

MEETING OF MAYOR AND COUNCIL  
DECEMBER 19, 2012  
7:00 PM

\* MEETING CALLED TO ORDER \* STATEMENT REGARDING OPEN PUBLIC  
MEETING LAW \* SALUTE TO THE FLAG

\* CALLING OF THE ROLL OF COUNCIL MEMBERS:

ASCIOLLA  
JANECZEK  
KARCZEWSKI  
PEREZ  
SLAVICEK  
VIDAL

\* PUBLIC PORTION

\* CONSENT AGENDA – RESOLUTION # 2012 - 165

Report of Municipal Clerk, Tax Collector, Utility Revenue Collector

RESOLUTIONS:

- 188 – Resolution authorizing the Tax Collector to refund tax overpayments for the year 2012
- 189 – Resolution of the Borough of Helmetta authorizing an Animal Impoundment Agreement with the Township of Marlboro
- 190 – Resolution of the Borough of Helmetta authorizing an Animal Impoundment Agreement with the Township of Monroe
- 191 – Resolution of the Borough of Helmetta authorizing an Animal Impoundment Agreement and an Animal Control Agreement with the Borough of South River
- 192 – Transfer of Funds
- 193 – Cancellation of Outdated Checks
- 194 – Appointment of Stephanie Helsby as Finance Clerk
- 195 – Payment to Antonio Wilkie-Guiot
- 196 – Salaries for 2013
- 197 – Increase of Salary of Josh L. Merrill
- 198 – Emergency Resolution
- 199 – Gratuity to St. George's Church
- 200 – Gratuity to Holy Trinity Church
- 201 – Authorization for Mayor to sign agreement with Middlesex County Utilities Authority
- 202 – Resolution Authorizing increase in hours of Chief Financial Officer
- 203 – Resolution of the Borough of Helmetta authorizing Change Order No. 1 in the amount of \$14,131.00 for a net increase to the contract with Z Brothers Concrete Contractors, Inc. and authorizing partial payment No. 1 for road improvements to Park Place, Park Avenue, North 14<sup>th</sup> Street and North Shore Boulevard
- 204 – Resolution authorizing payment to Nancy Martin for recreational activity cost
- 205 – Resolution authorizing payment to Sandra Bohinski for recreation activity cost
- 206 – Resolution of the Borough of Helmetta authorizing an Animal Impoundment Agreement with the Township of Plainsboro
- 207 – Payment of Bills
- 208 – Acceptance of Nicholas Dolce as a Junior Fireman

209 - Resolution of the Borough of Helmetta authorizing an Animal Impoundment Agreement  
with the Township of Manalapan

210 - Resolution authorizing a refund of Robert Kallus' pet adoption fee in the amount of \$100.00

211 - Hiring on one full time and two Class II Police Officers

\* REPORT OF MAYOR, COMMITTEES, BOROUGH ATTORNEY,  
BOROUGH ENGINEER, PUBLIC WORKS DIRECTOR

\* SECOND READING OF ORDINANCE #2012 -6

An Ordinance of the Borough of Helmetta establishing that a business entity which makes  
political contributions to Municipal Candidates and Municipal and County  
Political Parties in excess of certain thresholds shall be limited in its ability to receive  
public contracts from the Borough

\* OLD BUSINESS

\* NEW BUSINESS

Date of Reorganization Meeting

Meeting Dates for 2013

\*ADJOURNMENT

**RESOLUTION  
2012 - 188**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR  
TO REFUND TAX OVERPAYMENTS FOR THE YEAR 2012**

**WHEREAS**, the Borough Tax Collector has received tax overpayments for the taxes due for the year 2012 for the following:

To:	For:	Amount:
FWDSL & Associates	13.01-11*	\$2,394.02
5 Cold Hill Road S	13.02-88*	\$3,085.82
Suite 11	20-28*	\$1,255.29
Mendham, NJ 07945	21-7.1 C0806*	\$839.29
	21-7.1 C1203*	\$839.29
	30-6.01*	\$1,244.93
* reference on the check for the lien holder		
Holy Trinity Church	13-3	\$57.90
100 Main St		
Helmetta, NJ 08828		
Linda Conticchio	20-67	\$1,422.61
305Merrywood Dr		
Edison, NJ 08817		
Luz Marcela Montenegro	20-98	\$318.33
10 George W Helme Dr		
Helmetta, NJ 08828		
CoreLogic	21-7.1 C0711	\$1,011.00
Escrow Mail DFW 4-3		
1 First American Way		
Westlake, TX 76262		
Joyce Smack	21-7.1 C 2411	\$317.25
2411 Candlelight Ct		
Helmetta, NJ 08828		
William & Karen Langan	21 - 9.02	\$1,441.40
7 Borghaus Rd		
Helmetta, NJ 08828		
Henryk & Alicia Zyhajlo	23-9.01	\$50.37
25 Avenue A		
Helmetta, NJ 08828		

