

MINUTES
MEETING OF MAYOR AND COUNCIL
August 15, 2018

*** MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE**

The meeting was called to order at 7:00 p.m. by Mayor Chris Slavicek. He asked everyone to please stand for the Pledge of Allegiance and remain standing for a moment of silence for our men and women in the military protecting our freedom.

*** CALLING OF THE ROLL**

Mayor Slavicek

Councilman Karczewski - absent

Councilwoman Carolan-Genthe

Councilman Dzingleski - absent

Councilman Peckham

Councilman Perez

Councilman Reid

Also present:

Matthew Crane, Borough Administrator

Jonathan Cohen, Acting Borough Attorney

*** OPEN PUBLIC MEETINGS ACT STATEMENT**

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*** PUBLIC PORTION**

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 5, 2017.

During the Public portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

John Nartowicz, 2 Holly Manor Court spoke about the time response of the Fire Department. He said he met with the Chief of Police and he was going to look into it. He asked the Mayor if he heard anything. The Mayor said he has a meeting with him and he will ask about it. Mr. Nartowicz said that on social media he saw that the firemen

took the truck to witness the swearing in of a former Police Officer. The Mayor said he spoke to our Borough Attorney and the Fire Chief regarding this. Mr. Nartowicz told the Mayor that he recommends getting rid of the Fire Department since they can't respond in a timely manner. Councilman Peckham said that he better give better thought about that because our home insurance rates will go up. A lengthy discussion ensued about the Fire Department.

John Daley, 11 York Drive, said that the cars on Old Forge Road are speeding when they come over the bridge in Monroe, they do not stop. The Police presence is not there. He said on Dunham's Corner there is a sign that if you're going over the speed limit it flashes red and it catches your attention. He doesn't know if we can get them here. The Mayor said that the speeding sign was moved to Heather Glen and he'll asked to have it moved back to Old Forge Road. Mr. Daley also commented that the speed limit on York Drive should be lowered to 15 mph. He also said that there is a deaf child on North Shore and the cars speed down there. The Mayor said that a handicap sign was placed there. Mr. Daley thought it was only on one side. The Mayor thought it was both sides and he will look into it. He will also address every one's concerns with Chief Zarro.

*** CONSENT AGENDA - RESOLUTON #2018 - 119**

Report of Municipal Clerk, Utility Revenue Collector

Resolutions:

2018 – 110 Resolution requesting approval of items of revenue and appropriations
(N.J.S.A. 40A4-87)

111 Resolution requesting approval of items of revenue and appropriations
(N.J.S.A. 40A 4-87)

112 Resolution authorizing preliminary expense – Helmetta Boulevard

113 Payment of Bil's

114 Corrective Action Plan – 2017

115 Extension of Grace Period for Third Quarter Tax Payment

116 Yard Waste and Marketing Services

117 Review of Zoning Ordinance and Master Plan

118 GIS Mapping, Phase I, II, III

Acceptance of Michele A. Delfino-Thigpen to the Helmetta Fire Department

MOTION – Councilwoman Carolan-Genthe SECOND – Councilman Peckham

ROLL CALL: 3 – 0 - 1

*** MINUTES acceptance of July 18, 2018**

MOTION – Councilwoman Carolan-Genthe SECOND – Councilman Peckham

ROLL CALL: 4 - 0

* REPORTS OF Mayor Slavicek, Committees, Borough Attorney, Borough Administrator

Mayor Slavicek reported the following:

Handicap signs were placed on North Shore Boulevard

A letter was sent to the residents of North Shore Boulevard, Park Place, Old Forge Road alerting them that it is illegal to feed feral cats
Department of Public Works will have the assistance of the Department of Corrections on several dates.

The crab apple trees were planted along Main Street, They are being maintained.
There was an accident with the Public Works Truck. It was rear-ended while being parked. It was reported to JIF. There were no injuries.

The clock for the front yard will be here in mid-September.

The tax sale is being held November 8th.

A Recreation Meeting will be held for Helmetta Day which is on September 22.
A gentleman from 49 Railroad Avenue was here asking about connecting to the Sewer. He was in touch with our Public Works Supervisor and Engineering Firm to reach a conclusion on this.

National Night Out was held on August 7th and was successful.

He and Mayor Seeley will meet with Judge Rivera, who oversees the Courts to discuss the Court merger.

Our records room is being cleaned by Sandy and Matt and they are putting together a list to get permission to destroy the old records.

All Police records have been moved and are being maintained by the Spotswood Police Department. The evidence room is about 75% completed.

Councilman Perez stated that last week they got the financial audit for the urban renewal entity (Kaplan project). He believes that we get that report to check it with the Pilot Program. Upon reviewing it, there might be a few more dollars we can recoup.

Councilwoman Carolan-Genthe reported the following:

There will be a Convocation for the Teachers on September 4th.

Orientation for 6th Grade, Freshman have had theirs. Second Grade and Kindergarten will be all on the 4th and 5th

Back to School night will start at 6:30 pm Memorial School will be September 5th, Schoenly School will be September 12th, Appleby is September 13th and the High School is September 20th

A reminder that Kane Avenue through Adirondack is now a one-way street and it will be enforced. There is also a 3 way stop by Madie,
September 6th is the first day of school and June 25th is the last day. 5 snow days have been built in.

The Drug Alliance is no longer part of the County. They will do it on their own. They will do their own fundraising and projects. They have scheduled Project Pride where the prisoners will come in and talk to the children. It seems to be a good program and it will be on February 19th. If the Police feel there are any at-

risk students, with the permission of the parents, they can lunch with the convicts.

The Alliance has a clothing bin in front of the Police Department. The moneys made from this will be used for fundraising.

They are planning a Food Truck Night, a Tricky Tray, a chocolate and wine fundraiser.

Mayor Slavicek said that he and Mayor Seeley have been asked to greet the children in the morning when they come back to school.

Helmetta Day is September 22 starting at 4:00 pm and ending with fireworks at Dusk. The Mayor hopes to see everyone there.

Ed Daley commended the Public Works Department on the job they are doing. The town is very clean. The Mayor said they are one man short and still keeping Up.

Mr. Nartowicz asked about the animal shelter and the Mayor told him it is under negotiations.

Our next meeting will be on September 19 at 7:00p.m.

There being no further business a MOTION was made by Councilwoman Carolan- Genthe and SECONDED by Councilman Peckham to adjourn the meeting at 7:29 p.m.

REPORT OF MUNICIPAL CLERK		July, 2018	SANDRA BOHINSKI						Marr
		Copies	Marr Lic	Plng Bd	Towing	Licenses	Recycling	Vacant	Cer
Marshall	\$20.00	\$20.00							
Nartowicz	<u>\$1.00</u>	<u>\$1.00</u>							
Total	\$21.00	\$21.00							

Dog & Cat
License \$156.00

Sandra Bohinski

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

Tina McDermott

TINA MCDERMOTT
TAX COLLECTOR

MONTH OF: JULY 2018 **CORRECTED

DATED: 8/28/2018

TAXES 2017 5,566.19
TAXES 2018 146,196.21
TAXES 2019 2,209.45

ADJUSTMENTS

2018 deductions

(1,500.00)
2018 levy input

DISBURSEMENTS

INTEREST 1,352.74

LIEN PENALTY + INT
LIEN REDEMPTION + INT
DUPLICATE BILL FEE
RECORDING FEES
DUPLICATE CERT FEE

CLOSING BALANCES

	DEBIT	CREDIT	NET
2017	46,681.30	0.00	46,681.30
2018	2,755,921.08	(45,221.71)	2,710,699.37

TOTAL 155,324.59

TAX COLLECTORS TRUST

PRIOR BALANCE 97,212.15

DEPOSIT

97,212.15

DISBURSEMENTS

LIEN REDEMPTION
bank chg

\$45,836.94
\$15.00
45,851.94

BALANCE

51,360.21

Trust acct reconciled to 7/31/18

Current Taxes	2018 Balances	Receipts	Levy	Add/Omit	0.06 Penalty	Refunds	Transfer Overpay	Srs & Vets Allowed	Srs & Vets Disallowed	Transfer Years	County Bd Judgments	Property Maint.	Cancel Resolution	Homestead Rebate	Balance	2019 PRE PAY
Beginning	Prepaid	(116,514.69)	5,642,248.86						Widow							
January	(116,514.69)	(934,959.98)	2,817,146.11	1,402.23			(13,049.63)	(16,500.00)	750.00						(40,776.21)	
February	1,738,274.04	(351,228.58)							250.00						1,738,274.04	
March	1,387,295.46	(38,854.39)													1,387,295.46	
April	1,301,918.20	(373,486.04)				2,348.08			250.00					(48,870.95)	1,301,918.20	
May	928,682.16	(879,694.23)							(250.00)						928,682.16	
June	48,737.93	(19,945.10)							1,500.00						48,737.93	
July	30,292.83	(146,196.21)	2,825,102.75					1,500.00 as per 2018 levy							30,292.83	2,209.45
August															0.00	
September															0.00	
October															0.00	
November															0.00	
December															0.00	
2019 PREPAY TOTAL		(2,860,879.22)	5,642,248.86	1,402.23	0.00	2,348.08	(13,049.63)	(15,000.00)	2,500.00	0.00	0.00	0.00	0.00	(48,870.95)	2,710,699.37	2,209.45

August 16, 2018
09:18 PM

BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 2

TAX YEAR 2018/1 - 2018/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	5,642,248.86
Added	1,402.23
Omitted	0.00
Omitted/Added	0.00
Rollback	0.00
Prelim Adjustments	
089 Billing Adjustment	<u>0.00</u>
TOTAL LEVY	

5,643,651.09

2018 DEDUCTIONS

Senior Citizen	(7) x 250.00	1,750.00
Disabled Person	(6) x 250.00	1,500.00
Surviving Spouse	(0) x 250.00	0.00
Veteran	(43) x 250.00	10,750.00
Widow of Veteran	(4) x 250.00	<u>1,000.00</u>
TOTAL DEDUCTION AMOUNTS 2018/1 - 2018/4		

TOTAL LEVY TO BE COLLECTED

(15,000.00)
5,628,651.09

COLLECTIONS

Prepaid from Prior Year (before 01/01/18)

001 Property Taxes	<u>116,514.69</u>	
Total from Prior Year		116,514.69

Current Year (01/01/18 - 12/31/18)

001 Property Taxes	2,724,765.97	
006 LIENHOLDER TAXES	<u>19,598.56</u>	
Total Current Year		2,744,364.53

Subsequent Year (after 12/31/18)

Total Subsequent Year	<u>0.00</u>	
TOTAL COLLECTIONS		2,860,879.22

NSF REVERSALS

TOTAL NSF REVERSALS	<u>0.00</u>	
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TOTAL COLLECTIONS less NSF REVERSALS

(2,860,879.22)

COLLECTOR ADJUSTMENTS

	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	1,250.00	0.00	1,250.00	4
053 Vet Allowed	0.00	500.00-	500.00-	2
054 Vet Disallowed	1,000.00	0.00	1,000.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 Wid Allowed	0.00	0.00	0.00	0
060 Wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Foreclosure	0.00	0.00	0.00	
063 Transfer Overpayment	30,026.41	43,076.04-	13,049.63-	
064 Refund Overpayment	2,348.08	0.00	2,348.08	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmt	0.00	0.00	0.00	

July 5, 2018
07:08 PM

BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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TAX YEAR 2018/1 - 2018/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	2,817,146.11
Added	1,402.23
Omitted	0.00
Omitted/Added	0.00
Rollback	0.00
Prelim Adjustments	
089 Billing Adjustment	0.00
TOTAL LEVY	2,818,548.34

2018 DEDUCTIONS

Senior Citizen (9) x 250.00	2,250.00
Disabled Person (7) x 250.00	1,750.00
Surviving Spouse (0) x 250.00	0.00
Veteran (46) x 250.00	11,500.00
Widow of Veteran (4) x 250.00	1,000.00
TOTAL DEDUCTION AMOUNTS 2018/1 - 2018/4	16,500.00

TOTAL LEVY TO BE COLLECTED

2,802,048.34

COLLECTIONS

Prepaid from Prior Year (before 01/01/18)

001 Property Taxes	116,514.69
Total from Prior Year	116,514.69

Current Year (01/01/18 - 12/31/18)

001 Property Taxes	2,578,569.76
006 LIENHOLDER TAXES	19,598.56
Total Current Year	2,598,168.32

Subsequent Year (after 12/31/18)

Total Subsequent Year	0.00
TOTAL COLLECTIONS	2,714,683.01

NSF REVERSALS

TOTAL NSF REVERSALS	0.00
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TOTAL COLLECTIONS less NSF REVERSALS

(2,714,683.01)

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	1,250.00	0.00	1,250.00	4
053 Vet Allowed	0.00	500.00-	500.00-	2
054 Vet Disallowed	1,000.00	0.00	1,000.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 Wid Allowed	0.00	0.00	0.00	0
060 Wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Foreclosure	0.00	0.00	0.00	
063 Transfer Overpayment	13,882.24	26,931.87-	13,049.63-	
064 Refund Overpayment	2,348.08	0.00	2,348.08	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgment	0.00	0.00	0.00	

August 2, 2018
07:15 PM

BOROUGH OF HELMETTA
Totals Only Tax Account Delinquent Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Print Balances Greater Than: 0.00
Lot: Bill Year Range: 2017 to 2017 Include Prior Yr/Prd In Balance: N
Qual: Bill Period Range: 1 to 4 Include Interest Through: 07/31/18
As Of Date: 07/31/18 Assessed Value/SPTX Code Year: 2017 Include Tax Sp Charges: N
Include Utility Due As Of 07/31/18: N Include Other Special Charges: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	18,275.82	18,275.78	19,799.60	19,799.54	76,150.74
Added/Omitted	0.00	0.00	0.00	0.00	0.00
Other Billing	0.00	3,233.67-	0.00	978.81	2,254.86-
Balance Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Payments (Prin)	10,731.12	8,342.12	6,974.77	6,166.57	32,214.58
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	7,544.70	6,699.99	12,824.83	14,611.78	41,681.30
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	7,544.70	6,699.99	12,824.83	14,611.78	41,681.30
Payments (Intr)	2,726.84	1,316.59	1,305.76	1,588.81	6,938.00
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00
Current Balance: 41,681.30
Total Per Diem Interest: 3,120.64
Total Balance: 44,801.94

2017 DEDUCTIONS

Number of Accts:	13	Senior Citizen	0
Land Value:	1,307,000	Disabled Person	0
Improvement Value:	1,254,000	Surviving Spouse	0
Limited Exemptions:	0	Veteran	2
Net Taxable Value:	2,561,000	Widow of Veteran	0

NOTE: Balance includes Bill Year/Period Range Only.
NOTE: Per Diem Interest is included for Bill Year/Period Range Only.

