

MINUTES – MARCH 16, 2016
MEETING OF MAYOR AND COUNCIL
7:00 PM

* MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE

The meeting was called to order at 7:05 p.m. by Mayor Chris Slavicek. He asked everyone to please stand for the Pledge of Allegiance and remain standing for a moment of silence for our men and women in the military who are serving or have served protecting our freedom.

* CALLING OF THE ROLL - absent

Mayor Slavicek
Councilman Karczewski
Councilman Dzingleski
Councilman Hackett
Councilman Peckham
Councilman Perez
Councilman Reid
Also in attendance:
Municipal Clerk Sandra Bohinski
Borough Administrator Matthew Crane
Borough Attorney Joseph Youssouf, Esq.
Chief of Police Chad Lockman

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

Members of the public wishing to address the Mayor and Borough Council must approach the podium and give their name and address for the record. There is a five (5) minute time limit for each person for their questions and comments.

Yvette K. Bruno, 4 Sutton Place expressed concerns that Darren is a part of the Union and he negotiated his own contract.

* PROCLAMATION – COMMENDATIONS

Two proclamations were read – Youth Art Month and American Red Cross Month.

* CONSENT AGENDA - RESOLUTION #2016 – 86

Report of Municipal Clerk

Resolutions:

- #2016 – 69 Tax Lien – 4 Main Street
- 70 Redemption of Tax Lien – 703 Meadow Court
- 71 Redemption of Tax Lien – 1102 Stone Ridge Circle
- 72 Redemption of Tax Lien – 112 Raintree Court

- 73 Redemption of Tax Lien – 804 Meadow Court
- 74 Redemption of Tax Lien – 5 Park Place
- 75 Redemption of Tax Lien – 29 Madeline Court
- 76 Redemption of Tax Lien – 19 Lake Avenue
- 77 Appointment of Judge Edward H. Herman
- 78 Appointment of Coordinator for Hazmat Emergency Response Cost Recovery
- 79 Authorization to sign Hazardous Material Cost Recovery Agreement
- 80 Payment of Bills
- 81 Transfer of Appropriation Reserves
- ~~82 2016 Temporary Budget~~
- 83 Resolution authorizing reimbursement to Regency Walk Homeowners Association pursuant to N.J.S.A. 40:67-23.2 et seq., as amended, for the Year 2015
- ~~84 Authorization to sign Memorandum of Agreement between the Borough of Helmetta and Teamsters Local 210~~
- 85 Resolution authorizing the Borough of Helmetta to enter into an Inter local Service Agreement with the County of Middlesex for provision of Health Services

Application of Junior Member of the Helmetta Fire Department – Christopher Spano
 MOTION – Councilman Perez SECOND – Councilman Hackett
 ROLL CALL: 4 – 0 – 1
 Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

RESOLUTION #2016 – 82 2016 Temporary Budget
 MOTION – Councilman Peckham SECOND – Councilman Perez
 ROLL CALL: 4 – 0 – 1
 Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

RESOLUTION #2016 - 84 Authorization to sign Memorandum of Agreement between the Borough of Helmetta and Teamsters Local 210
 This resolution will be tabled until after the Closed Session

* APPROVAL OF MINUTES - February 17, 2016
 MOTION – Councilman Peckham SECOND – Councilman Hackett
 ROLL CALL: 5 - 0

* REPORT OF MAYOR, BOROUGH ATTORNEY, BOROUGH ADMINISTRATOR, CHIEF OF POLICE, COMMITTEES
 Mayor Slavicek thanked the employees for their work.
 There are potholes and rock pile by Regency Walk and High Street. The Mayor reached out to Conrail. Councilmen Peter Karczewski and Ronald Dzingleski were thanked for going to read at Spotswood School for Read Across America Day.
 The Mayor thanked DJ Wayne for his services at Pizza & Pop Night. It was a fun night.
 Applications are being received for the Lewis Bay Scholarship Fund.
 Darren Doran and Sandy Bohinski were thanked for working at the rabies clinic.
 This Saturday we will have Breakfast with the Easter Bunny. May 21 we will have a town wide yard sale. Flyers are in the back of the room for all the upcoming events.
 A Foosball and air hockey table were offered for the Community Center. They can be put on sliders.
 There is nothing new with the USDA grant.

The Mayor checked with Edmunds regarding on-line payments. Their cost is \$1200.00 for the year and \$100.00 each month. It would be a nice service to the residents.
The Borough Administrator is collecting past due shelter bills.
There is a soda machine at the Shelter.

A CDBG meeting was on Saturday. Councilman Peckham attended. The money will be used for the Handicap ramp and landscaping. There was a problem with the sprinkler heads at the Community Center; gluing them to the ceiling was discussed.

Councilman Hackett said if no one is coming forward about ownership of the soda machine; we should dispose of it. The gentleman that owned the machine sold his business and gave it to the shelter. The shelter would get a certain percentage of the sale.

