

MEETING OF MAYOR AND COUNCIL  
MINUTES – MARCH 17, 2021  
7:00 PM

\* MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE

The meeting was called to order at 7:00 P.M. by Mayor Slavicek. All in attendance stood and Pledges Allegiance to the Flag. A moment of silence was observed for those in the Military who are protecting our freedom. The Mayor wished everyone a Happy St. Patrick's Day.

\* CALLING OF THE ROLL – All were in attendance

Mayor Slavicek  
Councilman Dzingleski  
Councilwoman Carolan-Genthe  
Councilman Duffy  
Councilman Karczewski  
Councilman Perez  
Councilman Reid

Borough Administrator Matthew Crane and Attorney Joseph Youssef, Esq. were also present.

\* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

\* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 2, 2020. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

The meeting was opened to the Public.

John Nartowicz, Regency Walk, had questions regarding the LED lighting and if it was mandatory for them to install. He reached out to Paul Reed and he said it was mandatory and trees would have to be trimmed. Discussion followed and the Mayor said he would have Chief Zarro, or Patrolman Sasso get in touch with him.

Jack Kramer, Helmetta Fire Department, said that we will be getting over \$200,000.00 from the next package coming into town. The Fire Department would like us to look into putting a down payment on a fire truck with the money. This would be a good way for the

Borough to save half the money on the truck. The Mayor thanked Jack and Kevin for their efforts with OEM.

\* CONSENT AGENDA – RESOLUTION # 78

Report of Municipal Clerk, Tax Collector, Utilities Revenue Collector

Resolutions:

- # 2021 – 70 Resolution demanding the New Jersey State Legislature accepts its responsibility to administer the provisions of the Affordable Housing Act and stay until such times as it has promulgated rules governing its implementation
- 71 Veterans with service-connected disabilities
- 72 Temporary Emergency Appropriation #2
- 73 Authorizing Phoenix Advisors, LLC for permanent financing of Animal Shelter of Animal Shelter Bond Anticipation Notes
- 74 Payment of bills
- 75 Authorization to sign shared service agreement for Animal Control Services
- 76 Resolution providing for an issue of general improvement bonds, providing for the form maturities, sale, and other details of not to exceed \$1,000,000 aggregate principal amount of general improvement bonds, taxable series 2021 authorized by bond ordinances heretofore adopted to finance part of the cost of various general improvements in the Borough of Helmetta, County of Middlesex, New Jersey
- 77 Resolution of the Borough of Helmetta authorizing the award of a contract to Black Rock Enterprises, LLC for the 2019 Old Forge Road NJ DOT Road Improvements Project in an amount not to exceed \$329,341.83
- Application as Junior Member to the Helmetta Fire Department – Michael McCarthy  
MOTION – Councilman Duffy    SECOND – Councilwoman Carolan-Genthe  
ROLL CALL; 6 - 0

\* ACCEPTANCE OF MINUTES: - February 17, 2021

MOTION – Councilman Dzingleski    SECOND – Councilman Duffy  
ROLL CALL: 5 – 0 - 1

- \* REPORTS of Mayor, Committees, Borough Attorney, Borough Administrator  
Mayor Slavicek said some concerns from residents are parking in Sutton Place and speeding on Lake Avenue. He spoke with the Chief and he personally spoke with them and we are looking into getting signs. In conjunction with the Fire Department, we will have the Bunny Hop on April 3<sup>rd</sup>. Condolences to the families of former Freeholder Blanquita Valenti and longtime Spotswood High School teacher Frank Yusko

Councilman Duffy read a report of Public Works. (report attached)

Councilman Karczewski had concerns over the moneys that would be needed for the Old Forge Road. The Administrator said it was taken into consideration. He also asked if the Mayor could speak to Chief Zarro about the trucks speeding down Old Forge Road, sometimes your house shakes. The Mayor asked that the Administrator send something to their Administrator via e-mail.

Councilwoman Carolan-Genthe gave a report on the happenings of Spotswood Schools. (report attached)

Borough Administrator Matt Crane reported that the Annual Financial Statement has been

completed and is on the website. The 2019 Audit will be completed this week.

**\* NEW BUSINESS**

**Community Center Rentals**

The Council will discuss the opening for rentals on a month-to-month basis. The Mayor's concerns is the manning of events to be sure that they don't go over the limit and also the sanitation of the Center. Jack Kramer OEM Coordinator said we are now at 50% for attendance. If the Diocese allows, the Fire Department is thinking about going back to bingo with 50% attendance. He does not know if FEMA would cover the cost of sanitation as we would be making a profit. The Mayor said we would not be making a profit because we would have to pay someone to sit there. Jack said the AA meets at the fireplace and just like Mr. Nartowicz said about their Club House, temperatures are taken and a list of those present is done. It was the consensus of all Council members that they go month to month with the decision regarding rentals.

The Clerk thanked the Fire Department for honoring her neighbor, Marge Wilson, on her 90<sup>th</sup> Birthday. She was surprised and so excited. She also announced that Paul Reed, our Public Works Supervisor is now the proud father of his fifth son.

- \* ORDINANCE 2021 – 2      STORM WATER AMENDMENTS (Second Reading)  
MOTION TO OPEN TO THE PUBLIC - Councilwoman Carolan-Genthe; SECONDED BY  
Councilman Reid. ROLL CALL: 6 – 0  
There was no one from the Public who wished to speak.  
MOTION TO ADOPT – Councilwoman Genthe      SECOND – Councilman Duffy  
ROLL CALL: 6 – 0

ORDINANCE 2021 – 3 (First Reading)

Capital Ordinance supplementing Capital Ordinance No. 2020-02 finally adopted on May 20, 2020, which provided for improvements to Old Forge Road, in order to appropriate an additional \$10,000 therefor for a total appropriation of \$445,000, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey

MOTION – Councilman Karczewski      SECOND – Councilwoman Carolan-Genthe  
ROLL CALL: 6 – 0

CLOSED SESSION – RESOLUTION # 79 - LITIGATION

MOTION – Councilman Duffy      SECOND – Councilwoman Carolan-Genthe  
ROLL CALL: 6 - 0

MOTION to go into Open Session – Councilman Reid      SECOND – Councilwoman Carolan-Genthe  
ROLL CALL: 6 - 0

**\* ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:45 P.M. All were in favor.

Sandra Bohinski, RMC  
Municipal Clerk

# Proclamation

*WHEREAS*, Congress designated the third full week in March to be National Poison Prevention Week (NPPW) in 1961 and since then this week has helped to raise national awareness of the dangers of potentially dangerous medicines, household products and chemicals, environmental contaminants, and other substances; and

*WHEREAS*, poison centers across the country will focus the public's attention on the free, lifesaving services provided by poison centers, as well as, educating the public on ways to prevent poisoning exposures; and

*WHEREAS*, the New Jersey Poison Control Center, a division of the Department of Emergency Medicine at Rutgers New Jersey Medical School provides 24/7 expert poisoning treatment advice, drug information, and prevention education at no cost to the public accessing center services through the Poison Help number at 1-800-222-1222, chat [www.njpies.org](http://www.njpies.org), or text 973-339-0712; and

*WHEREAS*, specialized medical professionals (doctors, pharmacists, and nurses) provide accessible, free, and confidential healthcare to all; and

*WHEREAS*, poison center services save healthcare dollars by eliminating thousands of unnecessary emergency department/room visits and decreasing lengths of stays for patients hospitalized for poisoning through telemedicine services/capabilities; and

*WHEREAS*, the poison center is instrumental in the surveillance and management of poisoning exposures across the state, including the use, misuse, and abuse of; medications, legal and illicit drugs, environmental contaminants, bioterrorism agents, and common household products and chemicals; and

*WHEREAS*, the state's poison control center is involved in New Jersey's efforts in homeland defense, counterterrorism, emergency preparedness and response, and biosurveillance; and

*WHEREAS*, unintentional poisoning is the leading cause of unintentional injury death in New Jersey outnumbering deaths by motor vehicles and firearms; and

*WHEREAS*, a poison is defined as anything that can cause harm if taken in the wrong amount, in the wrong way or by the wrong person; and

*WHEREAS*, although most reported poison exposures involve children five (5) years old and younger; most poisoning deaths occur in adults aged 20 to 59; and

*WHEREAS*, overdose deaths from prescription opioids, over-the-counter medications, and illegal drugs remain at epidemic proportions for both New Jersey and the United States; and

*WHEREAS*, lead exposure and carbon monoxide (CO) poisoning remain major public health concerns; and

*WHEREAS*, vaping and e-cigarette devices pose a serious risk of nicotine poisoning, as well as serious potentially deadly vaping associated lung illnesses, also referred to as EVALI; and

*WHEREAS*, poison center experts encourage the public not to guess, wait for symptoms, or waste time looking up medical information online when potential poisoning exposures occur; and

*WHEREAS*, all residents should save the Poison Control Center's number, 1-800-222-1222, in their cell, home, and office phones because a fast response can make all the difference in preventing serious injury and saving lives;

***NOW, THEREFORE, I, Chris Slavicek, Mayor of Helmetta do hereby proclaim the week of March 15-21, 2020 as National Poison Prevention Week in New Jersey and encourage all citizens to pledge their commitment to ensuring the safety of themselves, their families, and their community.***

REPORT OF MUNICIPAL CLERK

FEBRUARY

2021

SANDRA BOHINSKI

Marr

	Copies	Marr Lic	Plng Bd	Recycling	Cer	Peddler's
Trinity						
Solar	\$35.00					<u>\$35.00</u>
Coppola	\$28.00	\$28.00				
Tapia	\$28.00	\$28.00				
Burns	\$28.00	<u>\$28.00</u>				
Seevers	<u>\$10.00</u>	<u>\$10.00</u>				
	\$129.00	\$10.00	\$84.00			\$35.00
Cat & Dog Licenses	\$466.00					

**BOROUGH OF HELMETTA**

**REPORT OF THE TAX COLLECTOR**

MONTH OF: FEBRUARY

DATED: 3/4/2021

TAXES 2020 5,773.32  
 TAXES 2021 940,034.59  
 TAXES 2022 0.00

DISBURSEMENTS 429.69  
 INTEREST

COSTS FOR TAX SALE  
 LIEN REDEMPTION + INT  
 RECORDING FEES  
 DUPLICATE CERT  
 DUPLICATE BILL  
 TAX SALE PREMIUMS

TOTAL 946,237.60

**TAX COLLECTORS TRUST**

PRIOR BALANCE  
 DEPOSITS \$7.27 int

**DISBURSEMENTS**

BANK BALANCE  
 LEDGER BALANCE

*Tina McDermott*  
**TINA MCDERMOTT**  
**TAX COLLECTOR**

**ADJUSTMENTS**

2021 wipp fee credit-tax (13.65) \*  
 RETURNED CK FEE 25.00

11.35

**CLOSING BALANCES**

	DEBIT	CREDIT	NET
2019	0.00	(45,497.78)	(45,497.78) Kaplan
2020	49,762.34	0.00	49,762.34
2021	1,451,173.80	(1,091.33)	1,450,082.47
			38,011.10 KAPLAN OVERPAY FROM 2018
			CARRIED INTO 2019

Ledger Bal

12,457.88 1/29/2021

12,465.15

0.00

Statement Bal  
12,465.15 2/28/2021

12,465.15

Current Taxes Beginning 12/31/2020	Receipts Prepaid (67,978.51)	2021 LEVY PRELIM 2,847,458.50	Add/Omit 1,471.34	0.06 Penalty	Refunds or Adjts.	Transfer Overpay	Srs & Vets Allowed Widow (12,250.00)	Srs & Vets Disallowed Widow 750.00	Transfer Years	County Bd Judgments	Property Maint.	Cancel Resolution	Homestead Rebate	Balance
December	(67,978.51)	2,847,458.50	1,471.34			(3,479.18)	(750.00)	750.00						2,765,222.15
January	(375,028.69)				(1.95)	(85.80)								2,390,105.71
February	(940,034.59)				25.00	(13.65)								1,450,082.47
March														0.00
April														0.00
May														0.00
June														0.00
July														0.00
August														0.00
September														0.00
October														0.00
November														0.00
December														0.00
	(1,383,041.79)	2,847,458.50	1,471.34	0.00	23.05	(3,578.63)	(13,000.00)	750.00	0.00	0.00	0.00	0.00	0.00	1,450,082.47
2022 PREPAY TOTAL														

Range: Block: First to Last      Range of Util Accounts: First to Last  
 Lot:  
 Qual:  
 Range of Codes: First to Last      Range of Years: First to 2022      Range of Periods: 1 to 12  
 Range of Batch Ids: First to Last      Range of Dates: 02/01/21 to 02/28/21  
 Range of Sections: First to Last      Name to Print: Bill To  
 Range of Spec Tax Codes: First to Last      Print Ref Num: N      Print Utility w/Block/Lot/Qual: N  
 Payment Type Includes:      Tax: Y      Sp Charges: Y      Lien: Y      Sp Assmnt: Y      Water: N      Sewer: N  
    Voucher Agency: Y      Animal: N      Misc: N  
 Payment Method Includes:      Cash: Y      Check: Y      Credit: Y      Voucher: N  
 Range of Installment Due Dates: First to Last  
 Print Miscellaneous w/Block/Lot/Qual: N      print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2019	2020	2021		
001 Property Taxes	664	0.00	0.00	5,773.32	940,034.59	429.69	946,237.60
Tax Payments	664	0.00	0.00	5,773.32	940,034.59	429.69	946,237.60
Payments Total:	664	0.00	0.00	5,773.32	940,034.59	429.69	946,237.60
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	664	0.00	0.00	5,773.32	940,034.59	429.69	946,237.60

Total Cash: 2,515.01  
 Total Check: 941,827.97  
 Total Credit: 1,894.62



Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
 Lot: Bill Year Range: 2021 to 2021 Include Prior Yr/Prd In Balance: Y  
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
 As Of Date: 02/28/21 Assessed Value/SPTX Code Year: 2021

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,417,606.78	1,417,601.72	0.00	0.00	2,835,208.50
Added/Omitted	735.70	735.64	0.00	0.00	1,471.34
Other Billing	750.00	0.00	500.00-	0.00	250.00
Balance Adjustments (Prin)	2,169.69	6,259.42-	1,375.47	1,091.32-	3,805.58-
Payments (Prin)	1,350,725.69	31,440.62	875.48	0.00	1,383,041.79
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	70,536.48	1,380,637.32	0.01-	1,091.32-	1,450,082.47
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	70,536.48	1,380,637.32	0.01-	1,091.32-	1,450,082.47
Payments (Intr)	167.54	0.00	0.00	0.00	167.54
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 4,245.06  
 Current Balance: 1,450,082.47  
 Total Balance: 1,454,327.53

2021 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,927,480	Disabled Person	4
Improvement Value:	140,000,347	Surviving Spouse	0
Limited Exemptions:	0	Veteran	38
Net Taxable Value:	223,878,318	Widow of Veteran	3

NOTE: Zero balance accounts ARE included on the total pages.

TAX YEAR 2021/1 - 2021/4

TAX LEVY			
Original (Original Billed + Deduction Amounts)		2,847,458.50	
Added		1,471.34	
Omitted		0.00	
Omitted/Added		0.00	
Rollback		0.00	
Prelim Adjustments			
089 Billing Adjustment		<u>0.00</u>	
TOTAL LEVY			2,848,929.84

2021 DEDUCTIONS

Senior Citizen	( 4 ) x 250.00	1,000.00	
Disabled Person	( 4 ) x 250.00	1,000.00	
Surviving Spouse	( 0 ) x 250.00	0.00	
Veteran	( 38 ) x 250.00	9,500.00	
Widow of Veteran	( 3 ) x 250.00	<u>750.00</u>	
TOTAL DEDUCTION AMOUNTS 2021/1 - 2021/4			( <u>12,250.00</u> )
TOTAL LEVY TO BE COLLECTED			2,836,679.84

COLLECTIONS

Prepaid from Prior Year (before 01/01/21)			
001 Property Taxes	<u>67,978.51</u>		
Total from Prior Year		67,978.51	
Current Year (01/01/21 - 12/31/21)			
001 Property Taxes	<u>1,315,063.28</u>		
Total Current Year		1,315,063.28	
Subsequent Year (after 12/31/21)			
Total Subsequent Year		<u>0.00</u>	
TOTAL COLLECTIONS		1,383,041.79	
NSF REVERSALS			
TOTAL NSF REVERSALS		<u>0.00</u>	

TOTAL COLLECTIONS less NSF REVERSALS ( 1,383,041.79 )

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	250.00-	250.00-	0
052 Src Disallowed	0.00	0.00	0.00	0
053 Vet Allowed	0.00	250.00-	250.00-	1
054 Vet Disallowed	750.00	0.00	750.00	3
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	0.00	0.00	0.00	0
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	250.00-	250.00-	1
060 wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	7,266.89	10,831.87-	3,564.98-	
064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmt	0.00	0.00	0.00	
071 Miscellaneous	0.00	15.60-	15.60-	

072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	25.00	0.00	25.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	0.00	0.00	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>8,041.89</u>	<u>11,597.47-</u>	<u>3,555.58-</u>	<u>5</u>
	TOTAL ADJUSTMENTS			<u>3,555.58-</u>	
BALANCE	2021/1 - 2021/4				
	Credit Balances			1,091.33-	
	Debit Balances			<u>1,451,173.80</u>	
	TOTAL BALANCE 2021/1 - 2021/4			<u>1,450,082.47</u>	

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

Range: Block: First to Last      Bill Year Range: 2021 to 2021      Adjust Code Range: First to Last  
 Lot:      Bill Period Range: 1 to 4      Name/Location To Print: Owner Name  
 Qual:      Date Range: 02/01/21 to 02/28/21      Page Break After Totals: N  
 System Date Range: 02/01/21 to 02/28/21      Include Adjustment Type: All  
 Include: Tax: Y    Sp Charges: Y    Lien: N    Special Assessment: Y