BOROUGH OF HELMETTA

2017

DELINQUENT TAXES

as of 7/31/18

		TOTAL	Penalty	2017
	12/31/2017	111,763.63		
Transfer O/P				
Adj from Tax to Water/Sewer (1178.31)				
Adj (22.44) senior disallowed				
county brd judg				
new lien				
				<u>111,763.63</u>
	Cash Recpts		adj	
LESS:				
JANUARY	111,763.63	(28,961.18)		82,802.45
FEBRUARY	82,802.45	(8,605.56)	22.44	74,219.33
MARCH	74,219.33	(12,304.19)		61,915.14
APRIL	61,915.14	(6,519.85)		55,395.29
MAY	55,395.29	(6,529.31)		48,865.98
JUNE	48,865.98	(2,796.80)	1,178.31	47,247.49
JULY	47,247.49	(5,566.19)		41,681.30
AUGUST	41,681.30			41,681.30
SEPTEMBER	41,681.30			41,681.30
OCTOBER	41,681.30			41,681.30
NOVEMBER	41,681.30			41,681.30
DECEMBER	41,681.30			41,681.30
BALANCE				<u>\$ 41,681.30</u>

August 2, 2018
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BOROUGH OF HELMETTA
Cash Receipts Totals from 07/01/18 to 07/31/18

Page No: 1

Range: Block: First to Last
Lot:
Qual:
Range of Codes: First to Last
Range of Batch Ids: First to Last
Range of Sections: First to Last
Range of Spec Tax Codes: First to Last
Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmnt: Y Water: N Sewer: N
Animal: N Misc: Y
Payment Method Includes: Cash: Y Check: Y Credit: Y Range of Installment Due Dates: First to Last
Print Miscellaneous w/Block/Lot/Qual: N Print Only Miscellaneous w/Block/Lot/Qual: N
Range of Accounts: First to Last
Range of Years: First to 2019
Range of Periods: 1 to 12
Range of Dates: 07/01/18 to 07/31/18
Name to Print: Bill To
Print Ref Num: N Print Utility w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2017	2018	2019		
001 Property Taxes	129	0.00	5,566.19	146,196.21	2,209.45	1,352.74	155,324.59
Tax Payments	129	0.00	5,566.19	146,196.21	2,209.45	1,352.74	155,324.59
013 METER READING	1	20.00	0.00	0.00	0.00	0.00	20.00
Misc Payments	1	20.00	0.00	0.00	0.00	0.00	20.00
Payments Total:	130	20.00	5,566.19	146,196.21	2,209.45	1,352.74	155,344.59
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	130	20.00	5,566.19	146,196.21	2,209.45	1,352.74	155,344.59

Total Cash: 3,703.37

Total Check: 144,158.88

Total Credit: 7,482.34

August 16, 2018
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BOROUGH OF HELMETTA
Totals Only Tax Account Status Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
Lot: Bill Year Range: 2018 to 2018 Include Prior Yr/Prd In Balance: Y
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
As Of Date: 07/31/18 Assessed Value/SPTX Code Year: 2018

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,400,325.69	1,400,320.42	1,400,432.14	1,426,170.61	5,627,248.86
Added/Omitted	701.12	701.11	0.00	0.00	1,402.23
Other Billing	1,000.00	48,870.95-	1,500.00	0.00	46,370.95-
Balance Adjustments (Prin)	832.61	4,610.01	16,144.17-	0.00	10,701.55-
Payments (Prin)	1,379,310.47	1,315,664.03	156,060.64	9,844.08	2,860,879.22
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	23,548.95	41,096.56	1,229,727.33	1,416,326.53	2,710,699.37
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	23,548.95	41,096.56	1,229,727.33	1,416,326.53	2,710,699.37
Payments (Intr)	2,057.57	869.15	0.00	0.00	2,926.72
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 41,681.30
Current Balance: 2,710,699.37
Total Balance: 2,752,380.67

2018 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	7
Land Value:	83,851,762	Disabled Person	6
Improvement Value:	137,966,214	Surviving Spouse	0
Limited Exemptions:	0	Veteran	43
Net Taxable Value:	221,786,978	Widow of Veteran	4

NOTE: Zero balance accounts ARE included on the total pages.

August 16, 2018
09:18 PM

BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 2

TAX YEAR 2018/1 - 2018/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	5,642,248.86	
Added	1,402.23	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	<u>0.00</u>	
TOTAL LEVY		5,643,651.09

2018 DEDUCTIONS

Senior Citizen	(7) x 250.00	1,750.00	
Disabled Person	(6) x 250.00	1,500.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(43) x 250.00	10,750.00	
Widow of Veteran	(4) x 250.00	<u>1,000.00</u>	
TOTAL DEDUCTION AMOUNTS 2018/1 - 2018/4			(15,000.00)

TOTAL LEVY TO BE COLLECTED

5,628,651.09

COLLECTIONS

Prepaid from Prior Year (before 01/01/18)

001 Property Taxes	<u>116,514.69</u>	
Total from Prior Year		116,514.69

Current Year (01/01/18 - 12/31/18)

001 Property Taxes	2,724,765.97	
006 LIENHOLDER TAXES	<u>19,598.56</u>	
Total Current Year		2,744,364.53

Subsequent Year (after 12/31/18)

Total Subsequent Year	<u>0.00</u>	
		2,860,879.22

TOTAL COLLECTIONS

NSF REVERSALS

TOTAL NSF REVERSALS

0.00

TOTAL COLLECTIONS less NSF REVERSALS

(2,860,879.22)

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	1,250.00	0.00	1,250.00	4
053 Vet Allowed	0.00	500.00-	500.00-	2
054 Vet Disallowed	1,000.00	0.00	1,000.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Forclosures	0.00	0.00	0.00	
063 Transfer Overpayment	30,026.41	43,076.04-	13,049.63-	
064 Refund Overpayment	2,348.08	0.00	2,348.08	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmnt	0.00	0.00	0.00	

August 16, 2018
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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 3

071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnly	0.00	0.00	0.00	
078	Lien Trnf Exst Pnly	0.00	0.00	0.00	
079	Arrears Trnsfr Pnly	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	0.00	0.00	0.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LINEHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HR	HOMESTEAD REBATE	0.00	48,870.95-	48,870.95-	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>35,374.49</u>	<u>92,446.99-</u>	<u>57,072.50-</u>	<u>13</u>
TOTAL ADJUSTMENTS				<u>57,072.50-</u>	
BALANCE 2018/1 - 2018/4					
Credit Balances				45,221.71-	
Debit Balances				<u>2,755,921.08</u>	
TOTAL BALANCE 2018/1 - 2018/4					<u>2,710,699.37</u>

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
 Lot: Bill Year Range: 2017 to 2017 Include Prior Yr/Prd In Balance: Y
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
 As Of Date: 07/31/18 Assessed Value/SPTX Code Year: 2017

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,331,967.18	1,331,963.33	1,468,680.28	1,468,675.59	5,601,286.38
Added/Omitted	0.00	0.00	0.00	1,487.28	1,487.28
Other Billing	1,000.00	101,711.74	4,000.00	833.53	95,878.21
Balance Adjustments (Prin)	13,980.39	1,000.69	2,582.23	1,270.58	16,832.51
Payments (Prin)	1,311,442.09	1,224,552.29	1,457,273.22	1,455,114.04	5,448,381.64
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	7,544.70	6,699.99	12,824.83	14,611.78	41,681.30
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	7,544.70	6,699.99	12,824.83	14,611.78	41,681.30
Payments (Intr)	5,245.81	3,764.48	4,018.22	3,863.76	16,892.27
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00
 Current Balance: 41,681.30
 Total Balance: 41,681.30

2017 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	9
Land Value:	81,765,194	Disabled Person	7
Improvement Value:	125,363,599	Surviving Spouse	0
Limited Exemptions:	0	Veteran	46
Net Taxable Value:	207,097,873	Widow of Veteran	4

NOTE: Zero balance accounts ARE included on the total pages.

TAX YEAR 2017/1 - 2017/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	5,617,786.38	
Added	1,487.28	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	0.00	
TOTAL LEVY		5,619,273.66

2017 DEDUCTIONS

Senior Citizen	(9) x 250.00	2,250.00	
Disabled Person	(7) x 250.00	1,750.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(46) x 250.00	11,500.00	
Widow of Veteran	(4) x 250.00	1,000.00	
TOTAL DEDUCTION AMOUNTS 2017/1 - 2017/4			(16,500.00)
TOTAL LEVY TO BE COLLECTED			5,602,773.66

COLLECTIONS

Prepaid from Prior Year (before 01/01/17)		
001 Property Taxes	40,776.21	
Total from Prior Year		40,776.21

Current Year (01/01/17 - 12/31/17)		
001 Property Taxes	5,297,917.20	
006 LIENHOLDER TAXES	38,405.15	
Total Current Year		5,336,322.35

Subsequent Year (after 12/31/17)		
001 Property Taxes	71,220.16	
006 LIENHOLDER TAXES	62.92	
008 Year End Penalty	0.00	
Total Subsequent Year		71,283.08
TOTAL COLLECTIONS		5,448,381.64

NSF REVERSALS

TOTAL NSF REVERSALS		0.00
---------------------	--	------

TOTAL COLLECTIONS less NSF REVERSALS (5,448,381.64)

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	1,272.44	0.00	1,272.44	6
053 Vet Allowed	0.00	750.00-	750.00-	3
054 Vet Disallowed	3,582.28	0.00	3,582.28	14
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	250.00	0.00	250.00	1
061 Lien - Transfer Exst	0.00	2,406.37-	2,406.37-	
062 Foreclosure	0.00	0.00	0.00	
063 Transfer Overpayment	55,786.32	71,585.71-	15,799.39-	

064	Refund Overpayment	0.00	0.00	0.00	
069	Cancelled - Resolutn	551.81	551.81-	0.00	
070	County Board Judgmnt	0.00	0.00	0.00	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	978.81	0.00	978.81	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	1,098.25	0.00	1,098.25	
086	NSF CHECK	25.00	0.00	25.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LINEHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HR	HOMESTEAD REBATE	0.00	101,711.74-	101,711.74-	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>64,294.91</u>	<u>177,005.63-</u>	<u>112,710.72-</u>	<u>27</u>
	TOTAL ADJUSTMENTS			<u>112,710.72-</u>	
BALANCE	2017/1 - 2017/4				
	Credit Balances			0.00	
	Debit Balances			<u>41,681.30</u>	
	TOTAL BALANCE 2017/1 - 2017/4			<u><u>41,681.30</u></u>	

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

[illegible]

Business Checking Preferred

PNC Bank



For the Period 06/30/2018 to 07/31/2018

Primary Account Number: 80-4348-3731

Page 1 of 2

Number of enclosures: 0

BOROUGH OF HELMETTA
TAX COLLECTOR'S TRUST ACCOUNT
51 MAIN ST
HELMETTA NJ 08828-1127

For 24-hour banking sign on to
 PNC Bank Online Banking on pnc.com
FREE Online Bill Pay

For customer service call 1-877-BUS-BNKG
Monday - Friday: 7 AM - 10 PM ET
Saturday & Sunday: 8 AM - 5 PM ET

Para servicio en español, 1-877-BUS-BNKG

Moving? Please contact your local branch

☒ Write to: Customer Service
PO Box 609
Pittsburgh, PA 15230-9738
 Visit us at PNC.com/smallbusiness
 TDD terminal: 1-800-531-1648
For hearing impaired clients only

Business Checking Preferred Summary

Account number: 80-4348-3731

Borough Of Helmetta
Tax Collector's Trust Account

Overdraft Protection has not been established for this account.
Please contact us if you would like to set up this service.

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
100,257.04	.00	47,517.79	52,739.25
		Average ledger balance	Average collected balance
		91,347.45	90,853.70

Deposits and Other Additions

Description	Items	Amount
Total	0	.00

Checks and Other Deductions

Description	Items	Amount
Checks	1	47,517.79
Total	1	47,517.79

Daily Balance

Date	Ledger balance	Date	Ledger balance
06/30	100,257.04	07/26	52,739.25


Activity Detail

Checks and Other Deductions

Checks and Substitute Checks

Date posted	Check number	Amount	Reference number
07/26	1057 *	47,517.79	088820602

Business Checking Preferred

 For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 06/30/2018 to 07/31/2018

Borough Of Helmetta

Primary Account Number: 80-4348-3731

Page 2 of 2

Business Checking Preferred Account Number: 80-4348-3731 - continued

Business Checking Preferred - Maintenance Fee Relationship Pricing

These accounts were reviewed to meet the balance requirement of your Business Checking Preferred account. Use of certain additional services may also offset your monthly maintenance fee.

Account Type	Ending In	Condition	As of	Balance	Met/Not Met
Business Checking Pref3731	This Cycle Avg Balance	06/29/18	72,396.16	Met
Business Checking Pref3731	This Cycle Avg Balance	06/29/18	72,396.16	
Business Checking Pref3993	This Cycle Avg Balance	06/29/18	88,305.30	
Business Checking Pref4021	This Cycle Avg Balance	06/29/18	147,760.57	
Business Checking Wth Int3985	This Cycle Avg Balance	06/29/18	236,554.37	
Business Checking Wth Int4013	This Cycle Avg Balance	06/29/18	704,776.68	
Combined Deposits				1,249,793.08	Met



Water/Sewer Receipts Report

June 2018

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2017 Principal	\$ 1,100.98	\$ 1,806.12	\$ 2,907.10
2018 Principal	9,370.37	10,873.71	20,244.08
2018 Overpayments	<u>1,060.74</u>	<u>540.48</u>	<u>1,601.22</u>
Subtotal	11,532.09	13,220.31	24,752.40
Interest	<u>212.18</u>	<u>246.76</u>	<u>458.94</u>
Subtotal	11,744.27	13,467.07	25,211.34
Lien Holder Payments	-	-	-
Lien Holder Interest	-	-	-
Subtotal	11,744.27	13,467.07	25,211.34
Final Water Reads	20.00	-	20.00
NSF Returned Check	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$ 11,764.27</u>	<u>\$ 13,467.07</u>	<u>\$ 25,231.34</u>

Carol Feig
Utility Revenue Collector

Water/Sewer Receipts Report

July 2018

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2017 Principal	\$ 472.37	\$ 826.95	\$ 1,299.32
2018 Principal	43,495.03	53,021.75	96,516.78
2018 Overpayments	<u>739.86</u>	<u>750.24</u>	<u>1,490.10</u>
Subtotal	44,707.26	54,598.94	99,306.20
Interest	<u>110.28</u>	<u>138.31</u>	<u>248.59</u>
Subtotal	44,817.54	54,737.25	99,554.79
Lien Holder Payments	-	-	-
Lien Holder Interest	-	-	-
Subtotal	44,817.54	54,737.25	99,554.79
Final Water Reads	20.00	-	20.00
NSF Returned Checks	(123.78)	-	(123.78)
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$ 44,713.76</u>	<u>\$ 54,737.25</u>	<u>\$ 99,451.01</u>

Carol Feig
Utility Revenue Collector

RESOLUTION
#2018 - 110

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION (N.J.S.A. 40A:4-87)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

Section 1

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$4,279.59, which item is now available as a revenue from the "Clean Communities Grant", and

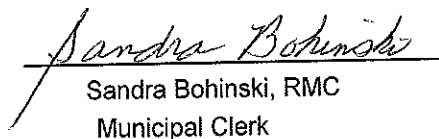
Section 2

BE IT FUTHER RESOLVED that the sum of \$4,279.59 is hereby appropriated under the caption "Clean Communities Grant"

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Carolan-Genthe	✓		✓			
Dzingleski						✓
Peckham		✓	✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 29, 2018.


Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION
#2018 - 111

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION (N.J.S.A. 40A:4-87)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

Section 1

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$366.16, which item is now available as a revenue from the "Alcohol Education Grant", and

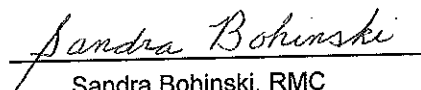
Section 2

BE IT FUTHER RESOLVED that the sum of \$366.16 is hereby appropriated under the caption "Alcohol Education Grant".

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Carolan-Genthe	✓		✓			
Dzingleski						✓
Peckham		✓	✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 29, 2018.


Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION #2018-112

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

**CALENDAR YEAR 2018
RESOLUTION AUTHORIZING PRELIMINARY EXPENSE –
HELMETTA BOULEVARD**

WHEREAS, the Borough of Helmetta Board has been awarded at Trust Fund Grant from the NJDOT in the amount of \$290,000.00 for the Improvements to Helmetta Boulevard; and

WHEREAS, pursuant to the Governing Body's request by the borough engineer, RVE, who has submitted a proposal for the Design and Inspection/Testing of the project, which indicates that permit application fees are deemed as preliminary and necessary; and

WHEREAS, the Business Administrator has determined that the value of the authorization herein will not exceed \$17,500.00 and funds are available pursuant to N.J.S.A. 40A:4-44 and N.J.A.C. 5:30-4.7 in the 2018 Capital Improvement Fund. Proposed work is preliminary in nature and allowable as a charge to the General Capital Fund – Capital Improvement Fund.

SCOPE OF SERVICES

The following tasks will be performed:

- Permit application fee to various governmental agencies for the Helmetta Boulevard project not to exceed \$2,500.00.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the governing body of the Borough of Helmetta as follows:

1. The RVE Associates is hereby authorized to submit the appropriate permit application fees for the Improvements to Helmetta Boulevard in the Borough of Helmetta to the appropriate state agencies.
2. Scope of work described in correspondence of July 2, 2018 for a fee not to exceed \$2,000.00. However, \$2,500.00 is recommended.
3. The services authorized are awarded without competitive bidding as a professional service contract under the provisions of the Local Public Contracts Law (N.J.S.A 40A:11-5 (1) (1)) since this is for permit application fees to various agencies.

	<u>Motion</u>			<u>Recorded Vote</u>		
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe	✓		✓			
Dzingleski					✓	
Peckham		✓	✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 29th day of August, 2018.


 Sandra Bohinski, RMC
 Municipal Clerk

RESOLUTION
#2018 – 113

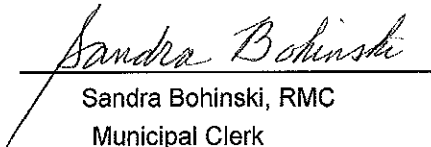
PAYMENT OF BILLS

All bills shall be paid as shown upon the list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Carolan-Genthe	✓		✓			
Dzingleski						✓
Peckham		✓	✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 29, 2018.


Sandra Bohinski, RMC
Municipal Clerk

P.O. Type: All													
Range: First to Last													
Format: Detail without Line Item Notes													
Open: N Paid: N Void: N													
Rcvd: Y Held: Y Apvr: N													
Bid: Y State: Y Other: Y Exempt: Y													
PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Date	Invoice
18-00272	05/03/18	STA05	STATE TOXICOLOGY LAB	45.00	8-01-25-745-020	B	POLICE DEPARTMENT OE	R	05/03/18	08/20/18			
1			RANDOM DRUG TESTS										
18-00371	06/18/18	ENCON05	ENCON SERVICE COMPANY	1,000.00	8-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	06/18/18	08/20/18			
1			HVAC MAINTENANCE-BORO										
2			HVAC MAINTENANCE-COMMUNITY CTR	500.00	8-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	06/18/18	08/20/18			
				1,500.00									
18-00396	07/11/18	BEN02	BEN SHAFFER RECREATION INC.	457.60	G-02-15-026-005	B	CLEAN COMMUNITIES	R	07/11/18	08/20/18			
1			RAIN BONNETS										
2			FREIGHT	39.00	G-02-15-026-005	B	CLEAN COMMUNITIES	R	07/11/18	08/20/18			
				496.60									
18-00405	07/11/18	ONE02	ONE CALL CONCEPTS, INC.	7.50	8-01-26-765-020	B	STREETS & ROADS OE	R	07/11/18	08/20/18			
1			REGULAR LOCATES-JUNE										
18-00407	07/11/18	BET01	BETTER LIVING	2.98	8-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/11/18	08/20/18			
1			KEYS										
2			PACKING TAPE	4.99	8-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/11/18	08/20/18			
3			GORILLA TAPE	9.49	8-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/11/18	08/20/18			
				17.46									
18-00408	07/11/18	EVE01	Everest Lawn Service	90.00	8-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/11/18	08/20/18			
1			FERTILIZER & WEED CONTROL										
18-00410	07/11/18	BRI01	BRIAN'S LAWN MOWER	7.99	8-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/11/18	08/20/18			
1			PLUG										
2			LABOR	22.99	8-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/11/18	08/20/18			
				30.98									
18-00411	07/11/18	BET01	BETTER LIVING	29.95	8-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	07/11/18	08/20/18			
1			CEMENT BAGS										
18-00412	07/11/18	PRE03	PRECISION ANALYTICAL SVCS, INC	37.00	8-05-55-500-021	B	WATER OPERATING OE	R	07/11/18	08/20/18			
1			JUNE SAMPLE ANALYSIS										

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18-00413	07/11/18	CUS01	CUSTOM BANDAG INC.								
			1 REPAIR JOHN DEERE TIRE	26.25	G-02-15-026-005		B CLEAN COMMUNITIES	R	07/11/18	08/20/18	
			2 VALVE STEM FOR JOHN DEERE TIRE	4.89	G-02-15-026-005		B CLEAN COMMUNITIES	R	07/11/18	08/20/18	
				31.14							
18-00420	07/13/18	OSW01	OSWALD ENTERPRISES								
			1 JET VAC OLD FORGE	1,800.00	8-07-55-500-021		B SEWER OPERATING OE	R	07/13/18	08/20/18	
			2 DISPOSAL OF SOLIDS	165.00	8-07-55-500-021		B SEWER OPERATING OE	R	07/13/18	08/20/18	
				1,965.00							
18-00421	07/13/18	HAR05	HARTER EQUIPMENT, INC.								
			1 FULL SERVICE ON JOHN DEERE 310	1,887.49	G-02-15-026-005		B CLEAN COMMUNITIES	R	07/13/18	08/20/18	
18-00434	07/17/18	SWART005	SMART SIGN								
			1 VINYL INVENTORY LABELS	159.39	8-01-31-834-020		B OFFICE SUPPLIES	R	07/17/18	08/20/18	
18-00435	07/17/18	ENCON005	ENCON SERVICE COMPANY								
			1 COMMUNITY CENTER LEAK	300.00	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	07/17/18	08/20/18	
			2 ADD FREON TO AC2 & AC6	420.00	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	07/17/18	08/20/18	
			3 NO A/C MAIN OFFICE	430.00	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	07/17/18	08/20/18	
				1,150.00							
18-00437	07/18/18	AUTOZ005	AUTOZONE STORES LLC								
			1 OIL ABSORB	24.95	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	07/18/18	08/20/18	
			2 PB BLASTER LUBRICANT	7.99	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	07/18/18	08/20/18	
				32.94							
18-00438	07/18/18	NOR07	NORTH BRUNSWICK TOWNSHIP								
			1 REPAIR ORDER #19594-RADIATOR	407.16	G-02-15-026-005		B CLEAN COMMUNITIES	R	07/18/18	08/20/18	
18-00439	07/18/18	CLSWE005	C&L SWEEPER SERVICE								
			1 TOWN WIDE STREET SWEEPING	1,090.00	G-02-15-026-005		B CLEAN COMMUNITIES	R	07/18/18	08/20/18	
18-00440	07/19/18	RUT02	RUTGERS, THE STATE UNIVERSITY								
			1 RECYCLING PUBLIC POLICY	120.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/19/18	08/20/18	
			2 RECYCLING-PUBLIC COMM SKILLS	224.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/19/18	08/20/18	
			3 RECYCLING-LEADERSHIP SKILLS	236.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/19/18	08/20/18	
			4 UNDERSTANDING RECYCLING ENCON	312.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/19/18	08/20/18	
			5 RECYCLING COLLECTION TECHNIQUE	224.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/19/18	08/20/18	

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18-00440	07/19/18	RUT02	RUTGERS, THE STATE UNIVERSITY Continued								
			6 RECYCLING CASE STUDIES	224.00	G-02-10-820-106	B Reserve - Recycling Tonnage	R	07/19/18	08/20/18		
			7 RECYCLING HEALTH AND SAFETY	76.00	G-02-10-820-106	B Reserve - Recycling Tonnage	R	07/19/18	08/20/18		
			8 NJ RECYCLING PRACTICE THEORY	344.00	G-02-10-820-106	B Reserve - Recycling Tonnage	R	07/19/18	08/20/18		
			9 RECYCLING COORDINATORS PRIMER	76.00	G-02-10-820-106	B Reserve - Recycling Tonnage	R	07/19/18	08/20/18		
			10 UNDERSTANDING SUSTAINABILITY	120.00	G-02-10-820-106	B Reserve - Recycling Tonnage	R	07/19/18	08/20/18		
				1,956.00							
18-00441	07/19/18	MIK01	MIKE'S TIRE AND AUTO								
			1 REPAIR MARKED CHARGER	997.42	8-01-26-315-021	B VEHICLE MAINT - Police	R	07/19/18	08/20/18		
18-00442	07/20/18	AUTOZ005	AUTOZONE STORES LLC								
			1 BATTERIES FOR GMC 8500	303.98	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	07/20/18	08/20/18		
18-00443	07/20/18	BET01	BETTER LIVING								
			1 BAGS OF CEMENT	11.98	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	07/20/18	08/20/18		
			2 ZIP TIES	4.99	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	07/20/18	08/20/18		
			3 ZIP TIES 11"	7.49	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	07/20/18	08/20/18		
			4 WATER SPOUT	10.99	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	07/20/18	08/20/18		
			5 GAS SPOUT	17.98	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	07/20/18	08/20/18		
				53.43							
18-00445	07/23/18	EVE01	Everest Lawn Service								
			1 WEED SPRAYING	90.00	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	07/23/18	08/20/18		
18-00447	07/23/18	VIL01	VILLA BORGHESE								
			1 FD APPRECIATION	44.93	8-01-28-795-020	B RECREATION OE	R	07/23/18	08/10/18		
18-00448	07/24/18	AUTOZ005	AUTOZONE STORES LLC								
			1 AW-32 HYDRAULIC FLUID	104.97	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	07/24/18	08/20/18		
			2 BATTERY TIE DOWN	4.99	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	07/24/18	08/20/18		
				109.96							
18-00449	07/25/18	GAR02	GARDEN STATE HIGHWAY, INC.								
			1 ELECTRONIC RECYCLING SIGN	21.50	G-02-10-820-106	B Reserve - Recycling Tonnage	R	07/25/18	08/15/18		
			2 PAINT RECYCLING SIGN	48.00	G-02-10-820-106	B Reserve - Recycling Tonnage	R	07/25/18	08/15/18		
			3 OIL RECYCLING SIGN	14.50	G-02-10-820-106	B Reserve - Recycling Tonnage	R	07/25/18	08/15/18		
			4 METAL RECYCLING SIGN	36.00	G-02-10-820-106	B Reserve - Recycling Tonnage	R	07/25/18	08/15/18		

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						Acct Type	Description		Enc Date	Date Invoice
18-00449	07/25/18	GAR02	GARDEN STATE HIGHWAY, INC. Continued							
			5 FREIGHT	40.00	G-02-10-820-106			R	07/25/18	08/15/18
				160.00						
18-00450	07/26/18	STUDIO005	STUDIO F DESIGN							
		1	HELMETTA RONALD C. WILSON SIGN	1,675.00	8-01-28-795-020			R	07/26/18	08/20/18
18-00457	07/30/18	PAR04	PARTY PERFECT RENTALS LLC							
		1	18'SLIDE/MONSTER TRUCK DEPOSIT	528.75	8-01-28-795-020			R	07/30/18	08/10/18
18-00459	07/30/18	W.B. MASON								
		1	POST IT NOTES 18PK/85 TONER	70.79	8-01-31-834-020			R	07/30/18	08/20/18
		2	POST IT NOTES 18PK/85 TONER	23.59	8-05-55-500-021			R	07/30/18	08/20/18
		3	POST IT NOTES 18PK/85 TONER	23.60	8-07-55-500-021			R	07/30/18	08/20/18
				117.98						
18-00460	07/31/18	SERPI005	SERPICO PYROTECHNICS LLC							
		1	NATIONAL NIGHT OUT FIREWORKS	1,600.00	8-01-25-745-020			R	07/31/18	08/10/18
18-00461	08/01/18	BOR20	BOROUGH OF HELMETTA							
		1	FIREWORKS PERMIT	427.00	8-01-28-795-020			R	08/01/18	08/10/18
18-00463	08/01/18	KOT01	JOSEPH KOTORA							
		1	SABRE TEST SMOKE	140.00	8-01-25-752-020			R	08/01/18	08/20/18
18-00476	08/02/18	MID17	MIDDLESEX COUNTY TREASURER							
		1	FUEL USAGE JULY 2018 (DPW)	192.18	8-01-31-833-020			R	08/02/18	08/20/18
		2	FUEL USAGE JULY 2018 (FIRE)	36.29	8-01-31-833-020			R	08/02/18	08/20/18
		3	SURCHARGE	4.57	8-01-31-833-020			R	08/02/18	08/20/18
				233.04						
18-00478	08/03/18	SAM02	SAMUEL KLEIN & COMPANY							
		1	ORDINANCE #2018-4	200.00	C-04-55-314-002			R	08/03/18	08/20/18
		2	2018 BAN	150.00	C-04-55-500-801			R	08/03/18	08/20/18
				350.00						
18-00479	08/06/18	HAR05	HARTER EQUIPMENT, INC.							
		1	UNIVERSAL JOINT	227.24	8-01-26-315-020			R	08/06/18	08/20/18
		2	SEAL	43.84	8-01-26-315-020			R	08/06/18	08/20/18

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18-00479	08/06/18	HAR05	HARTER EQUIPMENT, INC.		Continued					
			3 TRANS FILTER	49.95	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			4 TRANS FLUID (5 GAL)	64.00	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			5 LABOR	285.00	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			6 ENVIRONMENT CHARGE	13.85	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			7 MILEAGE CHARGE	60.00	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			8 SHOP SUPPLIES	9.98	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			9 SR CALL	71.25	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
				825.11						
18-00481	08/06/18	ENCOM005	ENCOMPASS SUPPLY CHAIN SOL.							
			1 BROILER KNOB	25.64	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
			2 OVEN KNOB	23.88	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
			3 RANGE KNOB	24.58	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
			4 KNOB RINGS	13.96	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
			5 SPRINGS FOR KNOBS	0.64	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
			6 SHIPPING	11.22	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
				99.92						
18-00483	08/06/18	NEW08	NEW JERSEY FIRE EQUIPMENT CO.							
			1 HYDRO TEST/PROMG RECHARGE	576.00	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/13/18	
18-00484	08/06/18	NEW08	NEW JERSEY FIRE EQUIPMENT CO.							
			1 DRAGONFIRE ALPHS-X GLOVES XL	140.00	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/13/18	
			2 DRAGONFIRE ALPHS-X GLOVES L	140.00	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/13/18	
			3 DRAGONFIRE ALPHS-X GLOVES M	70.00	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/13/18	
			4 LIFELINER NOMEX SHOULDER HOOD	518.40	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/13/18	
				868.40						
18-00486	08/06/18	AIR01	AIR GAS TECHNOLOGIES INC.							
			1 FULL PREVENTIVE MAINT.	993.00	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/20/18	
18-00487	08/06/18	ONE02	ONE CALL CONCEPTS, INC.							
			1 MARKOUTS	12.50	8-05-55-500-021	B WATER OPERATING OE	R	08/06/18	08/13/18	
18-00488	08/06/18	XER01	XEROX CORPORATION							
			1 METER USAGE	101.83	8-01-31-832-020	B COPYING	R	08/06/18	08/20/18	