Councilman Perez said a Finance Committee meeting was held. The budget is ready for adoption at our May meeting. We will have a special meeting next week to introduce the budget. There are outstanding revenues. Councilman Peckham questioned how many outstanding bills. He was told nine and we received three.

*** NEW BUSINESS**

There was no new business but think about the on-line payments and renting the community center.

*** RESOLUTION #2016 – 87 CLOSED SESSION – Litigation**

MOTION – Councilman Hackett SECOND – Councilman Perez

ROLL CALL: 5 – 0

A MOTION to come out of Closed Session was made by Councilman Peckham and SECONDED by Councilman Reid. All were in favor.

RESOLUTION #2016 - 84 Authorization to sign Memorandum of Agreement between the Borough of Helmetta and Teamsters Local 210

It was agreed upon that it should not be signed until one reads and familiarizes themselves with it.

A Special Meeting will be held on Monday, May 21 for the introduction of the budget. No other business will come before the Council.

The next meeting will be held on April 20, 2016.

RESOLUTION # 2016 – 88 – Hiring of Richard T. Lynch, Municipal Hearing Officer

MOTION – Councilman Hackett SECOND – Councilman Perez

ROLL CALL; 5 - 0

*** ADJOURNMENT**

There being no further business a MOTION was made by Councilman Perez and SECONDED by Councilman Reid to adjourn the meeting at 9:12 p.m.. All were in favor.

Sandra Bohinski
Sandra Bohinski, RMC
Municipal Clerk

REPORT OF
MUNICIPAL CLERK
FEBRUARY, 2016

SANDRA BOHINSKI

		Copies	Marr Lic	Plng Bd	Towing	Licenses	Lndlr Reg	Recycling	Vacant
Nalavany	\$20.00	\$20.00							
Martin	\$1.00	<u>\$1.00</u>							
Nastasi	<u>\$28.00</u>		<u>\$28.00</u>						
Total	\$49.00	\$21.00	\$28.00						
Dog and Cat License		\$574.00							

RESOLUTION
2016 - 69

REDEMPTION OF TAX LIEN
4 MAIN STREET

WHEREAS, there exists a Tax Tile Lien on property located at 4 Main Street owned by Robert Lance and known as Block 25, L. 27 and

WHEREAS, this lien has been redcedmed by Elston Lance

NOW, THEREFORE, BE IT RESOLVED that a check be drawn made payable to FWDSL & Associates for redemption of this lien

- 1) Lien Redemption \$33,339.41
- 2) Premium \$7,500.00

MOTION – Councilman Perez SECOND – Councilman Hackett
ROLL CALL: 4 – 0 – 1
Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

RESOLUTION
2016 - 70

REDEMPTION OF TAX LIEN
703 MEADOW COURT

WHEREAS, there exists a Tax Tile Lien on property located at 703 Meadow Court owned by Scott and Wendy Ringel and known as Block 21. L 7.1 Qual C0703, and

WHEREAS, this lien has been redcedmed by Comerica Bank

NOW, THEREFORE, BE IT RESOLVED that a check be drawn made payable to Comerica Bank for redemption of this lien

- Cert #12-00010
- 1) Lien Redemption \$1,009.37
 - 2) Premium \$ 700.00

MOTION – Councilman Perez SECOND – Councilman Hackett
ROLL CALL: 4 – 0 – 1
Ayes: Dzinoleski Hackett Peckham Perez Abstain: Reid

**RESOLUTION
2016 - 73**

**REDEMPTION OF TAX LIEN
804 MEADOW COURT**

WHEREAS, there exists a Tax Tile Lien on property located at 804 Meadow Court owned by Patricia Ann Boyle and known as Block 21. 1. 7.1 Qual C0804. and

WHEREAS, this lien has been redcmem by Comerica Bank

NOW, THEREFORE. BE IT RESOLVED that a check be drawn made payable to Comerica Bank for redemption of this lien

Cert #15-00011

1) Lien Redemption	\$1,036.93
2) Premium	\$1,000.00

MOTION – Councilman Perez SECOND – Councilman Hackett
ROLL CALL: 4 – 0 – 1
Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

**RESOLUTION
2016 - 74**

**REDEMPTION OF TAX LIEN
5 PARK PLACE**

WHEREAS, there exists a Tax Tile Lien on property located at 5 Park Place owned by Reginald and Rosemarie Griggs and known as Block 32 Lot 11.1. and

WHEREAS, this lien has been redeemed by Comerica Bank

NOW, THEREFORE. BE IT RESOLVED that a check be drawn made payable to Comerica Bank for redemption of this lien

Cert #15-00017

1) Lien Redemption	\$358.91
2) Premium	\$1,300.00

MOTION – Councilman Perez SECOND – Councilman Hackett
ROLL CALL: 4 – 0 – 1
Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

RESOLUTION

2016 - 75

REDEMPTION OF TAX LIEN
29 MADELINE COURT

WHEREAS, there exists a Tax Tile Lien on property located at 29 Madeline Court owned by Kevin Deandra and known as Block 21 Lot 50, and

WHEREAS, this lien has been redeemed by Kevin Deandra to DSHC Enterprises'

NOW, THEREFORE, BE IT RESOLVED that a check be drawn made payable to DSHC Enterprises for redemption of this lien.