William H & Bonnie Wager  
31 Old Forge Rd  
Helmetta, NJ 08828

25-22

\$1,217.52

Manuel A Rodriguez & Brenda Nunez 27-11  
7 Avenue B  
Helmetta, NJ 08828

\$902.38

**WHEREAS**, the Borough Tax Collector requests authorization from the Borough Council to refund the overpayments to the owners of the properties.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta that the Borough Tax Collector is hereby authorized to refund the overpayments to the property owners; and

**BE IT FURTHER RESOLVED** that the Borough's Chief Financial Officer is directed to issue a refund check for the overpayments to the property owners listed above

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			✓
Karczewski			✓			
Perez		✓	✓			
Slavicek		✓	✓			
Vidal			✓			

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

*Sandra Bohinski*  
SANDRA BOHINSKI, RMC  
Municipal Clerk

**BOROUGH OF HELMETTA**  
51 MAIN STREET  
HELMETTA, NEW JERSEY 08828  
TELEPHONE: 732-521-0386  
FAX: 732-521-1263

To: Mayor and Council

Re: Tax Overpayment Refunds

November 26, 2012

Please be advised that the below referenced tax accounts are overpaid for 2012. I request that you authorize the below referenced refunds and direct the Chief Financial Officer to issue such refund.

FWDSL & Associates  
5 Cold Hill Rd S  
Suite 11  
Mendham, NJ 07945

Reference the following on the check for above Lienholder who paid prior to mortgage:

**13.01-11    \$2,394.02**

**13.02-8     \$3,085.82**

**20-28       \$1,255.29**

**21-7.1 C0806   \$839.29**

**21-7.1 C1203   \$839.29**

**30-6.01       \$1,244.93**

13-3  
Holy Trinity Church  
100 Main St,  
Helmetta, NJ 08828  
\$57.90

20-67  
Linda Conticchio  
305 Merrywood Dr.  
Edison, NJ 08817  
\$1,422.61

20-98  
Luz Marcela Montenegro  
10 George W Helme Dr  
Helmetta, NJ 08828  
\$318.33

21-7.1 C0711  
CoreLogic  
Escrow Mail DFW 4-3  
1 First American Way  
Westlake, TX 76262  
\$1,011.00

21-7.1 C2411  
Joyce Smack  
2411 Candlelight Ct  
Helmetta, NJ 08828  
\$317.25

21-9.02  
William & Karen Langan  
7 Borghaus Rd  
Helmetta, NJ 08828  
\$1,441.40

23-8.01  
Henryk & Alicia Zyhajlo  
25 Avenue A  
Helmetta, NJ 08828  
\$50.37

25-22  
William H & Bonnie Wager  
31 Old Forge Rd  
Helmetta, NJ 08828  
\$1,217.52

27-11  
Manuel A Rodriguez & Brenda Nunez  
7 Avenue B  
Helmetta, NJ 08828  
\$902.38

Respectfully submitted,  
*Denise Jawidzik*  
Denise Jawidzik  
Tax Collector

**RESOLUTION  
2012 - 189**

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING AN ANIMAL IMPOUNDMENT AGREEMENT WITH THE TOWNSHIP OF MARLBORO**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to contract with each other for shared services; and

**WHEREAS**, the Township of Marlboro ("Marlboro") is in need of animal impoundment services and desires to enter into a shared services agreement in which the Borough of Helmetta ("Borough") will provide Marlboro with full-time kennel impoundment services at the Helmetta Municipal Animal Shelter; and

