$ -
2021 Principal	55,851.24	74,032.77	129,884.01
2021 Overpayments	<u>433.94</u>	<u>168.07</u>	<u>602.01</u>
Subtotal	56,285.18	74,200.84	130,486.02
Interest	<u>44.22</u>	<u>42.97</u>	<u>87.19</u>
Subtotal	56,329.40	74,243.81	130,573.21
Lien Holder Payments	-	-	-
Lien Holder Interest	-	-	-
Subtotal	56,329.40	74,243.81	130,573.21
Final Water Reads	-	-	-
NSF Returned Checks	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$ 56,329.40</u>	<u>\$ 74,243.81</u>	<u>\$ 130,573.21</u>

Carol Feig  
Utility Revenue Collector

**BOROUGH OF HELMETTA**

**RESOLUTION #2021- 93**

**TEMPORARY EMERGENCY APPROPRIATION #4**

**WHEREAS**, an emergency condition has arisen in the 2021 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

**WHEREAS**, the total Emergency Temporary Resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$125,000.00 (one hundred twenty-five thousand dollars), and;

**Now, therefore, be it resolved**, that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for:

<b>Current Fund</b>		
<b>Finance</b>		
1-01-20-705-021	Other Expenses	3,000.00
<b>Elections</b>		
1-01-20-711-020		1,000.00
<b>Tax Assessor</b>		
1-01-20-710-020	Other Expenses	1,000.00
<b>Legal Services</b>		
1-01-20-712-020	Other Expenses	20,000.00
<b>Planning Board</b>		
1-01-21-720-020	Other Expenses	1,000.00
<b>Health Insurance Employee</b>		
1-01-23-733-020	Other Expenses	30,000.00
<b>Municipal Prosecutor</b>		
1-01-25-757-020	Other Expenses	1,000.00
<b>Animal Control</b>		
1-01-27-788-010	Salaries and Wages	1,000.00
<b>Parks</b>		
1-01-28-796-020	Other Expenses	1,000.00
<b>Natural Gas</b>		
1-01-31-829-020	Other Expenses	2,000.00
<b>Fuel Oil Purchase</b>		
1-01-31-830-020		1,000.00
<b>Postage</b>		
1-01-31-831-020	Other Expenses	1,000.00
<b>Copying</b>		
1-01-31-832-020		1,000.00
<b>Interlocals</b>		

<b>Woodbridge Animal Control</b>		
1-01-43-772-020		1,000.00
<b>Total Current Fund</b>		
		65,000.00
<b>Water Operating Fund</b>		
1-05-55-500-021	Other Expenses	10,000.00
<b>Purchase of Water</b>		
1-05-55-500-025	Other Expenses	20,000.00
<b>Total Water Fund</b>		
		30,000.00
<b>Sewer Operating Fund</b>		
0-07-55-500-021	Other Expenses	10,000.00
<b>Monroe MUA Charges</b>		
0-07-55-500-023		20,000.00
<b>Total Sewer Fund</b>		
		30,000.00
<b>Grand Total</b>		
		125,000.00

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski						
Duffy						
Karczewski						
Reid						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 19, 2021.

\_\_\_\_\_  
SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION**  
**#2021- 94**

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING PARTIAL  
PAYMENT NO.1 TO BLACK ROCK ENTERPRISES LLC. FOR OLD FORGE ROAD  
IMPROVMENTS IN THE AMOUNT OF \$147,808.11**

**WHEREAS**, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:1 1-1 et seq, the Borough of Helmetta (the "Borough") awarded a contract for the Old Forge Road Improvements (the "Project") Black Rock Enterprises LLC. (the "Contractor") in the amount of \$329,341.83, and

**WHEREAS**, the Contractor has submitted to the Borough an application for Partial Payment No.1 in the amount of \$204,405.89 for the cost of work completed on the Project to date; and

**WHEREAS**, the Borough Engineer has reviewed the Contractor's request and recommends Partial Payment No.1 to the Contractor in the amount of \$147,808.11 as evidenced by Engineer's Certificate No.1; and

**WHEREAS**, the Borough Council desires to authorize Partial Payment No.1 to the Contractor in the total amount of \$147,808.11

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Helmetta that the Borough hereby authorizes Partial Payment No.1 in the amount of \$147,808.11 to Black Rock Enterprises for the Old Forge Road Improvements contract, and that the Mayor is hereby authorized to execute any documents necessary to effectuate such payment.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer has stated to the Borough Administrator Matthew Crane that sufficient funds are available for this contract.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Black Rock Enterprises LLC.
- b. Denise Marabello, Borough Chief Financial Officer
- c. Joseph D. Youssouf, Esq. Borough Attorney

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski						
Duffy						
Karczewski						
Reid						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 19, 2021.