Cert 15-00015
Redemption amount: \$6,175.73
Premium: \$2,400.00
Block 21 Lot 50
29 Madeline Ct
Redeemed by Kevin Deandra to DSHC Enterprises

MOTION – Councilman Perez SECOND – Councilman Hackett

ROLL CALL: 4 – 0 – 1

Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

RESOLUTION

2016 - 76

REDEMPTION OF TAX LIEN
19 LAKE AVENUE

WHEREAS, there exists a Tax Tile Lien on property located at 19 Lake Avenue owned by David & Christine Nemeč and known as Block 21 Lot 35, and

WHEREAS, this lien has been redeemed by David & Christine Nemeč to US Bank Cust ProCap III, LLC

NOW, THEREFORE, BE IT RESOLVED that a check be drawn made payable to US Bank Cust ProCap III, LLC for redemption of this lien

Cert 13-00019
Redemption amount: \$4,453.43
Premium: \$800.00
Block 21 Lot 35
19 Lake Ave
Redeemed by US Bank Cust Pro Cap III, LLC

MOTION – Councilman Perez SECOND – Councilman Hackett

ROLL CALL: 4 – 0 – 1

AYES Dzingleski, Hackett, Peckham, Perez - Abstain: Reid

RESOLUTION

2016 – 77

APPOINTMENT OF JUDGE EDWARD H. HERMAN

BE IT RESOLVED, that Edward H. Herman be and is hereby appointed as Municipal Judge of the Borough of Helmetta for a term to run from January 1, 2016 to December 31, 2018.

MOTION – Councilman Perez SECOND – Councilman Hackett

ROLL CALL: 4 – 0 – 1

Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

RESOLUTION

#2016 – 78

**APPOINTMENT OF COORDINATOR FOR HAZMAT EMERGENCY
RESPONSE COST RECOVERY**

BE IT RESOLVED, that William Kloos, Emergency Management Coordinator, is hereby appointed to serve as the Coordinator for Hazmat Emergency Cost Recovery for the Borough of Helmetta for the years 2016, 2017 and 2018.

MOTION – Councilman Perez SECOND – Councilman Hackett

ROLL CALL: 4 – 0 – 1

Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

RESOLUTION
#2016 – 79

AUTHORIZATION TO SIGN HAZARDOUS MATERIAL COST RECOVERY
AGREEMENT

BE IT RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to sign
the Hazardous Material Cost Recovery Agreement.

MOTION – Councilman Perez SECOND – Councilman Hackett
ROLL CALL: 4 – 0 – 1
Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

RESOLUTION
2016 – 80

PAYMENT OF BILLS

Payment of bills as listed on the bill list.

MOTION – Councilman Perez SECOND – Councilman Hackett
ROLL CALL: 4 – 0 – 1
Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date	Chk/Void Date	Invoice
BOH02 SANDRA BOHINSKI									
	16-00117	02/16/16 Keys for mailboxes	7.51	6-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/16/16	03/13/16	N
	1	Keys for mailboxes							
	16-00151	02/20/16 POSTAGE-AFS	22.95	6-01-20-120-020	B MUNICIPAL CLERK OE	R	02/20/16	03/13/16	N
	2	POSTAGE-AFS							
		Vendor Total:	30.46						
BRI01 BRIAN'S LAWN MOWER									
	16-00088	02/12/16 CHAINS	147.97	6-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/12/16	03/13/16	N
	2	CHAINS							
		Vendor Total:	147.97						
GEN01 CENTRAL JERSEY REGISTRARS'									
	16-00218	03/12/16 SPRING LUNCHEON & MEETING	46.00	6-01-20-120-020	B MUNICIPAL CLERK OE	R	03/12/16	03/12/16	N
	1	SANDRA BOHINSKI/CAROL FEIG							
		Vendor Total:	46.00						
CLE01 CLARKIN & VIGNIULO, P.C.									
	16-00217	03/12/16 1ST QTR 2016 RETAINER	1,062.50	6-01-20-712-020	B LEGAL SERVICES OE	R	03/12/16	03/12/16	N
	1	1ST QTR 2016 RETAINER							
		Vendor Total:	1,062.50						
CLE03 CLEAN AIR COMPANY									
	15-00883	11/12/15 EXHAUST SYSTEM SERVICE	556.00	5-01-25-749-020	B FIRE DEPARTMENT OE	R	11/12/15	03/13/16	N
	1	EXHAUST SYSTEM SERVICE-ESTIMAT							
		Vendor Total:	556.00						
CLE04 CLEARY GIACOBBE ALFIERI&JACOBS									
	16-00213	03/12/16 LEGAL SERVICES FEB 2016	1,965.00	6-01-20-712-020	B LEGAL SERVICES OE	R	03/12/16	03/12/16	N
	1	LEGAL SERVICES FEB 2016							
		Vendor Total:	1,965.00						