Block/Lot/Qual Yr/Prd/Instl Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Sp. Assmnt User Id	Type Batch Id
13. 2021 1 02/01/21	39.30 071		Tax WIPP FEE CREDIT		GAO, AIMING & SHI, JIANGANG 1.95-		0.00	0.00	1.95-	MC	MC01
16. 2021 1 02/02/21	11. 071		Tax WIPP FEE CREDIT		PECKHAM, SEWELL 1.95-		0.00	0.00	1.95-	MC	MC01
18. 2021 1 02/01/21	6.16 071		Tax WIPP FEE CREDIT		PAPALEO, GRACEMARIE R. 1.95-		0.00	0.00	1.95-	MC	MC01
21. 2021 1 02/02/21	7.1 071	-C2407-	Tax WIPP FEE CREDIT		FRANCIS, MENA S 1.95-		0.00	0.00	1.95-	MC	MC01
21. 2021 1 02/02/21	41. 071		Tax WIPP FEE CREDIT		SENFT, FREDERICK & MESKO, CINDY 1.95-		0.00	0.00	1.95-	MC	MC01
22. 2021 1 02/01/21	6. 071		Tax WIPP FEE CREDIT		MIRABELLA, FRANK & ANNE-MARIE 1.95-		0.00	0.00	1.95-	MC	MC01
26. 2021 1 02/01/21	8. 071		Tax WIPP FEE CREDIT		STARKWEATHER, DEBORAH 1.95-		0.00	0.00	1.95-	MC	MC01
32. 2021 1 02/04/21	9. 086		Tax RETURNED CHECK		BRADLEY, WILLIAM 25.00		0.00	0.00	25.00	CTC	CTC

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2021							
071	Miscellaneous	7	13.65-	0.00	0.00	13.65-	0
086	NSF CHECK	<u>1</u>	<u>25.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25.00</u>	<u>0</u>
		8	11.35	0.00	0.00	11.35	0
Totals for All Years:							
071	Miscellaneous	7	13.65-	0.00	0.00	13.65-	0
086	NSF CHECK	<u>1</u>	<u>25.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25.00</u>	<u>0</u>
		8	11.35	0.00	0.00	11.35	0

BOROUGH OF HELMETTA  
2020  
 DELINQUENT TAXES

as of 2/28/21

	TOTAL	Penalty	<u>2020</u>
		Transfer overpay 1/29/21	50.70
		overpay reversal	(50.70)
			<u>0.00</u>
new lien			
	<b>Cash Recpts</b>	<b>adj</b>	
JANUARY	65,909.28 (10,373.62)	50.70	55,586.36
FEBRUARY	55,586.36 (5,773.32)	(50.70)	49,762.34
MARCH			0.00
APRIL			0.00
MAY			0.00
JUNE			0.00
JULY			0.00
AUGUST			0.00
SEPTEMBER			0.00
OCTOBER			0.00
NOVEMBER			
<b>BALANCE</b>			<u>\$ 49,762.34</u>

Range: Block: First to Last Property Class Range: First to Last Print Balances Greater Than: 0.00  
 Lot: Bill Year Range: 2020 to 2020 Include Prior Yr/Prd In Balance: N  
 Qual: Bill Period Range: 1 to 4 Include Interest Through: 02/28/21  
 As Of Date: 02/28/21 Assessed Value/SPTX Code Year: 2020 Include Tax Sp Charges: N  
 Include Utility Due As Of 02/28/21: N Include Other Special Charges: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	29,957.33	29,957.20	29,665.07	29,197.55	118,777.15
Added/Omitted	0.00	0.00	0.00	0.00	0.00
Other Billing	0.00	0.00	250.00	639.37	889.37
Balance Adjustments (Prin)	1,146.80	19.64-	1,143.81-	7.20-	23.85-
Payments (Prin)	24,370.96	21,406.41	15,414.15	8,688.81	69,880.33
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,733.17	8,531.15	13,357.11	21,140.91	49,762.34
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,733.17	8,531.15	13,357.11	21,140.91	49,762.34
Payments (Intr)	1,535.65	971.49	615.90	333.98	3,457.02
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	0.00				
Current Balance:	49,762.34				
Total Per Diem Interest:	3,101.28				
Total Balance:	52,863.62				

2020 DEDUCTIONS

Number of Accts:	21	Senior Citizen	1
Land Value:	1,921,600	Disabled Person	0
Improvement Value:	1,973,800	Surviving Spouse	0
Limited Exemptions:	0	Veteran	1
Net Taxable Value:	3,895,400	widow of Veteran	0

NOTE: Balance includes Bill Year/Period Range Only.  
 NOTE: Per Diem Interest is included for Bill Year/Period Range Only.



Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
 Lot: Bill Year Range: 2020 to 2020 Include Prior Yr/Prd In Balance: Y  
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
 As Of Date: 02/28/21 Assessed Value/SPTX Code Year: 2020

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,429,965.73	1,429,960.52	1,415,191.50	1,392,916.48	5,668,034.23
Added/Omitted	1,188.51	1,188.49	0.00	2,615.46	4,992.46
Other Billing	750.00	0.00	1,500.00	139.37	2,389.37
Balance Adjustments (Prin)	3,001.38	4,855.56	2,496.02	13,946.61-	3,593.65-
Payments (Prin)	1,428,172.45	1,427,473.42	1,405,830.41	1,360,583.79	5,622,060.07
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,733.17	8,531.15	13,357.11	21,140.91	49,762.34
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,733.17	8,531.15	13,357.11	21,140.91	49,762.34
Payments (Intr)	2,888.54	1,978.09	1,388.75	1,115.70	7,371.08
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 45,497.78-  
 Current Balance: 49,762.34  
 Total Balance: 4,264.56

2020 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,843,084	Disabled Person	4
Improvement Value:	139,152,346	Surviving Spouse	0
Limited Exemptions:	0	Veteran	38
Net Taxable Value:	222,955,658	Widow of Veteran	3

NOTE: Zero balance accounts ARE included on the total pages.

TAX YEAR 2020/1 - 2020/4  
TAX LEVY

Original (Original Billed + Deduction Amounts)	5,680,284.23	
Added	4,992.46	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	<u>0.00</u>	
TOTAL LEVY		5,685,276.69

2020 DEDUCTIONS

Senior Citizen	( 4 ) x 250.00	1,000.00	
Disabled Person	( 4 ) x 250.00	1,000.00	
Surviving Spouse	( 0 ) x 250.00	0.00	
Veteran	( 38 ) x 250.00	9,500.00	
Widow of Veteran	( 3 ) x 250.00	<u>750.00</u>	
TOTAL DEDUCTION AMOUNTS 2020/1 - 2020/4			( <u>12,250.00</u> )

TOTAL LEVY TO BE COLLECTED 5,673,026.69

COLLECTIONS

Prepaid from Prior Year (before 01/01/20)			
001	Property Taxes	<u>58,978.33</u>	
	Total from Prior Year		58,978.33

Current Year (01/01/20 - 12/31/20)			
001	Property Taxes	5,544,052.71	
006	LIENHOLDER TAXES	<u>2,882.09</u>	
	Total Current Year		5,546,934.80

Subsequent Year (after 12/31/20)			
001	Property Taxes	<u>16,146.94</u>	
	Total Subsequent Year		<u>16,146.94</u>

TOTAL COLLECTIONS 5,622,060.07

NSF REVERSALS

TOTAL NSF REVERSALS 0.00

TOTAL COLLECTIONS less NSF REVERSALS ( 5,622,060.07 )

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	250.00-	250.00-	1
052 Src Disallowed	250.00	0.00	250.00	1
053 Vet Allowed	3.15	253.15-	250.00-	1
054 Vet Disallowed	1,750.00	0.00	1,750.00	6
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	250.00	0.00	250.00	1
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	250.00-	250.00-	1
060 wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	2,461.85-	2,461.85-	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	26,529.93	27,411.73-	881.80-	
064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	0.00	0.00	0.00	

070	County Board Judgmt	0.00	0.00	0.00	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	639.37	0.00	639.37	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	0.00	0.00	0.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	0.00	0.00	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>29,422.45</u>	<u>30,626.73-</u>	<u>1,204.28-</u>	<u>11</u>
	TOTAL ADJUSTMENTS			<u>1,204.28-</u>	
BALANCE	2020/1 - 2020/4				
	Credit Balances			0.00	
	Debit Balances			<u>49,762.34</u>	
	TOTAL BALANCE 2020/1 - 2020/4			<u>49,762.34</u>	

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

Water/Sewer Receipts Report

December 2020

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2019 Principal	\$ -	\$ -	\$ -
2020 Principal	12,754.17	10,363.86	23,118.03
2020 Overpayments	<u>598.09</u>	<u>277.41</u>	<u>875.50</u>
Subtotal	13,352.26	10,641.27	23,993.53
Interest	<u>205.23</u>	<u>83.98</u>	<u>289.21</u>
Subtotal	13,557.49	10,725.25	24,282.74
Lien Holder Payments	536.40	569.16	1,105.56
Lien Holder Interest	18.14	15.02	33.16
Subtotal	14,112.03	11,309.43	25,421.46
Final Water Reads	-	-	-
NSF Returned Checks	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$ 14,112.03</u>	<u>\$ 11,309.43</u>	<u>\$ 25,421.46</u>

Carol Feig  
Utility Revenue Collector

Water/Sewer Receipts Report

January 2021

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2020 Principal	\$ -	\$ -	\$ -
2021 Principal	22,252.78	26,700.19	48,952.97
2021 Overpayments	<u>295.92</u>	<u>246.82</u>	<u>542.74</u>
Subtotal	22,548.70	26,947.01	49,495.71
Interest	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	22,548.70	26,947.01	49,495.71
Lien Holder Payments	-	-	-
Lien Holder Interest	-	-	-
Subtotal	22,548.70	26,947.01	49,495.71
Final Water Reads	-	-	-
NSF Returned Checks	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 22,548.70</u>	<u>\$ 26,947.01</u>	<u>\$ 49,495.71</u>

Carol Felg  
Utility Revenue Collector

Water/Sewer Receipts Report

February 2021

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2020 Principal	\$ -	\$ -	\$ -
2021 Principal	63,814.30	75,115.42	138,929.72
2021 Overpayments	<u>239.39</u>	<u>283.46</u>	<u>522.85</u>
Subtotal	64,053.69	75,398.88	139,452.57
Interest	<u>7.91</u>	<u>6.85</u>	<u>14.76</u>
Subtotal	64,061.60	75,405.73	139,467.33
Lien Holder Payments	67.59	-	67.59
Lien Holder Interest	0.15	-	0.15
Subtotal	64,129.34	75,405.73	139,535.07
Final Water Reads	-	-	-
NSF Returned Checks	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$ 64,129.34</u>	<u>\$ 75,405.73</u>	<u>\$ 139,535.07</u>

Carol Felg  
Utility Revenue Collector

**BOROUGH OF HELMETTA**  
**RESOLUTION 21 – 70**

**DEMANDING THAT THE NEW JERSEY STATE LEGISLATURE ACCEPT ITS  
RESPONSIBILITY TO ADMINISTER THE PROVISIONS OF THE AFFORDABLE  
HOUSING ACT AND STAY FURTHER ACTION UNTIL SUCH TIMES AS IT HAS  
PROMULGATED RULES GOVERNING ITS IMPLEMENTATION**

**WHEREAS**, in 1975 the New Jersey Supreme Court in Mount Laurel I decreed that every municipality in New Jersey, “must, by its land use regulations, presumptively make realistically possible an appropriate variety and choice of housing. More specifically, presumptively it cannot foreclose the opportunity of the classes of people mentioned for low and moderate income housing and in its regulations must affirmatively afford that opportunity, at least to the extent of the municipality's fair share of the present and prospective regional need therefor” (*10 S. Burlington Cty. N.A.A.C.P. v. Mount Laurel Twp.*, 67 N.J. 151, 174 (1975)); and

**WHEREAS**, in 1983, the Supreme Court in Mount Laurel II expanded the Mount Laurel doctrine, saying:

“Therefore, proof of a municipality's bona fide attempt to provide a realistic opportunity to construct its fair share of lower income housing shall no longer suffice. Satisfaction of the Mount Laurel obligation shall be determined solely on an objective basis: if the municipality has in fact provided a realistic opportunity for the construction of its fair share of low and moderate income housing, it has met the Mount Laurel obligation to satisfy the constitutional requirement; if it has not, then it has failed to satisfy it. Further, whether the opportunity is “realistic” will depend on whether there is in fact a likelihood-to the extent economic conditions allow-that the lower income housing will actually be constructed. Plaintiff's case will ordinarily include proof of the municipality's fair share of the regional need and defendant's proof of its satisfaction. Good or bad faith, at least on this issue, will be irrelevant.” (*S. Burlington Cty. N.A.A.C.P. v. Mount Laurel Twp.*, 92 N.J. 158, 220–22 (1983)); and

**WHEREAS**, the Supreme Court in Mount Laurel II suggested that builders’ remedies should be used to force compliance by municipalities, reasoning that:

Experience . . . has demonstrated to us that builder's remedies must be made more readily available to achieve compliance with Mount Laurel. We hold that where a developer succeeds in Mount Laurel litigation and proposes a project providing a substantial amount of lower income housing, a builder's remedy should be granted unless the municipality establishes that because of environmental or other substantial planning concerns, the plaintiff's proposed project is clearly contrary to sound land use planning. We emphasize that the builder's remedy should not be denied solely because the municipality prefers some other location for lower income housing, even if it is in fact a



better site. (*S. Burlington Cty. N.A.A.C.P. v. Mount Laurel Twp.*, 92 N.J. 158, 279–80 (1983)); and

**WHEREAS**, the New Jersey Legislature responded quickly to the Court’s Mount Laurel decision by enacting the Fair Housing Act of 1985, N.J.S.A. 52:27D-301, et seq., which created the Council on Affordable Housing (“COAH”) which as the Court noted in Mount Laurel IV “. . . was designed to provide an optional administrative alternative to litigating constitutional compliance through civil exclusionary zoning actions.” (*In re Adoption of N.J.A.C. 5:96 & 5:97 ex rel. New Jersey Council on Affordable Hous.*, 221 N.J. 1, 4 (2015); and

**WHEREAS**, COAH, pursuant to the authority granted to it by the Fair Housing Act, then adopted procedural and substantive rules which provided clear guidance to municipalities as to how they could meet their affordable housing obligation; and

**WHEREAS**, in its rules, COAH assigned a fair share number to each municipality and set forth various mechanisms that a municipality could use in order to satisfy that obligation; and

**WHEREAS**, the Borough of Helmetta, like many other municipalities throughout the State of New Jersey, met its First and Second Round Affordable Housing Obligations through the COAH process; and

**WHEREAS**, COAH adopted the First Round Rules for the period from 1987 through 1993 and the Second Round Rules for the period 1993 to 1999 and then extended to 2004; and

**WHEREAS**, COAH was obliged by the Fair Housing Act to adopt Third Round Rules to take effect in 2004, however, but never adopted rules that were acceptable to the Courts; and

**WHEREAS**, in 2015, the Supreme Court again stepped in, finding that COAH’s failure to adopt Third Round Rules forced the Court to intervene; and

**WHEREAS**, the Supreme Court designated Mount Laurel judges in each of the fifteen court vicinages to hear all Mount Laurel cases; and

**WHEREAS**, instead of providing clear guidance, like the COAH rules did, the Supreme Court in Mount Laurel IV set forth vague standards that have led to a complex system of non-uniform implementation; and

**WHEREAS**, as a result of the Supreme Court’s decision in Mount Laurel IV, municipalities no longer were assigned fair share numbers, no longer had clear and concise procedural and substantive rules to follow, and no longer had one tribunal to decide these issues, which meant that even the threshold issues of regional need and local fair share obligations had to be litigated before fifteen different Mount Laurel judges, and as a result, municipalities were forced to spend tens of thousands, and in some cases hundreds of thousands of dollars, to negotiate fair share numbers with the Fair Share Housing Center (“FSHC”) and to gain court approval of settlement agreements negotiated with FSHC; and

**WHEREAS**, the Supreme Court in Mount Laurel IV concluded its opinion by encouraging the Legislature to once again assume responsibility in the area of affordable housing, saying:

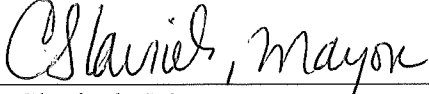
“In conclusion, we note again that the action taken herein does not prevent either COAH or the Legislature from taking steps to restore a viable administrative remedy that towns can use in satisfaction of their constitutional obligation. In enacting the FHA, the Legislature clearly signaled, and we recognized, that an administrative remedy that culminates in voluntary municipal compliance with constitutional affordable housing obligations is preferred to litigation that results in compelled rezoning. (Citation omitted.) It is our hope that an administrative remedy will again become an option for those proactive municipalities that wish to use such means to obtain a determination of their housing obligations and the manner in which those obligations can be satisfied” (*In re Adoption of N.J.A.C. 5:96 & 5:97 ex rel. New Jersey Council on Affordable Hous.*, 221 N.J. 1, 34 (2015)); and

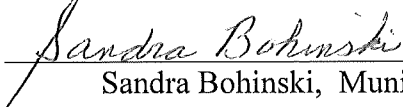
**WHEREAS**, it has been five years since the Mount Laurel IV opinion was issued and, to the detriment of each municipality in New Jersey and to the future viability of the State, neither the Legislature nor the Governor nor COAH have taken any action to remedy the situation; and

**WHEREAS**, if the Governor, the Legislature and COAH continue to ignore their responsibilities, municipalities will once again face a burdensome, time-consuming and expensive process to obtain Fourth Round Mount Laurel compliance starting in 2025;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta in the County of Middlesex, State of New Jersey, that it does hereby demand that the Governor and the Legislature cease their unconscionable disregard of this most important provision of the State constitution and take immediate and decisive action to restore a viable administrative remedy that municipalities can use in satisfaction of their constitutional obligations to provide affordable housing.

Adopted by Borough Council on March 17, 2021.

  
Chris Slavicek, Mayor

  
Sandra Bohinski, Municipal Clerk

**BOROUGH OF HELMETTA  
RESOLUTION 21 – 71**

**VETERANS WITH SERVICE CONNECTED DISABILITIES**

**WHEREAS** the legislature in adopting N.J.S.A. 54:3.30-3.33 has granted full property tax exemption for veterans suffering from service-connected disabilities as declared by the United States Department of Veterans Administration; and

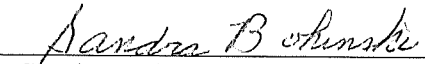
**WHEREAS** such exemption shall be approved and granted by the Tax Assessor upon the filing of the claim demonstrating the right to exemption; and

**WHEREAS** the Statute does not specify the effective granting of a disabled veteran tax exemption but rather states that the municipal governing body shall by resolution establish a policy for the granting of property tax exemptions under this Statute;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the Tax Assessor shall be authorized to grant property tax exemption to Veterans suffering from service connected disabilities as declared by the United States Department of Veteran’s Administration upon the filing of a claim demonstrating the right to an exemption; such property tax exemption shall be effective as of the date the application is received in the Tax Assessor’s office.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzinglecki			✓			
Carolan-Genthe		✓	✓			
Duffy	✓		✓			
Karczewski			✓			
Perez			✓			
Reid			✓			

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, County of Middlesex, State of New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 17, 2021.