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SANDRA BOHINSKI, RMC  
Municipal Clerk



**RESOLUTION  
#2021-95**

**Authorize State Contract Purchase**

**WHEREAS**, the Borough of Helmetta wishes to purchase a **John Deere Z930M ZTRAK 60 & John Deere 652R 23.5 HP** from authorized vendor under the State of New Jersey Cooperative Purchasing Program 65MCESCCPS; and

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A: 11-12; and

**WHEREAS**, Power Place, 297 Route 22 East, Whitehouse Station, NJ 08889 has been awarded New Jersey State Contract #65MCESCCPS for these lawn mowers; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Helmetta that Power Place be awarded a contract for the purchase of **John Deere Z930M ZTRAK 60 & John Deere 652R 23.5 HP** subject to 10 day estoppel period

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski						
Duffy						
Karczewski						
Reid						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 19, 2021.

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SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION  
#2021- 96  
PAYMENT OF BILLS**

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski						
Duffy						
Karczewski						
Reid						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on May 19, 2021.

\_\_\_\_\_  
SANDRA BOHINSKI, RMC  
Municipal Clerk

PO #	PO Date	Vendor	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	First Rcvd	Chk/Void	Invoice
20-00808	12/31/20	YOU JOSEPH D. YOUSOUF, ESQ										
1		LEGAL SERVICES 12/16-12/31	B	848.00	0-01-20-712-020	B LEGAL SERVICES OE	R	12/31/20	05/14/21			
21-00212	04/12/21	BET01 BETTER LIVING										
1		HARDWARE	B	10.90	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/12/21	05/14/21			
21-00232	04/20/21	PRI02 PRINCETON FUEL OIL										
1		FUEL PURCHASE 4/14/21	B	414.19	1-01-31-830-020	B FUEL OIL PURCHASE	R	04/20/21	05/14/21			
21-00239	04/22/21	HOM02 HOME DEPOT										
1		CARPET CLEANER	B	149.00	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
2		CARPET CLEANER FORMULA	B	29.99	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
3		1 1/2 CHISEL	B	14.97	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
4		CHAINSAW SHARPENING KIT	B	15.97	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
5		DRILL EXT. QUICK RELEASE	B	11.47	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
6		RUST PREVENTER SPRAY	B	4.27	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
7		ROUND UP CONCENTRATE	B	109.00	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
8		SCOTT'S SPRAYER	B	14.97	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
9		5PK OF GLOVES	B	17.28	1-01-28-796-020	B PARKS OE	R	04/22/21	05/14/21			
10		TRIPLE ACTION FERTILIZER	B	130.96	1-01-28-796-020	B PARKS OE	R	04/22/21	05/14/21			
				497.88								
21-00240	04/22/21	HOM02 HOME DEPOT										
1		PAINT FOR OIL SHED	B	71.96	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
2		LOCTITE FOR BASE OF MONUMENT	B	56.88	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
3		FILTERS FOR AIRLESS SPRAYER	B	23.49	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
4		5 GAL BUCKET	B	3.48	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
5		SPREADER	B	36.48	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
6		GRASS SEED	B	78.48	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			
				270.77								
21-00241	04/22/21	ALL09 ALLEGIANCE LAWN & GARDEN										
1		MULCH	B	297.00	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	04/22/21	05/14/21			