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099
COMB25 COMCAST											
	16-00231 03/12/16 REC CENTER 8499 05 248 0016940										
	1 REC CENTER 8499 05 248 0016940	144.78	6-01-26-772-020	B BUILDINGS & GROUNDS OE	R	03/12/16	03/12/16			3/5-4/4	N
	Vendor Total:	144.78									
CON04 CONTINENTAL FIRE & SAFETY INC.											
	16-00190 02/28/16 EMERGENCY TANKER REPAIR										
	1 EMERGENCY TANKER REPAIR	175.00	G-02-10-820-010	B COMMUNITY WILDFIRE PROTECTION PLAN	R	02/28/16	03/13/16			E5737	N
	Vendor Total:	175.00									
DAA01 D & A AUTO SUPPLY, INC.											
	16-00053 01/31/16 WINDSHIELD WIPERS FOR 67 & 68										
	1 WINDSHIELD WIPERS FOR 67 & 68	35.48	6-01-26-315-021	B VEHICLE MAINT - Police	R	01/31/16	03/13/16			P860	N
	Vendor Total:	35.48									
DOM01 GARY DOMINICUS & SON											
	16-00194 02/29/16 Repair Plumbing in Shelter										
	1 Repair Plumbing in Shelter	250.00	6-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/29/16	03/13/16				N
	Vendor Total:	250.00									
EAG01 Eagle Point Gun/TJ Morris&Son											
	15-00943 12/05/15 FEDERAL AMMUNITION										
	1 FEDERAL AMMUNITION AE45A	297.79	5-01-25-745-020	B POLICE DEPARTMENT OE	R	12/05/15	03/13/16			11583	N
	2 FEDERAL AMMUNITION LE12700	219.90	5-01-25-745-020	B POLICE DEPARTMENT OE	R	12/05/15	03/13/16				N
		517.69									
	Vendor Total:	517.69									
EDM01 EDMUNDS & ASSOCIATES INC.											
	16-00242 03/13/16 2016 HARDWARE MAINTENANCE										
	1 2015 HARDWARE MAINTENANCE	165.50	6-01-20-708-021	B REVENUE ADMN TAX COLL OE	R	03/13/16	03/13/16				N
	2 2015 HARDWARE MAINTENANCE	165.50	6-05-55-500-021	B WATER OPERATING OE	R	03/13/16	03/13/16				N
	3 2015 HARDWARE MAINTENANCE	165.50	6-07-55-500-021	B SEMER OPERATING OE	R	03/13/16	03/13/16				N

