

MEETING OF MAYOR AND COUNCIL
WEDNESDAY, AUGUST 16, 2017

* MEETING CALLED TO ORDER * STATEMENT REGARDING OPEN
PUBLIC MEETING LAW * SALUTE TO THE FLAG

The meeting was called to order at 7:00 p.m. by Mayor Chris Slavicek. He asked everyone to please stand for the Pledge of Allegiance and remain standing for a moment of silence for our men and women serving in the military protecting our freedom.

* CALLING OF THE ROLL: (All present)

Mayor Slavicek
Councilman Karczewski
Councilman Dzingleski
Councilwoman Carolan-Genthe
Councilman Peckham
Councilman Perez
Councilman Reid
Borough Administrator Matthew Crane
Borough Attorney Joseph Youssef

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 4, 2016. During the Public portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Fran Sawicki, 24 Holly House Spoke in favor of the Police Department. They helped save her husband Jerry's life. You always felt the presence of our Police Department.

Katherine Mangano, 88 Main Street asked if this could be a referendum question. She was told the deadline is August 18 to present questions and this type cannot be on the referendum. She asked about a special meeting. Mayor Slavicek asked if she read his correspondence and she replied no, she didn't have time.

Borough Attorney Joseph Youssouf addressed referendum questions. You elect your Councilmembers to govern the municipality. This is not a decision to be made by a referendum vote. (Mr. Youssouf read the letter from the Prosecutor).

Corey, 48 Lake Avenue questioned if we could be dragged into a law suit with another town taking over. You can only put on so many band aids.

Tom Zwolinski, 10 Avenue A, said he would like to keep the Police Dept. but he fully understands with what Mr. Youssouf just read. The overhaul picture is not viable.

Patrick Smith, 2A Lake Avenue, said these guys (Police Dept.) will risk their lives. The clock is ticking since receiving this letter but we just can't throw them away.

Donna Johnson, 13 John Street asked if the Police Dept. has been represented by the Council. They are wonderful young men,

Alva Nardine 10 Baker Drive asked how do they feel about their jobs. What are the feelings of the PBA.

Wendy Vidal, 8 Locust Drive said they need to be protected. Knowledge is power.

Bret Evans, 3 Avenue B asked if we are going to add additional men. The Mayor told him that at this time we only have 3 that could work by themselves.

Patrick Smith, 2A Lake Avenue said that there is room in other departments. We should make sure that we get a long term contract as the fee will change.

The public portion was closed and the Mayor thanked everyone for their input.

* CONSENT AGENDA - RESOLUTION # 2017 - 113

Report of Municipal Clerk, Tax Collector, Utility Revenue Collector

RESOLUTIONS:

2017 - 106 - Extension of grace period for Third Quarter Tax Payment

~~107 - Inadvertent payment of Second Quarter Taxes~~

108 - Acceptance of resignation of Robert Dangler

109 - Acceptance of resignation of William Kloos, Jr.

110 - Payment of Bills

111 - Refund of money held in trust for road openings - William Buchan

~~112 - Refund of money held in trust for road openings - Lisa Reid~~

MOTION - Councilman Karczewski SECOND - Councilman Perez

ROLL CALL: 6 - 0

107 -- Inadvertent payment of Second Quarter Tax
MOTION – Councilwoman Carolan-Genthe SECOND – Councilman
Peckham
ROLL CALL: 6 - 0

112 - Refund of money held in trust for road openings - Lisa Reid
MOTION – Councilman Karczewski SECOND – Councilman Perez
ROLL CALL: 5 – 0 - 1

MINUTES of July 19, 2017 & July 31, 2017
MOTION – Councilman Karczewski SECOND – Councilwoman
Carolan-Genthe
ROLL CALL 6 – 0

* COMMITTEE REPORTS: MAYOR, BOROUGH ATTORNEY, BOROUGH
ADMINISTRATOR, DEPARTMENT COMMITTEE REPORTS

The Mayor congratulated the Clerk on her 29th year of working for the
Borough.

He invited everyone to the PBA pig roast on August 19 at the pavilion..
Councilman Dzingleski thanked everyone who attended the Concert. He
also extended thanks to the band.

Councilman Karczewski said that Public works have been doing crack sealing.
Councilwoman Carolan-Genthe reported that a Special Board of Education
Election will be held on September 26. They have a half a million dollars
remaining from the bond they took out and in order to use it for other
improvements they have to have it approved by a referendum vote. Some items
to be done our security upgrades, new lockers, air conditioning improvements.
Councilman Reid thanked Allegiance for their contributions for the garden.