  
 Sandra Bohinski, RMC  
 Municipal Clerk

**BOROUGH OF HELMETTA  
RESOLUTION #2021- 72**

**TEMPORARY EMERGENCY APPROPRIATION #2**

**WHEREAS**, an emergency condition has arisen in the 2020 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

**WHEREAS**, the total Emergency Temporary Resolutions adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$456,000.00 (four hundred fifty-six thousand dollars), and;

**Now, therefore, be it resolved** that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for:

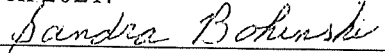
<b>Current Fund</b>		
<b>Municipal Clerk</b>		
1-01-20-120-010	Salaries & Wages	5,000.00
<b>Administrator</b>		
1-01-20-701-010	Salaries & Wages	5,000.00
<b>Finance</b>		
1-01-20-705-010	Salaries & Wages	5,000.00
<b>Revenue Admin Tax Collector</b>		
1-01-20-708-010	Salaries & Wages	2,000.00
<b>Tax Assessor S&amp;W</b>		
1-01-20-710-010	Salaries & Wages	2,000.00
<b>Planning Board</b>		
1-01-21-720-020	Other Expenses	2,000.00
<b>Health Insurance Employee</b>		
1-01-23-733-020	Other Expenses	25,000.00
<b>Fire Department</b>		
1-01-25-749-020	Other Expenses	10,000.00
<b>Electricity</b>		
1-01-31-825-020	Other Expenses	5,000.00
<b>Street Lighting</b>		
1-01-31-826-020	Other Expenses	5,000.00
<b>Telephone Costs</b>		
1-01-31-827-020	Other Expenses	5,000.00
<b>Natural Gas</b>		
1-01-31-829-020	Other Expenses	5,000.00
<b>Postage</b>		
1-01-31-831-020	Other Expenses	1,000.00
<b>Copying</b>		
1-01-31-832-020	Other Expenses	1,000.00
<b>Landfill/Disposal Solid Waste</b>		

1-01-32-837-020	Other Expenses	10,000.00
<b>Municipal Court</b>		
1-01-42-855-020	Salaries & Wages	4,000.00
1-01-42-855-020	Other Expenses	2,000.00
<b>Interlocal &amp; Shared Services</b>		
<b>Police Services-Spotswood</b>		
1-01-43-746-030		133,000.00
<b>Spotswood EMS</b>		
1-01-43-747-020		5,000.00
<b>Spotswood Trash Removal</b>		
1-01-43-770-020		14,000.00
<b>Middlesex CO Recycling</b>		
1-01-43-786-020		10,000.00
<b>Total Current Fund</b>		256,000.00
<b>Water Operating Fund</b>		
<b>Purchase of Water</b>		
1-05-55-500-025		100,000.00
<b>Total Water Fund</b>		100,000.00
<b>Sewer Operating Fund</b>		
<b>Monroe MUA Charges</b>		
1-07-55-500-023		100,000.00
<b>Total Sewer Fund</b>		100,000.00
<b>Grand Total</b>		456,000.00

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Carolan-Genthe		✓	✓			
Duffy	✓		✓			
Karczewski			✓			
Perez			✓			
Reid			✓			

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 17th day of March 2021.

  
 \_\_\_\_\_  
 Sandra Bohinski, RMC  
 Municipal Clerk

**BOROUGH OF HELMETTA  
RESOLUTION #2021- 73**

**AUTHORIZING PHOENIX ADVISORS, LLC FOR PERMANENT FIANCING OF  
ANIMAL SHELTER BOND ANTICIPATION NOTES**

**WHEREAS**, there currently exists \$1,200,000 of Bond Anticipation Notes that were issued in 2010, which under the New Jersey Local Bond Law are required to be permanently financed during 2021, and;

**WHEREAS**, the municipal advisory firm of Phoenix Advisors, LLC represented by Anthony Inverso, have submitted a proposal to provide municipal advisory services, and;

**WHEREAS**, the proposal submitted included a basic financial plan, which includes a \$1,000,000 private placement financing and \$200,000 of bond anticipation notes and other financial sources, and;

**WHEREAS**, Phoenix Advisors are recognized municipal financial advisors in the State of New Jersey, and;

**WHEREAS**, it is the desire of the governing body to utilize their services, and;

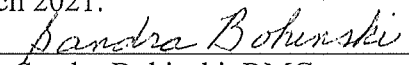
**WHEREAS**, their fee for these services will not exceed \$17,500

**Now, therefore, be it resolved**, that the Borough Council appoint Phoenix Advisors, LLC to handle the permanent financing of a portion of the Bond Anticipation Notes and rollover of a portion of the Bond Anticipation Notes, in conjunction with the Borough bond counsel, auditor, CFO and Borough Clerk

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Carolan-Genthe		✓	✓			
Duffy	✓		✓			
Karczewski			✓			
Perez			✓			
Reid			✓			

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 17<sup>th</sup> day of March 2021.

  
 \_\_\_\_\_  
 Sandra Bohinski, RMC  
 Municipal Clerk

**SAMUEL KLEIN AND COMPANY**  
CERTIFIED PUBLIC ACCOUNTANTS

36 WEST MAIN STREET, SUITE 303  
FREEHOLD, NJ 07728-2291  
PHONE (732) 780-2600  
FAX (732) 780-1030

**MEMORANDUM**

[Via Email]

**TO:** Mayor Christopher Slavicek, Mayor [Email: Mayor@helmettaboro.com]  
Joe Perez, Finance Chair [Email: j.perez@helmettaboro.com]  
Matt Crane, Business Administrator [Email: m.crane@helmettaboro.com]  
Denise Marabello, Chief Financial Officer  
Borough of Helmetta [Email: d.marabello@helmettaboro.com]  
**CC:** Councilman Mike Duffy [Email: m.duffy@helmettaboro.com]  
Joseph Youssouf [Email: jyoussouf@aol.com]

**FROM:** Gerard Stankiewicz, CPA, RMA, PSA

**DATE:** March 10, 2021

**RE: Permanent Financing for the Animal Shelter \$1,200,000.00 BAN**

---

**Key Information:**

- As you are all aware, the Bond Anticipation Notes (BANS) for the Animal Shelter need to be paid off no later than April 30, 2021.
- The time has come for the borough to provide the permanent financing for the balance of the BANS of \$1.2 million.
- For the past several years, when reviewing the budget, we have had discussions related to permanent financing of the BANS.
- In an effort to understand the tax rate impact of the financing, along with other possible projects, Anthony Inverso, Director of Phoenix Advisors, participated in those prior year calculations. Both myself and the Bond Attorney, Meghan Bennett, have had experience with Phoenix Advisors over the last 20 years in many municipal financings. I am quite comfortable with the advice they have given to my audit clients in the past. I have attached their resume, which I believe adequately represents their experience.

**SAMUEL KLEIN AND COMPANY**  
CERTIFIED PUBLIC ACCOUNTANTS

36 WEST MAIN STREET, SUITE 303  
FREEHOLD, NJ 07728-2291  
PHONE (732) 780-2600  
FAX (732) 780-1030

Borough of Helmetta  
Re: Permanent Financing for the Animal Shelter  
March 10, 2021  
Page 2 of 2

**Financial Proposal:**

- Phoenix has provided a borrowing analysis, for the \$1,200,000.00, which is divided into two pieces. The first is a directly negotiated \$1,000,000.00 loan from a bank. The loan, known as the '2021 BONDS,' will be repaid over nine years which is co-terminus with the Animal Shelter lease. There may be a provision to call the bonds after five years which may be necessary in the event the building is purchased outright.
- The other piece of \$200,000.00 will be reduced by a \$60,000.00 budgeted pay down and a loan from the Middlesex County Improvement Authority October in their 2021 financing in the amount of \$140,000.00 payable through 2026.
- Built into the analysis is approximately \$43,000.00 annual lease revenue payment from the Animal Shelter that the borough will receive. This will minimize the tax rate impact in the future.
- The statutes allow for private placements of \$1,000,000.00 or less in order to save debt issue costs which for a small town, could be significant.

In conclusion I recommend that a resolution be prepared authorizing Phoenix Advisors to proceed with the permanent financing plan for the \$1.2 million bond anticipation notes.

Please contact me if you have any questions.

Very truly yours,



Gerard Stankiewicz, CPA, RMA  
For The Firm  
SAMUEL KLEIN AND COMPANY





Borough of Helmetta Middlesex County, New Jersey GENERAL IMPROVEMENT DEBT 2021 BORROWING ANALYSIS - PRELIMINARY														
GENERAL IMPROVEMENT SCENARIO: 2021: a) ISSUE \$1,000 MILL BONDS (9 YEARS) TO FINANCE PORTION OF MATURING NOTES; b) ROLL \$140,000 NOTES TO OCTOBER; AND c) FINANCE NOTES WITH MCIA LEASE/LOAN														
Fiscal Year Ending 12/31	BEFORE				**PROJECTED NEW ISSUES**				AFTER					
	Existing Debt Service <sup>2</sup> Total P+I	Projected Notes (Rolled to October 2021) Principal Interest	2021 Bonds (Assumed Bank Direct Purchase) Principal Interest	2021 MCIA (Assumed Oct 2021 Issue) Principal Interest	Total P+I	Aggregate Debt Service Bldg Lease	Net Total P+I	Est. Tax Impact Per \$100 AV <sup>3</sup>	Tax Impact <sup>3</sup>					
2020	85,506	60,000	1,050	61,050	85,506	(42,903)	85,506	0.002	2.36					
2021	25,495				86,545	(42,903)	43,642							
2022	4,255				132,788	(42,903)	89,884							
2023	4,255				128,955	(42,903)	86,052							
2024	4,255				132,268	(42,903)	89,364							
2025					131,250	(42,903)	88,347							
2026					139,375	(42,903)	96,472							
2027					147,350	(42,903)	104,447							
2028					145,250	(42,903)	102,347							
2029					143,150	(42,903)	100,247							
2030					141,050	(42,903)	98,147							
2031														
2032														
2033														
2034														
2035														
<b>Total:</b>	<b>123,766</b>	<b>60,000</b>	<b>1,050</b>	<b>61,050</b>	<b>1,000,000</b>	<b>82,308</b>	<b>1,082,308</b>	<b>140,000</b>	<b>6,362</b>	<b>146,362</b>	<b>(429,034)</b>	<b>984,453</b>	<b>0.010</b>	<b>\$10.22</b>

- (1) Preliminary, subject to change.  
 (2) Existing Debt Service includes payments on bonds and loans plus note paydowns and interest for 2020 and existing interest for 2021.  
 (3) Represents the annual tax impact per \$100 of assessed valuation and the tax impact to the average residential home assessed at \$100,000. Calculation based on Total Taxable Valuation of \$185,387,800. Reflects tax increases only.

ASSUMPTIONS:			
Notes	2021 Bonds	2021 MCIA Bonds	
Issue Date:	4/29/21	4/29/21	Issue Date: 9/30/21
First Interest Date:	10/29/21	4/1/22	First Interest Date: 3/15/22
Final Maturity Date:	10/29/21	4/1/22	First Maturity Date: 9/15/22
Initial Borrowing Rate:	0.75%	1.50%	Final Maturity Date: 9/15/26
Initial Par Amount:	\$140,000	\$1,000,000	Borrowing Rate: 1.50%
Max Useful Life:	n/a	20.00 Years	Par Amount: \$140,000
			Max Useful Life: 5.00 Years



March 1, 2021

Ms. Denise Marabello  
Chief Financial Officer  
Helmetta Borough  
60 Main Street, PO Box 378  
Helmetta, NJ 08828-0378

Dear Ms. Marabello:

I am delighted to provide you with the enclosed Proposal and Agreement for Phoenix Advisors, LLC to serve as your Municipal Advisor for the issuance of your bonds and note rollover.

It is essential to have qualified, expert advice when you issue, or plan to issue, debt, whether it is long-term bonds, short-term notes, or lease financing. Included in this proposal are our fees, scope of service, and regulatory disclosure relating to fees that we are required to provide.

Phoenix Advisors combines decades of experience with bright and creative talent to provide a higher standard in Municipal Advisory service. We are:

- **New Jersey's Leading Municipal Advisor:** Phoenix Advisors has consistently been the most active municipal advisory firm in the State of New Jersey, advising on more bond transactions for New Jersey issuers than any other firm, in each of the past ten years.
- **An Independent Municipal Advisor:** Phoenix Advisors is an independent registered municipal advisor with no contractual arrangements with other firms. We do not underwrite bonds or manage the investment of bond proceeds. Our dedicated focus enables us to provide truly independent advice to our clients.
- **Creative and Innovative:** Our team has experience in a variety of financing options, in addition to traditional general obligation bonds. We provide unique, innovative, but appropriate, solutions to our clients' needs. Phoenix Advisors is confident that we have the experience, talent and enthusiasm to exceed your expectations.

Phoenix Advisors, as your Municipal Advisor, will be a valuable resource concerning any debt issuance. Thank you for the opportunity to provide this proposal. Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Anthony P. Inverso', is written over a horizontal line.

Anthony P. Inverso  
Senior Managing Director

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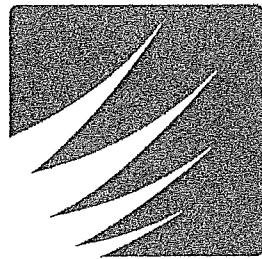
625 Farnsworth Ave, Bordentown, New Jersey 08505

Voice: (609) 291-0130

[www.muniadvisors.com](http://www.muniadvisors.com)

# BOROUGH OF HELMETTA

Proposal to Serve as  
Municipal Advisor  
March 1, 2021



**PHOENIX**  
**ADVISORS, LLC**

## **Table of Contents**

Section I	Overview and Professionals
Section II	Scope of Services
Section III	Experience of Phoenix Advisors, LLC
Section IV	Compensation
Section V	Agreement

## Section I

### Overview and Professionals

## Overview of Phoenix Advisors, LLC

### WHO WE ARE

Phoenix Advisors, LLC, is the leading firm specializing in the provision of Financial Advisory services (or, "Municipal Advisory services") to governmental entities in New Jersey. We were created in 2004 to provide expert assistance to governments and schools issuing debt or grappling with difficult challenges of financial and budget management. Led by a team of veteran public finance professionals, we bring bright and creative solutions to you. **In each of the last 11 years, Phoenix Advisors has served as Municipal Advisor on more bond issues in New Jersey than any other firm.** Our experience is second to none and will make a tremendous contribution to the success of your financings. Phoenix Advisors' professionals have background working with government entities of all sizes and types. Importantly, we are registered with the Municipal Securities Rulemaking Board (MSRB) and Securities and Exchange Commission (SEC) as a municipal advisor – this is a requirement to give advice to management concerning the issuance of municipal debt. From fire districts to State government, from small school districts to major cities, counties or authorities – we have done it all. We can do it for you!

In Short:

- Seasoned and experienced professionals;
- Impeccable reputation;
- Creative solutions; and
- Independent Registered Municipal Advisor.

### WHERE WE ARE

Phoenix Advisors, LLC operates from two regional offices located in Bordentown, New Jersey and Milford, Connecticut. We are able and, more importantly, willing to meet personally with our clients in their offices or attend public meetings. Phoenix Advisors has the depth of professional personnel such that we can meet on your schedule wherever you are, no matter your location.

In Short:

- Always available; and
- Depth of staff.

### OUR WORK ETHIC

Phoenix Advisors is well organized, thorough and creative in our approach, and we work to simplify and explain each step of your transaction. It is often nuances of a transaction as well as market knowledge that gets you the best interest rate, and Phoenix Advisors' expertise makes the difference. Phoenix Advisors' professionals are always willing to go the extra mile to assure your financing meets its goals.

In Short:

- Provide essential expertise on your side;
- Attend to detail; and
- Always keep you in the loop.

### TEAM APPROACH

As part of your team we, communicate clearly, collaborate, and cooperate within the working group. We are cognizant of the important roles played by your finance and administrative staff. We understand that each of your retained professionals (Auditor, Bond Counsel, Solicitor) has their job to do. Our job is to facilitate their work and bring added value through our special knowledge of the market, its ever-changing needs and its participants. We appropriately perform hands-on tasks to increase the efficiency and effectiveness of the group.

#### In Short:

- Add efficiency and knowledge;
- Never shy from hands-on tasks; and
- Work well with others.

### OUR EXPERTISE AND COMMITMENT TO CLIENTS

Phoenix Advisors' professionals have coordinated the planning and execution of over two thousand bond and note transactions for municipalities, school districts, counties, authorities and other governmental units. Our experience and capabilities are second to none. We have seen it all and we have crafted innovative solutions to achieve goals. We stay close to our clients to understand their changing needs and we closely monitor the markets to proactively keep clients up to date on the status of their pending projects and outstanding debt.