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099
												Exc]
PRE03 PRECISION ANALYTICAL SVCS, INC												
	16-00109	02/13/16 JANUARY SAMPLE ANALYSIS										
	1	JANUARY SAMPLE ANALYSIS	6-05-55-500-021	35.00	B WATER OPERATING OE		R	02/13/16	03/13/16		36686	N
		Vendor Total:		35.00								
PSE01 PSE&G CO												
	16-00226	03/12/16 NATURAL GAS FIRE DEPT										
	1	NATURAL GAS FD #65 743 815 09	6-01-31-829-030	283.38	B NATURAL GAS-FIRE DEPT.		R	03/12/16	03/12/16		FEBRUARY	N
	2	NATURAL GAS FD #66 025 260 06	6-01-31-829-030	181.41	B NATURAL GAS-FIRE DEPT.		R	03/12/16	03/12/16		FEBRUARY	N
	3	NATURAL GAS FD #67 415 766 06	6-01-31-829-030	265.10	B NATURAL GAS-FIRE DEPT.		R	03/12/16	03/12/16		FEBRUARY	N
	4	NATURAL GAS FD #67 415 759 01	6-01-31-829-030	246.87	B NATURAL GAS-FIRE DEPT.		R	03/12/16	03/12/16		FEBRUARY	N
	5	NATURAL GAS FD #66 744 858 02	6-01-31-829-030	568.39	B NATURAL GAS-FIRE DEPT.		R	03/12/16	03/12/16		FEBRUARY	N
	6	NATURAL GAS FD #65 210 149 00	6-01-31-829-030	380.42	B NATURAL GAS-FIRE DEPT.		R	03/12/16	03/12/16		FEBRUARY	N
		Vendor Total:		1,925.57								
		Vendor Total:		1,925.57								
PYN01 PYNE, SHARRON												
	16-00126	02/19/16 COURT 2/9/16										
	1	COURT 2/9/16	6-01-42-855-020	60.00	B MUNICIPAL COURT OE		R	02/19/16	03/13/16			N
		Vendor Total:		60.00								
PARIT005 Raritan Valley Bus Service												
	16-00204	03/07/16 AC Bus Trip Deposit										
	1	AC Bus Trip Deposit	T-13-55-000-007	300.00	B RESERVE FOR RECREATION TRUST		R	03/07/16	03/13/16		108736	N
	16-00219	03/12/16 AC Bus Trip										
	1	AC Bus Trip-balance	T-13-55-000-007	925.00	B RESERVE FOR RECREATION TRUST		R	03/12/16	03/12/16		108736	N
		Vendor Total:		1,225.00								
REG04 REGENCY WALK HOMEOWNERS ASSOC												
	16-00209	03/11/16 2015 CONDO ACT REIMB										
	1	2015 CONDO ACT REIMB-ST LIGHTS	5-01-26-325-002	2,797.52	B CONDO ACT / STREET LIGHTS		R	03/11/16	03/11/16			N
	2	2015 CONDO ACT REIMB-LEAF	5-01-26-325-021	600.00	B CONDO ACT/SNOW & LEAF REMOVAL		R	03/11/16	03/11/16			N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice Excl
SP003 SPOTSWOOD BOROUGH										
	15-00033 02/04/15 ENFORSYS MAINTENANCE FEE		2,200.00	C-04-55-306-001	B 2014-9 POLICE EQUIPMENT/VARIOUS IMP	R	02/04/15	03/13/16		N
	1 ENFORSYS MAINTENANCE FEE		2,200.00							
	Vendor Total:		2,200.00							
STA02 STAPLES CREDIT PLAN										
	16-00156 02/23/16 PAPER		267.90	6-01-31-834-020	B OFFICE SUPPLIES	R	02/23/16	03/13/16		N
	1 PAPER		267.90							
	Vendor Total:		267.90							
STA17 STAR2STAR COMMUNICATIONS										
	16-00220 03/12/16 POLICE - MARCH		181.70	6-01-31-827-020	B TELEPHONE COSTS	R	03/12/16	03/12/16		N
	1 POLICE - MARCH		181.70							
	16-00221 03/12/16 MUNICIPAL - MARCH		265.16	6-01-31-827-020	B TELEPHONE COSTS	R	03/12/16	03/12/16		N
	1 MUNICIPAL - MARCH		265.16							
	16-00228 03/12/16 FIRE DEPT-MARCH		211.47	6-01-31-827-020	B TELEPHONE COSTS	R	03/12/16	03/12/16		N
	1 FIRE DEPT-MARCH		211.47							
	Vendor Total:		658.33							
STA20 STATE OF NJ										
	16-00127 02/20/16 BFCE REGISTRATION RENEWAL FEE		148.00	6-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/20/16	03/13/16		N
	1 BFCE REGISTRATION RENEWAL FEE		148.00							
	Vendor Total:		148.00							
TAR02 TARANTINO AUTO BODY										
	16-00077 02/05/16 Repair 2002 Mazda-Balance		823.20	6-01-25-745-020	B POLICE DEPARTMENT OE	R	02/05/16	03/13/16		N
	1 Repair 2002 Mazda-Balance		823.20							
	16-00081 02/05/16 TOW TO RT 18 DODGE		100.00	5-01-26-315-021	B VEHICLE MAINT - Police	R	02/05/16	03/13/16		N
	1 TOW TO RT 18 DODGE		100.00							
	Vendor Total:		923.20							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099
	Item Description						Date	Date	Date	EXC]
TEA01 TEAM LIFE INC.										
	15-01022 12/27/15 AED PADS		240.00	5-01-25-745-020	B POLICE DEPARTMENT OE	R	12/27/15	03/13/16	12416	N
	1 AED PADS		240.00							
	Vendor Total:		240.00							
THI01 THIS & THAT UNIFORMS										
	16-00083 02/10/16 Name Plates		186.00	6-01-25-745-020	B POLICE DEPARTMENT OE	R	02/10/16	03/13/16	20160240	N
	1 Name Plates		186.00							
	Vendor Total:		186.00							
TOW20 TOWNSHIP OF EAST BRUNSWICK										
	16-00223 03/12/16 CONTROL/WAVE EMERSON PROCESS		1,871.66	6-05-55-500-021	B WATER OPERATING OE	R	03/12/16	03/12/16	8088934	N
	1 CONTROL/WAVE EMERSON PROCESS		1,871.66							
	Vendor Total:		1,871.66							
TRA04 TRAP ROCK INDUSTRIES LLC										
	16-00169 02/04/16 ROCKITE		213.00	6-01-26-765-020	B STREETS & ROADS OE	R	02/04/16	03/13/16	8048834	N
	1 ROCKITE		213.00							
	Vendor Total:		213.00							
TYG01 TYGO INTEGRATED SECURITY										
	16-00050 01/31/16 MONITORING 01/01/16 - 03/31-16		237.52	6-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/31/16	03/13/16	25527269	N
	1 MONITORING 01/01/16 - 03/31-16		237.52							
	16-00212 03/12/16 MONITORING 04/01/16 - 06/30/16		237.52	6-01-26-772-020	B BUILDINGS & GROUNDS OE	R	03/12/16	03/12/16	26081886	N
	1 MONITORING 04/01/16 - 06/30/16		237.52							
	Vendor Total:		475.04							
VER03 V.E. RALPH & SON, INC.										
	16-00121 02/16/16 NaIoxone Syringe, etc.		297.82	6-01-25-745-020	B POLICE DEPARTMENT OE	R	02/16/16	03/13/16	314278	N
	1 NaIoxone Syringe, etc.		297.82							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VER03 V.E. RALPH & SON, INC. Continued											
	16-00124 02/19/16 First Aid Supplies		153.40	6-01-25-745-020	B POLICE DEPARTMENT OE	R	02/19/16	03/13/16		314622	N
	1 First Aid Supplies		451.22								
	Vendor Total:		451.22								
WBH01 W.B. MASON											
	16-00206 03/09/16 Toner		64.10	6-01-20-120-020	B MUNICIPAL CLERK OE	R	03/09/16	03/13/16		S035580005	N
	1 Toner		64.10								
	Vendor Total:		64.10								
XERO1 XEROX CORPORATION											
	16-00233 03/12/16 FEBRUARY		101.83	6-01-25-745-020	B POLICE DEPARTMENT OE	R	03/12/16	03/12/16		083469764	N
	1 FEBRUARY		101.83								
	Vendor Total:		101.83								
Total Purchase Orders:			88	Total P.O. Line Items:	120	Total List Amount:	67,108.82	Total Void Amount:	0.00		