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18-00489	08/06/18	MCU01	Middlesex Cty Utilities Auth							
1			DUMPING CHARGES-JULY 2018	4,326.34	8-01-32-837-020	B LANDFILL/DISPOSAL SOLID WASTE	R	08/06/18	08/20/18	
18-00490	08/06/18	PRI02	PRINCETON FUEL OIL							
1			FUEL PURCHASE 7/20/18	286.02	8-01-31-830-020	B FUEL OIL PURCHASE	R	08/06/18	08/20/18	
18-00491	08/07/18	NOR02	NORTHEASTERN BUILDING SUPPLY							
1			2X4X12 TREATED LUMBER	37.09	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/07/18	08/20/18	
2			4X4X12 TREATED LUMBER	80.10	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/07/18	08/20/18	
3			6X6X12 PRESSURE TREATED LUMBER	352.33	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/07/18	08/20/18	
4			6X6X16 PRESSURE TREATED LUMBER	154.64	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/07/18	08/20/18	
5			1/2 TREATED 4 PLY	605.88	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/07/18	08/20/18	
				1,230.04						
18-00492	08/07/18	GRE	GREATAMERICA FINANCIAL SERVICE							
1			STAR2STAR PHONE SYSTEM	437.21	8-01-31-827-020	B TELEPHONE COSTS	R	08/07/18	08/20/18	
18-00493	08/07/18	MUN08	MUNICIPAL CAPITAL FINANCE							
1			SAVIN PMT #37	338.54	8-01-31-832-020	B COPYING	R	08/07/18	08/20/18	
18-00494	08/08/18	COM825	COMCAST							
1			INTERNET 8499 05 248 0016940	146.72	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/08/18	08/20/18	
18-00495	08/08/18	MCT01	Middlesex Cty Improvement Auth							
1			20 GALLON COMMINGLED CONTAINER	95.20	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/08/18	08/20/18	
18-00496	08/08/18	STA17	STAR2STAR COMMUNICATIONS							
1			TELEPHONE-AUGUST (MUNICIPAL)	263.63	8-01-31-827-020	B TELEPHONE COSTS	R	08/08/18	08/20/18	
2			TELEPHONE-AUGUST (FD)	215.34	8-01-31-827-020	B TELEPHONE COSTS	R	08/08/18	08/20/18	
3			TELEPHONE-AUGUST (PD)	181.00	8-01-31-827-020	B TELEPHONE COSTS	R	08/08/18	08/20/18	
				659.97						
18-00497	08/09/18	BR101	BRIAN'S LAWN MOWER							
1			throttle assembly	39.99	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/09/18	08/22/18	
2			Labor	29.99	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/09/18	08/22/18	
				69.98						
18-00498	08/09/18	BET01	BETTER LIVING							
1			HINGES FOR OIL SHED	39.98	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/09/18	08/20/18	

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18-00498	08/09/18	BETTER LIVING	18-00498 08/09/18 BET01 BETTER LIVING		Continued						
		2 LARGE WOOD SCREWS FOR OIL SHED		5.96	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/09/18	08/20/18		
				45.94							
18-00499	08/09/18	ANNAE005 ANNA ELECTRIC LLC	18-00499 08/09/18 ANNAE005 ANNA ELECTRIC LLC								
		1 INSTALL 8 FLOOD LIGHTS (LED)		1,467.00	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/09/18	08/13/18		
		2 LED LIGHT AND CONDUIT (PD)		520.00	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/09/18	08/13/18		
				1,987.00							
18-00500	08/09/18	SAM002 SAMUEL KLEIN & COMPANY	18-00500 08/09/18 SAM02 SAMUEL KLEIN & COMPANY								
		1 GENERAL CAPITAL ORDINANCE#18-05		200.00	C-04-55-314-001	B 2018-03 ROAD IMPROVE HELMETTA BLVD	R	08/09/18	08/20/18		
18-00501	08/09/18	HOME003 HOME NEWS & TRIBUNE	18-00501 08/09/18 HOME003 HOME NEWS & TRIBUNE								
		1 CAPITAL ORDINANCE 2018-03		63.16	8-01-20-120-020	B MUNICIPAL CLERK OE	R	08/09/18	08/20/18		
		2 CAPITAL ORDINANCE 2018-04		60.52	8-01-20-120-020	B MUNICIPAL CLERK OE	R	08/09/18	08/20/18		
		3 2017 AUDIT SYNOPSIS		276.56	8-01-20-120-020	B MUNICIPAL CLERK OE	R	08/09/18	08/20/18		
				400.24							
18-00502	08/09/18	PAR04 PARTY PERFECT RENTALS LLC	18-00502 08/09/18 PAR04 PARTY PERFECT RENTALS LLC								
		1 BOUNCE HOUSE-PBA PIG ROAST		207.50	8-01-25-745-020	B POLICE DEPARTMENT OE	R	08/09/18	08/14/18		
		2 18' SLIDE/MONSTER TRUCK		528.75	8-01-28-795-020	B RECREATION OE	R	08/09/18	08/14/18		
				736.25							
18-00503	08/09/18	STA30 STATE OF NJ DEPT. OF LAW	18-00503 08/09/18 STA30 STATE OF NJ DEPT. OF LAW								
		1 ABC LICENSE-HELMETTA DAY		100.00	8-01-28-795-020	B RECREATION OE	R	08/09/18	08/20/18		
18-00505	08/10/18	EAS01 EAST BRUNSWICK WATER UTILITY	18-00505 08/10/18 EAS01 EAST BRUNSWICK WATER UTILITY								
		1 JULY 2018 WATER		25,936.29	8-05-55-500-025	B PURCHASE OF WATER	R	08/10/18	08/20/18		
18-00506	08/10/18	NEW31 NJ DEPT OF HLTH & SR SVC (DOG)	18-00506 08/10/18 NEW31 NJ DEPT OF HLTH & SR SVC (DOG)								
		1 JULY 2018 DOG LICENSES		14.40	T-09-00-000-003	B Due to Sate of NJ Animal Fees	R	08/10/18	08/10/18		
18-00507	08/10/18	TRE08 TREASURER, ST OF NEW JERSEY	18-00507 08/10/18 TRE08 TREASURER, ST OF NEW JERSEY								
		1 CERTIFICATION RENEWAL-BOHINSKI		50.00	8-01-20-120-020	B MUNICIPAL CLERK OE	R	08/10/18	08/20/18		
18-00508	08/13/18	PUR01 PURCHASE POWER	18-00508 08/13/18 PUR01 PURCHASE POWER								
		1 POSTAGE METER REFILL		552.60	8-01-31-831-020	B POSTAGE	R	08/13/18	08/13/18		
		2 POSTAGE METER REFILL		184.19	8-05-55-500-021	B WATER OPERATING OE	R	08/13/18	08/13/18		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
18-00508	08/13/18	PUR01	PURCHASE POWER	Continued							
3		POSTAGE METER REFILL		184.20	8-07-55-500-021	B SEWER OPERATING OE	R	08/13/18	08/13/18		
				920.99							
18-00509	08/13/18	PRE03	PRECISION ANALYTICAL SVCS, INC								
1		JULY SAMPLE ANALYSIS		37.00	8-05-55-500-021	B WATER OPERATING OE	R	08/13/18	08/24/18		
2		STREET SWEEPING ANALYSIS		500.00	G-02-15-026-005	B CLEAN COMMUNITIES	R	08/13/18	08/24/18		
				537.00							
18-00511	08/13/18	MID10	MIDDLESEX WELDING SALES, INC.								
1		WELDING TANKS RENTAL		109.10	8-01-26-765-020	B STREETS & ROADS OE	R	08/13/18	08/20/18		
18-00512	08/13/18	PAULR005	PAUL REED								
1		COLLECTIONS W-1 LICENSE		51.95	8-05-55-500-021	B WATER OPERATING OE	R	08/13/18	08/15/18		
18-00513	08/14/18	ROUT18	DODGE								
1		RADIATOR REPAIR		303.96	8-01-25-752-020	B FIRE PREVENTION BUREAU OE	R	08/14/18	08/20/18		
2		RADIATOR REPAIR		303.96	8-01-22-725-020	B UNIFORM CONSTRUCTION CODE OE	R	08/14/18	08/20/18		
				607.92							
18-00514	08/14/18	GRA10	GRANICK, PAUL								
1		COURT SESSIONS 7/10/18	8/14/18	800.00	8-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	08/14/18	08/14/18		
18-00516	08/17/18	CLA01	CLARKIN & VIGNUOLO, P.C.								
1		3RD QTR RETAINER		1,062.50	8-01-21-720-020	B PLANNING BOARD OE	R	08/17/18	08/20/18		
18-00517	08/20/18	JCP01	JCP&L								
1		ACCT 100 054 008 006		32.94	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
2		ACCT 100 128 456 728		5.49	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
3		ACCT 100 128 267 034		23.77	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
4		ACCT 100 114 338 708		3.61	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
5		ACCT 100 117 346 864		489.93	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
6		ACCT 100 087 095 251		11.30	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
7		ACCT 100 008 806 760		7.39	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
				574.43							
18-00518	08/20/18	WBN01	W.B. MASON								
1		SHREDDER		81.99	8-01-20-120-020	B MUNICIPAL CLERK OE	R	08/20/18	08/20/18		
2		PRINTER PAPER		67.98	8-01-31-834-020	B OFFICE SUPPLIES	R	08/20/18	08/20/18		

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18-00518	08/20/18	W.B. MASON	3 FILE STORAGE	63.98 213.95	Continued 8-01-31-834-020	B OFFICE SUPPLIES	R	08/20/18	08/20/18		
18-00519	08/20/18	CIR01	1 65 GALLON RECYCLING RECEIPTABLE	388.50	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/20/18	08/24/18		
18-00520	08/20/18	RUT02	1 OPERATIONS RESOURCE MANAGEMENT	1,340.00	8-01-26-765-020	B STREETS & ROADS OE	R	08/20/18	08/23/18		
			2 MANAGEMENT ACCOUNTABILITY	220.00	8-01-26-765-020	B STREETS & ROADS OE	R	08/20/18	08/23/18		
			3 MUNICIPAL PLANNING & URBAN DEV	301.00 1,861.00	8-01-26-765-020	B STREETS & ROADS OE	R	08/20/18	08/23/18		
18-00521	08/20/18	XTE01	1 FAX LINES	601.90	8-01-31-827-020	B TELEPHONE COSTS	R	08/20/18	08/20/18		
18-00523	08/20/18	CIR01	1 SHOP VAC/SQUEEGEE-ATTACHMENTS	479.00	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/20/18	08/24/18		
18-00524	08/20/18	ACT01	1 PAYROLL-INVOICE 58730	46.68	8-01-20-705-021	B FINANCE OE	R	08/20/18	08/20/18		
			2 PAYROLL-INVOICE 58730	15.56	8-05-55-500-021	B WATER OPERATING OE	R	08/20/18	08/20/18		
			3 PAYROLL-INVOICE 58730	15.56	8-07-55-500-021	B SEWER OPERATING OE	R	08/20/18	08/20/18		
			4 PAYROLL-INVOICE 58979	46.68	8-01-20-705-021	B FINANCE OE	R	08/24/18	08/24/18		
			5 PAYROLL-INVOICE 58979	15.56	8-05-55-500-021	B WATER OPERATING OE	R	08/24/18	08/24/18		
			6 PAYROLL-INVOICE 58979	15.56 155.60	8-07-55-500-021	B SEWER OPERATING OE	R	08/24/18	08/24/18		
18-00525	08/20/18	EXC01	1 PAYROLL AGENCY- INVOICE 58731	5.30	8-01-20-705-021	B FINANCE OE	R	08/20/18	08/20/18		
			2 PAYROLL AGENCY- INVOICE 58731	1.76	8-05-55-500-021	B WATER OPERATING OE	R	08/20/18	08/20/18		
			3 PAYROLL AGENCY- INVOICE 58731	1.76	8-07-55-500-021	B SEWER OPERATING OE	R	08/20/18	08/20/18		
			4 PAYROLL AGENCY- INVOICE 58980	13.27	8-01-20-705-021	B FINANCE OE	R	08/24/18	08/24/18		
			5 PAYROLL AGENCY- INVOICE 58980	4.42	8-05-55-500-021	B WATER OPERATING OE	R	08/24/18	08/24/18		
			6 PAYROLL AGENCY- INVOICE 58980	4.42 30.93	8-07-55-500-021	B SEWER OPERATING OE	R	08/24/18	08/24/18		
18-00527	08/21/18	VER02	1 CELL PHONES	99.72	8-01-26-765-020	B STREETS & ROADS OE	R	08/21/18	08/21/18		

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18-00528 08/22/18 WATER005 WATER RESOURCE MANAGEMENT, INC											
1	W2	LICENSED OPERATOR-JULY		500.00	8-05-55-500-021	B WATER OPERATING OE	R	08/22/18	08/22/18		
2	C2	LICENSED OPERATOR-JULY		1,250.00	8-07-55-500-021	B SEWER OPERATING OE	R	08/22/18	08/22/18		
				1,750.00							
18-00530 08/23/18 PSE01 PSE&G CO											
1	ACCT	69 741 577 03		106.75	8-01-31-829-020	B NATURAL GAS	R	08/23/18	08/23/18		
2	ACCT	72 423 705 07		17.27	8-01-31-829-020	B NATURAL GAS	R	08/23/18	08/23/18		
				124.02							
18-00531 08/23/18 MCI01 Middlesex Cty Improvement Auth											
1	SINGLE	FAMILY HOUSEHOLD		1,259.27	8-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM	R	08/23/18	08/23/18		
2	BRUSH	TO CTY/ MUN SITE		54.87	8-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM	R	08/23/18	08/23/18		
				1,314.14							
18-00532 08/23/18 READ READY REFRESH BY NESTLE											
1	WATER			15.23	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/23/18	08/23/18		
18-00533 08/23/18 COM525 COMCAST											
1	INTERNET	8499 05 248 0013525		65.91	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/23/18	08/23/18		
2	INTERNET	8499 05 248 0013525		21.97	8-05-55-500-021	B WATER OPERATING OE	R	08/23/18	08/23/18		
3	INTERNET	8499 05 248 0013525		21.97	8-07-55-500-021	B SEWER OPERATING OE	R	08/23/18	08/23/18		
				109.85							
Total Purchase Orders:							79	Total P.O. Line Items:	169	Total List Amount:	70,109.73
								Total Void Amount:			0.00

Totals by Year-Fund						
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total
CURRENT FUND	8-01	30,933.40	0.00	30,933.40	0.00	30,933.40
WATER OPERATING FUND	8-05	26,841.79	0.00	26,841.79	0.00	26,841.79
SEWER OPERATING FUND	8-07	3,482.07	0.00	3,482.07	0.00	3,482.07
Year Total:		61,257.26	0.00	61,257.26	0.00	61,257.26
GENERAL CAPITAL FUND	C-04	550.00	0.00	550.00	0.00	550.00
GRANT FUND	G-02	8,288.07	0.00	8,288.07	0.00	8,288.07
ANIMAL TRUST FUND	T-09	14.40	0.00	14.40	0.00	14.40
Total of All Funds:		70,109.73	0.00	70,109.73	0.00	70,109.73