**WHEREAS**, the animal impoundment agreement shall commence upon execution, and shall terminate on December 31, 2014.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey that the Mayor is hereby authorized to enter into an agreement for the provision of animal impoundment with the Township of Marlboro. Said agreements are on file with the Borough Clerk and are incorporated herein by reference.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Clerk, Township of Marlboro
- b. David A. Clark, Borough Attorney
- c. Darren Doran, Animal Control Officer

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			✓
Karczewski			✓			
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

*Sandra Bohinski*  
SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION  
2012 - 190**

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING AN ANIMAL IMPOUNDMENT AGREEMENT WITH THE TOWNSHIP OF MONROE**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to contract with each other for shared services; and

**WHEREAS**, the Township of Monroe ("Monroe") is in need of animal impoundment services and desires to enter into a shared services agreement in which the Borough of Helmetta ("Borough") will provide Monroe with full-time kennel impoundment services at the Helmetta Municipal Animal Shelter; and

**WHEREAS**, the animal impoundment agreement shall commence upon execution, and shall terminate on December 31, 2016.

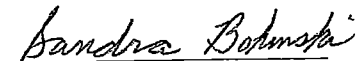
**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey that the Mayor is hereby authorized to enter into an agreement for the provision of animal impoundment with the Township of Monroe. Said agreements are on file with the Borough Clerk and are incorporated herein by reference.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Clerk, Township of Monroe
- b. David A. Clark, Borough Attorney
- c. Darren Doran, Animal Control Officer

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			✓
Karczewski						
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk



**RESOLUTION  
2012 - 191**

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING AN ANIMAL IMPOUNDMENT AGREEMENT AND AN ANIMAL CONTROL AGREEMENT WITH THE BOROUGH OF SOUTH RIVER**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to contract with each other for shared services; and

**WHEREAS**, the Borough of South River ("South River") is in need of both animal control services and animal impoundment services; and

**WHEREAS**, the Borough of Helmetta (the "Borough") and South River desire to enter into shared services agreement and the Borough will provide licensed animal control officers to perform animal control services within East Brunswick; and

**WHEREAS**, the Borough and South River also desire to enter into a shared services agreement in which the Borough will provide South River with full-time kennel impoundment services at the Helmetta Municipal Animal Shelter; and

**WHEREAS**, both the animal control services agreement and the animal impoundment agreement shall commence upon execution, and shall terminate on December 31, 2016.

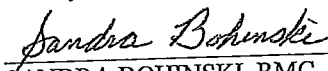
**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey that the Mayor is hereby authorized to enter into both an agreement for the provision of animal control services, and an agreement for the provision of animal impoundment with the Borough of South River, both in the forms attached hereto. Said agreements are on file with the Borough Clerk and are incorporated herein by reference.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Clerk, Borough of South River
- b. David A. Clark, Borough Attorney
- c. Darren Doran, Animal Control Officer

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			✓
Karczewski						
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk

RESOLUTION  
2012- 192

WHEREAS, N.J.S 40A:4-58 provides that, should it become necessary, during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amounts deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient;

THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the following transfers in the 2012 Budget be authorized.

CURRENT FUND:

Name	Amount From	Amount To
Health Insurance-Employee	\$ 1,000.00	
Fire Department OE-Hurricane Damages	1,875.00	
Street Lighting	1,000.00	
Police OE		\$ 1,000.00
Fire Department OE		1,875.00
Landfill/Disposal Solid Waste		1,000.00
	\$ 3,875.00	\$ 3,875.00

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			✓
Karczewski			✓			
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

*Sandra Bohinski*  
SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION  
2012 - 193**

**CANCELLATION OF OUTDATED CHECKS**

**WHEREAS**, the Borough of Helmetta maintains bank accounts in all funds of the Borough for checking accounts; and

**WHEREAS**, the Chief Financial Officer of the Borough reconciles these accounts on a monthly basis to the books and records of the Borough; and

**WHEREAS**, there exists reconciling items that relate to the period ending December 31, 2011 and such items are deemed outdated and stale; and

**WHEREAS**, generally accepted accounting principals and generally accepted internal control standards require periodic review; and

**WHEREAS**, the Chief Financial Office of the Borough has performed a review and determined that such action of cancellation be taken as follows:

Clearing Account Number 8043483969:

<u>Check Number</u>	<u>Date</u>	<u>Amount</u>
1686	12/29/11	\$181.88
	Total:	<u>\$181.88</u>

Payroll Account Number 8043483555:

<u>Check Number</u>	<u>Date</u>	<u>Amount</u>
1100	06/23/11	\$25.01
1260	12/22/11	418.52
	Total:	<u>\$443.53</u>

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Chief Financial Officer be authorized to make such adjustments to the books and records.