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
CURRENT FUND	5-01	10,737.30	0.00	10,737.30	0.00	0.00	10,737.30		
CURRENT FUND	6-01	32,017.29	0.00	32,017.29	0.00	0.00	32,017.29		
WATER OPERATING FUND	6-05	4,372.87	0.00	4,372.87	0.00	0.00	4,372.87		
SEWER OPERATING FUND	6-07	6,498.28	0.00	6,498.28	0.00	0.00	6,498.28		
Year Total:		42,888.44	0.00	42,888.44	0.00	0.00	42,888.44		
GENERAL CAPITAL FUND	C-04	3,427.74	0.00	3,427.74	0.00	0.00	3,427.74		
GRANT FUND	G-02	175.00	0.00	175.00	0.00	0.00	175.00		
GENERAL TRUST FUND	T-13	1,225.00	0.00	1,225.00	0.00	0.00	1,225.00		
BUILDERS' ESCROW FUND	T-14	8,655.34	0.00	8,655.34	0.00	0.00	8,655.34		
Year Total:		9,880.34	0.00	9,880.34	0.00	0.00	9,880.34		
Total of All Funds:		67,108.82	0.00	67,108.82	0.00	0.00	67,108.82		

**RESOLUTION
2016 - 81**

TRANSFER OF APPROPRIATION RESERVES

WHEREAS, various 2015 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2015 Budget Appropriations in the last two months of 2015; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward at the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the previous fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Helmetta that the transfers in the amount of \$9500.00 be made between the 2015 Budget Appropriation Reserves as follows:

	<u>FROM</u>	<u>TO</u>
Police S&W	\$4500.00	
Condo Act/Trash Rmvl	\$5000.00	
Streets & Roads S&W		\$4500.00
Condo Act/Snow&Leaf Rmvl		\$5000.00

MOTION – Councilman Perez SECOND – Councilman Hackett

ROLL CALL: 4 – 0 – 1

Ayes: Dzingleski, Hackett, Peckham, Perez Abstain:Reid

RESOLUTION
#2016 – 82

2016 TEMPORARY BUDGET

2016 Temporary Budget

CURRENT FUND

General Administration S&W	21,000.00
General Administration OE	1,000.00
Mayor and Council OE	2,000.00
Mayor and Council OE-Website Administration	750.00
Municipal Clerk S&W	8,875.00
Municipal Clerk OE	3,775.00
Elections	375.00
Financial Administration S&W	13,750.00
Financial Administration OE	9,775.00
Audit Services	5,000.00
Revenue Administration (Collection of Taxes) S&W	5,000.00
Revenue Administration (Collection of Taxes) OE	1,875.00
Tax Assessment Administration S&W	5,850.00
Tax Assessment Administration OE	1,750.00
Legal Services and Costs OE	41,250.00
Engineering Services and Costs OE	500.00
Planning Board S&W	1,350.00
Planning Board OE	2,250.00
Liability Insurance	13,000.00
Worker's Compensation Insurance	13,000.00
Employee Group Insurance (Health)	97,000.00
Unemployment, Disability Insurance	250.00
Police S&W	235,000.00
Police OE	14,000.00
Office of Emergency Management OE	50.00
Fire OE	15,500.00
Fire Prevention Bureau S&W	1,800.00
Fire Prevention Bureau OE	350.00
First Aid Organization-Contribution	2,000.00
Municipal Prosecutor OE	2,400.00
Municipal Court S&W	12,500.00