P.O. Type: All Range: First to Last Format: Detail without Line Item Notes													
P.O. #	P.O. Date	Vendor	Item Description	Amount	Charge Account	Contract P.O. Type	Acct Type Description	Open: N Rcvd: Y Bid: Y	Paid: N Held: Y State: Y Exempt: Y	Void: N Aprv: N Other: Y	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
18-00272	05/03/18	STA05	STATE TOXICOLOGY LAB	45.00	8-01-25-745-020	B	POLICE DEPARTMENT OE		R			05/03/18	08/20/18
18-00371	06/18/18	ENCON005	ENCON SERVICE COMPANY			B	BUILDINGS & GROUNDS OE		R			06/18/18	08/20/18
			1 HVAC MAINTENANCE-BORO	1,000.00	8-01-26-772-020	B	BUILDINGS & GROUNDS OE		R			06/18/18	08/20/18
			2 HVAC MAINTENANCE-COMMUNITY CTR	500.00	8-01-26-772-020	B	BUILDINGS & GROUNDS OE		R			06/18/18	08/20/18
				1,500.00									
18-00396	07/11/18	BEN02	BEN SHAFFER RECREATION INC.			B	CLEAN COMMUNITIES		R			07/11/18	08/20/18
			1 RAIN BONNETS	457.60	G-02-15-026-005	B	CLEAN COMMUNITIES		R			07/11/18	08/20/18
			2 FREIGHT	39.00	G-02-15-026-005	B	CLEAN COMMUNITIES		R			07/11/18	08/20/18
				496.60									
18-00405	07/11/18	ONE02	ONE CALL CONCEPTS, INC.			B	STREETS & ROADS OE		R			07/11/18	08/20/18
			1 REGULAR LOCATES-JUNE	7.50	8-01-26-765-020	B	STREETS & ROADS OE		R			07/11/18	08/20/18
18-00407	07/11/18	BET01	BETTER LIVING			B	BUILDINGS & GROUNDS OE		R			07/11/18	08/20/18
			1 KEYS	2.98	8-01-26-772-020	B	BUILDINGS & GROUNDS OE		R			07/11/18	08/20/18
			2 PACKING TAPE	4.99	8-01-26-772-020	B	BUILDINGS & GROUNDS OE		R			07/11/18	08/20/18
			3 GORILLA TAPE	9.49	8-01-26-772-020	B	BUILDINGS & GROUNDS OE		R			07/11/18	08/20/18
				17.46									
18-00408	07/11/18	EVE01	Everest Lawn Service			B	BUILDINGS & GROUNDS OE		R			07/11/18	08/20/18
			1 FERTILIZER & WEED CONTROL	90.00	8-01-26-772-020	B	BUILDINGS & GROUNDS OE		R			07/11/18	08/20/18
18-00410	07/11/18	BRI01	BRIAN'S LAWN MOWER			B	BUILDINGS & GROUNDS OE		R			07/11/18	08/20/18
			1 PLUG	7.99	8-01-26-772-020	B	BUILDINGS & GROUNDS OE		R			07/11/18	08/20/18
			2 LABOR	22.99	8-01-26-772-020	B	BUILDINGS & GROUNDS OE		R			07/11/18	08/20/18
				30.98									
18-00411	07/11/18	BET01	BETTER LIVING			B	BUILDINGS & GROUNDS OE		R			07/11/18	08/20/18
			1 CEMENT BAGS	29.95	8-01-26-772-020	B	BUILDINGS & GROUNDS OE		R			07/11/18	08/20/18
18-00412	07/11/18	PRE03	PRECISION ANALYTICAL SVCS, INC			B	WATER OPERATING OE		R			07/11/18	08/20/18
			1 JUNE SAMPLE ANALYSIS	37.00	8-05-55-500-021	B	WATER OPERATING OE		R			07/11/18	08/20/18

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										Enc Date	Date Invoice
18-00413	07/11/18	CUS01	CUSTOM BANDAG INC.								
			1 REPAIR JOHN DEERE TIRE	26.25	G-02-15-026-005		B CLEAN COMMUNITIES		R	07/11/18	08/20/18
			2 VALVE STEM FOR JOHN DEERE TIRE	4.89	G-02-15-026-005		B CLEAN COMMUNITIES		R	07/11/18	08/20/18
				31.14							
18-00420	07/13/18	OSW01	OSWALD ENTERPRISES								
			1 JET VAC OLD FORGE	1,800.00	8-07-55-500-021		B SEWER OPERATING OE		R	07/13/18	08/20/18
			2 DISPOSAL OF SOLIDS	165.00	8-07-55-500-021		B SEWER OPERATING OE		R	07/13/18	08/20/18
				1,965.00							
18-00421	07/13/18	HAR05	HARTER EQUIPMENT, INC.								
			1 FULL SERVICE ON JOHN DEERE 310	1,887.49	G-02-15-026-005		B CLEAN COMMUNITIES		R	07/13/18	08/20/18
18-00434	07/17/18	SMART005	SMART SIGN								
			1 VINYL INVENTORY LABELS	159.39	8-01-31-834-020		B OFFICE SUPPLIES		R	07/17/18	08/20/18
18-00435	07/17/18	ENCON005	ENCON SERVICE COMPANY								
			1 COMMUNITY CENTER LEAK	300.00	8-01-26-772-020		B BUILDINGS & GROUNDS OE		R	07/17/18	08/20/18
			2 ADD FREON TO AC2 & AC6	420.00	8-01-26-772-020		B BUILDINGS & GROUNDS OE		R	07/17/18	08/20/18
			3 NO A/C MAIN OFFICE	430.00	8-01-26-772-020		B BUILDINGS & GROUNDS OE		R	07/17/18	08/20/18
				1,150.00							
18-00437	07/18/18	AUTOZ005	AUTOZONE STORES LLC								
			1 OIL ABSORB	24.95	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS		R	07/18/18	08/20/18
			2 PB BLASTER LUBRICANT	7.99	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS		R	07/18/18	08/20/18
				32.94							
18-00438	07/18/18	NOR07	NORTH BRUNSWICK TOWNSHIP								
			1 REPAIR ORDER #19594-RADIATOR	407.16	G-02-15-026-005		B CLEAN COMMUNITIES		R	07/18/18	08/20/18
18-00439	07/18/18	CLSWED005	C&L SWEEPER SERVICE								
			1 TOWN WIDE STREET SWEEPING	1,090.00	G-02-15-026-005		B CLEAN COMMUNITIES		R	07/18/18	08/20/18
18-00440	07/19/18	RUT02	RUTGERS, THE STATE UNIVERSITY								
			1 RECYCLING PUBLIC POLICY	120.00	G-02-10-820-106		B Reserve - Recycling Tonnage		R	07/19/18	08/20/18
			2 RECYCLING-PUBLIC COMM SKILLS	224.00	G-02-10-820-106		B Reserve - Recycling Tonnage		R	07/19/18	08/20/18
			3 RECYCLING-LEADERSHIP SKILLS	236.00	G-02-10-820-106		B Reserve - Recycling Tonnage		R	07/19/18	08/20/18
			4 UNDERSTANDING RECYCLING ENCON	312.00	G-02-10-820-106		B Reserve - Recycling Tonnage		R	07/19/18	08/20/18
			5 RECYCLING COLLECTION TECHNIQUE	224.00	G-02-10-820-106		B Reserve - Recycling Tonnage		R	07/19/18	08/20/18

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18-00440	07/19/18	RUT02	RUTGERS, THE STATE UNIVERSITY	Continued								
			6 RECYCLING CASE STUDIES	224.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/19/18	08/20/18		
			7 RECYCLING HEALTH AND SAFETY	76.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/19/18	08/20/18		
			8 NJ RECYCLING PRACTICE THEORY	344.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/19/18	08/20/18		
			9 RECYCLING COORDINATORS PRIMER	76.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/19/18	08/20/18		
			10 UNDERSTANDING SUSTAINABILITY	120.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/19/18	08/20/18		
				<u>1,956.00</u>								
18-00441	07/19/18	MIK01	MIKE'S TIRE AND AUTO									
			1 REPAIR MARKED CHARGER	997.42	8-01-26-315-021		B VEHICLE MAINT - Police	R	07/19/18	08/20/18		
18-00442	07/20/18	AUTOZ005	AUTOZONE STORES LLC									
			1 BATTERIES FOR GMC 8500	303.98	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	07/20/18	08/20/18		
18-00443	07/20/18	BET01	BETTER LIVING									
			1 BAGS OF CEMENT	11.98	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	07/20/18	08/20/18		
			2 ZIP TIES	4.99	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	07/20/18	08/20/18		
			3 ZIP TIES 11"	7.49	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	07/20/18	08/20/18		
			4 WATER SPOUT	10.99	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	07/20/18	08/20/18		
			5 GAS SPOUT	17.98	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	07/20/18	08/20/18		
				<u>53.43</u>								
18-00445	07/23/18	EVE01	Everest Lawn Service									
			1 WEED SPRAYING	90.00	8-01-26-772-020		B BUILDINGS & GROUNDS OE	R	07/23/18	08/20/18		
18-00447	07/23/18	VIL01	VILLA BORGHESE									
			1 FD APPRECIATION	44.93	8-01-28-795-020		B RECREATION OE	R	07/23/18	08/10/18		
18-00448	07/24/18	AUTOZ005	AUTOZONE STORES LLC									
			1 AW-32 HYDRAULIC FLUID	104.97	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	07/24/18	08/20/18		
			2 BATTERY TIE DOWN	4.99	8-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	07/24/18	08/20/18		
				<u>109.96</u>								
18-00449	07/25/18	GAR02	GARDEN STATE HIGHWAY, INC.									
			1 ELECTRONIC RECYCLING SIGN	21.50	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/25/18	08/15/18		
			2 PAINT RECYCLING SIGN	48.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/25/18	08/15/18		
			3 OIL RECYCLING SIGN	14.50	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/25/18	08/15/18		
			4 METAL RECYCLING SIGN	36.00	G-02-10-820-106		B Reserve - Recycling Tonnage	R	07/25/18	08/15/18		

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18-00449	07/25/18	GAR02	GARDEN STATE HIGHWAY, INC.	Continued							
		5 FREIGHT		40.00	G-02-10-820-106	B Reserve - Recycling Tonnage	R	07/25/18	08/15/18		
				160.00							
18-00450	07/26/18	STUDI005	STUDIO F DESIGN								
		1 HELMETTA RONALD C. WILSON SIGN		1,675.00	8-01-28-795-020	B RECREATION OE	R	07/26/18	08/20/18		
18-00457	07/30/18	PAR04	PARTY PERFECT RENTALS LLC								
		1 18' SLIDE/MONSTER TRUCK DEPOSIT		528.75	8-01-28-795-020	B RECREATION OE	R	07/30/18	08/10/18		
18-00459	07/30/18	WBM01	W.B. MASON								
		1 POST IT NOTES 18PK/85 TONER		70.79	8-01-31-834-020	B OFFICE SUPPLIES	R	07/30/18	08/20/18		
		2 POST IT NOTES 18PK/85 TONER		23.59	8-05-55-500-021	B WATER OPERATING OE	R	07/30/18	08/20/18		
		3 POST IT NOTES 18PK/85 TONER		23.60	8-07-55-500-021	B SEWER OPERATING OE	R	07/30/18	08/20/18		
				117.98							
18-00460	07/31/18	SERPT005	SERPICO PYROTECHNICS LLC								
		1 NATIONAL NIGHT OUT FIREWORKS		1,600.00	8-01-25-745-020	B POLICE DEPARTMENT OE	R	07/31/18	08/10/18		
18-00461	08/01/18	BOR20	BOROUGH OF HELMETTA								
		1 FIREWORKS PERMIT		427.00	8-01-28-795-020	B RECREATION OE	R	08/01/18	08/10/18		
18-00463	08/01/18	KOT01	JOSEPH KOTORA								
		1 SABRE TEST SMOKE		140.00	8-01-25-752-020	B FIRE PREVENTION BUREAU OE	R	08/01/18	08/20/18		
18-00476	08/02/18	MID17	MIDDLESEX COUNTY TREASURER								
		1 FUEL USAGE JULY 2018 (DPW)		192.18	8-01-31-833-020	B GASOLINE	R	08/02/18	08/20/18		
		2 FUEL USAGE JULY 2018 (FIRE)		36.29	8-01-31-833-020	B GASOLINE	R	08/02/18	08/20/18		
		3 SURCHARGE		4.57	8-01-31-833-020	B GASOLINE	R	08/02/18	08/20/18		
				233.04							
18-00478	08/03/18	SAM02	SAMUEL KLEIN & COMPANY								
		1 ORDINANCE #2018-4		200.00	C-04-55-314-002	B 2018-04 MAPPING PHASE I, II AND III	R	08/03/18	08/20/18		
		2 2018 BAN		150.00	C-04-55-500-801	B ANIMAL SHELTER-CONSTRUCTION	R	08/03/18	08/20/18		
				350.00							
18-00479	08/06/18	HAR05	HARTER EQUIPMENT, INC.								
		1 UNIVERSAL JOINT		227.24	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18		
		2 SEAL		43.84	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18		

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18-00479	08/06/18	HAR05	HARTER EQUIPMENT, INC.		Continued					
			3 TRANS FILTER	49.95	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			4 TRANS FLUID (5 GAL)	64.00	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			5 LABOR	285.00	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			6 ENVIRONMENT CHARGE	13.85	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			7 MILEAGE CHARGE	60.00	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			8 SHOP SUPPLIES	9.98	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
			9 SR CALL	71.25	8-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	08/06/18	08/20/18	
				825.11						
18-00481	08/06/18	ENCOM005	ENCOMPASS SUPPLY CHAIN SOL.							
			1 BROILER KNOB	25.64	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
			2 OVEN KNOB	23.88	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
			3 RANGE KNOB	24.58	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
			4 KNOB RINGS	13.96	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
			5 SPRINGS FOR KNOBS	0.64	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
			6 SHIPPING	11.22	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/06/18	08/20/18	
				99.92						
18-00483	08/06/18	NEW08	NEW JERSEY FIRE EQUIPMENT CO.							
			1 HYDRO TEST/PROMG RECHARGE	576.00	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/13/18	
18-00484	08/06/18	NEW08	NEW JERSEY FIRE EQUIPMENT CO.							
			1 DRAGONFIRE ALPHS-X GLOVES XL	140.00	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/13/18	
			2 DRAGONFIRE ALPHS-X GLOVES L	140.00	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/13/18	
			3 DRAGONFIRE ALPHS-X GLOVES M	70.00	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/13/18	
			4 LIFELINER NOMEX SHOULDER HOOD	518.40	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/13/18	
				868.40						
18-00486	08/06/18	AIR01	AIR GAS TECHNOLOGIES INC.							
			1 FULL PREVENTIVE MAINT.	993.00	8-01-25-749-020	B FIRE DEPARTMENT OE	R	08/06/18	08/20/18	
18-00487	08/06/18	ONE02	ONE CALL CONCEPTS, INC.							
			1 MARKOUTS	12.50	8-05-55-500-021	B WATER OPERATING OE	R	08/06/18	08/13/18	
18-00488	08/06/18	XER01	XEROX CORPORATION							
			1 METER USAGE	101.83	8-01-31-832-020	B COPYING	R	08/06/18	08/20/18	