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

*Sandra Bohinski*  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk

**RESOLUTION  
2012-194**

**APPOINTMENT OF STEPHANIE HELSBY AS FINANCE CLERK**

**WHEREAS**, the Borough of Helmetta requires additional personnel to assist the finance department; and

**WHEREAS**, several candidates were evaluated by the Chief Finance Officer; and

**WHEREAS**, Stephanie Helsby is the most qualified applicant who has indicated her willingness to obtain certifications; and

**WHEREAS**, the rate of pay is \$12.00 per hour, for a total of 9 hours per week, with no medical insurance.

**NOW, THEREFORE, BE IT RESOLVED** that Stephanie Helsby is hereby appointed to work for the Borough of Helmetta for a rate of \$12.00 per hour, effective December 3, 2012.

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

CERTIFICATION

I, Sandra Bohinski, Borough Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

*Sandra Bohinski*  
/SANDRA BOHINSKI, RMC  
Borough Clerk

**RESOLUTION**  
**2012 – 195**  
**PAYMENT TO ANTONIO WILKIE-GUIOT**

**WHEREAS**, Antonio Wilkie-Guiot is no longer employed as a Police Officer I the Borough of Helmetta, and

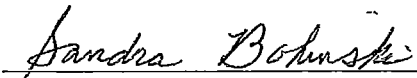
**WHEREAS**, he has due Vacation, Sick and Personal pay in the amount of \$1,078.70, calculated as follows:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Helmetta that the Chief Financial Officer is hereby authorized to issue a check to Antonio Wilkie-Guiot in the amount of \$1,078.70.

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

CERTIFICATION

I, Sandra Bohinski, Borough Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
Sandra Bohinski  
Municipal Clerk

**RESOLUTION  
2012 - 196**

**RESOLUTION ESTABLISHING SALARIES FOR VARIOUS  
EMPLOYEES FOR THE YEAR 2013**

**WHEREAS** the Mayor and Council have determined that employees receiving stipends for Administrator duties for the year commencing January 1, 2013 should have said stipends paid with their base salaries, per the Division of Pensions and Benefits.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Helmetta that, in accordance with the Division of Pensions and Benefits, the annual salaries and wages for the following employees be authorized, effective January 1, 2013; and

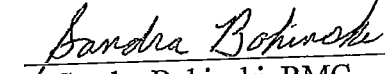
**BE IT FURTHER RESOLVED** that for any employee entitled to longevity pay in accordance with the Borough's Employee Handbook, that the salaries and wages listed below be used for the computation of 2013 longevity pay.

<b>Salaried Employees:</b>					
<b>Employee</b>	<b>Annual Salary Before Longevity</b>	<b>Administrator Salary</b>	<b>Total Before Longevity</b>	<b>Longevity Percentage</b>	<b>Total Annual Salary</b>
Bohinski	37,104.07	1,687.50	38,791.57	5%	40,731.15
Russo	37,270.80	8,718.75	45,989.55	2%	46,909.34
Doran	91,347.80	8,718.75	100,066.55	7%	107,071.21
<b>Hourly Employees:</b>					
<b>Employee</b>	<b>Hourly Rate</b>	<b>Administrator Salary</b>	<b>Hourly Administrator Rate</b>	<b>Total Hourly Rate</b>	
Feig	13.75	1,687.50	1.08	14.83	
Metz	20.68	1,687.50	1.08	21.76	

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janecek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

CERTIFICATION

I, Sandra Bohinski, Borough Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
 Sandra Bohinski, RMC  
 Municipal Clerk



**RESOLUTION**

**2012 – 197**

**INCREASE OF SALARY OF JOSH L. MERRILL**

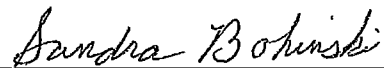
WHEREAS, based on his work performance, a recommendation was made by Michal Cielezsz to increase the salary of Josh Merrill from \$10.50 to \$12.50 an hour;

NOW THEREFORE BE IT RESOLVED, that the CFO is hereby instructed to increase the salary of Josh L. Merrill to \$12.50 an hour.