Municipal Court OE	1,500.00
Road Repairs and Maintenance S&W	53,000.00
Road Repairs and Maintenance OE	6,000.00
Solid Waste Collection OE	25,000.00
Recycling S&W	3,400.00
Recycling OE	125.00
Public Buildings and Grounds OE	8,750.00
Vehicle Maintenance OE-Public Works	3,750.00
Vehicle Maintenance OE-Police Vehicle	3,750.00
Vehicle Maintenance OE-Lease/Acquire Vehicles	15,500.00
Condo Act-Trash Removal	20,000.00
Condo Act-Street Lighting	3,500.00
Condo Act-Snow and Leaf Removal	700.00
Kiddie Keep-Well Camp	0.00
South County Day Camp	0.00
Animal Control S&W	1,250.00
Animal Control OE	1,500.00
Recreation OE	2,250.00
Senior Citizen OE	500.00
Parks OE	1,000.00
Electricity	9,500.00
Street Lighting	9,500.00
Telephone	7,750.00
Natural Gas	6,750.00
Diesel Fuel	1,600.00
Gasoline	11,750.00
Postage	2,500.00
Copier Expense	2,250.00
Office Supplies	500.00
Construction S&W	2,700.00
Construction OE	375.00
Accumulated Sick Leave Reserve	0.00
Social Security System (O.A.S.I.)	31,000.00
PERS Retirement - ERI Program	6,237.00
PERS Retirement	28,646.40
PFRS Retirement	69,966.00
Borough of Spotswood-Police Dispatch	12,500.00
Borough of Spotswood-Garbage & Trash Removal	22,000.00
Middlesex County Board of Health	8,750.00
Middlesex County Curbside Recycling Program	8,000.00
Payment of Notes	50,000.00
Note Interest	14,500.00
TOTAL CURRENT FUND	991,224.40

WATER UTILITY FUND

Salaries and Wages	40,500.00
Other Expenses	152,000.00
Accumulated Sick Leave	0.00
Capital Improvement Fund	0.00
Capital Outlay	0.00
Capital Outlay-Reserve Water Tower Repainting	0.00
Reserve for Acquisition of Dump Truck	0.00
Payment of USDA Loan	39,256.00
PERS Retirement	9,549.00
Social Security System	3,100.00
Unemployment, Disability Insurance	300.00
TOTAL WATER UTILITY FUND	244,705.00

SEWER UTILITY FUND

Salaries and Wages	39,500.00
Other Expenses	185,000.00
Accumulated Sick Leave	0.00
Capital Improvement Fund	0.00
Capital Outlay	0.00
Reserve for Acquisition of Dump Truck	0.00
Capital Outlay-I&I	0.00
Payment of Bond Principal	0.00
Payment of Bond Interest	0.00
PERS Retirement	9,549.00
Social Security System	3,100.00
Unemployment, Disability Insurance	300.00
TOTAL SEWER UTILITY FUND	237,449.00

GRAND TOTAL **1,473,378.40**

MOTION – Councilman Peckham SECOND – Councilman Perez

ROLL CALL: 4 – 0 – 1

Ayes: Dzignleski, Hackett, Peckham, Perez Abstain: Reid

**RESOLUTION
#2016 - 83**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO
REGENCY WALK HOMEOWNERS ASSOCIATION PURSUANT
TO N.J.S.A. 40:67-23.2 et seq., AS AMENDED, FOR THE YEAR
2015**

WHEREAS, Regency Walk Homeowners Association (the "Association") is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the "Law"); and

WHEREAS, the Borough of Helmetta is required to reimburse the Association for certain municipal services pursuant to the Law; and

WHEREAS, if the Borough provides reimbursement to the Association for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

WHEREAS, the Borough and the Association entered into an Agreement around March 17, 2004 establishing the reimbursement procedure for covered municipal services; and

WHEREAS, the Public Works Director has determined that, under the Borough's agreements in place for 2015, it would have cost the Borough \$1484.00 to provide snow removal services to Regency Walk; and

WHEREAS, the Association submitted bills from Jersey Central Power & Light for street lighting for the year 2015 in the amount of \$2797.52; and

WHEREAS, the Public Works Director has determined that, under the Borough's agreements in place for 2015, it would have cost the Borough \$600.00 to perform comparable leaf recycling services.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of \$4881.52 to Regency Walk Homeowners Association representing 2015 snow removal reimbursement of \$1484.00, 2015 street light reimbursement of \$2797.52 and leaf recycling reimbursement of \$600.00.