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18-00489	08/06/18	MCU01	Middlesex Cty Utilities Auth								
1			DUMPING CHARGES-JULY 2018	4,326.34	8-01-32-837-020	B LANDFILL/DISPOSAL SOLID WASTE	R	08/06/18	08/20/18		
18-00490	08/06/18	PRI02	PRINCETON FUEL OIL								
1			FUEL PURCHASE 7/20/18	286.02	8-01-31-830-020	B FUEL OIL PURCHASE	R	08/06/18	08/20/18		
18-00491	08/07/18	NOR02	NORTHEASTERN BUILDING SUPPLY								
1			2X4X12 TREATED LUMBER	37.09	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/07/18	08/20/18		
2			4X4X12 TREATED LUMBER	80.10	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/07/18	08/20/18		
3			6X6X12 PRESSURE TREATED LUMBER	352.33	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/07/18	08/20/18		
4			6X6X16 PRESSURE TREATED LUMBER	154.64	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/07/18	08/20/18		
5			1/2 TREATED 4 PLY	605.88	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/07/18	08/20/18		
				<u>1,230.04</u>							
18-00492	08/07/18	GRE	GREATAMERICA FINANCIAL SERVICE								
1			STAR2STAR PHONE SYSTEM	437.21	8-01-31-827-020	B TELEPHONE COSTS	R	08/07/18	08/20/18		
18-00493	08/07/18	MUN08	MUNICIPAL CAPITAL FINANCE								
1			SAVIN PMT #37	338.54	8-01-31-832-020	B COPYING	R	08/07/18	08/20/18		
18-00494	08/08/18	COM825	COMCAST								
1			INTERNET 8499 05 248 0016940	146.72	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/08/18	08/20/18		
18-00495	08/08/18	MCT01	Middlesex Cty Improvement Auth								
1			20 GALLON COMMINGLED CONTAINER	95.20	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/08/18	08/20/18		
18-00496	08/08/18	STA17	STAR2STAR COMMUNICATIONS								
1			TELEPHONE-AUGUST (MUNICIPAL)	263.63	8-01-31-827-020	B TELEPHONE COSTS	R	08/08/18	08/20/18		
2			TELEPHONE-AUGUST (FD)	215.34	8-01-31-827-020	B TELEPHONE COSTS	R	08/08/18	08/20/18		
3			TELEPHONE-AUGUST (PD)	181.00	8-01-31-827-020	B TELEPHONE COSTS	R	08/08/18	08/20/18		
				<u>659.97</u>							
18-00497	08/09/18	BRI01	BRIAN'S LAWN MOWER								
1			throttle assembly	39.99	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/09/18	08/22/18		
2			labor	29.99	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/09/18	08/22/18		
				<u>69.98</u>							
18-00498	08/09/18	BET01	BETTER LIVING								
1			HINGES FOR OIL SHED	39.98	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/09/18	08/20/18		

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18-00498	08/09/18	BETTER LIVING	18-00498 08/09/18 BET01 BETTER LIVING		Continued					
		2 LARGE WOOD SCREWS FOR OIL SHED		5.96	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/09/18	08/20/18	
				45.94						
18-00499	08/09/18	ANNAE005 ANNA ELECTRIC LLC	18-00499 08/09/18 ANNAE005 ANNA ELECTRIC LLC							
		1 INSTALL 8 FLOOD LIGHTS (LED)		1,467.00	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/09/18	08/13/18	
		2 LED LIGHT AND CONDUIT (PD)		520.00	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/09/18	08/13/18	
				1,987.00						
18-00500	08/09/18	SAM02 SAMUEL KLEIN & COMPANY	18-00500 08/09/18 SAM02 SAMUEL KLEIN & COMPANY							
		1 GENERAL CAPITAL ORDINANCE#18-05		200.00	C-04-55-314-001	B 2018-03 ROAD IMPROVE HELMETTA BLVD	R	08/09/18	08/20/18	
18-00501	08/09/18	HOME03 HOME NEWS & TRIBUNE	18-00501 08/09/18 HOME03 HOME NEWS & TRIBUNE							
		1 CAPITAL ORDINANCE 2018-03		63.16	8-01-20-120-020	B MUNICIPAL CLERK OE	R	08/09/18	08/20/18	
		2 CAPITAL ORDINANCE 2018-04		60.52	8-01-20-120-020	B MUNICIPAL CLERK OE	R	08/09/18	08/20/18	
		3 2017 AUDIT SYNOPSIS		276.56	8-01-20-120-020	B MUNICIPAL CLERK OE	R	08/09/18	08/20/18	
				400.24						
18-00502	08/09/18	PAR04 PARTY PERFECT RENTALS LLC	18-00502 08/09/18 PAR04 PARTY PERFECT RENTALS LLC							
		1 BOUNCE HOUSE-PBA PTG ROAST		207.50	8-01-25-745-020	B POLICE DEPARTMENT OE	R	08/09/18	08/14/18	
		2 18' SLIDE/MONSTER TRUCK		528.75	8-01-28-795-020	B RECREATION OE	R	08/09/18	08/14/18	
				736.25						
18-00503	08/09/18	STA30 STATE OF NJ DEPT. OF LAW	18-00503 08/09/18 STA30 STATE OF NJ DEPT. OF LAW							
		1 ABC LICENSE-HELMETTA DAY		100.00	8-01-28-795-020	B RECREATION OE	R	08/09/18	08/20/18	
18-00505	08/10/18	EAS01 EAST BRUNSWICK WATER UTILITY	18-00505 08/10/18 EAS01 EAST BRUNSWICK WATER UTILITY							
		1 JULY 2018 WATER		25,936.29	8-05-55-500-025	B PURCHASE OF WATER	R	08/10/18	08/20/18	
18-00506	08/10/18	NEW31 NJ DEPT OF HLTH & SR SVC (DOG)	18-00506 08/10/18 NEW31 NJ DEPT OF HLTH & SR SVC (DOG)							
		1 JULY 2018 DOG LICENSES		14.40	T-09-00-000-003	B Due to Sate of NJ Animal Fees	R	08/10/18	08/10/18	
18-00507	08/10/18	TRE08 TREASURER, ST OF NEW JERSEY	18-00507 08/10/18 TRE08 TREASURER, ST OF NEW JERSEY							
		1 CERTIFICATION RENEWAL-BOHINSKI		50.00	8-01-20-120-020	B MUNICIPAL CLERK OE	R	08/10/18	08/20/18	
18-00508	08/13/18	PUR01 PURCHASE POWER	18-00508 08/13/18 PUR01 PURCHASE POWER							
		1 POSTAGE METER REFILL		552.60	8-01-31-831-020	B POSTAGE	R	08/13/18	08/13/18	
		2 POSTAGE METER REFILL		184.19	8-05-55-500-021	B WATER OPERATING OE	R	08/13/18	08/13/18	

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18-00508	08/13/18	PUR01	PURCHASE POWER	184.20	8-07-55-500-021	B SEWER OPERATING OE	R	08/13/18	08/13/18		
			3 POSTAGE METER REFILL	920.99							
18-00509	08/13/18	PRE03	PRECISION ANALYTICAL SVCS, INC								
			1 JULY SAMPLE ANALYSIS	37.00	8-05-55-500-021	B WATER OPERATING OE	R	08/13/18	08/24/18		
			2 STREET SWEEPING ANALYSIS	500.00	8-02-15-026-005	B CLEAN COMMUNITIES	R	08/13/18	08/24/18		
				537.00							
18-00511	08/13/18	MID10	MIDDLESEX WELDING SALES, INC.								
			1 WELDING TANKS RENTAL	109.10	8-01-26-765-020	B STREETS & ROADS OE	R	08/13/18	08/20/18		
18-00512	08/13/18	PAULR005	PAUL REED								
			1 COLLECTIONS W-1 LICENSE	51.95	8-05-55-500-021	B WATER OPERATING OE	R	08/13/18	08/15/18		
18-00513	08/14/18	ROU10	ROUTE18 DODGE								
			1 RADIATOR REPAIR	303.96	8-01-25-752-020	B FIRE PREVENTION BUREAU OE	R	08/14/18	08/20/18		
			2 RADIATOR REPAIR	303.96	8-01-22-725-020	B UNIFORM CONSTRUCTION CODE OE	R	08/14/18	08/20/18		
				607.92							
18-00514	08/14/18	GRA10	GRANICK, PAUL								
			1 COURT SESSIONS 7/10/18 8/14/18	800.00	8-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	08/14/18	08/14/18		
18-00516	08/17/18	CLA01	CLARKIN & VIGNUOLO, P.C.								
			1 3RD QTR RETAINER	1,062.50	8-01-21-720-020	B PLANNING BOARD OE	R	08/17/18	08/20/18		
18-00517	08/20/18	JCP01	JCP&L								
			1 ACCT 100 054 008 006	32.94	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
			2 ACCT 100 128 456 728	5.49	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
			3 ACCT 100 128 267 034	23.77	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
			4 ACCT 100 114 338 708	3.61	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
			5 ACCT 100 117 346 864	489.93	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
			6 ACCT 100 087 095 251	11.30	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
			7 ACCT 100 008 806 760	7.39	8-01-31-825-020	B ELECTRICITY	R	08/20/18	08/20/18		
				574.43							
18-00518	08/20/18	WBW01	W.B. MASON								
			1 SHREDDER	81.99	8-01-20-120-020	B MUNICIPAL CLERK OE	R	08/20/18	08/20/18		
			2 PRINTER PAPER	67.98	8-01-31-834-020	B OFFICE SUPPLIES	R	08/20/18	08/20/18		

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18-00518	08/20/18	W.B. MASON	3 FILE STORAGE	63.98 213.95	8-01-31-834-020 Continued	B OFFICE SUPPLIES	R	08/20/18	08/20/18	
18-00519	08/20/18	CIR01	1 65 GALLON RECYCLING RECEIPT	388.50	G-02-10-820-106	B Reserve - Recycling Tonnage	R	08/20/18	08/24/18	
18-00520	08/20/18	RUT02	1 OPERATIONS RESOURCE MANAGEMENT	1,340.00	8-01-26-765-020	B STREETS & ROADS OE	R	08/20/18	08/23/18	
			2 MANAGEMENT ACCOUNTABILITY	220.00	8-01-26-765-020	B STREETS & ROADS OE	R	08/20/18	08/23/18	
			3 MUNICIPAL PLANNING & URBAN DEV	301.00 1,861.00	8-01-26-765-020	B STREETS & ROADS OE	R	08/20/18	08/23/18	
18-00521	08/20/18	XTE01	1 FAX LINES	601.90	8-01-31-827-020	B TELEPHONE COSTS	R	08/20/18	08/20/18	
18-00523	08/20/18	CIR01	1 SHOP VAC/SQUEEGEE-ATTACHMENTS	479.00	8-01-26-772-020	B BUILDINGS & GROUNDS OE	R	08/20/18	08/24/18	
18-00524	08/20/18	ACT01	1 PAYROLL-INVOICE 58730	46.68	8-01-20-705-021	B FINANCE OE	R	08/20/18	08/20/18	
			2 PAYROLL-INVOICE 58730	15.56	8-05-55-500-021	B WATER OPERATING OE	R	08/20/18	08/20/18	
			3 PAYROLL-INVOICE 58730	15.56	8-07-55-500-021	B SEWER OPERATING OE	R	08/20/18	08/20/18	
			4 PAYROLL-INVOICE 58979	46.68	8-01-20-705-021	B FINANCE OE	R	08/24/18	08/24/18	
			5 PAYROLL-INVOICE 58979	15.56	8-05-55-500-021	B WATER OPERATING OE	R	08/24/18	08/24/18	
			6 PAYROLL-INVOICE 58979	15.56 155.60	8-07-55-500-021	B SEWER OPERATING OE	R	08/24/18	08/24/18	
18-00525	08/20/18	EXC01	1 PAYROLL AGENCY- INVOICE 58731	5.30	8-01-20-705-021	B FINANCE OE	R	08/20/18	08/20/18	
			2 PAYROLL AGENCY- INVOICE 58731	1.76	8-05-55-500-021	B WATER OPERATING OE	R	08/20/18	08/20/18	
			3 PAYROLL AGENCY- INVOICE 58731	1.76	8-07-55-500-021	B SEWER OPERATING OE	R	08/20/18	08/20/18	
			4 PAYROLL AGENCY- INVOICE 58980	13.27	8-01-20-705-021	B FINANCE OE	R	08/24/18	08/24/18	
			5 PAYROLL AGENCY- INVOICE 58980	4.42	8-05-55-500-021	B WATER OPERATING OE	R	08/24/18	08/24/18	
			6 PAYROLL AGENCY- INVOICE 58980	4.42 30.93	8-07-55-500-021	B SEWER OPERATING OE	R	08/24/18	08/24/18	
18-00527	08/21/18	VER02	1 CELL PHONES	99.72	8-01-26-765-020	B STREETS & ROADS OE	R	08/21/18	08/21/18	

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18-00528	08/22/18	WATER005	WATER RESOURCE MANAGEMENT, INC										
1	W2	LICENSED OPERATOR-JULY	500.00	8-05-55-500-021	B	WATER OPERATING OE	R			08/22/18	08/22/18		
2	C2	LICENSED OPERATOR-JULY	1,250.00	8-07-55-500-021	B	SEWER OPERATING OE	R			08/22/18	08/22/18		
			<u>1,750.00</u>										
18-00530	08/23/18	PSE01	PSE&G CO										
1	ACCT 69	741 577 03	106.75	8-01-31-829-020	B	NATURAL GAS	R			08/23/18	08/23/18		
2	ACCT 72	423 705 07	17.27	8-01-31-829-020	B	NATURAL GAS	R			08/23/18	08/23/18		
			<u>124.02</u>										
18-00531	08/23/18	MCI01	Middlesex Cty Improvement Auth										
1	SINGLE FAMILY	HOUSEHOLD	1,259.27	8-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGRAM	R			08/23/18	08/23/18		
2	BRUSH TO CTY/	MUN SITE	54.87	8-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGRAM	R			08/23/18	08/23/18		
			<u>1,314.14</u>										
18-00532	08/23/18	READ	READY REFRESH BY NESTLE										
1	WATER		15.23	8-01-26-772-020	B	BUILDINGS & GROUNDS OE	R			08/23/18	08/23/18		
18-00533	08/23/18	COM525	COMCAST										
1	INTERNET	8499 05 248 0013525	65.91	8-01-26-772-020	B	BUILDINGS & GROUNDS OE	R			08/23/18	08/23/18		
2	INTERNET	8499 05 248 0013525	21.97	8-05-55-500-021	B	WATER OPERATING OE	R			08/23/18	08/23/18		
3	INTERNET	8499 05 248 0013525	21.97	8-07-55-500-021	B	SEWER OPERATING OE	R			08/23/18	08/23/18		
			<u>109.85</u>										
Total Purchase Orders:				79	Total P.O. Line Items:	169	Total List Amount:	70,109.73	Total Void Amount:	0.00			

Totals by Year-Fund		Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description								
CURRENT FUND		8-01	30,933.40	0.00	30,933.40	0.00	0.00	30,933.40
WATER OPERATING FUND		8-05	26,841.79	0.00	26,841.79	0.00	0.00	26,841.79
SEWER OPERATING FUND		8-07	3,482.07	0.00	3,482.07	0.00	0.00	3,482.07
	Year Total:		61,257.26	0.00	61,257.26	0.00	0.00	61,257.26
GENERAL CAPITAL FUND		C-04	550.00	0.00	550.00	0.00	0.00	550.00
GRANT FUND		G-02	8,288.07	0.00	8,288.07	0.00	0.00	8,288.07
ANIMAL TRUST FUND		T-09	14.40	0.00	14.40	0.00	0.00	14.40
Total of All Funds:			70,109.73	0.00	70,109.73	0.00	0.00	70,109.73

**RESOLUTION
#2018-114**

Borough of Helmetta
Middlesex County
2017 Audit Corrective Action Plan

Finding/Condition #1:

Proof of bank reconciliations, receivables and general ledger should take place monthly

Recommendation:

Monthly balancing of bank reconciliations, receivables and general ledger will continue to take place

Explanation and Corrective Action:

With all of the finance positions being part time there is a delay in getting some information in a timely manner. The water/sewer report will be provided to the CFO by the 10th of the following month. The Assistant CFO will help to balance tax, water and sewer so that there is more time for the CFO to review all accounts for compliance

Implementation Date: 1/1/18

Finding/Condition #2:

Set up payroll general ledger

Recommendation:

Payroll general ledger will be set up and bi-weekly payroll will be posted to it

Explanation and Corrective Action:

There is not enough time for the part time CFO to take this task on. The Township Manager will coordinate the set up and posting to the payroll general ledger with the Assistant CFO as backup.