* RECITING OF ORDINANCE ON SECOND READING #2017 - 6

An Ordinance of the Borough of Helmetta amending an Ordinance of the
Borough of Helmetta fixing the salaries and wages for various Officials and
Employees of the Borough providing for the manner of payment thereof,
and ratifying salaries and payment to Employees and Officials previously
paid

A MOTIO9N was made by Councilwoman Carolan-Genthe and SECONDED by
Councilman Peckham to open this Ordinance to the Public. ROLL CALL: 6 – 0
The meeting was opened to the Public and there being no one who wished to
speak, the meeting was closed to the Public.

MOTION TO ADOPT: Councilman Dzingleski SECOND – Councilman Perez
ROLL CALL: 6 – 0

* CLOSED SESSION RESOLUTION # 2017 – 114 - NEGOTIATIONS

MOTION – Councilman Peckham SECOND – Councilman Reid
ROLL CALL: 6 – 0

A MOTION to go into OPEN SESSION was made by Councilman Dzingleski and
SECONDED by Councilman Karczewski. ROLL CALL: 6 – 0

* ADJOURNMENT

There being no further business a MOTION was made by Councilman Karczewski to adjourn; SECONDED by Councilman Peckham. All were in favor.

RESOLUTION
2017 - 106

EXTENSION OF GRACE PERIOD FOR
THIRD QUARTER TAX PAYMENT

WHEREAS, approval of the 2017 taxes from the State for the Borough of Helmetta came after August 1, 2017; and

WHEREAS, as a result the Tax Collector has been unable to timely prepare and mail third quarter bills for payment on August 1, 2017; and

WHEREAS, the Tax Collector has requested that the grace period for the payment of taxes should be extended;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Helmetta that the grace period for the payment of third quarter taxes in te Borough of Helmetta be extended to August 25, 2017.

	Moved		RECORDED VOTE			
	<u>1st</u>	<u>2nd</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Karczewski	✓		✓			
Dzingleski			✓			
Genthe			✓			
Peckham			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on August 16, 2017.

Sandra Bohinski
SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2017 - 107

INADVERTENT PAYMENT OF SECOND QUARTER TAXES

WHEREAS, a payment for Second Quarter Taxes was made to the account of Michael J. & Andrea Scarfone, 21 Madison Avenue, Block 13, Lot 39.25; and


WHEREAS, this payment from CoreLogic for \$2,358.08 was inadvertently sent;

NOW THEREFORE BE IT RESOLVED that the Chief Financial Officer is hereby authorized by the Governing Body to send a refund check of \$2,358.08 to CoreLogic, 3001 Hackberry Road, Irving, TX 75063.

	<u>Moved</u>		<u>RECORDED VOTE</u>			
	<u>1st</u>	<u>2nd</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Karczewski			✓			
Dzingleski	✓		✓			
Genthe			✓			
Peckham		✓	✓			
Perez			✓			
Reid			✓			

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SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION

#2017 - 108


ACCEPTANCE OF RESIGNATION OF ROBERT DANGLER

BE IT RESOLVED, that the resignation of Robert Dangler be and is hereby accepted with his last day of employment being August 7, 2017.

	<u>Moved</u>		<u>RECORDED VOTE</u>			
	<u>1st</u>	<u>2nd</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Karczewski	✓		✓			
Dzingleski			✓			
Genthe			✓			
Peckham			✓			
Perez			✓			
Reid		✓	✓			

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SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION

#2017 - 109

ACCEPTANCE OF RESIGNATION OF WILLIAM KLOOS JR.

BE IT RESOLVED, that the resignation of William Kloos Jr. be and is hereby accepted with his last day of employment being August 20, 2017.

	Moved		RECORDED VOTE			
	<u>1st</u>	<u>2nd</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Karczewski	✓		✓			
Dzingleski			✓			
Genthe			✓			
Peckham			✓			
Perez			✓			
Reid		✓	✓			

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Sandra Bohinski
SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2017 – 110


PAYMENT OF BILLS

All bills to be paid as on the list.

	<u>Moved</u>		<u>RECORDED VOTE</u>			
	<u>1st</u>	<u>2nd</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Karczewski	✓		✓			
Dzingleski			✓			
Genthe			✓			
Peckham			✓			
Perez		✓	✓			
Reid			✓			

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SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
2017 - 111

REFUND OF MONEY HELD FOR ROAD OPENING

WHEREAS, on October 2, 1995 for 17 Avenue A and in 1996 for 15A Avenue B moneys (\$558.00 + 682.00 = \$1240.00) were held in a trust account for William Buchan for road openings and


WHEREAS, Mr. Buchan has requested return of this money;

NOW THEREFORE BE IT RESOLVED that the Chief Financial Officers is hereby authorized to make a check payable to William Buchan, 15 High Street, Helmetta, NJ 08828 in the amount of \$1240.00.