MOTION – Councilman Perez

SECOND – Councilman Hackett

ROLL CALL: 4 – 0 – 1

Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

RESOLUTION
#2016 - 84

RESOLUTION RATIFYING THE MEMORANDUM OF AGREEMENT BETWEEN THE
BOROUGH OF HELMETTA AND TEAMSTERS LOCAL 210

Tabled until next meeting

**RESOLUTION
#2016 – 85**

**RESOLUTION AUTHORIZING THE BOROUGH OF HELMETTA
TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT
WITH THE COUNTY OF MIDDLESEX FOR PROVISION
OF HEALTH SERVICES**

WHEREAS, the County of Middlesex (“County”) has created the Middlesex County Department of Public Health pursuant to N.J.S.A. 26:3A2-1 et seq. to provide public health services; and

WHEREAS, the Borough of Helmetta (“Borough”) desires to contract with the County for the provision of public health services of a technical and professional nature; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to enter into an inter local services agreement for the County to provide public health services to the Borough; and

WHEREAS, the County and the Borough are permitted to enter into this agreement pursuant to N.J.S.A. 40:8A-1 et. seq.; and

WHEREAS, a certification to the availability of funds executed by the Chief Financial Officer is attached to this Resolution pursuant to the provisions of N.J.A.C. 5:30-5.4.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta that the Public Health Services Inter local Services Agreement, in a form substantially similar to that attached hereto, with the County of Middlesex for the provision of public health services is hereby approved; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign the Public Health Services Inter local Services Agreement between the Borough of Helmetta and the County of Middlesex in a form substantially similar to that attached hereto; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has executed a Certification of Funds for this contract and that sufficient funds are available for said contract from Account Number 6-01-43-785-020; and

BE IT FURTHER RESOLVED that conditioned upon the adoption of authorizing resolutions by both the County and the Borough and execution of the attached Public Health Services Inter local Services Agreement by both parties, the Inter local Services Agreement shall be effective pursuant to the terms of the agreement.

MOTION – Councilman Perez SECOND – Councilman Hackett

ROLL CALL: 4 – 0 – 1

Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

RESOLUTION

2016 – 86

CONSENT AGENDA

The following routine items and resolutions will be adopted in unison as a Consent Agenda :

CONSENT AGENDA - RESOLUTION #2016 – 86

Report of Municipal Clerk

Resolutions:

- #2016 – 70 Redemption of Tax Lien – 703 Meadow Court
 - 71 Redemption of Tax Lien – 1102 Stone Ridge Circle
 - 72 Redemption of Tax Lien – 112 Raintree Court
 - 73 Redemption of Tax Lien – 804 Meadow Court
 - 74 Redemption of Tax Lien – 5 Park Place
 - 75 Redemption of Tax Lien – 29 Madeline Court
 - 76 Redemption of Tax Lien – 19 Lake Avenue
 - 77 Appointment of Judge Edward H. Herman
 - 78 Appointment of Coordinator for Hazmat Emergency Response Cost Recovery
 - 79 Authorization to sign Hazardous Material Cost Recovery Agreement
 - 80 Payment of Bills
 - 81 Transfer of Appropriation Reserves
 - ~~82 2016 Temporary Budget -~~
 - 83 Resolution authorizing reimbursement to Regency Walk Homeowners Association pursuant to N.J.S.A. 40:67-23.2 et seq., as amended, for the Year 2015
 - ~~84 Authorization to sign Memorandum of Agreement between the Borough of Helmetta and Teamsters Local 240~~
 - 85 Resolution authorizing the Borough of Helmetta to enter into an Inter local Service Agreement with the County of Middlesex for provision of Health Services
- Application of Junior Member of the Helmetta Fire Department - Christopher Spano

MOTION – Councilman Perez SECOND – Councilman Hackett

ROLL CALL: 4 – 0 – 1

Ayes: Dzingleski, Hackett, Peckham, Perez Abstain: Reid

RESOLUTION

2016 - 87

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

LITIGATION

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

* RESOLUTION #2016 - 87 CLOSED SESSION - Litigation

MOTION - Councilman Hackett SECOND - Councilman Perez

ROLL CALL: 5 - 0

RESOLUTION

#2016 - 88

HIRING OF MUNICIPAL HEARING OFFICER

BE IT RESOLVED, that Richard T. Lynch be and is hereby appointed to serve as the Municipal Hearing Officer for the Borough of Helmetta.

MOTION - Councilman Hackett SECOND - Councilman Perez

ROLL CALL: 5-0