Implementation Date: 1/1/18

2016 Finding/Condition #1:

Monthly bank reconciliations, proof of receivables and general ledger to be balanced monthly

Status:

Corrective Action was taken in 2018

2016 Finding/Condition #2:

Set up of payroll general ledger

Corrective Action will be taken in 2018 by the Assistant CFO and Borough Administrator

Denise Marabello

Denise Marabello, CFO

August 29, 2018

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Carolan-Genthe	✓		✓			
Dzingleski						✓
Peckham		✓	✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 29, 2018.

Sandra Bohinski

Sandra Bohinski, RMC

Municipal Clerk

**RESOLUTION
#2018-115**

EXTENSION OF GRACE PERIOD FOR THIRD QUARTER TAX PAYMENT

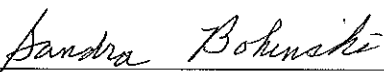
WHEREAS, the Tax Collector has requested that the grace period for the payment of taxes should be extended;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Helmetta that the grace period for the payment of third quarter taxes in the Borough of Helmetta be extended to August 23, 2018.

	<u>Motion</u>			<u>Recorded Vote</u>		
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Karczewski					✓	
Carolan-Genthe	✓		✓			
Dzingleski					✓	
Peckham		✓	✓			
Perez			✓			
Reid						✓

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 29th day of August, 2018.



Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION
#2018 – 116

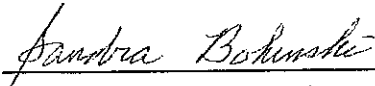
YARD WASTE RECYCLING AND MARKETING SERVICES

BE IT RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to sign the Yard Waste Recycling and Marketing Services Agreement. The terms of this agreement shall be from September 1, 2018 to August 31, 2019.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Carolan-Genthe	✓		✓			
Dzingleski						✓
Peckham		✓	✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 29, 2018.


Sandra Bohinski, RMC
Municipal Clerk

**AGREEMENT FOR THE PROVISION OF
YARD WASTE RECYCLING AND MARKETING SERVICES**

THIS AGREEMENT, made this 1st day of September, 2018, by and between the **MIDDLESEX COUNTY IMPROVEMENT AUTHORITY**, a public body corporate and politic of the State of New Jersey (the "Authority") and the Borough of Helmetta, a municipal corporation in the State of New Jersey (the "Municipality").

WITNESSETH:

WHEREAS, pursuant to the Solid Waste Management Act, N.J.S.A. 13:1E-1, et seq., each county within the State of New Jersey is deemed a solid waste management district; and

WHEREAS, each solid waste management district is responsible for developing a solid waste management plan that sets forth the strategy for disposing and/or recycling of solid waste generated within the geographic boundaries of the respective county; and

WHEREAS, the Board of Chosen Freeholders (the "Board") of the County of Middlesex (the "County") has adopted the Middlesex County Solid Waste Management Plan, as the same has been amended from time to time (the "County Plan"); and

WHEREAS, as part of the County Plan, the County has adopted a mandatory recycling plan ("Recycling Plan"), which, among other things, establishes a strategy for recycling at least sixty percent (60%) of the County's total solid waste stream and mandates the recycling of the following recyclable materials; specifically: newspaper, aluminum, food and beverage containers, glass food and beverage containers, high grade office paper, corrugated cardboard, leaves, and motor oil, steel cans, plastic containers, mixed paper, textiles and brush; and

WHEREAS, the County Plan designates the Authority as the sole implementing agency responsible for the implementation of the County's recycling plan; and

WHEREAS, in order to ensure uniform recycling collection and marketing services of recyclables and thereby increase the percentage of those materials recycled and marketed, the Authority sponsors a County-wide waste recycling collection and marketing program, which may be utilized by the municipalities in the County on a voluntary basis; and

WHEREAS, in order to ensure uniform recycling and marketing services for yard waste materials in the County and thereby increase the percentage of yard waste materials recycled and marketed, the June 2, 1994 Amendment to the County Plan provided for the development and implementation of a County-wide yard waste recycling and marketing program, pursuant to which the Authority will provide services to participating municipalities for leaf composting and brush chipping and/or processing and for a program for composting or processing grass clippings; and

WHEREAS, such yard waste recycling and marketing services will be provided by the Authority by a private contractor, who has been selected by the Authority pursuant to a bidding process undertaken by the Authority; and

WHEREAS, the Municipality provides, on its own or by contract, for the collection and/or composting of leaves generated within the geographic boundaries of the Municipality and the collection and processing of brush and leaves; and

WHEREAS, in order to enhance the development of a uniform, county-wide recycling program and increase the recycling and marketing of yard waste materials in the County, the Municipality has included in its recycling ordinance or will amend its recycling ordinance to provide for the source separation by municipal residents of, among other things, brush, leaves, Christmas trees and grass clippings; and

WHEREAS, the Municipality desires to permit the Authority to assume responsibility for the recycling and marketing of yard waste under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants of each to the other as set forth in this Agreement, and for other good and valuable consideration, the parties hereby agree as follows:

ARTICLE I - GENERAL

Section 1.1 DEFINITIONS.

The following definitions shall apply to and are used in this Agreement:

“Acceptable Yard Materials” - means Yard Materials that have been source separated at the point of generation and are not commingled at any time. Yard Materials may consist of vegetative or organic materials produced from the care and maintenance of landscape areas, gardens and lawns.

“Agreement” - means this “Agreement for the Provision of Yard Waste Recycling and Marketing Services.”

“Authority” - means the Middlesex County Improvement Authority, a public body corporate and politic of the State of New Jersey, organized by the County pursuant to the County Improvement Authorities Law (N.J.S.A. 40:37A - 44 et seq.).

“Board” - means the Board of Chosen Freeholders of the County of Middlesex, New Jersey.

"Brush" - means branches, woody plants, and other like vegetative material that do not exceed five (5) inches in diameter, and Christmas trees. "Brush" does not include leaves and grass clippings.

"Commencement Date" - means the date upon which the Authority and the Municipality agree that the Authority, through its Contractor, will commence the provision of the Yard Waste Recycling and Marketing Services.

"Compost" - means decomposed, humidified, organic matter produced as a result of accelerated decomposition of Acceptable Yard Materials based on microbial self-heating.

"Contractor" - means the contractor selected by the Authority from time to time to provide Yard Waste Recycling and Marketing Services pursuant to the Yard Waste Contract.

"Contractor Sites" - means the New Jersey Department of Environmental Protection or other regulatory agency approved and permitted sites operated by the Contractor where the Contractor composts a portion of the leaves, Brush and/or grass generated by the Municipalities.

"County" - means the County of Middlesex, New Jersey.

"County Plan" - means the Middlesex County district solid waste management plan, adopted by the Board pursuant to the Solid Waste Management Act, which provides for the collection, disposal and/or recycling of solid waste generated within the geographic boundaries of the County, as the same may be amended from time to time.

"DEP" - means the New Jersey Department of Environmental Protection or any successor agency.

"Designated Sites" - means the Municipal Composting Site, Regional Site and the Grass Site.

"Grass Site" - means the site provided by the Contractor to compost, process or transfer grass clippings.

"Local Public Contracts Law" - means N.J.S.A. 40A:11 - 1 et seq.

"Municipality" - means the Borough of Helmetta, a municipal corporation of the State of New Jersey.

"Municipal Site" - means the site or sites designated by the Authority where the Municipality will deliver leaves and Brush collected by the Municipality.

"Program" - means the Yard Waste Recycling and Marketing Program, adopted by the Board on September 2, 1993 (County Plan Amendment Nos. 1993-4 and 1993-5) and modified by the Board on June 2, 1994 (County Plan Amendments Nos. 1994-2 and 1994-3), as an integral

component of the county-wide mandatory recycling program, pursuant to which the Authority shall provide, on behalf of all participating municipalities in the County, for the composting of leaves and grass clippings and the chipping or other processing of Brush.

"Recycling Ordinance" - means _____, the ordinance enacted by the Municipality establishing the mandatory municipal recycling program implemented in accordance with the Solid Waste Management Act and the County Plan, as the same includes leaves, Brush and, if applicable, grass clippings as the same may be amended in the future from time to time for other purposes.

"Regional Site" - means the Middlesex County Improvement Authority Transfer Site at the Middlesex County Landfill in East Brunswick where a Municipality will deliver Acceptable Yard Materials for trans-shipment to the Contractor's processing facility.

"Residents" - means private and institutional residents of the Municipality that are required to source separate leaves, Brush and, if applicable, grass clippings, pursuant to the Recycling Ordinance.

"Term" - means the period of time during which the Agreement shall be in full force and effect as provided in Section 2.1 herein.

"Yard Materials" - means leaves, Brush, and grass clippings (if applicable).

"Yard Waste Contract" - means the contract executed by and between the Contractor and the Authority, pursuant to which the Contractor shall provide Yard Waste Recycling and Marketing Services for the Program.

"Yard Waste Recycling and Marketing Services" - means all of the duties, obligations, and services to be provided by the Contractor that are related to the composting, processing, transfer, storage, sale or distribution, or any combination thereof, of Acceptable Yard Materials and the return of Compost or other processed materials to the economic mainstream in the form of raw materials or products.

Section 1.2 GENERAL RESPONSIBILITIES

1.2.1 Conforming Recycling Ordinance.

(A) Recycling Ordinance. The Municipality represents and warrants that its Recycling Ordinance is, and shall at all times be, consistent with the County Plan. The Municipality further represents and warrants that such Recycling Ordinance prohibits the scavenging of Acceptable Yard Materials.

(B) The Municipality shall not amend or change the Recycling Ordinance without the prior written approval of the Authority.

1.2.2 Designated Sites. The Municipality will deliver leaves, Brush and, if applicable, grass clippings to a Municipal Site, the Regional Site or a Contractor Site. If the Authority changes the location of the Designated Site, the Authority will identify a Designated Site where the Municipality's leaves, Brush, and if applicable, grass clippings will be delivered by the Municipality for composting or transfer. The Authority and the Contractor shall use their best efforts to designate, to the extent possible and subject to regulatory restrictions relating to, among other things, size and capacity, a Municipal Site that either is the same site to which the Municipality currently delivers its leaves or to a site that is within a reasonable distance from the Municipality. The Authority will notify the Municipality of the location of the Municipal Site in writing. The Authority may change the Designated Site from time to time upon fourteen (14) days prior written notice to the Municipality.

(A) The Municipality shall be responsible for ensuring that it delivers to the Designated Sites only source separated Acceptable Yard Materials, which means that the leaves, Brush, and if applicable, grass clippings must be collected and stored in segregated containers and may not be commingled together or with any other material or solid waste. Leaves and grass clippings shall be clean with no plastic bags, household trash or other inorganic materials. The Municipality shall be responsible for any cost or expense incurred by the Authority or the Contractor resulting from the Municipality's failure to deliver Acceptable Yard Materials, including but not limited to, payment of transportation and disposal costs associated with the Municipality's contaminated Yard Materials. The Municipality will be responsible for the removal, or the cost of disposal, of any trash, stumps, or brush material in excess of five inches in diameter commingled with any yard waste delivered to the Designated Site. The Municipality shall be responsible to separate any brush material in excess of five inches in diameter. The Municipality shall be responsible for the disposal of larger branches or stumps through a separate agreement between them and Nature's Choice or another Contractor of their choosing.

(B) The Municipality shall notify all Residents of the Yard Materials that must be source-separated, the schedule for collection, and manner in which the Yard Materials are to be prepared for collection. Such notices shall be posted or published at a minimum, not less than twice yearly and may include one of the following forms of notice: (1) place an advertisement in a newspaper circulating in the Municipality; (2) post a notice in public places where public notices are customarily posted; or (3) include a notice with other official notifications periodically mailed to Residents, such as, for example, tax notices. The Municipality shall pay the costs and expenses associated with the preparation, posting, advertisement and distribution of all such notices.

(C) The Municipality may prepare and distribute literature and other educational materials describing, among other things, (i) the municipal recycling program established pursuant to the Recycling Ordinance, (ii) the Program and the Yard Waste Recycling and Marketing Services to be provided within the geographic boundaries of the Municipality, (iii) the Yard Materials to be source-separated, (iv) the manner or method of preparing source-separated material for collection, and (v) the location and schedules for collection. All such literature and other educational materials shall be prepared in accordance with written guidelines established by the Authority and shall be approved by the Authority prior to distribution.

1.2.3. Enforcement of Ordinance. The Municipality shall be primarily responsible for the development of an enforcement program and enforcement of the Recycling Ordinance, including the provisions thereof relating to the Program.

1.2.4 Compliance with Authority. This Agreement shall cover the disposal of stumps and brush material that is a maximum of 5 inches in diameter only. Stumps and brush material in excess of 5 inches in diameter shall not be co-mingled with material when delivered to a designated site. If it is determined the load is over the 5 inch in diameter limit, the entire load shall be considered outside the terms and conditions of this Agreement. In that case, the entire load shall become the responsibility of the Municipality to dispose of at their sole cost and expense either with the County Contractor or with a contractor of their choosing with whom they shall contract directly.

Section 1.3 AUTHORITY'S RESPONSIBILITY

1.3.1 Provision of Recycling and Marketing Services. The Authority shall cause the Contractor to provide Recycling and Marketing Services to the Municipality for Acceptable Yard Materials. In particular, the Contractor shall transport leaves, Brush and grass clippings from the Municipal Site and Regional Site. The Contractor shall be responsible for the preparation, transportation and marketing of the Compost, Brush chips and/or any other end product resulting from the processing of Acceptable Yard Materials and for the disposal of any Compost or end product materials.

1.3.2 Transportation Route(s) and Schedules. The Authority and the Municipality shall establish reasonable transportation routes to each Designated Site, giving due regard to federal, state and local traffic laws and regulations, and a delivery schedule for each material collected by the Municipality and to be delivered to such Site.

1.3.3 Preparation of Guidelines for Program Literature and Educational Materials. The Authority shall prepare guidelines for the development of Program literature and other educational materials to be prepared and distributed by the Municipality.

1.3.4 Public Education/Awareness. At the request of the Municipality, the Authority shall assist the Municipality with the development of a public education/awareness campaign, consistent with the Authority's guidelines, to ensure that the Residents participate in the Program.

1.3.5 Reports. The Authority and the Contractor will develop an appropriate reporting program that will reasonably identify Acceptable Yard Materials delivered to or collected from the Designated Sites by or on behalf of the Municipality. The Authority shall use its best efforts to provide to the Municipality copies of the Contractor's monthly and annual reports that are related to the Municipality and that are submitted to the Authority in accordance with the Yard Waste Contract that relate to the Municipality's participation in the Program. At the request of the Municipality, the Authority shall make available, or cause the Contractor to make available, any

backup data or documentation related to the Program used in preparing such reports during regular business hours of the Authority or the Contractor, as the case may be.

1.3.6 Contractor's Obligations. The Authority will cause the Contractor to provide the Yard Waste Recycling and Marketing Services on the Designated Sites in accordance with all applicable federal, state and local laws and regulations. The Authority shall enforce its rights and obligations under the Yard Waste Contract to ensure that the Contractor provides the Yard Waste Recycling and Marketing Services on a timely basis in accordance with the terms thereof.

1.3.7 Monitoring and Compliance. The Authority and the Municipality will work with the County Department of Health to monitor compliance with applicable environmental laws and regulations at the Designated Sites.

ARTICLE II TERM AND TERMINATION

Section 2.1 TERM

(A) The Term of this Agreement shall commence on September 1, 2018 if the Municipality is currently participating in the yard waste program and shall end on August 31, 2019, unless this Agreement or the Yard Waste Contract is earlier terminated or extended as provided herein.