#### In Short:

**Phoenix Advisors introduces a higher standard in municipal advisory services.**

## **Experience the Phoenix Advantage**

**[www.muniadvisors.com](http://www.muniadvisors.com)**

625 Farnsworth Avenue  
Bordentown, NJ 08505  
(609) 291-0130

53 River Street, Suite 1  
Milford, CT 06460  
(203) 878-4945

## Professionals of Phoenix Advisors, L.L.C.



**David B. Thompson**, Chief Executive Officer of Phoenix Advisors, LLC, is a principal shareholder and leads its management committee. He is well known and respected for his knowledge and expertise gained over a 40+ year career in public finance. He has a thorough understanding of all aspects of municipal bonds, including authorization and issuance processes and their underwriting and trading. Formerly Senior Vice President of Commerce Capital Markets, Inc. and President of Cypress Securities, Inc., Mr. Thompson has served as the senior investment banker or advisor on a broad range of financings, including variable rate and private activity structures. Dave is a graduate of Rutgers College, within the State University of New Jersey, with a degree in business administration and the Securities Industry Institute at the University of Pennsylvania's Wharton School. He is a former Mayor of Bordentown Township and former Regional School Board member. [dthompson@muniadvisors.com](mailto:dthompson@muniadvisors.com)



**Sherry L. Tracey**, Senior Managing Director, is a principal shareholder and member of the management committee of Phoenix Advisors and has over two decades of experience working with municipalities, school districts, and local and state authorities tax-exempt and taxable new money, refunding, and debt restructuring issues. Sherry is an expert in financial analysis and post-issuance compliance. She also leads Phoenix Advisors' economic redevelopment financing and consulting engagements. She brings superb research, analytical, and presentation skills to clients. Before Phoenix Advisors, Ms. Tracey served as an investment banker with Commerce Capital Markets. Sherry is a graduate of The College of New Jersey with a Bachelor of Science in Marketing. She is certificated as a School Business Administrator. [tracey@muniadvisors.com](mailto:tracey@muniadvisors.com)



**Anthony P. Inverso**, Senior Managing Director, is a principal shareholder and member of the management committee of Phoenix Advisors and has over twenty years of experience working with local and state authorities, higher education institutions, municipalities, and school districts. Mr. Inverso manages the debt issuance process through quantitative analysis, analyzing market conditions, coordinating working group activities, reviewing documents, and developing analytical materials. He has provided financial advice and analysis on municipal redevelopment projects and complex debt transactions for higher education and state institutions in New Jersey. Mr. Inverso's extensive resume includes time at other Municipal Advisory firms and as an investment banker with Commerce Capital Markets, Inc. Mr. Inverso graduated from the Wharton School of the University of Pennsylvania, where he earned his Bachelor of Science degree in Economics, with a concentration in finance. Anthony was a member of the Finance Council of Saint Gregory the Great Church and the Young Professionals Group of Robert Wood Johnson



University Hospital at Hamilton for several years. Mr. Inverso currently serves on the Board of Trustees of Mercer County Community College. [ainverso@muniadvisors.com](mailto:ainverso@muniadvisors.com)



**Matthew A. Spoerndle**, Senior Managing Director, is a principal shareholder based in our Milford, Connecticut office. Mr. Spoerndle has provided financial advice on billions of dollars of new money and refunding debt for Connecticut Towns and Cities. His responsibilities include client relationships, engagement management, and quantitative analysis. Matt's work's scope relates to the issuance of general obligation and revenue-supported debt, debt management plans, debt studies, rating presentations, refunding and escrow analyses, bond structuring, and in-depth credit analysis. Before joining Phoenix Advisors, he provided financial advisory services to Connecticut communities while with People's United Bank. Mr. Spoerndle is a member of the Government Finance Officers Association and the Council of Small Towns. Matt earned a Bachelor of Arts with a major in Economics and a minor in International Relations from the University of Pennsylvania. There, he was captain of the Ivy League champion varsity Track & Field team. He received an MBA degree in Finance from Fairfield University. [mspoerndle@muniadvisors.com](mailto:mspoerndle@muniadvisors.com)



**Robbi S. Acampora**, Managing Director, has extensive experience in budget development and analysis, long-term debt management, and the development of capital financing alternatives. Ms. Acampora has decades of experience in municipal, school, county, and hospital finance. She has a background in municipal administration that includes serving as a C.F.O. of Camden County, NJ. Before joining Phoenix Advisors, she was the founder in 1993 and president of Capital Financial Advisors, Inc. Ms. Acampora, undoubtedly a leading expert in alternative energy and energy efficiency. She has been at the forefront of this critical new area of cost savings opportunity for government and schools. She has worked with Sustainable New Jersey to promote renewable energy and energy efficiency and regularly speaks on the topic. Robbi earned a Bachelor's degree in accounting from Rutgers University. [racampora@muniadvisors.com](mailto:racampora@muniadvisors.com)

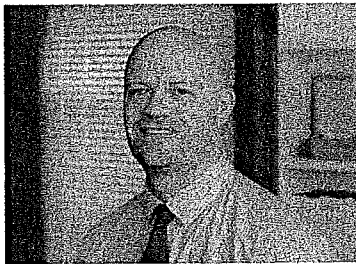


**Barry J. Bernabe**, Managing Director and shareholder of Phoenix Advisors, joined the firm in 2014 with over 20 years of experience providing municipal advisory services in Connecticut. Before joining Phoenix Advisors, Barry was Senior Vice President of the Government Banking Group at Webster Bank. Before that, he worked as a Vice President in Municipal Banking for People's United Bank. He has extensive experience in providing municipal advisory services to municipalities, school districts, and regional water and sewer authorities. His responsibilities include client management, quantitative analysis, rating presentations, and comparative credit analysis. Barry has extensive experience preparing debt management plans, analyzing various financing alternatives, and identifying refinancing opportunities. Mr. Bernabe is a member of

the Connecticut Government Finance Officers Association and the Council of Small Towns. Barry is a double graduate of the University of Connecticut holding a Bachelor of Science degree in Business Administration and an MBA in Finance. [bbernabe@muniadvisors.com](mailto:bbernabe@muniadvisors.com)



**Bryan A. Morris**, Managing Director, joined Phoenix Advisors, LLC in April 2016 with over six years of experience in public finance. Before joining Phoenix, he was the senior vice president at N.W. Financial Group/N.W. Capital Markets. He was responsible for providing financial advisory and investment banking services to municipal issuers in the Northeast region. Mr. Morris gained experience through a wide array of transactions involving tax-supported debt, water and sewer utilities, redevelopment, and pooled loan programs. Mr. Morris' expertise, in debt models, financial projections, and rating presentations, has enabled him to meet clients' changing needs and offer insightful approaches to financings. The transaction-related work has required him to create various debt structuring and bond modeling scenarios, prepare state oversight board applications and offering documents, evaluate underwriter proposals, and coordinate transactions from inception to closing. Mr. Morris graduated from The College of New Jersey with a Bachelor of Science in Business Administration-Finance. [bmorris@muniadvisors.com](mailto:bmorris@muniadvisors.com)



**Matthew Sweeney**, Associate, joined Phoenix Advisors full-time in October of 2010. Mr. Sweeney is responsible for analytical support, refunding analyses, market and industry research, constructing issuer debt profiles, and composing bond offering documents. He also assists in developing client proposals and marketing literature. Matt has the expertise and primary responsibility to adapt our proprietary Municipal Information Management Interface database (MIMI) to meet our expanding needs. Mr. Sweeney was previously employed as an intern with Phoenix Advisors over several years during his minor league baseball off-seasons. Mr. Sweeney spent nine seasons as a pitcher for Philadelphia Phillies' and Houston Astros' minor league teams and independent league organizations. He is now pursuing a degree at Southern New Hampshire University. [msweeney@muniadvisors.com](mailto:msweeney@muniadvisors.com)



**Denise Baxter**, a Senior Analyst, joined Phoenix Advisors, L.L.C. with 18 years of experience in the public finance sector. Ms. Baxter's responsibilities are market research, document development, transaction processing, and quantitative support. Her duties include the compilation and development of materials for official statements, applications to regulatory and credit agencies, and public presentations. Ms. Baxter is adept at researching bond and economic data and is experienced with the capabilities of TM3 and Bloomberg information sources. She provides quantitative support through database research, bond sizing, and general cash flow analyses. Denise earned a Bachelor's degree from Rowan University. [dbaxter@muniadvisors.com](mailto:dbaxter@muniadvisors.com)



**Christopher McManimon**, Product Manager, joins Phoenix Advisors with decades of experience as an executive in the international Commercial Insurance industry, specializing in Property & Construction risks. His expertise with formal Professional Standards in this highly regulated and document-intensive business sector is well-suited to our Continuing Disclosure practice's continuing growth. At the same time, his extensive background in client service and custom, project-oriented solutions lends itself to his responsibilities in the Redevelopment team. Chris earned his Bachelor's degree in the field of Economics at Georgetown University. [cmcmanimon@muniadvisors.com](mailto:cmcmanimon@muniadvisors.com)



**Danielle Marino**, Associate, joined Phoenix Advisors, L.L.C. in June of 2013. Ms. Marino's responsibilities include quantitative analysis, debt modeling, credit review, rating presentation development, and municipal bond research. Additionally, she is responsible for assisting in developing client presentations and providing secondary support to client engagements. Ms. Marino graduated from Rutgers University-New Brunswick with a major in Economics and a minor in History.

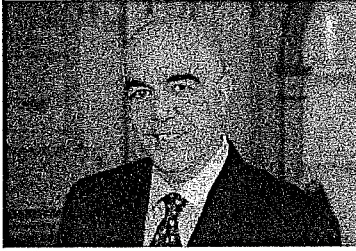
[dmarino@muniadvisors.com](mailto:dmarino@muniadvisors.com)



**Jaime Jean**, our newest Analyst, joined Phoenix Advisors, L.L.C. in February of 2020. Mr. Jean's responsibilities include quantitative analysis, debt modeling, credit review, development of rating presentations, and municipal bond research. Additionally, he is responsible for assisting in developing client presentations and providing analytical support on client engagements. Mr. Jean graduated from Rutgers University-New Brunswick with a major in Economics and holds a Series 50 Municipal Advisor license. [jjean@muniadvisors.com](mailto:jjean@muniadvisors.com)



**Riley L. Green**, Associate, joined Phoenix Advisors, L.L.C. in October of 2014. Mr. Green's responsibilities include analytical support and industry research for our Milford Connecticut office. Additionally, he assists in developing proposals, rating agency presentations, and daily operations of the office. Riley graduated from Fordham University, Gabelli School of Business with a major in Finance and minor in Economics. [rgreen@muniadvisors.com](mailto:rgreen@muniadvisors.com)



**Mark G. Squillante**, Chief Compliance Officer, is responsible for the firm's internal compliance with the developing regimen of regulations imposed by the S.E.C. and the MSRB. After more than 25 years in the heavily regulated broker/dealer environment, Mr. Squillante's distinguished management background in the underwriting of short-term municipal securities enhances Phoenix Advisors ability to adhere to applicable rules and regulations. He is a graduate of Villanova

University. [msquillante@muniadvisors.com](mailto:msquillante@muniadvisors.com)



**Kenneth J. Turner**, Senior Compliance Coordinator, joined Phoenix Advisors, L.L.C. in December of 2014. His primary responsibilities are in our Continuing Disclosure Services area. Mr. Turner is an expert in working with the MSRB's Electronic Municipal Market Access (EMMA) website. Kenny supports the Arbitrage Rebate Consulting function concerning quantitative analysis. Kenny also assists in maintaining the structure of our extensive and proprietary Municipal Information Management

Interface database (MIMI). He received his degree in Economics with a minor in Statistics from Rutgers University, New Brunswick. [kturner@muniadvisors.com](mailto:kturner@muniadvisors.com)



**Donna Pearson**, Office Manager, and Closing Coordinator, has been with Phoenix Advisors, LLC since 2006. Ms. Pearson has over 25 years of experience in the financial services business, including eight years as Operations Manager with UBS Financial Services. Ms. Pearson, while at UBS, assisted with processing trades of stocks and bonds along with handling various office functions in a timely and efficient manner. Through her depth of knowledge in several aspects of

operations, she provides leadership to the Phoenix Advisors' staff and management team. Donna manages the daily office routines, closing procedures, proposal development, and writing, finalizing debt service schedules, and editing Preliminary and Final Official Statements. [dpearson@muniadvisors.com](mailto:dpearson@muniadvisors.com)



**Erin Cooper**, Administrative Assistant, joined Phoenix Advisors in November of 2017. Ms. Cooper assists the Office Manager with proposal development and general administrative tasks and is responsible for composing and editing correspondence and marketing materials. She has more than ten years' experience as a freelance writer and editor, and more than 15 years of experience in customer service. Before starting with Phoenix Advisors, she worked as a book buyer. Ms. Cooper

graduated with honors from The College of New Jersey with a major in journalism and professional writing and a minor in French. [ecooper@muniadvisors.com](mailto:ecooper@muniadvisors.com)

## Section II

### Scope of Services

## **Scope of Services – Debt Issuance Municipal Advisory**

Phoenix Advisors, LLC, as Municipal Advisor, is an active participant at each juncture of your transactions to personally and professionally guide them to market and respond to your concerns and questions. Using our experience in the industry, our goal is to provide you with a complete understanding of the entire transaction and achieve the best for your taxpayers.

Phoenix Advisors has four primary objectives in your transactions: (i) plan and develop a financing strategy and structure that will best fit your needs; (ii) coordinate the financing process; (iii) provide consulting service through the actual execution of the financing; and (iv) provide follow-up reporting and analyses after the transaction is complete.

Below, we outline services provided during the financing process. Bear in mind, our goal, like yours, is to complete your debt issuance efficiently and professionally. Accordingly, this outline is not meant to be limiting – we will do all those things necessary and appropriate to bring your transaction to a successful end.

### **PLAN STRATEGY AND STRUCTURE**

Phoenix Advisors' professionals look beyond just the current transaction. We research and analyze all of your outstanding debt to provide a financing solution that best satisfies your needs now and in the future. We realize that you are ever changing, and while working on the current transaction, we are always watchful to maintain your flexibility to meet future needs and address shifting growth patterns. Among the services Phoenix Advisors provides to achieve these goals are:

#### **Examine and Analyze Financing Options and Concepts**

The range of options for an issue continues to evolve. We identify and analyze these options based upon cost-benefit and market analysis.

#### **Analysis of Financing Structures**

The appropriate range of bond structures and credit enhancements are determined based on these analyses. For instance, during certain market conditions, it may be more advantageous to issue short term notes rather than long term debt instruments.

#### **Design Plan of Finance**

A sound plan that addresses the issuer's existing financial strengths and growth patterns is designed to ensure the success of this and future transactions.

## **COORDINATE THE FINANCING PROCESS**

Phoenix Advisors coordinates every step of your transaction. Whether it is meeting with you and your professionals or making clear and concise presentations, we add organization and capability to the financing process. Importantly, as an issuer, you are selling a product (your debt) and Phoenix Advisors is uniquely qualified to help mesh your needs with what the marketplace wants. The result is the lowest borrowing cost available! In short, we diligently guide your transaction to the market with efficiency and expertise, achieving the best result for you. Among the services Phoenix Advisors provides are:

### **Establish a Timetable for the Transaction**

A timetable that outlines key events, dates and responsibilities for team members will be developed to ensure a quick and efficient financing.

### **Manage the Financing Team**

We will coordinate the financing by scheduling meetings, assigning work product responsibility, and contacting finance team members.

### **Provide Input During Preparation of Financing Documents**

Many important elements of the transaction will be set forth in the financing documentation. We advise as to critical components and appropriate language to aid in their completion.

### **Assist in Preparation of Official Statement**

Our professionals ensure that the current needs and requirements of investors, insurers, and rating agencies are satisfied with the contents of the Official Statement. We will either take the lead in preparing the document or provide careful review and support of another professional's efforts.

### **Coordinate the Approval Process of Oversight Boards**

A clear and concise presentation is prepared in anticipation of potential questions and concerns of oversight boards, as applicable.

### **Develop a Rating Agency Strategy**

An issue's rating may be the single most important factor in the cost of the financing. We add real value to the rating agency process by developing a strategy, preparing a comprehensive rating presentation, and assembling and presenting other necessary information to obtain the best result. We will also help you select the right agency for your transaction.

### **Evaluate Third Party Services**

To avoid unnecessary expenses, Phoenix Advisors will draw specifications, solicit and evaluate bids, and recommend the most cost-effective qualified provider.

## **EXECUTION OF FINANCING**

Phoenix Advisors is constantly watching and evaluating the market to help you select the best time to move forward with your transaction. Our experienced professionals provide you with valuable statistics and points of reference to gauge the overall market climate and evaluate your interest rates. After your successful sale, to ensure a smooth finish, Phoenix Advisors monitors all the details of your closing. This includes the error-free movement of funds and advice concerning the most effective investment of the transaction's proceeds. Among the services Phoenix Advisors provides to achieve these goals are:

### **Structure the Terms of Financing**

The terms of a bond issue are essential to the achievement of financing goals and a successful marketing effort. Phoenix Advisors' professionals will carefully analyze the options available for structure, final maturity, principal payment, redemption features, capitalized interest, and payment dates.

### **Investor Outreach**

Information will be prepared and presented to potential investors and bidding underwriters to educate them regarding your debt offering. If appropriate, specially coordinated meetings will be instituted to answer questions and provide feedback. These efforts will directly bolster demand in the market, reducing borrowing costs to you.

### **Monitor the Market and Provide Recommendations for Timing**

We evaluate the market climate to schedule your debt offering under the most advantageous market conditions available.

### **Provide Key Financial Indices and Comparisons**

To assist you in evaluating the interest rates received for the financing, we will provide valuable statistics and comparisons. This information will allow you to understand the results and their relation to other comparable financings.

### **Active Participation in Bond Sale**

We provide real-time translation of events as they unfold during competitive bid submission. For negotiated transactions, in addition, we have active dialogue and input with underwriters in setting the interest rates to guard your best interests.

### **Ensure a Smooth Closing**

Phoenix Advisors arranges for the transfer of funds at closing and carefully reviews closing documents to ensure an error-free movement of bond proceeds and other funds on hand.



## **FOLLOW-UP REPORTING AND ANALYSIS**

Phoenix Advisors' professionals stay by your side after your transaction is closed. We will provide you with follow-up reports and analysis displaying the details of your transaction and your new debt service requirements. We view our relationship with you as an ongoing process, not just a single transaction. Always vigilant for opportunities to save money for our clients, we will monitor your outstanding debt for refinancing prospects, bring to your attention market innovations, and willingly review any financing proposals. Of course, we will always be available to answer any questions that arise. The services Phoenix Advisors provides for follow-up reporting and analysis include:

### **Assist in Arranging or Providing for Investment of Bond Proceeds**

Phoenix Advisors will recommend strategies and appropriate investments that accommodate the issuer's disbursement requirements and comply with Federal Arbitrage Regulations.

### **Provide a Permanent Debt Service Schedule**

After the closing, Phoenix Advisors provides a clear presentation of your debt service requirements to be used during budget preparation and on debt service payment dates.

### **Provide a Permanent Debt Service Schedule**

After the closing, Phoenix Advisors provides a clear presentation of your debt service requirements to be used during budget preparation and on debt service payment dates.

### **Create Summary Reports and Analysis**

Our professionals will provide reports summarizing your transaction to share with oversight boards and others, as you may choose.

### **Monitor Outstanding Debt**

Phoenix Advisors monitors your outstanding debt, even after your transaction closes, continuously watching for opportunities to save you money.