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type Description	Contract PO Type	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice
21-00241	04/22/21	ALL09	ALLEGIANCE LAWN & GARDEN		Continued							
			2 BRUSH DROP OFF	125.00	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	04/22/21	05/14/21		
				422.00								
21-00242	04/22/21	BET01	BETTER LIVING	16.98	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	04/22/21	05/14/21		
			1 MINERAL SPIRITS									
21-00243	04/22/21	BRI01	BRIAN'S LAWN MOWER	30.00	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	04/22/21	05/14/21		
			1 6PK 2 STROKE MIX									
21-00244	04/26/21	MIC04	MICROSYSTEMS-NJ.COM, LLC	2,420.00	1-01-20-710-020	B TAX ASSESSOR OE		R	04/26/21	05/14/21		
			1 MOD4 SERVICES FOR 2021									
21-00245	04/26/21	NEW31	NJ DEPT OF HLTH & SR SVC (DOG)									
			1 JANUARY 2021 DOG LICENSES	168.00	T-09-00-000-001	B ANIMAL CONTROL EXPENSES		R	04/26/21	05/14/21		
			2 FEBRUARY 2021 DOG LICENSES	38.40	T-09-00-000-001	B ANIMAL CONTROL EXPENSES		R	04/26/21	05/14/21		
			3 MARCH 2021 DOG LICENSES	53.40	T-09-00-000-001	B ANIMAL CONTROL EXPENSES		R	04/26/21	05/14/21		
				259.80								
21-00246	04/26/21	REM01	REMINGTON & VERNICK ENGINEERS	548.00	1-01-20-710-020	B TAX ASSESSOR OE		R	04/26/21	05/14/21		
			1 INVOICE#1206T086-1									
21-00247	04/26/21	YOU	JOSEPH D. YOUSOUF, ESQ	9,377.50	1-01-20-712-020	B LEGAL SERVICES OE		R	04/26/21	05/14/21		
			1 LEGAL SERVICES 1/4/21-4/21/21									
21-00251	04/27/21	PHO05	PHOENIX ADVISORS,LLC	5,000.00	C-04-55-500-801	B ANIMAL SHELTER-CONSTRUCTION		R	04/27/21	05/14/21		
			1 MUNICIPAL ADVISOR FOR BONDS									
			2 MUNICIPAL ADVISOR FOR BONDS	750.00	C-04-55-500-801	B ANIMAL SHELTER-CONSTRUCTION		R	04/27/21	05/14/21		
				5,750.00								
21-00252	04/28/21	BRI05	BRITTON INDUSTRIES	1,125.00	1-01-28-796-020	B PARKS OE		R	04/28/21	05/18/21		
			1 IPEMA PLAYGROUND MULCH									
21-00255	04/29/21	RUT01	RUTGERS, THE STATE UNIVERSITY	145.00	1-01-26-765-020	B STREETS & ROADS OE		R	04/29/21	05/14/21		
			1 CORE TRAINING PROGRAM- REED									
21-00256	04/30/21	CIR01	CIRCLE JANITORIAL SUPPLIES	27.50	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	04/30/21	05/14/21		
			1 33 GALLON TRASH BAGS									
			2 DEEP BLUE GLASS CLEANER	35.50	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	04/30/21	05/14/21		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
21-00256	04/30/21	CIR01	CIRCLE JANITORIAL SUPPLIES		Continued								
			3 PH7 FLOOR CLEANER	39.96	1-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	04/30/21	05/14/21		
			4 C-FOLDS	21.50	1-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	04/30/21	05/14/21		
				124.46									
21-00257	05/03/21	CLE04	CLEARY GIACOBBE ALFIERI&JACOBS										
			1 LEGAL SERVICES APRIL 2021	432.00	1-01-20-712-020	B	LEGAL SERVICES OE		R	05/03/21	05/14/21		
21-00259	05/03/21	GLU01	GLUCK WALRATH LLP										
			1 BOND ANTICIPATION NOTE/BONDS	6,535.00	C-04-55-500-801	B	ANIMAL SHELTER-CONSTRUCTION		R	05/03/21	05/14/21		
21-00261	05/04/21	CLA01	CLARKIN & VIGNUOLO, P.C.										
			1 2QTR 2021 RETAINER	1,062.50	1-01-21-720-020	B	PLANNING BOARD OE		R	05/04/21	05/14/21		
21-00262	05/04/21	ALL09	ALLEGIANCE LAWN & GARDEN										
			1 MULCH	14.36	1-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	05/04/21	05/14/21		
			2 REWARDS	5.00	1-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	05/04/21	05/14/21		
				9.36									
21-00263	05/04/21	BOH02	SANDRA BOHINSKI										
			1 MCANJ ANNUAL SEMINAR-REIMBURSE	40.00	1-01-20-120-020	B	MUNICIPAL CLERK OE		R	05/04/21	05/14/21		
21-00264	05/04/21	ONE02	ONE CALL CONCEPTS, INC.										
			1 REGULAR LOCATES- APRIL	24.31	1-01-26-765-020	B	STREETS & ROADS OE		R	05/04/21	05/14/21		
21-00266	05/04/21	WINDE005	WINDELS MARX LANE & MITTENDORF										
			1 GENERAL IMPROVEMENTS BOND	3,500.00	C-04-55-500-801	B	ANIMAL SHELTER-CONSTRUCTION		R	05/04/21	05/14/21		
21-00268	05/04/21	HOM02	HOME DEPOT										
			1 ASPHALT SEALER	59.85	1-01-28-796-020	B	PARKS OE		R	05/04/21	05/14/21		
			2 ASPHALT SEALER	74.85	1-01-28-796-020	B	PARKS OE		R	05/04/21	05/14/21		
			3 SAVINGS	20.21	1-01-28-796-020	B	PARKS OE		R	05/04/21	05/14/21		
				114.49									
21-00269	05/04/21	AUTOZ005	AUTOZONE STORES LLC										
			1 LUCAS DEEP CLEAN FOR 450	9.29	1-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	05/04/21	05/14/21		
			2 POLISHING PADS	11.14	1-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	05/04/21	05/14/21		
			3 FLUID FILM	18.58	1-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	05/04/21	05/14/21		
			4 AIR HOSE	34.99	1-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	05/04/21	05/14/21		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice
21-00269	05/04/21	AUTOZ005	AUTOZONE STORES LLC		Continued								
			5 GREASE FITTINGS (70PC)	13.71	1-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	05/04/21	05/14/21		
			6 OIL STABILIZER	16.73	1-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	05/04/21	05/14/21		
			7 AIR HOSE	25.99	1-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	05/04/21	05/14/21		
			8 GREASE FITTINGS (10PC)	9.78	1-01-26-315-020			B VEHICLE MAINT-PUBLIC WORKS	R	05/04/21	05/14/21		
				<u>140.21</u>									
21-00273	05/06/21	PRE03	PRECISION ANALYTICAL SVCS, INC										
			1 APRIL SAMPLE ANALYSIS	37.00	1-05-55-500-021			B WATER OPERATING OE	R	05/06/21	05/14/21		