(B) The Authority shall have the option in its sole discretion, of extending the term of this Agreement for a period of two (2) one (1) year terms through August 31, 2021. If exercised, the Authority shall provide notice to the Municipality within sixty (60) days of the termination date.

(C) Notwithstanding anything contained herein to the contrary, the Authority shall be entitled to terminate its obligation herein to provide Yard Waste Recycling and Marketing Services under this Agreement at any time upon the provision of sixty (60) days prior written notice to the Municipality.

ARTICLE III - FINANCIAL TERMS

Section 3.1 COST TO MUNICIPALITY

The Authority shall provide Yard Waste Recycling and Marketing Services to the Municipality throughout the Term of this Agreement September 1, 2018 to August 31, 2019 as follows:

<u>September 1, 2018 through December 31, 2018</u>	<u>January 1, 2019 through August 31, 2019</u>
\$ 35.38 per ton for leaves	\$35.75 per ton for leaves
\$ 28.88 per ton for brush	\$29.86 per ton for brush
\$ 33.00 per ton for grass clippings	\$33.00 per ton for grass clippings

In the event the Municipality delivers Yard Waste directly to Contractor's Site, the cost to the Municipality shall be as follows:

<u>September 1, 2018 through December 31, 2018</u>	<u>January 1, 2019 through August 31, 2019</u>
\$ 35.38 per ton for leaves	\$35.75 per ton for leaves
\$ 28.88 per ton for brush	\$29.86 per ton for brush
\$ 33.00 per ton for grass clippings	\$33.00 per ton for grass clippings

NOTE: The subsidy for leaves and brush yard waste will be reduced beginning **January, 2019 to 9.5%**. The subsidy for leave and brush yard waste in **January 2020 will be reduced to 6.5%** and in **January, 2021 the subsidy will be reduced to 3.5%**.

The Authority shall submit to the Municipality a copy of the monthly invoice for Yard Waste Recycling and Marketing Services submitted to the Authority by the Contractor pursuant to the Recycling Contract. The Municipality shall pay its portion of such invoice within sixty (60) days of receipt thereof. Monthly payments to the Authority must clearly indicate the month and amount attributable to Yard Waste Recycling and Marketing Services.

In the event that the Authority or the Contractor incurs any cost or expenses as a result of the Municipality's failure to perform any of its obligations hereunder, the Authority shall submit to the Municipality a documented invoice for such cost and expense, and the Municipality shall pay such invoice within sixty (60) days following receipt thereof.

ARTICLE IV - LIMITATIONS OF LIABILITY

Section 4.1 AUTHORITY LIMITATIONS

(A) The Authority shall use best efforts to assure that the Contractor performs the Yard Waste Recycling and Marketing Services in accordance with all applicable federal, state and local laws and regulations and the terms and conditions of the Yard Waste Contract; however the Authority shall not be liable for any costs and expenses incurred by the Municipality as a result of the negligent acts or omissions of the Contractor or the Contractor's failure to perform the Yard Waste Recycling and Marketing Services.

(B) The remedies set forth in this Agreement shall be the sole remedies available to the parties, and neither party shall be entitled to recover consequential or incidental damages arising out of the other party's failure to perform their obligations hereunder.

Section 4.2 MUTUAL INDEMNIFICATION

4.2.1 Authority Indemnification. To the extent permitted by law, the Authority shall indemnify, defend and hold harmless the Municipality, its officers, employees, contractors and agents from and against any and all claims, suits, losses, liabilities, penalties, assessments, damages, costs and expenses, including reasonable attorney's fees resulting from injury (including

death) to persons or damage to or loss of real or personal property resulting from the negligence or willful misconduct of the Authority, its officers, members and employees arising in connection with the performance of its obligations hereunder; provided, however, that the Authority shall have no such obligation to indemnify or hold the Municipality harmless for any loss or damage resulting from the negligence or willful misconduct of the Municipality, the Contractor, or their respective officers, employees or agents.

4.2.2 Municipality Indemnification. To the extent permitted by law, the Municipality shall indemnify, defend and hold harmless the Authority, its officers, members, employees, contractors and agents from and against any and all claims, suits, losses, liabilities, assessments, damages, costs and expenses, including reasonable attorney's fees resulting from injury (including death) to persons or damage to or loss of real or personal property resulting from the negligence or willful misconduct of the Municipality, its officers, members, employees or agents arising in connection with the performance of its obligations hereunder or in connection with any Designated Site owned and maintained by or on behalf of the Municipality; provided, however, the Municipality shall have no such obligation to indemnify or hold the Authority harmless for any loss or damage resulting from the negligence or willful misconduct of the Authority or its officers and employees.

ARTICLE V - TERMINATION

Section 5.1 BY EITHER PARTY

This Agreement may be terminated by either party upon the happening of either one or both of the following events; provided, however, that this Agreement may not be terminated by a party that is responsible for the occurrence of such event:

(A) In the event that any permit, license, consent, approval or authorization that either the Authority or the Municipality is required to possess in order to carry out its obligations under this Agreement is refused, revoked or withdrawn; or

(B) In the event that any litigation, whether judicial, administrative or otherwise, results in the entry of an order requiring that the Program cease or that the Authority cease to act as the implementing agency for the Program, this Agreement shall be terminated upon the date specified in such order without any responsibility or liability for such termination between the parties hereto, except as otherwise provided herein.

Section 5.2 BY THE AUTHORITY

This Agreement may be terminated by the Authority upon the happening of any one of the following events:

(A) In the event that the Yard Waste Contract is terminated or expires in accordance with its terms;

(B) In the event that funds are unavailable to the Authority for use in funding the Program; or

(C) In the event that the Municipality fails to pay any amounts owed pursuant to this Agreement.

Section 5.3 BY THE MUNICIPALITY

This Agreement may be terminated by the Municipality upon the repeated and persistent failure by the Contractor to materially perform the Yard Waste Recycling and Marketing Services in accordance with the terms and conditions of this Agreement, which failures shall be documented by the Municipality. Prior to termination, the Municipality shall serve notice upon the Authority, which shall specify the Contractor's failure to perform the Yard Waste Recycling and Marketing Services and provide the Contractor with sixty (60) days in which to cure same or seek applicable remedies as set forth within the Yard Waste Contract. Failure of the Contractor to cure shall entitle the Municipality to terminate this Agreement thirty (30) days thereafter.

ARTICLE VI - COVENANTS AND RESPONSIBILITIES

Section 6.1 ADDITIONAL COVENANTS OF MUNICIPALITY

During the Term of this Agreement or any extension thereof, the Municipality warrants and covenants to the Authority as follows:

(A) The Municipality shall comply with applicable federal, state and local laws, approvals and regulations relating to the collection, transportation and storage of Acceptable Yard Materials.

(B) The execution, delivery and performance of this Agreement has been (1) authorized by the governing body of the Municipality; (2) does not require any consent, approval or referendum of voters; and (3) will not violate any judgment, order, law or regulation applicable to the Municipality.

(C) The Municipality shall not take any action which will impede the Authority's ability to use, obtain and/or maintain any Municipal Site.

Section 6.2 ADDITIONAL COVENANTS OF THE AUTHORITY

During the Term of this Agreement or any extension thereof, the Authority represents, warrants and covenants to the Municipality as follows that the execution, delivery and performance of this Agreement has been: (1) authorized by the governing body of the Authority; (2) does not require any consent, approval or referendum of voters; and (3) will not violate any judgment, order, law or regulation applicable to the Authority.

ARTICLE VII - MISCELLANEOUS PROVISIONS

Section 7.1 MERGER CLAUSE

This Agreement (including schedules hereto, if any) constitutes the entire agreement and understanding between the parties in relation to its subject matter, and supersedes all previous and contemporaneous agreements, understandings, representations and warranties between the parties.

Section 7.2 MODIFICATIONS

The terms and conditions of this Agreement, including any schedules hereto may be modified at any time by mutual agreement of the parties in writing, duly signed by their authorized representatives.

Section 7.3 NOTICES

Any notice or consent required or permitted hereunder shall be in writing and shall be delivered to the other party by registered mail or certified mail, return receipt requested, overnight mail and addressed to the party as set out below, or to such other address as the said party may have specified by notice given in writing to the other party.

To the Authority:

Middlesex County Improvement Authority
101 Interchange Plaza
Cranbury, New Jersey 08512
Attention: Executive Director
Telephone: 609-655-5141
Telefax: 609-655-4748

To the Municipality:

Borough of Helmetta
60 Main Street
Helmetta, New Jersey 088828
Attention: Matthew Crane, Business Administrator

Unless otherwise expressly agreed to by the parties, any such written notice or consent shall be deemed to be given on the date of receipt or rejection indicated on the certified mail return receipt card.

Section 7.4 SUCCESSORS AND ASSIGNS; ASSIGNABILITY

This Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of the parties hereto. Neither party hereto shall have the right to assign this Agreement without the express written consent of the other party, said consent shall not be unreasonably withheld.

Section 7.5 SURVIVAL OF ALL INDEMNITIES

All indemnities contained in this Agreement shall survive the termination of this Agreement.

Section 7.6 FORCE MAJEURE

The Authority and/or Municipality shall be excused from performing their respective obligations under this Agreement as a result of fire, natural disaster, catastrophe, casualty, civil commotion, acts of God or the public enemy, governmental prohibitions or regulations, or any other causes beyond the reasonable control of the party relying thereon as justification for not performing any obligation hereunder but only to the extent such act, event or condition actually prevents such performance.

Section 7.7 HEADINGS

Captions and headings in this Agreement are intended for convenience of reference only and shall not be considered as having any bearing on this Agreement.

Section 7.8 GOVERNING LAW

This Agreement and any questions concerning its validity, construction or performance shall be governed by the laws of the State of New Jersey.

Section 7.9 RELATIONSHIP OF THE PARTIES

Except as otherwise explicitly provided herein, no party to this Agreement shall have any responsibility whatsoever with respect to services that are to be provided or contractual obligations that are to be assumed by the other party, and nothing in this Agreement shall be deemed to constitute either party a partner, agent or legal representative of the other party or to create any fiduciary relationship between the parties.

Section 7.10 NO WAIVER

The failure of the Authority or the Municipality, as the case may be, to insist, in any one or more cases, upon the strict performance of any of the terms, covenants, conditions, or provisions of this Agreement or to exercise any option herein contained shall not be construed as a waiver or a relinquishment for the future of any such term, condition, provision, agreement or option. No waiver by the Authority or the Municipality of any term, covenant, condition, or provision of this Agreement shall be deemed to have been made unless expressed in writing and signed by the other party.

Section 7.11 SEVERABILITY

In the event that any provision of this Agreement shall, for any reason, be determined to be invalid, illegal, or unenforceable in any respect, the parties hereto shall negotiate in good faith and agree to such amendments to this Agreement or to such other appropriate actions as, to the maximum extent practicable in light of such determination, shall implement and give effect to the intentions of the parties as reflected herein, and the other provisions of this Agreement, as so amended, shall remain in full force and effect.

Section 7.12 COUNTERPARTS

This Agreement may be executed in any number of counterparts with the same effect as if the signature and seals thereto and hereto were upon the same instrument.

IN WITNESS WHEREOF, the parties each represent to the other that the individuals executing this Agreement are fully authorized and empowered to sign on their behalf.

ATTEST:

**MIDDLESEX COUNTY
IMPROVEMENT AUTHORITY**

Paul Abbey, Secretary

By: _____
James P. Nolan, Chairman

ATTEST:

MUNICIPALITY:

Sandra Bohinski

Sandra Bohinski Clerk

By: *Chris Slavicek* Mayor

Chris Slavicek, Mayor

RESOLUTION
#2018 – 117

REVIEW OF ZONING ORDINANCE AND MASTER PLAN

WHEREAS, the Governing Body is desirous of changing the Ordinance and Master Plan to eliminate animal shelters as a permitted use within the Borough; and

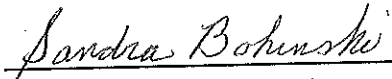
WHEREAS, the Planning Board must be authorized to make such changes;

NOW THEREFORE BE IT RESOLVED, that the Planning Board is hereby authorized to review and make amendments to eliminate animal shelters from the Borough.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Carolan-Genthe	✓		✓			
Dzingleski						✓
Peckham		✓	✓			
Perez			✓			
Reid			✓		✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 29, 2018.


Sandra Bohinski, RMC
Municipal Clerk

.RESOLUTION
#2018 – 118


GIS MAPPING UPDATE, PHASES I, II, AND III

BE IT RESOLVED that Remington Vernick Engineers are hereby authorized to update GIS Mapping Phase I,II and III for a price not to exceed \$38,500.00.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						✓
Carolan-Genthe	✓		✓			
Dzingleski						✓
Peckham		✓	✓			
Perez			✓			
Reid					✓	

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 29, 2018.


Sandra Bohinski, RMC
Municipal Clerk

ASSOC. NO.	COMP. NO.	LINE NO.
FOR STATE OFFICE USE ONLY		

**N.J. STATE FIREMEN'S
ASSOCIATION
MEMBERSHIP APPLICATION**

Form 100 - Rev. 5/16

Date _____

Relief Association _____ Municipality MIDDLESEX County _____
Helmett Fire Company Department Helmett Fire Department
 Name MICHELLE A. DELFINO-THIGPEN
 First Initial Last
5 AVE E MONROE NY 08831 For 15 Years
 Street Address Town Zip Code
 Birth date 3/15/50 Birthplace NEWARK, NJ SS# 146-42-1715
 (REQUIRED)

Have you ever applied to be a member of the New Jersey State Firemen's Assoc.? ☐ Yes ☒ No

If so, when _____ Where _____

The signature below certifies that I have received and read the attached PRIVACY NOTICE.

Phone No. 732-521-4526 Michelle Delfino-Thigpen
 Signature of Applicant
 Applicants Email Address: _____

I hereby authorize the State Association to move my records to the above association.

Signature of Applicant (FILL-IN ONLY IF APPLICABLE)

SIGNATURE OF RELIEF ASSOCIATION SECRETARY

SIGNATURE OF CHIEF OF DEPARTMENT

STATE OF NEW JERSEY COUNTY OF _____

Applicant's Name _____ Being duly sworn, doth depose and says that the above statements are true to the best of their knowledge and belief. Sworn to before me this _____ day of _____ 20____

Seal _____ Expiration Date _____ SIGNATURE OF NOTARY PUBLIC _____

MUNICIPAL APPROVAL

We hereby certify that this applicant was admitted to active membership in the department and has been approved by the governing body of _____ on the _____ day of _____ 20____

SIGNATURE OF MUNICIPAL CLERK/ BOARD OF FIRE COMMISSIONERS

IMPORTANT: APPLICATION MUST BE FILLED OUT AS INDICATED BELOW

- A. APPLICATION SHOULD BE COMPLETED BY APPLICANT, TYPED OR PRINTED. (DO NOT WRITE)
 B. APPLICANT MUST HAVE PHYSICAL TEST RECORD COMPLETED BY A LICENSED NEW JERSEY PHYSICIAN.
 C. APPLICATION MUST BE RETURNED TO THE LOCAL RELIEF SECRETARY WHOSE ADDRESS IS LISTED ON THE BACK PAGE OF THIS FORM.
 D. THE LOCAL RELIEF SECRETARY SHALL COMPLETE THE FORM AND FORWARD IT TO THE MUNICIPAL AUTHORITY FOR APPROVAL, THEN TO THE NEW JERSEY STATE FIREMEN'S ASSOCIATION.
 THE APPLICANT IS NOT A MEMBER OF THE N.J.S.F.A. UNTIL THE COMPLETED **ORIGINAL** APPLICATION IS **RECEIVED** AND **APPROVED** AT THE NEW JERSEY STATE FIREMEN'S ASSOCIATION OFFICE.