	Moved		RECORDED VOTE			
	<u>1st</u>	<u>2nd</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Karczewski	✓		✓			
Dzingleski			✓			
Genthe			✓			
Peckham			✓			
Perez			✓			
Reid		✓	✓			

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SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
2017 - 112

REFUND OF MONEY HELD FOR ROAD OPENING

WHEREAS, in 1998 money (\$269.00) was held in a trust account for Lisa Reid for road openings at 18 Ericson Avenue; and

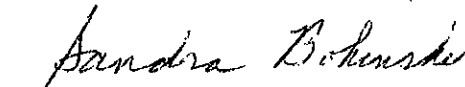
WHEREAS, Mrs. Reid has requested return of this money;

NOW THEREFORE BE IT RESOLVED that the Chief Financial Officers is hereby authorized to make a check payable to Lisa Reid, 9 Ericson Avenue, Helmetta, NJ 08828 in the amount of \$269.00.

	Moved		RECORDED VOTE			
	<u>1st</u>	<u>2nd</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Karczewski	✓		✓			
Dzingleski			✓			
Genthe		✓	✓			
Peckham			✓			
Perez			✓			
Reid					✓	

CERTIFICATION

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SANDRA BOHINSKI, RMC
Municipal Clerk

HELMETTA BOROUGH ORDINANCE

2017 - 6

AN ORDINANCE OF THE BOROUGH OF HELMETTA AMENDING "AN ORDINANCE BOROUGH OF HELMETTA FIXING THE SALARIES AND WAGES FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE PROVIDING FOR THE MANNER OF PAYMENT THEREOF, AND RATIFYING SALARIES AND PAYMENTS TO EMPLOYEES AND OFFICIALS PREVIOUSLY PAID

SECTION 1. The following salaries, wages and fees shall be paid to the various employees of the Borough of Helmetta as hereinafter specified, effective, August 17, 2016 unless otherwise noted:

TITLE	ANNUAL SALARY RANGE			
	Minimum Salary	Maximum Salary	Minimum Hourly Rate	Maximum Hourly Rate
Department Heads				
Borough Administrator – Full Time	\$40,000	\$50,000		
Chief Financial Officer – Part Time	\$20,000	\$40,000		
Borough Clerk – Full Time	\$40,000	\$50,000		
Tax Assessor - Part Time	\$11,000	\$15,000		
Tax Collector - Part Time	\$9,000	\$15,000		
Court Administrator- Part Time			\$19.00	\$25.00
Director of Public Works- Full Time	\$70,000	\$120,000		
Chief of Police- Full Time	\$90,000	\$120,000		
Department of Police				
Sergeant	\$89,000	\$93,000		
Patrolman	\$36,000	\$90,000		

Department of Public Works

Water License	\$500.00	\$2,000
Sewer License	\$500.00	\$2,000
Foreman	\$500.00	\$2,000
Laborer	\$13.00	\$25.00
Animal Control Officer	\$12.50	\$22.00
Animal Control License	\$200.00	\$500.00

Non- Classified Personnel

Tax/Utility Collector Clerk		\$12.00	\$17.00
Assistant CFO/Finance Clerk		\$12.00	\$18.00
Code Enforcement Officer/ Fire Marshall	\$7,000	\$10,000	
Recycling Coordinator	\$500.00	\$3,000	
Summer/Intern		10.00	15.00

Stipend for employees for extraordinary work may be authorized time to time by council by resolution subject to the availability of funds

SECTION II.

If any section, paragraph, sentence, clause or phrase in the Ordinance is for any reason held or determined to be unconstitutional or invalid, the same shall not affect the remainder of this Ordinance.

SECTION III.

All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed.

SECTION IV.

This ordinance shall take effect upon its passage and publication according to law.

The ordinance published herewith was introduced and passed upon first reading at a meeting of the governing body of the Borough of Helmetta, in the County of Middlesex, State of New Jersey, held on July 19, 2017. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held in the meeting room of Borough Hall, 51 Main Street, in the Borough of Helmetta on August 16, 2017 at 7:00 P.M., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same.

Sandra Bohinski, Municipal Clerk

RESOLUTION
2017-
CLOSED SESSION

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Dzingleski			✓			
Carolan-Genthe	✓		✓			
Peckham		✓	✓			
Perez			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on _____, 2017.

Sandra Bohinski
 SANDRA BOHINSKI, RMC
 Municipal Clerk