21-00274	05/06/21	MUN04	MUNICIPAL RECORD SERVICE										
			1 TRAFFIC BOOKS (100OCT.)	500.00	1-01-42-855-020			B MUNICIPAL COURT OE	R	05/06/21	05/14/21		
			2 COMPLAINT BOOKS (500OCT.)	475.00	1-01-42-855-020			B MUNICIPAL COURT OE	R	05/06/21	05/14/21		
			3 SHIPPING	108.00	1-01-42-855-020			B MUNICIPAL COURT OE	R	05/06/21	05/14/21		
			4 COMPOSITION	50.00	1-01-42-855-020			B MUNICIPAL COURT OE	R	05/06/21	05/14/21		
				<u>1,133.00</u>									
21-00276	05/06/21	REM01	REMINGTON & VERNICK ENGINEERS										
			1 INVOICE#1206T082-11	16,670.36	C-04-55-700-100			B 20-02 ROAD IMPROVEMENTS OLD FORGE RD	R	05/06/21	05/14/21		
21-00277	05/06/21	REM01	REMINGTON & VERNICK ENGINEERS										
			1 INVOICE#1206T085-5	372.00	C-04-55-901-100			B DESIGN OF IMPROVEMENTS TO MAPLE STREET	R	05/06/21	05/14/21		
21-00278	05/06/21	REM01	REMINGTON & VERNICK ENGINEERS										
			1 INVOICE#1206T077-21	1,122.22	C-04-55-900-100			B 20-03 GIS	R	05/06/21	05/14/21		
			2 INVOICE#1206T077-21	899.78	C-08-00-100-300			B 20-03 GIS	R	05/06/21	05/14/21		
				<u>2,022.00</u>									
21-00279	05/06/21	REM01	REMINGTON & VERNICK ENGINEERS										
			1 INVOICE#1206T086-2REM	196.00	1-01-20-710-020			B TAX ASSESSOR OE	R	05/06/21	05/14/21		
21-00282	05/10/21	STA17	STAR2STAR COMMUNICATIONS										
			1 TELEPHONE- MAY (MUNICIPAL)	351.47	1-01-31-827-020			B TELEPHONE COSTS	R	05/10/21	05/14/21		
			2 TELEPHONE- MAY (FD)	236.95	1-01-31-827-020			B TELEPHONE COSTS	R	05/10/21	05/14/21		
				<u>588.42</u>									
21-00283	05/10/21	HOM03	HOME NEWS & TRIBUNE										
			1 BUDGET SUMMARY	270.90	1-01-20-120-020			B MUNICIPAL CLERK OE	R	05/10/21	05/14/21		
			2 ORDINANCE 2021-03	59.51	1-01-20-120-020			B MUNICIPAL CLERK OE	R	05/10/21	05/14/21		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
21-00283	05/10/21	HOM03	HOME NEWS & TRIBUNE		Continued								
		3	ORDINANCE 2021-04	62.95	1-01-20-120-020		B MUNICIPAL CLERK OE		R	05/10/21	05/14/21		
				393.36									
21-00285	05/10/21	COMCA649	COMCAST										
		1	ACCT# 8499 05 248 0023649	108.83	1-01-26-772-020		B BUILDINGS & GROUNDS OE		R	05/10/21	05/14/21		
		2	ACCT# 8499 05 248 0023649	36.28	1-05-55-500-021		B WATER OPERATING OE		R	05/10/21	05/14/21		
		3	ACCT# 8499 05 248 0023649	36.28	1-07-55-500-021		B SEWER OPERATING OE		R	05/10/21	05/14/21		
				181.39									
21-00286	05/10/21	COMCA656	COMCAST										
		1	ACCT# 8499 05 248 0023656	123.47	1-01-26-772-020		B BUILDINGS & GROUNDS OE		R	05/10/21	05/14/21		
21-00287	05/11/21	ALL09	ALLEGANCE LAWN & GARDEN										
		1	TOP SOIL	24.30	1-01-28-796-020		B PARKS OE		R	05/11/21	05/18/21		
21-00288	05/11/21	KELS005	KELSO & BURGESS										
		1	COURT SESSION 5/11/21	600.00	1-01-25-757-020		B MUNICIPAL PROSECUTOR OE		R	05/11/21	05/14/21		
21-00291	05/14/21	ACT01	ACTION DATA SVC, INC										
		1	1ST QTR FILING INVOICE# 73190	432.68	1-01-20-705-021		B FINANCE OE		R	05/14/21	05/14/21		
		2	1ST QTR FILING INVOICE# 73190	144.22	1-05-55-500-021		B WATER OPERATING OE		R	05/14/21	05/14/21		
		3	1ST QTR FILING INVOICE# 73190	144.22	1-07-55-500-021		B SEWER OPERATING OE		R	05/14/21	05/14/21		
				721.12									
21-00292	05/14/21	LAUTZ005	LAUTZENHISER'S STATIONERY										
		1	MINUTE BOOK HOLE PUNCH	79.95	1-01-20-120-020		B MUNICIPAL CLERK OE		R	05/14/21	05/17/21		
		2	SHIPPING	11.00	1-01-20-120-020		B MUNICIPAL CLERK OE		R	05/14/21	05/17/21		
				90.95									
21-00293	05/14/21	BLACK005	BLACK ROCK ENTERPRISES LLC.										
		1	PARTIAL PAYMENT NO.1	147,808.11	G-02-10-841-120		B NJDOT ROAD IMPROVE OLD FORGE RD		R	05/14/21	05/14/21		
21-00294	05/14/21	SAM02	SAMUEL KLEIN & COMPANY										
		1	BOND ANTICIPATION NOTES	1,015.00	C-04-55-500-801		B ANIMAL SHELTER-CONSTRUCTION		R	05/14/21	05/14/21		
21-00295	05/17/21	ACT01	ACTION DATA SVC, INC										
		1	PAYROLL INVOICE# 73363	52.13	1-01-20-705-021		B FINANCE OE		R	05/17/21	05/17/21		
		2	PAYROLL INVOICE# 73363	17.37	1-05-55-500-021		B WATER OPERATING OE		R	05/17/21	05/17/21		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	Enc Date	First Rcvd Enc Date	Chk/Void Date	Invoice
21-00295	05/17/21	ACT01	ACTION DATA SVC, INC		Continued						
		3	PAYROLL INVOICE# 73363	17.37	1-07-55-500-021	B SEWER OPERATING OE	R	05/17/21	05/17/21	05/17/21	
				86.87							
21-00296	05/17/21	READ	READY REFRESH BY NESTLE	28.68	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/17/21	05/17/21	05/17/21	
		1	WATER								
21-00297	05/17/21	STA02	STAPLES CREDIT PLAN	76.47	1-01-31-834-020	B OFFICE SUPPLIES	R	05/17/21	05/17/21	05/17/21	
		1	COPY PAPER								
21-00298	05/18/21	ENCON005	ENCON SERVICE COMPANY	550.00	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/18/21	05/18/21	05/18/21	
		1	PREVENTIVE MAINTENANCE-COM CEN	1,075.00	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/18/21	05/18/21	05/18/21	
		2	PREVENTIVE MAINTENANCE-BORO	1,625.00							
21-00299	05/19/21	JCP01	JCP&L	33.46	1-01-31-825-020	B ELECTRICITY	R	05/19/21	05/19/21	05/19/21	
		1	ACCT# 100 054 008 006	23.78	1-01-31-825-020	B ELECTRICITY	R	05/19/21	05/19/21	05/19/21	
		2	ACCT# 100 128 267 034	3.10	1-01-31-825-020	B ELECTRICITY	R	05/19/21	05/19/21	05/19/21	
		3	ACCT# 100 128 456 728	3.41	1-01-31-825-020	B ELECTRICITY	R	05/19/21	05/19/21	05/19/21	
		4	ACCT# 100 114 338 708	190.28	1-01-31-825-020	B ELECTRICITY	R	05/19/21	05/19/21	05/19/21	
		5	ACCT# 100 117 346 864	7.64	1-01-31-825-020	B ELECTRICITY	R	05/19/21	05/19/21	05/19/21	
		6	ACCT# 100 008 806 760	261.67							