### Section III

#### Experience of Phoenix Advisors, LLC

**Phoenix Advisors**  
**Select Experience & References**

\$19,755,000

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***East Brunswick  
Township***

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General Obligation Bonds,  
Series 2021

Municipal Advisor

Angel Albanese  
East Brunswick Township  
Chief Financial Officer  
1 Jean Walling Civic Center Drive, PO  
Box 1081  
E Brunswick, NJ 08816-1081  
732-390-6810

\$6,000,000

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***Town of Haddam***

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General Obligation Bonds,  
Issue of 2020

Municipal Advisor

Barbara Bertrand  
Town of Haddam  
Finance Director  
30 Field Park Drive  
Haddam, CT 06438  
860-345-8531

\$12,830,000

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***Monroe Township***

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Bond Anticipation Notes,  
Series 2020

Municipal Advisor

George Lang  
Monroe Township  
Chief Financial Officer  
1 Municipal Plaza  
Monroe Township, NJ 08831  
732-521-4400

\$8,450,000

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***South Brunswick  
Township***

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General Obligation  
Refunding Bonds, Series  
2020

Municipal Advisor

John Bolcato  
South Brunswick Township  
Chief Financial Officer  
540 Ridge Road, PO Box 190  
Monmouth Jct, NJ 08852-0190  
732-329-4000

## Experience of Phoenix Advisors Since January 1, 2020

Dated Date	Par Amount	Issuer	Issue Name
10/19/21	\$10,409,000	Clinton Township School District, Hunterdon, NJ	Refunding School Bonds, Series 2021
08/11/21	\$18,450,000	West Orange Township School District, Essex, NJ	Refunding School Bonds, Series 2021
08/11/21	\$5,478,000	Cranford Township School District, Union, NJ	Refunding School Bonds, Series 2021
05/18/21	\$7,450,000	Union Township School District, Union, NJ	Refunding School Bonds, Series 2021
04/21/21	\$8,161,000	Lopatcong Township School District, Warren, NJ	Refunding School Bonds, Series 2021
03/17/21	\$2,555,000	Salem County, Salem, NJ	General Obligation Refunding Bonds, Series 2021
03/17/21	\$7,068,000	Clinton Township, Hunterdon, NJ	General Obligation Bonds, Series 2021
03/11/21	\$13,595,000	Classboro Borough, Gloucester, NJ	Taxable General Obligation Refunding Bonds, Series 2021
03/10/21	\$16,365,000	Town of Simsbury, Hartford, CT	General Obligation Bonds, Issue of 2021, Series B
03/04/21	\$3,660,000	Town of Wilton, Fairfield, CT	General Obligation Bonds, Issue of 2021
03/03/21	\$6,525,000	Town of Simsbury, Hartford, CT	General Obligation Refunding Bonds, Issue of 2021
03/03/21	\$5,625,000	Swedesboro-Woolwich Consolidated School District, Gloucester, NJ	Refunding School Bonds, Series 2021
03/03/21	\$15,326,000	Beachwood Borough, Ocean, NJ	Bond Anticipation Notes, Series 2021
02/25/21	\$740,000	Somerset County Improvement Authority, Somerset, NJ	County Guaranteed Lease Revenue Project Notes, Series 2021B (Borough of North
02/25/21	\$1,656,000	Lower Township School District, Cape May, NJ	Energy Savings Improvement Lease Refunding, Series 2021
02/25/21	\$8,292,200	Bloomingdale Borough, Passaic, NJ	Bond Anticipation Notes, Series 2021
02/25/21	\$4,385,000	Somerset County Improvement Authority, Somerset, NJ	County Guaranteed Lease Revenue Project Notes, Series 2021A (Borough of North
02/25/21	\$19,755,000	East Brunswick Township, Middlesex, NJ	General Obligation Bonds, Series 2021
02/25/21	\$10,630,000	Newton Town, Sussex, NJ	Refunding Bonds, Series 2021
02/25/21	\$3,770,000	Wantage Township, Sussex, NJ	General Improvement Bonds, Series 2021
02/25/21	\$11,631,000	Long Beach Township, Ocean, NJ	General Obligation Bonds, Series 2021
02/24/21	\$1,891,000	Andover Township, Sussex, NJ	General Improvement Bonds, Series 2021
02/24/21	\$23,550,000	Madison Borough School District, Morris, NJ	Refunding School Bonds, Series 2021
02/24/21	\$15,320,000	East Windsor Regional School District, Mercer, NJ	Refunding School Bonds, Series 2021
02/18/21	\$6,000,000	Town of Plainville, Hartford, CT	General Obligation Bond Anticipation Notes
02/18/21	\$11,100,000	City of Ansonia, New Haven, CT	General Obligation Bonds, Issue of 2021
02/17/21	\$6,375,000	West Morris Regional High School District, Morris, NJ	Refunding School Bonds, Series 2021
02/16/21	\$284,739	Hamilton Township, Mercer, NJ	Bond Anticipation Notes, Series 2021B (Federally Taxable)
02/16/21	\$29,047,000	Hamilton Township, Mercer, NJ	Bond Anticipation Notes, Series 2021A
02/12/21	\$6,000,000	Town of South Windsor, Hartford, CT	General Obligation Bond Anticipation Notes
02/12/21	\$27,000,000	Town of South Windsor, Hartford, CT	General Obligation Refunding Bonds, Issue of 2021

Dated Date	Par Amount	Issuer	Issue Name
02/11/21	\$10,500,000	Sussex County, Sussex, NJ	County of Sussex Guaranteed Renewable Energy Program Lease Revenue Refunding School Bonds, Series 2021
02/10/21	\$3,543,000	Upper Pittsgrove Township School District, Salem, NJ	School Bonds, Series 2021
02/04/21	\$6,660,000	Somerville Borough, Somerset, NJ	Bond Anticipation Notes, Series 2021
01/29/21	\$1,200,000	Hopewell Valley Regional School District, Mercer, NJ	Equipment Lease Purchase Financing of 2021
01/27/21	\$15,505,000	Town of Southington, Hartford, CT	General Obligation Bonds, Issue of 2021
01/27/21	\$9,405,000	Town of Bloomfield, Hartford, CT	General Obligation Bonds, Issue of 2021
01/21/21	\$6,170,000	Norwalk Second Taxing District, Fairfield, CT	General Obligation Refunding Bonds, Issue of 2021
01/15/21	\$18,910,000	Town of Oxford, New Haven, CT	General Obligation Bond Anticipation Notes
01/14/21	\$5,803,000	Florence Township, Burlington, NJ	Bond Anticipation Notes, Series 2021A
01/14/21	\$487,000	Florence Township, Burlington, NJ	Taxable Bond Anticipation Notes, Series 2021B
01/14/21	\$9,720,000	Florence Township, Burlington, NJ	General Improvement Bonds, Series 2021
12/30/20	\$2,312,000	Pohatcong Township, Warren, NJ	General Obligation Refunding Bonds, Series 2020
12/30/20	\$16,625,000	Kingsway Regional School District, Gloucester, NJ	Refunding School Bonds, Series 2020 (Federally Taxable)
12/30/20	\$11,780,000	Hopewell Township, Mercer, NJ	General Obligation Refunding Bonds, Series 2020
12/29/20	\$23,960,000	Woodbridge Township School District, Middlesex, NJ	Refunding School Bonds, Series 2020 (Federally Taxable)
12/23/20	\$500,000	Bridgewater Township, Somerset, NJ	Special Emergency Notes, Series 2020
12/22/20	\$3,441,000	Clinton Township School District, Hunterdon, NJ	Refunding School Bonds, Series 2020
12/18/20	\$6,190,000	Town of Southington, Hartford, CT	General Obligation Refunding Bonds, Issue of 2020, Series C
12/18/20	\$15,825,000	City of Meriden, New Haven, CT	General Obligation Refunding Bonds, Series C
12/17/20	\$7,050,000	Town of Trumbull, Fairfield, CT	General Obligation Bond Anticipation Notes
12/17/20	\$9,700,000	Margate City, Atlantic, NJ	Bond Anticipation Notes, Series 2020
12/17/20	\$2,530,000	Livingston Township, Essex, NJ	Bond Anticipation Notes, Series 2020
12/17/20	\$2,370,250	Tabernacle Township, Burlington, NJ	Bond Anticipation Notes of 2020, Series A
12/17/20	\$23,230,000	Princeton, Mercer, NJ	General Improvement Bonds, Series 2020
12/17/20	\$9,710,000	Cape May County Bridge Commission, Cape May, NJ	County Guaranteed Revenue Refunding Bonds, Series 2020 (Federally Taxable)
12/17/20	\$21,850,000	Middlesex County, Middlesex, NJ	General Obligation Refunding Bonds, Series 2020 (Federally Taxable)
12/17/20	\$7,555,000	Union Township School District, Union, NJ	School Energy Savings Obligation Refunding Bonds, Series 2020
12/17/20	\$19,595,000	Somerset County Improvement Authority, Somerset, NJ	County Guaranteed Renewable Energy Project Revenue Refunding Bonds, Series 20
12/15/20	\$9,260,000	Borough of Naugatuck, New Haven, CT	General Obligation Refunding Bonds, Issue of 2020
12/15/20	\$3,195,000	Town of Beacon Falls, New Haven, CT	General Obligation Refunding Bonds, Issue of 2020
12/15/20	\$4,000,000	Town of Beacon Falls, New Haven, CT	General Obligation Bond Anticipation Notes
12/15/20	\$1,600,000	Wanaque Borough School District, Passaic, NJ	Energy Savings Improvement Program Lease, Series 2020
12/11/20	\$17,560,000	City of Milford, New Haven, CT	General Obligation Refunding Bonds, Issue of 2020, Series C

Dated Date	Par Amount	Issuer	Issue Name
12/11/20	\$4,200,000	Long Beach Township, Ocean, NJ	Bond Anticipation Notes of 2020, Series A
12/11/20	\$820,000	South Brunswick Township, Middlesex, NJ	Special Emergency Notes, Series 2020
12/10/20	\$1,710,000	Springfield Township, Burlington, NJ	Bond Anticipation Notes, Series 2020
12/10/20	\$10,015,000	Town of Glastonbury, Hartford, CT	General Obligation Refunding Bonds, Issue of 2020, Series C
12/09/20	\$23,765,000	Stamford WPCA, Fairfield, CT	Revenue Bonds, Issue of 2020, Series A
12/09/20	\$15,850,000	Stamford WPCA, Fairfield, CT	Revenue Bonds (Federally Taxable), Issue of 2020, Series B
12/08/20	\$220,000	Marlboro Township, Monmouth, NJ	Equipment Lease Purchase of 2020
12/03/20	\$11,550,000	East Windsor Township, Mercer, NJ	General Improvement Bonds, Series 2020
12/03/20	\$4,730,000	Lawrence Township School District, Mercer, NJ	School Refunding Bonds, Series 2020
12/02/20	\$3,325,000	Woolwich Township, Gloucester, NJ	Bond Anticipation Notes, Series 2020B
12/01/20	\$10,480,000	Town of Westport, Fairfield, CT	General Obligation Bonds, Issue of 2020, Series B
11/24/20	\$2,080,000	Ocean City, Cape May, NJ	Bond Anticipation Notes, Series 2020 (Federally Taxable)
11/19/20	\$1,980,000	Waterford Township, Camden, NJ	Bond Anticipation Notes of 2020, Series A
11/19/20	\$3,438,000	Waterford Township, Camden, NJ	General Obligation Bonds, Series 2020
11/18/20	\$3,000,000	City of Derby, New Haven, CT	General Obligation Bond Anticipation Notes
11/18/20	\$22,226,000	Colts Neck Township, Monmouth, NJ	General Obligation Bonds, Series 2020
11/18/20	\$4,295,000	High Bridge Borough, Hunterdon, NJ	General Obligation Refunding Bonds, Series 2020
11/18/20	\$2,291,000	Hawthorne Borough School District, Passaic, NJ	Refunding School Bonds, Series 2020
11/17/20	\$7,900,000	Mount Holly Twp. FD No.1, Burlington, NJ	Fire District Bonds, Series 2020
11/13/20	\$2,700,000	Montville Township, Morris, NJ	Bond Anticipation Notes, Series 2020
11/12/20	\$4,960,000	Town of Southington, Hartford, CT	General Obligation Refunding Bonds, Issue of 2020, Series A
11/12/20	\$1,560,000	Town of Warren, Litchfield, CT	General Obligation Refunding Bonds, Issue of 2020
11/12/20	\$977,987	Parsippany-Troy Hills Township, Morris, NJ	Special Emergency Notes, Series 2020 (Federally Taxable)
11/12/20	\$17,335,000	Town of Southington, Hartford, CT	General Obligation Refunding Bonds (Federally Taxable), Issue of 2020, Series B
11/12/20	\$34,745,000	Parsippany-Troy Hills Township, Morris, NJ	Bond Anticipation Notes, Series 2020
11/12/20	\$17,566,000	Hopewell Township, Mercer, NJ	General Obligation Bonds, Series 2020
11/12/20	\$14,095,000	Parsippany-Troy Hills Township, Morris, NJ	General Obligation Bonds, Series 2020
11/10/20	\$920,000	Pohatcong Township, Warren, NJ	Bond Anticipation Notes, Series 2020
11/10/20	\$43,750,000	Livingston Township, Essex, NJ	General Obligation Bonds, Series 2020
11/10/20	\$16,400,000	Vineland City, Cumberland, NJ	Bond Anticipation Notes, Series 2020
11/06/20	\$3,375,000	Vineland Housing Authority, Cumberland, NJ	Housing Revenue Bonds (Vineland Housing Authority RAD Conversion Project), Series 2020 - Bond Anticipation Notes
11/05/20	\$3,846,500	Barneget Light Borough, Ocean, NJ	Bond Anticipation Notes
11/05/20	\$3,934,000	Robbinsville Township, Mercer, NJ	Bond Anticipation Notes, Series 2020C

Dated Date	Par Amount	Issuer	Issue Name
11/05/20	\$8,335,000	Paramus Borough School District, Bergen, NJ	School Refunding Bonds, Series 2020 (Taxable)
11/04/20	\$5,635,000	Somerville Borough, Somerset, NJ	General Obligation Bonds, Series 2020
11/04/20	\$60,000,000	South Orange-Maplewood School District, Essex, NJ	School Bonds, Series 2020
11/04/20	\$2,387,000	Mount Holly Township, Burlington, NJ	Taxable Bond Anticipation Notes of 2020, Series A
11/03/20	\$22,560,000	City of Milford, New Haven, CT	General Obligation Bonds, Issue of 2020, Series B
11/03/20	\$25,525,000	City of Milford, New Haven, CT	General Obligation Bond Anticipation Notes
11/03/20	\$23,720,000	City of Stamford, Fairfield, CT	General Obligation Refunding Bonds, Issue of 2020, Series C
11/02/20	\$17,000,000	City of Milford, New Haven, CT	General Obligation Refunding Bonds, Issue of 2020, Series A
10/29/20	\$7,625,000	Town of Bethany, New Haven, CT	General Obligation Bonds, Issue of 2020
10/29/20	\$26,090,000	South Jersey Transportation Authority, Atlantic, NJ	Subordinated Bonds, Series 2020A
10/29/20	\$48,000,000	South Jersey Transportation Authority, Atlantic, NJ	Transportation System Revenue Refunding Bonds, Series 2020B (Taxable)
10/29/20	\$298,910,000	South Jersey Transportation Authority, Atlantic, NJ	Transportation System Revenue Bonds, Series 2020A
10/28/20	\$1,205,000	City of Norwich, New London, CT	General Obligation Bonds, Issue of 2020, Series A
10/28/20	\$15,920,000	City of Norwich, New London, CT	General Obligation Refunding Bonds (Federally Taxable), Issue of 2020, Series B
10/28/20	\$9,650,000	Vineland City, Cumberland, NJ	General Improvement Bonds, Series 2020
10/23/20	\$6,000,000	Town of Watertown, Litchfield, CT	General Obligation Bonds, Issue of 2020
10/22/20	\$1,890,930	Barrington Borough, Camden, NJ	Bond Anticipation Notes, Series 2020C
10/22/20	\$1,897,996	Vernon Township, Sussex, NJ	Bond Anticipation Notes, Series 2020 (Federally Taxable)
10/22/20	\$11,285,000	Fort Lee Borough School District, Bergen, NJ	Refunding School Bonds, Series 2020 (Federally Taxable)
10/22/20	\$7,705,000	Wenonah Borough, Gloucester, NJ	General Obligation Bonds, Series 2020
10/21/20	\$55,665,000	Vineland City, Cumberland, NJ	Electric Utility Refunding Bonds, Series 2020 (Federally Taxable)
10/20/20	\$9,160,000	Town of Griswold, New London, CT	General Obligation Bond Anticipation Notes
10/20/20	\$50,700,000	Ocean City, Cape May, NJ	General Improvement Bonds, Series 2020
10/16/20	\$32,923,000	Wildwood City, Cape May, NJ	Bond Anticipation Notes, Series 2020
10/15/20	\$64,000	Mansfield Township, Burlington, NJ	Special Emergency Notes Series 2020 B
10/15/20	\$242,200	Mansfield Township, Burlington, NJ	Bond Anticipation Notes, Series 2020 A
10/15/20	\$2,845,000	Colchester, Town of, New London, CT	General Obligation Bond Anticipation Notes
10/15/20	\$2,650,000	Barnegat Township School District, Ocean, NJ	School Energy Savings Obligation Refunding Bonds, Series 2020
10/15/20	\$5,862,000	Barnegat Township School District, Ocean, NJ	Energy Savings Improvement Program Lease, Series 2020
10/15/20	\$15,005,000	Middlesex County Improvement Authority, Middlesex, NJ	County Gtd Revenue Bonds (Cap Equip & Imp Program), Series 2020
10/15/20	\$12,685,000	Florence Township School District, Burlington, NJ	Refunding School Bonds, Series 2020 (Federally Taxable)
10/15/20	\$5,685,000	Eastampton Township School District, Burlington, NJ	Taxable School Refunding Bonds, Series 2020
10/15/20	\$22,510,000	New Brunswick Parking Authority, Middlesex, NJ	City Guaranteed Parking Revenue Refunding Bonds, Series 2020