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

CERTIFICATION

I, Sandra Bohinski, Borough Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
\_\_\_\_\_  
Sandra Bohinski  
Municipal Clerk

**RESOLUTION**

**2012 – 198**

**EMERGENCY RESOLUTION**

WHEREAS, an emergency has arisen with respect to Hurricane Sandy and, no adequate provision was made in the 2012 budget for the aforesaid purpose, and NJS 40A:4-46 provides for the creation on an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$12,000.00 and three (3) percent of the total operating appropriations in the budget for 2012 is \$51,334.00 and

WHEREAS, the foregoing appropriation together with prior appropriations do not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2012.

NOW, THEREFORE BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with NJS 40A:4-48:

1. An emergency appropriation is hereby made for Hurricane Sandy  
Costs O/E in the amount of \$12,000.00.
2. That said emergency appropriation shall be provided for full in the 2013 budget, and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1).
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

CERTIFICATION

I, Sandra Bohinski, Borough Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

*Sandra Bohinski*  
Sandra Bohinski  
Municipal Clerk

**CERTIFICATION FOR EMERGENCY APPROPRIATION FORM CHIEF  
FINANCIAL OFFICER**

This statement must be prepared in duplicate by the chief financial officer and filed with the municipal clerk **prior to the adoption** of the emergency resolution. The duplicate must be filed with the Director of the Division of Local Government Services together with the emergency resolution.

**Please answer all questions:**

Purpose of emergency appropriation: Hurricane Sandy Costs

Document fully the circumstances for

The emergency resolution

Statements such as "insufficient appropriation" or "roads need repair" are not acceptable and

delay the review of the emergency

Date of occurrence: October 2012 – November 2012

Have any contracts been awarded or purchase orders placed in connection with this emergency appropriation? yes

Date \_\_\_\_\_

Chief Financial Officer \_\_\_\_\_

Municipality Borough of Helmetta

**CERTIFICATION FOR EMERGENCY APPROPRIATION FORM CHIEF  
FINANCIAL OFFICER**

This statement must be prepared in duplicate by the chief financial officer and filed with the municipal clerk **prior to the adoption** of the emergency resolution. The duplicate must be filed with the Director of the Division of Local Government Services together with the emergency resolution.

**Please answer all questions:**

Purpose of emergency appropriation: Hurricane Sandy Costs

Document fully the circumstances for

The emergency resolution

Statements such as "insufficient appropriation" or "roads need repair" are not acceptable and delay the review of the emergency

Date of occurrence: October 2012 – November 2012

Have any contracts been awarded or purchase orders placed in connection with this emergency appropriation? yes

Date \_\_\_\_\_

Chief Financial Officer \_\_\_\_\_

Municipality Borough of Helmetta

**RESOLUTION  
2012 - 199**

**GRATUITY TO ST. GEORGE'S CHURCH**

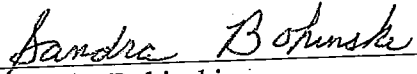
WHEREAS, St. George's Church has been generous in letting us use their facilities for Borough activities,

NOW THEREFORE BE IT RESOLVED that the CFO be instructed to issue a check for \$75.00 to St. George's Church in appreciation for letting us use their facilities.

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			✓
Karczewski						
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

CERTIFICATION

I, Sandra Bohinski, Borough Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
Sandra Bohinski  
Municipal Clerk

**RESOLUTION  
2012 – 200**

**GRATUITY TO HOLY TRINITY CHURCH**

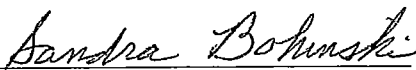
WHEREAS, Holy Trinity Church has been generous in letting us use their facilities for Borough activities,

NOW THEREFORE BE IT RESOLVED that the CFO be instructed to issue a check for \$200.00 to Holy Trinity Church in appreciation for letting us use their facilities.