Total Purchase Orders: 46 Total P.O. Line Items: 97 Total List Amount: 208,173.52 Total Void Amount: 0.00



Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
CURRENT FUND	0-01	848.00	0.00	848.00	0.00	0.00	848.00		
CURRENT FUND	1-01	22,960.51	0.00	22,960.51	0.00	0.00	22,960.51		
WATER OPERATING FUND	1-05	234.87	0.00	234.87	0.00	0.00	234.87		
SEWER OPERATING FUND	1-07	197.87	0.00	197.87	0.00	0.00	197.87		
Year Total:		23,393.25	0.00	23,393.25	0.00	0.00	23,393.25		
GENERAL CAPITAL FUND	C-04	34,964.58	0.00	34,964.58	0.00	0.00	34,964.58		
SEWER CAPITAL FUND	C-08	899.78	0.00	899.78	0.00	0.00	899.78		
Year Total:		35,864.36	0.00	35,864.36	0.00	0.00	35,864.36		
GRANT FUND	G-02	147,808.11	0.00	147,808.11	0.00	0.00	147,808.11		
ANIMAL TRUST FUND	T-09	259.80	0.00	259.80	0.00	0.00	259.80		
Total of All Funds:		208,173.52	0.00	208,173.52	0.00	0.00	208,173.52		

**BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX**

**CAPITAL ORDINANCE NO. 2021-04**

**CAPITAL ORDINANCE PROVIDING FOR THE ACQUISITION OF TWO NEW LAWNMOWERS AND APPROPRIATING \$21,000 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

WHEREAS, the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") has determined to provide for the acquisition of two new lawnmowers; and

WHEREAS, the Borough has available \$21,000 in the Borough's General Capital Improvement Fund.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough. For the improvements or purposes described in Section 2, there is hereby appropriated \$21,000, said sum being inclusive of \$21,000 from the Borough's General Capital Improvement Fund.

Section 2. The improvements hereby authorized to be undertaken consist of Acquisition of two new lawnmowers, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

Section 3. The 2021 capital budget of the Borough will conform to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 4. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 5. This ordinance shall take effect as provided by law.

**BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX**

**CAPITAL ORDINANCE NO. 2021-05**

**CAPITAL ORDINANCE PROVIDING FOR THE ACQUISITION OF RADIO READS,  
AND APPROPRIATING \$6,500 THEREFOR, AUTHORIZED IN AND BY THE  
BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

WHEREAS, the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") has determined to provide for the acquisition of Radio Reads; and

WHEREAS, the Borough has available \$6,500 in the Borough's Water Utility Capital Fund.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough. For the improvements or purposes described in Section 2, there is hereby appropriated \$6,500 from the Borough's Water Utility Capital Fund.

Section 2. The improvements hereby authorized to be undertaken consist of the acquisition of Radio Reads, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

Section 3. The 2021 capital budget of the Borough will conform to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 4. An aggregate amount not exceeding \$500 for engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

Section 5. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 2 hereof, shall be applied to direct payment of the cost of the improvements within the appropriation herein authorized.

Section 6. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 7. This ordinance shall take effect as provided by law.