Dated Date	Par Amount	Issuer	Issue Name
10/13/20	\$3,795,000	Union Township School District, Union, NJ	Refunding School Bonds, Series 2020
10/09/20	\$6,167,000	Spring Lake Heights Borough, Monmouth, NJ	Bond Anticipation Notes, Series 2020
10/08/20	\$26,522,000	Livingston Township, Essex, NJ	Bond Anticipation Notes, Series 2020
10/08/20	\$14,765,000	Chester Township, Morris, NJ	General and Open Space Bonds of 2020
10/07/20	\$20,440,000	Cumberland County, Cumberland, NJ	Bond Anticipation Notes, Series 2020
10/07/20	\$16,525,000	North Brunswick Township School District, Middlesex, NJ	Refunding School Bonds, Series 2020
10/07/20	\$2,070,000	Lebanon Borough, Hunterdon, NJ	General Obligation Refunding Bonds, Series 2020
10/07/20	\$2,380,000	Vernon Township, Sussex, NJ	Sewer Refunding Bonds of 2020, Series B (Federally Taxable)
10/07/20	\$5,170,000	Vernon Township, Sussex, NJ	General Refunding Bonds of 2020, Series A
10/06/20	\$1,259,400	Mount Holly Township, Burlington, NJ	Bond Anticipation Notes of 2020, Series B
10/06/20	\$10,535,000	Town of Suffield, Hartford, CT	General Obligation Bonds, Issue of 2020
10/01/20	\$23,205,000	Town of Windham, Windham, CT	General Obligation Bonds, Issue of 2020
10/01/20	\$30,940,000	Town of Windham, Windham, CT	General Obligation Bond Anticipation Notes
10/01/20	\$3,417,800	Sparta Township, Sussex, NJ	Bond Anticipation Notes, Series 2020
09/30/20	\$38,334,000	Clifton City, Passaic, NJ	Bond Anticipation Notes, Series 2020
09/30/20	\$5,650,000	Montville Township, Morris, NJ	General Obligation Bonds, Series 2020
09/30/20	\$11,400,000	Highland Park Borough School District, Middlesex, NJ	Refunding School Bonds, Series 2020
09/29/20	\$4,600,000	Town of Farmington, Hartford, CT	General Obligation Bonds, Issue of 2020
09/29/20	\$22,618,300	South Brunswick Township, Middlesex, NJ	Bond Anticipation Notes, Series 2020A
09/29/20	\$8,903,250	Bordentown Township, Burlington, NJ	Bond Anticipation Notes, Series 2020A
09/23/20	\$7,722,500	Winslow Township, Camden, NJ	Bond Anticipation Notes, Series 2020
09/23/20	\$13,600,000	New Brunswick City, Middlesex, NJ	Bond Anticipation Notes, Series 2020
09/22/20	\$3,350,000	Maple Shade Township, Burlington, NJ	Water and Sewer Utility Refunding Bonds, Series 2020 (Federally Taxable)
09/21/20	\$20,800,000	Cape May County, Cape May, NJ	Bond Anticipation Notes, Series 2020
09/21/20	\$19,200,000	Cape May County, Cape May, NJ	Bond Anticipation Notes, Series 2020 (Federally Taxable)
09/18/20	\$500,000	North Brunswick Township School District, Middlesex, NJ	Equipment Lease Purchase Financing of 2020
09/17/20	\$10,570,000	Town of Tolland, Tolland, CT	General Obligation Bonds, Issue of 2020, Series A
09/17/20	\$2,210,000	Town of Tolland, Tolland, CT	General Obligation Refunding Bonds, Issue of 2020, Series B
09/17/20	\$4,505,000	Town of Tolland, Tolland, CT	General Obligation Bond Anticipation Notes
09/16/20	\$3,960,000	Hopewell Borough, Mercer, NJ	General Obligation Bonds, Series 2020
09/16/20	\$8,450,000	South Brunswick Township, Middlesex, NJ	General Obligation Refunding Bonds, Series 2020
09/15/20	\$3,830,000	Harrington Park Borough, Bergen, NJ	Bond Anticipation Notes, Series 2020
09/11/20	\$7,810,000	Town of East Hampton, Middlesex, CT	General Obligation Bonds, Issue of 2020, Series A



Dated Date	Par Amount	Issuer	Issue Name
09/11/20	\$1,255,000	Town of East Hampton, Middlesex, CT	General Obligation Refunding Bonds, Issue of 2020, Series B
09/10/20	\$55,894,000	Somerset County, Somerset, NJ	Bond Anticipation Notes, Series 2020
09/10/20	\$20,840,000	Somerset County, Somerset, NJ	General Obligation Bonds, Series 2020
09/10/20	\$35,065,000	Somerset County Improvement Authority, Somerset, NJ	County Guaranteed Lease Revenue Bonds (Montgomery Twp Project), Series 2020
09/10/20	\$4,230,000	Pitman Borough, Gloucester, NJ	General Obligation Refunding Bonds, Series 2020
09/09/20	\$19,845,000	Lyndhurst Township School District, Bergen, NJ	School Bonds, Series 2020
09/03/20	\$8,210,727	Vernon Township, Sussex, NJ	Bond Anticipation Notes, Series 2020
09/01/20	\$12,000,000	Maple Shade Township, Burlington, NJ	Bond Anticipation Notes, Series 2020
08/28/20	\$3,983,568	Washington Township School District, Gloucester, NJ	Equipment Lease Purchase Financing of 2020
08/27/20	\$17,095,000	Town of Trumbull, Fairfield, CT	General Obligation Bonds, Issue of 2020, Series B
08/27/20	\$809,500	Manchester Township School District, Ocean, NJ	Equipment Lease Purchase of 2020
08/26/20	\$2,515,000	Pennington Borough, Mercer, NJ	General Obligation Bonds, Series 2020
08/21/20	\$950,000	Town of Montville, New London, CT	Lease Purchase - Issue of 2020
08/21/20	\$1,800,000	Livingston Township School District, Essex, NJ	Equipment Lease Financing of 2020
08/20/20	\$20,326,000	North Wildwood City, Cape May, NJ	Bond Anticipation Notes, Series 2020
08/20/20	\$3,000,000	Borough of Naugatuck, New Haven, CT	General Obligation Bond Anticipation Notes
08/19/20	\$8,010,000	Town of Bethany, New Haven, CT	General Obligation Bond Anticipation Notes
08/19/20	\$7,693,000	Voorhees Township, Camden, NJ	Bond Anticipation Notes, Series 2020A
08/18/20	\$11,300,000	City of Stamford, Fairfield, CT	General Obligation Refunding Bonds, Issue of 2020, Series B
08/18/20	\$8,905,000	Town of Middlebury, New Haven, CT	General Obligation Bonds, Issue of 2020, Series A
08/18/20	\$2,730,000	Town of Middlebury, New Haven, CT	General Obligation Refunding Bonds, Issue of 2020, Series B
08/18/20	\$41,405,000	Sparta Township School District, Sussex, NJ	Refunding School Bonds, Series 2020
08/17/20	\$35,335,000	Town of Brookfield, Fairfield, CT	General Obligation Bonds, Issue of 2020
08/13/20	\$2,600,000	Camden City, Camden, NJ	Bond Anticipation Notes, Series 2020
08/12/20	\$2,270,594	Teaneck Township School District, Bergen, NJ	Energy Savings Improvement Program Lease, Series 2020 II
08/06/20	\$15,000,000	City of Stamford, Fairfield, CT	General Obligation Tax Anticipation Notes
08/06/20	\$13,280,000	Teaneck Township, Bergen, NJ	General Improvement Bonds, Series 2020
08/05/20	\$21,290,000	Town of Hamden, New Haven, CT	General Obligation Bonds, Issue of 2020, Series A
08/05/20	\$9,145,000	Town of Hamden, New Haven, CT	General Obligation Refunding Bonds, Issue of 2020, Series B (Federally Taxable)
08/05/20	\$17,560,000	Bridgewater Township, Somerset, NJ	Bond Anticipation Notes, Series 2020
08/05/20	\$4,090,000	Mount Holly Township, Burlington, NJ	Taxable General Obligation Refunding Bonds, Series 2020
08/04/20	\$10,000,000	Town of Stonington, New London, CT	General Obligation Bonds, Issue of 2020
08/04/20	\$40,000,000	City of Stamford, Fairfield, CT	General Obligation Bonds, Issue of 2020, Series A

Dated Date	Par Amount	Issuer	Issue Name
07/31/20	\$2,300,000	Hamilton Township School District, Mercer, NJ	Equipment Lease Purchase of 2020
07/31/20	\$12,400,000	Town of New Milford, Litchfield, CT	General Obligation Refunding Bonds, Issue of 2020, Series B
07/31/20	\$35,416,000	Hillsborough Township School District, Somerset, NJ	School Bonds, Series 2020
07/30/20	\$1,000,000	Phillipsburg Town, Warren, NJ	Redevelopment Area Bonds, Series 2020
07/30/20	\$2,098,835	Wayne Township School District, Passaic, NJ	Energy Saving Improvement Lease Purchase of 2020
07/30/20	\$860,000	Freehold Township School District, Monmouth, NJ	Equipment Lease Purchase Financing for 2020
07/30/20	\$11,455,000	Absecon City, Atlantic, NJ	General Obligation Bonds, Series 2020
07/29/20	\$1,045,000	Eastampton Township, Burlington, NJ	Bond Anticipation Notes, Series 2020
07/29/20	\$2,465,000	Eastampton Township, Burlington, NJ	General Obligation Bonds, Series 2020
07/29/20	\$50,000,000	Woodbridge Township School District, Middlesex, NJ	School Bonds, Series 2020
07/28/20	\$6,750,000	Red Bank Borough School District, Monmouth, NJ	School Bonds, Series 2020
07/24/20	\$20,000,000	Town of Bethel, Fairfield, CT	General Obligation Bonds, Issue of 2020
07/24/20	\$20,000,000	Town of Bethel, Fairfield, CT	General Obligation Bond Anticipation Notes
07/24/20	\$10,000,000	Town of New Milford, Litchfield, CT	General Obligation Bonds, Issue of 2020, Series A
07/24/20	\$9,000,000	Town of New Milford, Litchfield, CT	General Obligation Bond Anticipation Notes
07/24/20	\$10,390,000	Town of Glastonbury, Hartford, CT	General Obligation Bonds, Issue of 2020, Series B
07/24/20	\$50,150,000	Salem County, Salem, NJ	General Obligation Bonds (Gen Imp, Courthouse, Votech), Series 2020
07/23/20	\$5,568,000	Ewing Township, Mercer, NJ	Tax Anticipation Notes of 2020
07/23/20	\$6,500,000	Regional School District 14 (Bethlehem, Woodbury), Litchfield, CT	General Obligation Bond Anticipation Notes
07/23/20	\$940,000	Ridgewood Village School District, Bergen, NJ	Equipment Lease Purchase Financing of 2020
07/22/20	\$3,245,000	Delaware Township, Hunterdon, NJ	General Improvement Bonds, Series 2020
07/22/20	\$1,025,000	Moorestown Township School District, Burlington, NJ	Equipment Lease Purchase Financing of 2020
07/21/20	\$7,600,000	Robbinsville Township, Mercer, NJ	General Obligation Bonds, Series 2020
07/21/20	\$855,000	Robbinsville Township, Mercer, NJ	Bond Anticipation Notes, Series 2020B (Federally Taxable)
07/21/20	\$2,375,000	Robbinsville Township, Mercer, NJ	Bond Anticipation Notes, Series 2020A
07/17/20	\$2,165,000	Town of Woodbridge, New Haven, CT	General Obligation Bonds, Issue of 2020, Series A
07/17/20	\$1,285,000	Town of Woodbridge, New Haven, CT	General Obligation Bonds, Issue of 2020, Series B (Taxable)
07/17/20	\$643,000	Scotch Plains-Fanwood School District, Union, NJ	Equipment Lease Purchase of 2020
07/16/20	\$1,400,000	River Vale Township, Bergen, NJ	Bond Anticipation Notes, Series 2020 (Federally Taxable)
07/16/20	\$12,000,000	City of Danbury, Fairfield, CT	General Obligation Bonds, Issue of 2020, Series B
07/16/20	\$18,000,000	City of Danbury, Fairfield, CT	General Obligation Bond Anticipation Notes
07/16/20	\$42,435,000	East Brunswick Township, Middlesex, NJ	General Obligation Bonds, Series 2020
07/16/20	\$3,570,000	River Vale Township, Bergen, NJ	Bond Anticipation Notes, Series 2020

Dated Date	Par Amount	Issuer	Issue Name
07/16/20	\$8,200,000	River Vale Township, Bergen, NJ	General Improvement Bonds, Series 2020
07/16/20	\$1,778,000	Woodbury Heights Elementary School District, Gloucester, NJ	School Bonds, Series 2020
07/16/20	\$9,100,000	Linwood City, Atlantic, NJ	General Obligation Bonds, Series 2020
07/16/20	\$37,616,000	Deptford Township School District, Gloucester, NJ	School Bonds, Series 2020
07/16/20	\$9,725,000	Leonia Borough School District, Bergen, NJ	School Refunding Bonds (Series 2020)
07/15/20	\$1,000,000	North Brunswick Township School District, Middlesex, NJ	Equipment Lease Purchase Financing of 2020
07/15/20	\$1,317,000	Mahwah Township School District, Bergen, NJ	Refunding School Bonds, Series 2020
07/15/20	\$3,750,000	Little Egg Harbor Township, Ocean, NJ	General Obligation Bonds, Series 2020
07/15/20	\$31,335,000	Cumberland County Improvement Authority, Cumberland, NJ	County General Obligation Revenue Refunding Bonds, Series 2020 (Federally Taxa
07/15/20	\$33,154,000	Oceanport Borough School District, Monmouth, NJ	School Bonds, Series 2020
07/15/20	\$17,010,000	Paterson City School District, Passaic, NJ	School Energy Savings Obligation Refunding Bonds, Series 2020
07/14/20	\$3,500,000	Riverside Township FD No. 1, Burlington, NJ	Fire District Bonds, Series 2020
07/10/20	\$23,085,000	Town of Fairfield, Fairfield, CT	General Obligation Bonds, Issue of 2020, Series B
07/10/20	\$17,400,000	Town of Fairfield, Fairfield, CT	General Obligation Bond Anticipation Notes
07/10/20	\$48,610,000	City of Meriden, New Haven, CT	General Obligation Bonds, Issue of 2020, Series A
07/09/20	\$7,158,000	Penns Grove-Carney's Point Regional School District, Salem, NJ	Series 2020 - Grant Anticipation Notes
07/09/20	\$5,150,000	Town of Redding, Fairfield, CT	General Obligation Bonds, Issue of 2020
07/09/20	\$5,500,000	Middlesex County, Middlesex, NJ	General Obligation Bonds, Series 2020
07/09/20	\$9,650,000	Montgomery Township School District, Somerset, NJ	Refunding School Bonds, Series 2020
07/09/20	\$4,340,000	Wallington Borough, Bergen, NJ	General Obligation Refunding Bonds, Series 2020
07/08/20	\$32,000,000	Greater New Haven Water Pollution Control Authority, New Haven, CT	General Obligation Refunding Bonds, 2020 Series B (Federally Taxable)
07/08/20	\$10,307,000	South Orange Village Township, Essex, NJ	Bond Anticipation Notes, Series 2020
07/08/20	\$13,350,000	South Orange Village Township, Essex, NJ	General Improvement Bonds, Series 2020
07/08/20	\$2,380,000	Swedesboro Borough, Gloucester, NJ	General Obligation Refunding Bonds, Series 2020
07/08/20	\$4,775,000	Pine Hill Municipal Utilities Authority, Camden, NJ	Revenue Bonds, Series 2020
07/02/20	\$4,860,000	Regional School District 15 (Middlebury, Southbury), New Haven, CT	General Obligation Refunding Bonds, Issue of 2020
07/01/20	\$15,000,000	Ocean City, Cape May, NJ	Bond Anticipation Note, Series 2020
07/01/20	\$24,284,684	Monroe Township School District, Gloucester, NJ	Energy Savings Improvement Program Lease, Series 2020
06/30/20	\$4,175,000	Hammonton Town School District, Atlantic, NJ	Refunding School Bonds, Series 2020
06/25/20	\$20,000,000	Town of Hamden, New Haven, CT	General Obligation Tax Anticipation Notes
06/25/20	\$18,825,000	Lakewood Township, Ocean, NJ	Bond Anticipation Notes, Series 2020A
06/25/20	\$2,600,000	Northern Burlington County Regional School District, Burlington, NJ	Capital Lease Purchase Financing of 2020
06/25/20	\$24,240,000	Middletown Township School District, Monmouth, NJ	Refunding School Bonds, Series 2020

Dated/Date	Par Amount	Issuer	Issue Name
06/23/20	\$23,785,000	Town of Trumbull, Fairfield, CT	General Obligation Refunding Bonds, Issue of 2020, Series A
06/23/20	\$400,000	Upper Freehold Regional School District, Monmouth, NJ	Equipment Lease Purchase Financing of 2020
06/18/20	\$1,071,900	High Bridge Borough, Hunterdon, NJ	Bond Anticipation Notes - Series 2020
06/18/20	\$21,428,000	Sussex County, Sussex, NJ	Bond Anticipation Notes, Series 2020
06/18/20	\$79,015,000	New Jersey Educational Facilities Authority, State, NJ	Revenue Bonds (Seton Hall University Issue), 2020 Series D (Federally Taxable)
06/18/20	\$33,205,000	New Jersey Educational Facilities Authority, State, NJ	Revenue Bonds (Seton Hall University Issue), 2020 Series C
06/17/20	\$25,765,000	Franklin Township, Somerset, NJ	General Obligation Bonds, Series 2020
06/17/20	\$4,365,000	Raritan Township, Hunterdon, NJ	General Improvement Bonds, Series 2020
06/16/20	\$4,200,000	Town of Berlin, Hartford, CT	General Obligation Bonds, Issue of 2020
06/15/20	\$3,100,000	Barnegat Township School District, Ocean, NJ	Equipment Lease Purchase Financing of 2020
06/11/20	\$3,940,000	Town of Seymour, New Haven, CT	General Obligation Refunding Bonds, Issue of 2020, Series C
06/11/20	\$6,060,000	Town of Seymour, New Haven, CT	General Obligation Bonds, Issue of 2020, Series A
06/11/20	\$1,407,500	Vernon Township, Sussex, NJ	Bond Anticipation Notes, Series 2020
06/11/20	\$3,725,000	Town of Thomaston, Litchfield, CT	General Obligation Refunding Bonds, Issue of 2020
06/11/20	\$4,000,000	Town of Thomaston, Litchfield, CT	General Obligation Bond Anticipation Notes
06/11/20	\$760,000	Mount Holly Township, Burlington, NJ	Bond Anticipation Notes, Series 2020
06/11/20	\$10,007,000	Florence Township, Burlington, NJ	Bond Anticipation Notes, Series 2020B
06/11/20	\$4,000,000	Florence Township, Burlington, NJ	Tax Anticipation Notes, Series 2020A
06/11/20	\$6,405,000	Town of Seymour, New Haven, CT	General Obligation Refunding Bonds (Federally Taxable), Issue of 2020, Series B
06/09/20	\$12,830,000	Monroe Township, Middlesex, NJ	Bond Anticipation Notes, Series 2020
06/09/20	\$3,515,000	Town of Newtown, Fairfield, CT	General Obligation Refunding Bonds, Issue of 2020, Series B
06/09/20	\$11,915,000	Town of Newtown, Fairfield, CT	General Obligation Refunding Bonds (Federally Taxable), Issue of 2020, Series C
06/04/20	\$3,210,000	Town of Bethany, New Haven, CT	General Obligation Bond Anticipation Notes
06/04/20	\$36,478,000	Middlesex County, Middlesex, NJ	Bond Anticipation Notes, Series 2020
06/04/20	\$6,500,000	Woolwich Township, Gloucester, NJ	Bond Anticipation Notes, Series 2020A
06/04/20	\$15,000,000	Town of Newington, Hartford, CT	General Obligation Bonds, Issue of 2020
06/04/20	\$14,500,000	City of Meriden, New Haven, CT	General Obligation Refunding Bonds, Issue of 2020, Series A
06/04/20	\$7,065,000	Clayton Borough School District, Gloucester, NJ	Refunding School Bonds, Series 2020
06/03/20	\$6,000,000	Town of Haddam, Middlesex, CT	General Obligation Bonds, Issue of 2020
06/03/20	\$19,815,000	Somerset County Improvement Authority, Somerset, NJ	County Guaranteed Lease Revenue Project Notes, Series 2020 (Township of Hillsboro)
06/02/20	\$37,615,000	City of Bridgeport, Fairfield, CT	General Obligation Bonds, Issue of 2020, Series A
06/02/20	\$13,095,000	City of Bridgeport, Fairfield, CT	General Obligation Bonds (Federally Taxable), Issue of 2020, Series B
06/02/20	\$2,755,000	Phillipsburg Town, Warren, NJ	Bond Anticipation Notes, Series 2020