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janecek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

CERTIFICATION

I, Sandra Bohinski, Borough Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
Sandra Bohinski  
Municipal Clerk

**RESOLUTION  
2012 – 201**

**AUTHORIZATION FOR MAYOR TO SIGN AGREEMENT WITH  
MIDDLESEX COUNTY UTILITIES AUTHORITY**

WHEREAS, the Middlesex County Utilities Authority is offering reduced tipping fees for the disposal of acceptable solid waste to customers who enter into a three (3) year Solid Waste Agreement with the MCUA; and

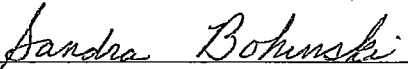
WHEREAS, the Borough wishes to continue in this program with the MCUA offering the following discounted disposal rates for ASW: \$62.50 per ton (2013), \$62.75 (2014) and \$63.00 (2015) (those who choose not to enter into agreement will be charged Gate Rate of \$69.00 per ton for 2013),

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Helmetta hereby authorizes the Mayor to enter into such agreement with the MCUA.

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

CERTIFICATION

I, Sandra Bohinski, Borough Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
 Sandra Bohinski  
 Municipal Clerk

**RESOLUTION  
2012 – 202**

**RESOLUTION AUTHORIZING INCREASE IN HOURS OF CHIEF FINANCIAL  
OFFICER**

**WHEREAS**, the Chief Financial Officer will take over the responsibilities of Animal Shelter billing and record keeping; and

**WHEREAS**, this will require additional hours of work;

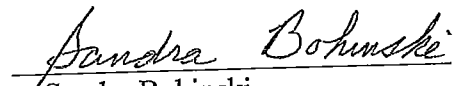
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Helmetta that the Chief Financial Officer is hereby authorized work 6 additional hours per week (from 18 to 24), and her salary will be as follows:

Salary at 18 hours per week	\$46,909.34
Salary at 24 hours per week	\$62,545.79

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

CERTIFICATION

I, Sandra Bohinski, Borough Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
Sandra Bohinski  
Municipal Clerk



**RESOLUTION**  
**2012 – 203**

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING CHANGE ORDER NO. 1 IN THE AMOUNT OF \$14,131.00 FOR A NET INCREASE TO THE CONTRACT WITH Z BROTHERS CONCRETE CONTRACTORS, INC. AND AUTHORIZING PARTIAL PAYMENT NO. 1 FOR ROAD IMPROVEMENTS TO PARK PLACE, PARK AVENUE, NORTH 14<sup>TH</sup> STREET AND NORTH SHORE BOULEVARD**

**WHEREAS**, the Borough of Helmetta (the "Borough") awarded a contract to Z Brothers Concrete Contractors, Inc. (the "Contractor") for road improvements to Park Place, Park Avenue, North 14<sup>th</sup> Street, and North Shore Boulevard (the "Project") in the amount of \$135,208.62; and

**WHEREAS**, there was a change in the as-built quantities for the Project resulting in a net increase of the contract in the amount of \$14,131.00; and

**WHEREAS**, the Contractor has requested authorization to perform the work described within Change Order No. 1 which is attached hereto; and

**WHEREAS**, the Borough Engineer has recommended that the Borough authorize Change Order No. 1 in order to allow the Contractor to complete the contract; and

**WHEREAS**, additionally, the Borough Engineer has recommended Partial Payment No. 1 be made to the Contractor for work completed through November 30, 2012 in the amount of \$146,352.83, and as further detailed in the Engineer's Certification attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Helmetta that the Mayor is hereby authorized to execute Change Order No. 1 authorizing a net increase to the contract awarded to Z Brothers Concrete Contractors, Inc. for road improvements to Park Place, Park Avenue, North 14<sup>th</sup> Street, and North Shore Boulevard in the amount of \$14,131.00, thereby increasing the total Project cost to date to \$149,339.62; and

**BE IT FURTHER RESOLVED**, that based upon the recommendation and certification of the Borough Engineer, Partial Payment No. 1 in the amount of \$146,352.83 be made to Z Brothers Concrete Contractors, Inc. for work completed on the Project through November 30, 2012; and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer has executed a Certification of Funds for this contract, which is attached hereto, and that sufficient funds are available for said contract from Account Number C04,55,300400.