Dated Date	Par Amount	Issuer	Issue Name
06/01/20	\$7,320,000	City of Danbury, Fairfield, CT	General Obligation Refunding Bonds, Issue of 2020, Series A
05/28/20	\$5,513,000	Burlington City, Burlington, NJ	Bond Anticipation Notes, Series 2020
05/28/20	\$2,047,000	Long Hill Township, Morris, NJ	Bond Anticipation Notes, Series 2020
05/27/20	\$34,400,000	Town of Westport, Fairfield, CT	General Obligation Bonds, Issue of 2020
05/26/20	\$4,465,000	Town of Ridgefield, Fairfield, CT	General Obligation Bonds, Issue of 2020, Series A
05/26/20	\$7,915,000	Town of Ridgefield, Fairfield, CT	General Obligation Refunding Bonds, Issue of 2020, Series B
05/26/20	\$8,440,000	Secaucus Town, Hudson, NJ	General Improvement Refunding Bonds, Series 2020
05/21/20	\$5,000,000	Town of Plainville, Hartford, CT	General Obligation Bond Anticipation Notes
05/21/20	\$8,051,000	Lacey Township, Ocean, NJ	Bond Anticipation Notes, Series 2020A
05/20/20	\$8,000,000	City of Ansonia, New Haven, CT	General Obligation Bond Anticipation Notes
05/20/20	\$2,254,000	Oldmans Township School District, Salem, NJ	School Bonds, Series 2020
05/18/20	\$302,536	Hamilton Township, Mercer, NJ	Bond Anticipation Notes, Series 2020C (Taxable)
05/18/20	\$3,796,000	Hamilton Township, Mercer, NJ	Bond Anticipation Notes, Series 2020A
05/18/20	\$10,285,000	Hamilton Township, Mercer, NJ	Bond Anticipation Notes, Series 2020B
05/14/20	\$13,963,000	Marlboro Township, Monmouth, NJ	Bond Anticipation Notes, Series 2020
05/14/20	\$6,935,500	Berkeley Township, Ocean, NJ	Bond Anticipation Notes, Series 2020A
05/14/20	\$9,715,000	Berkeley Township, Ocean, NJ	General Obligation Bonds, Series 2020
05/07/20	\$7,630,000	Millville City, Cumberland, NJ	Bond Anticipation Notes, Series 2020
05/07/20	\$18,865,000	Town of Fairfield, Fairfield, CT	General Obligation Refunding Bonds, Issue of 2020, Series A
05/06/20	\$7,951,791	Teaneck Township School District, Bergen, NJ	Energy Savings Improvement Program Lease, Series 2020
05/05/20	\$7,780,000	Evesham Township, Burlington, NJ	General Obligation Bonds, Series 2020 (Taxable)
05/05/20	\$9,830,000	Evesham Township, Burlington, NJ	General Obligation Bonds, Series 2020 (Tax-Exempt)
04/30/20	\$3,594,000	Greenwich Township, Gloucester, NJ	Bond Anticipation Notes, Series 2020
04/30/20	\$2,900,000	Winslow Township FD No. 1, Camden, NJ	General Obligation Bonds, Series 2020
04/30/20	\$1,500,000	Mount Laurel Township School District, Burlington, NJ	Equipment Lease Purchase Financing of 2020
04/30/20	\$1,800,000	Brick Township FD No. 2, Ocean, NJ	Fire District Bonds, Series 2020
04/29/20	\$12,984,000	Readington Township, Hunterdon, NJ	Bond Anticipation Notes, Series 2020
04/29/20	\$58,274	Ocean Gate Borough, Ocean, NJ	Bond Anticipation Notes, Series 2020B
04/29/20	\$1,200,000	Hillsborough Township School District, Somerset, NJ	Temporary Notes, Series 2020
04/29/20	\$2,763,490	Ocean Gate Borough, Ocean, NJ	Bond Anticipation Notes, Series 2020A
04/29/20	\$6,121,000	Readington Township, Hunterdon, NJ	General Improvement Bonds, Series 2020
04/28/20	\$3,975,000	Town of Southington, Hartford, CT	General Obligation Bond Anticipation Notes
04/28/20	\$11,785,000	Stafford Township, Ocean, NJ	Bond Anticipation Notes, Series 2020

Dated Date	Par Amount	Issuer	Issue Name
04/28/20	\$3,165,000	Cumberland County Improvement Authority, Cumberland, NJ	Lease Revenue Bonds (Vineland City Board of Education Project), Series 2020
04/23/20	\$4,238,500	Bernardsville Borough, Somerset, NJ	Bond Anticipation Notes, Series 2020
04/23/20	\$9,776,825	Willingboro Township, Burlington, NJ	Bond Anticipation Notes, Series 2020
04/23/20	\$5,645,000	Town of Wilton, Fairfield, CT	General Obligation Bonds, Issue of 2020
04/23/20	\$3,500,000	Greenwich Township, Gloucester, NJ	Tax Refunding Notes of 2020, Series A
04/23/20	\$9,500,000	Greenwich Township, Gloucester, NJ	General Obligation Tax Refunding Bonds, Series 2020
04/22/20	\$5,193,000	Little Ferry Borough, Bergen, NJ	Bond Anticipation Notes, Series 2020
04/22/20	\$19,500,000	City of Middletown, Middlesex, CT	General Obligation Bonds, Issue of 2020
04/21/20	\$8,000,000	Town of New Fairfield, Fairfield, CT	General Obligation Bonds, Issue of 2020
04/21/20	\$20,500,000	Millburn Township School District, Essex, NJ	School Bonds, Series 2020
04/17/20	\$2,800,000	North Hunterdon/Voorhees Regional School District, Hunterdon, NJ	Energy Savings Improvement Program Lease, Series 2020
04/15/20	\$2,000,000	Lambertville City, Hunterdon, NJ	Bond Anticipation Notes, Series 2020
04/15/20	\$6,220,000	Point Pleasant Beach Borough, Ocean, NJ	General Obligation Bonds, Series 2020
04/15/20	\$3,250,000	Central Regional School District, Ocean, NJ	Energy Savings Improvement Program Lease, Series 2020
04/14/20	\$4,100,000	Little Egg Harbor Township, Ocean, NJ	Bond Anticipation Notes, Series 2020A
04/14/20	\$3,214,000	Little Egg Harbor Township, Ocean, NJ	Bond Anticipation Notes, Series 2020B
04/14/20	\$11,500,000	Town of Newtown, Fairfield, CT	General Obligation Bonds, Issue of 2020, Series A
04/09/20	\$4,000,000	Regional School District 12 (Bridgewater, Roxbury, Washington), Litchfield	General Obligation Bond Anticipation Notes
04/09/20	\$2,580,000	Pittsgrove Township School District, Salem, NJ	Refunding School Bonds, Series 2020
04/09/20	\$1,540,000	Woodbine School District, Cape May, NJ	Refunding School Bonds, Series 2020
04/02/20	\$1,590,000	Wyckoff Township School District, Bergen, NJ	Refunding School Bonds, Series 2020
04/01/20	\$17,566,809	Hopewell Township, Mercer, NJ	Bond Anticipation Notes, Series 2020
04/01/20	\$295,000	Northern Burlington County Regional School District, Burlington, NJ	Equipment Lease Purchase Financing of 2020
04/01/20	\$4,878,200	Middlesex County Vocational and Tec High Schools, Middlesex, NJ	Energy Savings Improvement Program Lease, Series 2020
03/26/20	\$6,740,000	Parsippany-Troy Hills Township FD No. 1, Morris, NJ	Fire District General Obligation Bonds, Series 2020
03/26/20	\$1,600,000	Teaneck Township School District, Bergen, NJ	Equipment Lease Purchase Financing of 2020
03/26/20	\$23,800,000	Dunellen Borough School District, Middlesex, NJ	School Bonds, Series 2020
03/19/20	\$6,443,400	Vernon Township, Sussex, NJ	Bond Anticipation Notes, Series 2020
03/19/20	\$3,425,000	South River Borough School District, Middlesex, NJ	Refunding School Bonds, Series 2020
03/12/20	\$19,752,000	Collingswood Borough, Camden, NJ	General Obligation Bonds, Series 2020
03/06/20	\$7,095,000	Town of Windsor Locks, Hartford, CT	General Obligation Bonds, Issue of 2020
03/04/20	\$15,139,000	Beachwood Borough, Ocean, NJ	Bond Anticipation Notes, Series 2020
03/04/20	\$27,771,000	Verona Township School District, Essex, NJ	School Bonds, Series 2020



Dated Date	Par Amount	Issuer	Issue Name
03/04/20	\$85,785,000	Monroe Township School District, Middlesex, NJ	School District Refunding Bonds, Series 2020 (Federally Taxable)
02/28/20	\$705,000	Somerset County Improvement Authority, Somerset, NJ	County Guaranteed Lease Revenue Project Notes, Series 2020B (Borough of North
02/28/20	\$4,265,000	Somerset County Improvement Authority, Somerset, NJ	County Guaranteed Lease Revenue Project Notes, Series 2020A (Borough of North
02/26/20	\$18,900,000	East Brunswick Township, Middlesex, NJ	Bond Anticipation Notes, Series 2020B
02/26/20	\$5,823,000	Ramsey Borough School District, Bergen, NJ	School Bonds, Series 2020
02/25/20	\$500,000	Shamong Township School District, Burlington, NJ	Equipment Lease Purchase Financing of 2020
02/25/20	\$8,105,000	Town of Glastonbury, Hartford, CT	General Obligation Refunding Bonds, Issue of 2020
02/20/20	\$5,455,000	Borough of Naugatuck, New Haven, CT	General Obligation Bond Anticipation Notes
02/20/20	\$2,566,360	Eastampton Township, Burlington, NJ	Bond Anticipation Notes, Series 2020
02/20/20	\$10,000,000	Town of Ridgefield, Fairfield, CT	General Obligation Bond Anticipation Notes
02/13/20	\$13,500,000	Town of South Windsor, Hartford, CT	General Obligation Bonds, Issue of 2020
02/13/20	\$18,000,000	Town of South Windsor, Hartford, CT	General Obligation Bond Anticipation Notes
02/12/20	\$13,640,000	Jackson Township, Ocean, NJ	General Obligation Bonds, Series 2020
02/11/20	\$55,000,000	City of Waterbury, New Haven, CT	General Obligation Bonds, Issue of 2020, Series A
02/11/20	\$24,480,000	City of Waterbury, New Haven, CT	General Obligation Refunding Bonds, Issue of 2020, Series B
02/11/20	\$54,350,000	City of Waterbury, New Haven, CT	General Obligation Refunding Bonds (Federally Taxable), Issue of 2020, Series C
02/11/20	\$9,110,000	Town of Simsbury, Hartford, CT	General Obligation Bonds, Issue of 2020
02/06/20	\$4,385,000	Beachwood Borough, Ocean, NJ	General Obligation Refunding Bonds, Series 2020
02/05/20	\$17,655,000	South Orange Village Township, Essex, NJ	General Obligation Refunding Bonds, Series 2020
02/05/20	\$3,996,000	Hackettstown Town School District, Warren, NJ	School Bonds, Series 2020
01/30/20	\$30,000,000	West Windsor- Plainsboro Regional School District, Mercer, NJ	Energy Savings Improvement Program Lease, Series 2020
01/28/20	\$9,160,000	Town of Griswold, New London, CT	General Obligation Bond Anticipation Notes
01/28/20	\$12,000,000	Town of Bloomfield, Hartford, CT	General Obligation Bonds, Issue of 2020
01/28/20	\$9,730,000	Town of Bloomfield, Hartford, CT	General Obligation Bond Anticipation Notes
01/28/20	\$2,900,000	Pittsgrove Township School District, Salem, NJ	Energy Savings Improvement Program Lease, Series 2020
01/28/20	\$4,680,000	Manchester Township School District, Ocean, NJ	Refunding School Bonds, Series 2020
01/27/20	\$17,015,000	Readington Township, Hunterdon, NJ	Bond Anticipation Notes, Series 2020
01/23/20	\$985,000	Allendale Borough, Bergen, NJ	General Obligation Bonds, Series 2020
01/23/20	\$26,219,000	Jackson Township School District, Ocean, NJ	Energy Savings Improvement Lease, Series 2020
01/17/20	\$1,004,500	Florence Township, Burlington, NJ	Bond Anticipation Notes (Taxable), Series 2020B
01/17/20	\$13,700,450	Florence Township, Burlington, NJ	Bond Anticipation Notes, Series 2020A
01/16/20	\$21,000,000	Town of Bethel, Fairfield, CT	General Obligation Bond Anticipation Notes
01/15/20	\$500,000	Flemington Borough, Hunterdon, NJ	Bond Anticipation Notes, Series 2020

Dated Date	Par Amount	Issuer	Issue Name
01/15/20	\$4,495,000	Flemington Borough, Hunterdon, NJ	General Obligation Bonds, Series 2020
01/15/20	\$4,685,000	Town of Glastonbury, Hartford, CT	General Obligation Bond Anticipation Notes
01/08/20	\$3,490,000	Town of Brookfield, Fairfield, CT	General Obligation Refunding Bonds, Issue of 2020
01/08/20	\$24,854,000	Florham Park Borough School District, Morris, NJ	School Bonds, Series 2020
01/06/20	\$6,525,000	Town of Stonington, New London, CT	General Obligation Refunding Bonds, Issue of 2020, Series A



## Section IV

### Compensation



## Compensation Phoenix Advisors, LLC

Phoenix Advisors' value-added services and our work as an SEC and MSRB registered municipal advisor in the structuring, issuance, and management of long-term and short-term financing, save you time, effort and, importantly, cost. Further, our debt management advice will position you to plan appropriately for future market access.

Our services, outlined in the enclosed scope of services, encompass the full life cycle of your financing -- from early planning, to public or third-party approval, to rating agency strategy, to development of your offering documents, to closing and post-issuance requirements. When you have retained Phoenix Advisors, you have enlisted an experienced, independent municipal advisor with a fiduciary duty to put your interests first in all matters relating to our engagement.

Phoenix Advisors' compensation is typically **all-inclusive**. We do **not** charge for out-of-pocket expenses, fees for travel time, or attendance at meetings unless specifically delineated. Out-of-pocket expenses are always difficult for a client to monitor and can ultimately be significant, so this is an important and beneficial feature of Phoenix Advisors' compensation arrangement. Third party charges paid through Phoenix Advisors are relayed at our cost. This regularly results in cost savings to clients due to our volume pricing discounts. Moreover, any costs associated with an issuance are customarily built into the issuance and are not current budget expenses for the issuer.

We work toward long, enduring relationships with our clients, and, therefore, collect our debt issuance fee only after the financing closes, unless specifically stated otherwise.

### **Municipal Advisor:**

The compensation for municipal advisory services relating to this engagement, which will not be exceeded without prior notification to you, is:

- Bond Issuance:
  - Flat fee of \$5,000
- Note Issuance:
  - Flat fee of \$750

Section V

Phoenix Advisors' Agreement



**2021  
AGREEMENT  
for  
CONTINUING DISCLOSURE and  
INDEPENDENT REGISTERED MUNICIPAL ADVISOR SERVICES**

**THIS AGREEMENT**, valid for the calendar year noted above, (the "Agreement") by and between Helmetta Borough, 60 Main Street, PO Box 378, Helmetta, NJ 08828-0378 (the "Issuer"), and Phoenix Advisors, LLC, 625 Farnsworth Avenue, Bordentown, New Jersey 08505 ("Phoenix Advisors") for the provision of professional services as more fully described in the accompanying Scope of Services.

**WITNESSETH:**

**WHEREAS**, the Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements ("CDAs") in connection with one or more bond issuances to provide specific financial and other information and notices, within specified timeframes, to the marketplace in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

**WHEREAS**, Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") governs the many aspects of continuing disclosure; and

**WHEREAS**, Phoenix Advisors provides continuing disclosure agent services, has the expertise as Continuing Disclosure Agent ("Disclosure Agent"), and has hereunder been appointed by the Issuer to serve as its Disclosure Agent until the expiration of this Agreement, as defined in Section 4 herein; and

**WHEREAS**, Phoenix Advisors, being duly registered as a Municipal Advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), provides professional municipal advisory services and has heretofore been appointed by the Issuer to be its Independent Registered Municipal Advisor ("IRMA") and to offer such municipal advisory services as may be requested until the expiration of this Agreement, as defined in Section 4 herein; and

**WHEREAS**, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Issuer.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

**Section 1 – INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

- I. Under the Dodd-Frank law, the SEC requires that any person or entity that provides advice concerning the issuance of municipal securities be licensed and regulated by the SEC and the MSRB to provide any such advice.
  - i. Professionals providing advice to the Issuer must hold a Municipal Advisor Series 50 license. Additionally, persons supervising the provision of municipal securities advice must possess a Series 54 Municipal Principal license.
  - ii. Phoenix Advisors professionals are Series 50 licensed and as appropriate a

# Municipal Securities Rulemaking Board

## REQUIRED DISCLOSURES

- The MSRB's website is [www.msrb.org](http://www.msrb.org) and the link for the Municipal Advisor Client Brochure is:  
<http://msrb.org/~media/files/resources/msrb-ma-clients-brochure.ashx>
- SEC forms MA and MA-I are available for inspection on the SEC's EDGAR website at:  
[www.sec.gov/edgar/searchedgar/companysearch.html](http://www.sec.gov/edgar/searchedgar/companysearch.html)
- There are no legal or disciplinary events concerning Phoenix Advisors, LLC, our management or advisors filed on any Form MA or Form MA-I filed with the SEC

Phoenix Advisors, LLC, is a municipal advisor duly registered with the Securities and Exchange Commission ("SEC") and the Municipal Securities Rulemaking Board ("MSRB"). We provide municipal advisor services to clients that may be related to or overlap with other municipal issuer clients. We are aware of no conflict(s) of interest precluding us from fulfilling our fiduciary duty on any transaction for which Phoenix Advisors is engaged. Should we become aware of any conflict, we would immediately inform the affected parties.

Phoenix Advisors, LLC, offers a variety of services, including but not limited to Municipal Advisor services, Consulting, and Post-Issuance Compliance services. There could be the appearance of a potential conflict of interest in cross-selling services. Phoenix Advisors mitigates any perceived conflict by adhering to a high standard of suitability for any service rendered to our clients. We also clearly disclose that there is no contingency requiring a client to accept multiple services.

Phoenix Advisors has a fiduciary obligation to put your interests ahead of ours, and we take this obligation seriously. We maintain policies and procedures to uphold our standards. Our internal compliance protocol dictates regular reviews of client transactions for compliance with all applicable MSRB rules. Under the same MSRB rules, all municipal advisors are required to provide to clients written documentation of their municipal advisory relationships with clients. You have received a written agreement or addendum to an agreement that includes a scope of services to be provided by Phoenix Advisors, and details the fees for these services.

The MSRB believes that certain forms of compensation may create the potential for conflicts of interest. Compensation may vary depending upon the nature of the engagement and requirements of the client. The MSRB requires that we provide information about different forms of compensation and their potential to cause conflicts of interest. Various forms of compensation include:

**Fixed fee.** Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is typically based upon an analysis by the client and the advisor of the expected duration and complexity of a transaction and the scope of work that the advisor will perform. In the view of the MSRB, this form of compensation may present a potential conflict of interest because the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternative financing options.

**Hourly fee.** Under an hourly fee form of compensation, the municipal advisor's fee is based upon the number of hours worked by the advisor. Hourly rate compensation may present a potential conflict of interest if the client and the advisor do not agree on a reasonable maximum number of hours at the outset of the engagement because the advisor would not have a financial incentive to recommend alternatives that would result in fewer hours worked.

**Fees contingent upon the completion of a financing or other transaction.** Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the client, it presents a potential conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client.

**Fees based upon the par value of a transaction.** Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities. This form of compensation may incent the municipal advisor to recommend that the client increase the amount of the issue unnecessarily to increase the advisor's fee.

**Fees paid under a retainer agreement.** Under a retainer agreement, fees are paid to a municipal advisor periodically, e.g., monthly, and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis, e.g., a fixed fee per month regardless of the number of hours worked, or an hourly basis, e.g., a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded. This form of fee arrangement, if not all-encompassing, might include some or all of the potential conflicts described above.

**If you have any questions about your relationship with  
Phoenix Advisors, call your Municipal Advisor  
professional at 866-291-8180.**

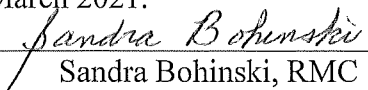
**RESOLUTION  
#2021-74  
PAYMENT OF BILLS**

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Carolan-Genthe		✓	✓			
Duffy	✓		✓			
Karczewski			✓			
Perez			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 17<sup>th</sup> day of March 2021.

  
 \_\_\_\_\_  
 Sandra Bohinski, RMC  
 Municipal Clerk





March 17, 2021  
02:33 PM

BOROUGH OF HELMETTA  
8111 List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description			Enc Date	Date	
21-00091	02/09/21	RIEIGHS OUTDOOR DECOR		Continued						
3 SHIPPING			26.01	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		02/10/21	03/17/21	
			428.51							
21-00094	02/09/21	BETTER LIVING								
1 FASTENERS			1.70	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		02/09/21	03/12/21	
2 BOLTS			5.52	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		02/09/21	03/12/21	
3 2 INCH LETTERS FOR MAILBOX			3.49	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		02/09/21	03/12/21	
			10.71							
21-00096	02/09/21	BRIAN'S LAWN MOWER								
1 SHEER PINS			11.98	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		02/09/21	03/12/21	
2 PACK			5.99	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		02/09/21	03/12/21	
3 GALLONS OF BAR CHAIN OIL			33.98	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		02/09/21	03/12/21	
4 SHAFT FOR POLE SAW			123.99	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		02/09/21	03/12/21	
5 LABOR			44.99	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		02/09/21	03/12/21	
			220.93							
21-00097	02/09/21	STAPLES CREDIT PLAN								
1 PORELON RIBBON			11.49	1-01-31-834-020	B OFFICE SUPPLIES	R		02/09/21	03/17/21	
2 HP 58A TONER			105.88	1-01-20-120-020	B MUNICIPAL CLERK OE	R		02/09/21	03/17/21	
3 CASIO DIGITAL CALCULATOR			24.99	1-01-20-120-020	B MUNICIPAL CLERK OE	R		02/09/21	03/17/21	
4 CALCULATOR RECEIPT ROLL			0.74	1-01-20-120-020	B MUNICIPAL CLERK OE	R		02/09/21	03/17/21	
			143.10							
21-00099	02/10/21	HOME DEPOT								
1 50FT LIFT RENTAL			279.00	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		02/10/21	03/17/21	
2 DAMAGE PROTECTION			29.26	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		02/10/21	03/17/21	
			308.26							
21-00108	02/16/21	PRECISION ANALYTICAL SVCS, INC								
1 JANUARY SAMPLE ANALYSIS			37.00	1-05-55-500-021	B WATER OPERATING OE	R		02/16/21	03/12/21	
21-00110	02/16/21	MIDDLESEX WELDING SALES, INC.								
1 WELDING TANKS RENTAL			127.10	1-01-26-765-020	B STREETS & ROADS OE	R		02/16/21	03/12/21	
21-00111	02/22/21	Middlesex Cty Improvement Auth								
1 SINGLE FAMILY HOUSEHOLD-JAN			2,835.36	1-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM	R		02/22/21	03/12/21	



March 17, 2021  
02:33 PM

BOROUGH OF HELMETTA  
Bill List by P.O. Number

Page No: 4

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void
Item Description					Acct Type Description			Enc Date	Date Invoice
21-00133	03/03/21	HOM03		Continued					
3	ORDINANCE 2021-02	HOME NEWS & TRIBUNE	12.90	1-01-20-120-020	B MUNICIPAL CLERK OE	R		03/03/21	03/12/21
			139.06						
21-00137	03/05/21	BET01		BETTER LIVING					
1	PADLOCK KEYS CUT		5.96	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		03/05/21	03/12/21
21-00138	03/05/21	AUTOZ005		AUTOZONE STORES LLC					
1	PROELITE PLSHING PADS		5.57	1-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R		03/05/21	03/17/21
21-00139	03/05/21	PWA01		PUBLIC WORKS ASSOC. OF NJ					
1	PWAND MEMBERSHIP-PAUL REED		75.00	1-01-26-765-020	B STREETS & ROADS OE	R		03/05/21	03/12/21
21-00140	03/08/21	MID16		MIDDLESEX COUNTY TREASURER					
1	1ST QUARTER HEALTH AID		4,866.23	1-01-43-785-020	B MIDDLESEX CO BOARD OF HEALTH	R		03/08/21	03/12/21
21-00141	03/08/21	ACT01		ACTION DATA SVC, INC					
1	PAYROLL INVOICE# 72488		65.84	1-01-20-705-021	B FINANCE OE	R		03/08/21	03/12/21
2	PAYROLL INVOICE# 72488		21.94	1-05-55-500-021	B WATER OPERATING OE	R		03/08/21	03/12/21
3	PAYROLL INVOICE# 72488		21.94	1-07-55-500-021	B SEWER OPERATING OE	R		03/08/21	03/12/21
			109.72						
21-00142	03/08/21	AUT01		AUTO KING					
1	TIRE WET		8.99	1-01-25-749-020	B FIRE DEPARTMENT OE	R		03/08/21	03/17/21
2	TUFF STUFF FOAM		11.98	1-01-25-749-020	B FIRE DEPARTMENT OE	R		03/08/21	03/17/21
3	PLSH COMPOUND		5.99	1-01-25-749-020	B FIRE DEPARTMENT OE	R		03/08/21	03/17/21
			26.96						
21-00143	03/09/21	STA17		STAR2STAR COMMUNICATIONS					
1	TELEPHONE-MARCH (MUNICIPAL)		350.69	1-01-31-827-020	B TELEPHONE COSTS	R		03/09/21	03/12/21
2	TELEPHONE-MARCH (FD)		236.24	1-01-31-827-020	B TELEPHONE COSTS	R		03/09/21	03/12/21
			586.93						
21-00144	03/09/21	COMCA656		COMCAST					
1	ACCT# 8499 05 248 0023656		123.33	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		03/09/21	03/12/21
21-00145	03/09/21	COMCA649		COMCAST					
1	ACCT# 8499 05 248 0023649		108.71	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R		03/09/21	03/12/21
2	ACCT# 8499 05 248 0023649		36.24	1-05-55-500-021	B WATER OPERATING OE	R		03/09/21	03/12/21



PO #	PO date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description			Enc Date	Date		

21-00155	03/15/21	JCP01 JCP&L	2.36	1-01-31-825-020	B ELECTRICITY		R	03/15/21	03/17/21		
4	ACCT# 100 128 456 728		166.61								

21-00156	03/17/21	STALL STAPLES ADVANTAGE	83.11	0-05-55-500-021	B WATER OPERATING OE		R	03/17/21	03/17/21		
1	BROTHER INTELLIFAX MACHINE		83.12	0-07-55-500-021	B SEWER OPERATING OE		R	03/17/21	03/17/21		
2	BROTHER INTELLIFAX MACHINE		4.58	0-01-20-120-020	B MUNICIPAL CLERK OE		R	03/17/21	03/17/21		
3	BATTERIES		82.79	0-01-20-120-020	B MUNICIPAL CLERK OE		R	03/17/21	03/17/21		
4	RECORDER		253.60								

21-00157	03/17/21	AUTOZONE STORES LLC	18.58	1-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R	03/17/21	03/17/21		
1	FLUID FILM		7.42	1-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R	03/17/21	03/17/21		
2	DEGREASER		26.96	1-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R	03/17/21	03/17/21		
3	RAPTOR SPRAY GUN		241.78	1-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R	03/17/21	03/17/21		
4	RAPTOR KIT		24.16	1-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R	03/17/21	03/17/21		
5	RAPTOR PRIMER		15.33	1-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS		R	03/17/21	03/17/21		
6	UNDERCOAT SPRAY PAINT		334.23								

21-00158	03/17/21	HOME DEPOT	59.99	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
1	3X3 DIAMOND PLATE FOR 8500		59.98	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
2	CUT OFF TOOL		15.94	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
3	40 GRIT PAPER FOR ANGLE GRIND		8.97	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
4	80 GRIT PAPER FOR ANGLE GRIND		3.98	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
5	10PK CARPENTER PENCILS		29.97	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
6	60PK 180 GRIT PAPER		1.18	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
7	WOOD SCREWS		69.00	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
8	SANDER		29.97	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
9	60PK 320 GRIT		29.97	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
10	60PK 60 GRIT		59.98	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
11	ANGLE DIE GRINDER		7.98	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
12	5PK CUT OFF DISC		7.98	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
13	10PK GRINDING STONES		279.00	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
14	RIDGID TOOL KIT		129.00	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		
15	WELDING HELMET		792.89	1-01-26-772-020	B BUILDINGS & GROUNDS OE		R	03/17/21	03/17/21		

March 17, 2021  
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BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 7

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Enc Date	Date	Invoice
Total Purchase Orders:		44	Total P.O. Line Items:		109	Total List Amount:		48,115.98	Total Void Amount:		0.00		

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
CURRENT FUND	0-01	2,749.81	0.00	2,749.81	0.00	0.00	2,749.81		
WATER OPERATING FUND	0-05	163.11	0.00	163.11	0.00	0.00	163.11		
SEWER OPERATING FUND	0-07	<u>163.12</u>	<u>0.00</u>	<u>163.12</u>	<u>0.00</u>	<u>0.00</u>	<u>163.12</u>		
	Year Total:	3,076.04	0.00	3,076.04	0.00	0.00	3,076.04		
CURRENT FUND	1-01	33,309.26	0.00	33,309.26	0.00	0.00	33,309.26		
WATER OPERATING FUND	1-05	5,428.18	0.00	5,428.18	0.00	0.00	5,428.18		
SEWER OPERATING FUND	1-07	<u>5,391.18</u>	<u>0.00</u>	<u>5,391.18</u>	<u>0.00</u>	<u>0.00</u>	<u>5,391.18</u>		
	Year Total:	44,128.62	0.00	44,128.62	0.00	0.00	44,128.62		
GENERAL CAPITAL FUND	C-04	708.64	0.00	708.64	0.00	0.00	708.64		
BUILDERS' ESCROW FUND	T-14	202.68	0.00	202.68	0.00	0.00	202.68		
Total of All Funds:		<u>48,115.98</u>	<u>0.00</u>	<u>48,115.98</u>	<u>0.00</u>	<u>0.00</u>	<u>48,115.98</u>		

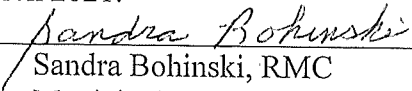
**RESOLUTION**  
**#2021 -75**  
**AUTHORIZATION TO SIGN SHARED SERVICE AGREEMENT**  
**FOR ANIMAL CONTROL SERVICES**

**BE IT RESOLVED**, by the Borough Council of the Borough of Helmetta that the Mayor and the Municipal Clerk are hereby authorized to execute a Shared Service Agreement for Animal Control Services between the Township of Woodbridge and the Borough of Helmetta in the form substantially similar to that on file in the Office of the Municipal Clerk.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Carolan-Genthe		✓	✓			
Duffy	✓		✓			
Karczewski			✓			
Perez			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 17<sup>th</sup> day of March 2021.

  
 \_\_\_\_\_  
 Sandra Bohinski, RMC  
 Municipal Clerk



**BOROUGH OF HELMETTA  
RESOLUTION #2021- 77**

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING THE AWARD  
OF A CONTRACT TO BLACK ROCK ENTERPRISES, LLC FOR THE 2019 OLD  
FORGE ROAD NJ DOT ROAD IMPROVEMENTS PROJECT IN AN AMOUNT NOT  
TO EXCEED \$329,341.83**

**WHEREAS**, the Borough of Helmetta (the "Borough") issued an invitation to bid on the Old Forge Road 2019 NJDOT Road Improvement Project (the "Project"), including the instruction for bidders to submit a sealed bid; and

**WHEREAS**, the Borough Engineer has determined that the lowest responsible bidder to submit a conforming bid for the Project is Black Rock Enterprises, LLC., of Old Bridge, New Jersey, with a base bid of \$329,341.83; and

**WHEREAS**, the Borough Attorney has reviewed Black Rock's bid and has found it to be legally sufficient; and

**WHEREAS**, the Borough Council has determined that it is in the best interest of the Borough to award the contract for the Project to Black Rock Enterprises, LLC as the lowest responsible bidder submitting a conforming bid in accordance with the LPCL.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Helmetta that the Old Forge Road 2019 NJDOT Road Improvement Project is hereby awarded to Black Rock Enterprises, LLC. And that the Mayor is hereby authorized to execute a contract, in a form legally acceptable to the Borough Attorney, to Black Rock Enterprises, LLC. in an amount not to exceed \$329,341.83 and in accordance with the bid proposal submitted by Black Rock Enterprises, LLC. upon certification of funds by the Chief Financial Officer;

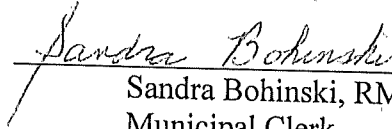
**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Black Rock Enterprises, LLC.
- b. Borough Chief Financial Officer
- c. Joseph Youssef, Borough Attorney

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Carolan-Genthe		✓	✓			
Duffy	✓		✓			
Karczewski			✓			
Perez			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 17<sup>th</sup> day of March 2021.

  
\_\_\_\_\_  
Sandra Bohinski, RMC  
Municipal Clerk

CERTIFICATION AS TO AVAILABILITY OF FUNDS  
FOR CONTRACT AWARD

I hereby certify to the Mayor and Council of the Borough of Helmetta as follows:

1. I am the financial officer charged with the responsibility of maintaining the financial records of the Borough of Helmetta, and I have been requested to certify as to the availability of adequate funds for a proposed contract between the Borough and Black Rock Enterprises, LLC.
2. The maximum amount of the Borough's liability under the proposed contract is \$329,341.83. Adequate funds will be available by virtue of NJ DOT Grant and a capital ordinance.
3. Said contract will be properly charged to Grant-Old Forge Road Improvements and a Capital ordinance.
4. The funds so available have not been certified as available for any other contract.

  
Denise Marabello  
Denise Marabello

Date: 03/17/21

**RESOLUTION  
#2021 – 78**

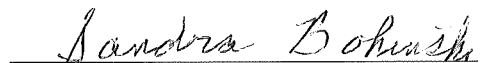
**CONSENT AGENDA**

**The following routine items and resolutions were adopted in unison as a Consent Agenda:**

- Report of Municipal Clerk, Tax Collector, Utilities Revenue Collector Resolutions:  
 # 2021 - 70 Resolution demanding the New Jersey State Legislature accepts its responsibility to administer the provisions of the Affordable Housing Act and stay until such times as it has promulgated rules governing its implementation  
 71 Veterans with service-connected disabilities  
 72 Temporary Emergency Appropriation #2  
 73 Authorizing Phoenix Advisors, LLC for permanent financing of Animal Shelter of Animal Shelter Bond Anticipation  
 74 Payment of bills  
 75 Authorization to sign shared service agreement for Animal Control Services  
 76 Resolution providing for an issue of general improvement bonds, providing for the form maturities, sale, and other details of not to exceed \$1,000,000 aggregate principal amount of general improvement bonds, taxable series 2021 authorized by bond ordinances heretofore adopted to finance part of the cost of various general improvements in the Borough of Helmetta, County of Middlesex, New Jersey  
 77 Resolution of the Borough of Helmetta authorizing the award of a contract to Black Rock Enterprises, LLC for the 2019 Old Forge Road NJ DOT Road Improvements Project in an amount not to exceed \$329,341.83  
 Application as Junior Member to the Helmetta Fire Department - Michael McCarthy

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski		✓	✓			
Carolan-Genthe		✓	✓			
Duffy	✓		✓			
Karczewski			✓			
Perez			✓			
Reid			✓			

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 17, 2021

  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk

**RESOLUTION**

**# 2021 - 79**

**CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss: Litigation

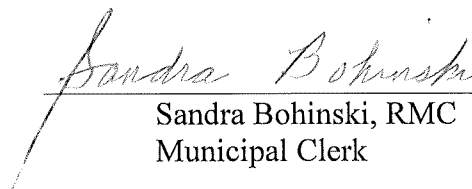
Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Carolan-Genthe		✓	✓			
Duffy	✓		✓			
Karczewski			✓			
Perez			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 17, 2021

  
Sandra Bohinski, RMC  
Municipal Clerk