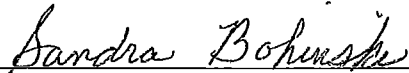
**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Z Brothers Concrete Contractors, Inc.
- b. Lori Russo, Borough Chief Financial Officer
- c. David A. Clark, Borough Attorney

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
 \_\_\_\_\_  
 Sandra Bohinski, RMC  
 Borough Clerk

**RESOLUTION  
2012-204**

**RESOLUTION AUTHORIZING PAYMENT TO NANCY MARTIN FOR  
RECREATION ACTIVITY COSTS**

**WHEREAS**, the Borough of Helmetta hosted a roller skating party; and

**WHEREAS**, there were expenses incurred relating to these recreation activities; and

**WHEREAS**, the vendors do not accept purchase orders from the Borough; and


**WHEREAS**, the expenses incurred for these recreation activities were paid by Nancy Martin, and valid receipts were presented to the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to pay Nancy Martin \$112.50 as reimbursement for expenses paid for recreation activities for the Borough.

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			✓
Karczewski			✓			
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk

**RESOLUTION  
2012- 205**

**RESOLUTION AUTHORIZING PAYMENT TO SANDRA BOHINSKI  
FOR RECREATION ACTIVITY COSTS**

**WHEREAS**, the Borough of Helmetta hosted a Children's Holiday Party; and

**WHEREAS**, there were expenses incurred relating to these recreation activities; and

**WHEREAS**, the vendors do not accept purchase orders from the Borough; and

**WHEREAS**, the expenses incurred for these recreation activities were paid by Sandra Bohinski, and valid receipts were presented to the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to pay Sandra Bohinski \$128.13 as reimbursement for expenses paid for recreation activities for the Borough.

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

*Sandra Bohinski*  
SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION**  
**2012 - 206**

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING AN ANIMAL IMPOUNDMENT AGREEMENT AND AN ANIMAL CONTROL AGREEMENT WITH THE TOWNSHIP OF PLAINSBORO**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to contract with each other for shared services; and

**WHEREAS**, the Township of Plainsboro ("Plainsboro") is in need of both animal control services and animal impoundment services; and

**WHEREAS**, the Borough of Helmetta (the "Borough") and Plainsboro desire to enter into shared services agreement and the Borough will provide licensed animal control officers to perform animal control services within Plainsboro; and

**WHEREAS**, the Borough and Plainsboro also desire to enter into a shared services agreement in which the Borough will provide Plainsboro with full-time kennel impoundment services at the Helmetta Municipal Animal Shelter; and

**WHEREAS**, both the animal control services agreement and the animal impoundment agreement shall commence upon execution, and shall terminate on December 31, 2016.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey that the Mayor is hereby authorized to enter into both an agreement for the provision of animal control services, and an agreement for the provision of animal impoundment with the Township of Plainsboro, both in the forms attached hereto. Said agreements are on file with the Borough Clerk and are incorporated herein by reference.

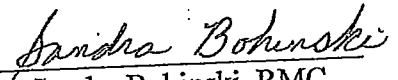
**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Clerk, Township of Plainsboro
- b. David A. Clark, Borough Attorney
- c. Darren Doran, Animal Control Officer

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janecek			✓			✓
Karczewski						
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

CERTIFICATION

I, Sandra Bohinski, Borough Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
 Sandra Bohinski, RMC  
 Municipal Clerk

RESOLUTION  
2012- 207

PAYMENT OF BILLS

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, in the County of Middlesex, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor and Chief Financial Officer are hereby authorized and directed to sign checks in the payment of bills and claims which are hereby approved.

The computer print-out of the list of bills will be on file in the Clerk's Office.

CURRENT FUND	\$	160,047.29
Including the following non-budget items:		
Grants	78.64	
	<u>\$ 78.64</u>	
		53,483.19
WATER OPERATING FUND		6,986.49
SEWER OPERATING FUND		5,733.84
GENERAL CAPITAL FUND		1.20
DOG TRUST FUND		621.73
TRUST FUND		2,885.00
BUILDERS' ESCROW	\$	229,758.74

Batch Id: LAR Batch Type: C Batch Date: 11/26/12 Checking Account: CLEARING G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01088	11/26/12	ACT01 ACTION DATA SVC, INC 1 INV 15799 - P/E 11/14/12	42.14	17 SHERWOOD LANE 2-01-20-705-020 FINANCE OE	Budget	Aprv	17
12-01088	11/26/12	2 INV 15799 - P/E 11/14/12	14.04	2-05-55-500-020 WATER OPERATING OE	Budget	Aprv	18
12-01088	11/26/12	3 INV 15799 - P/E 11/14/12	14.04	2-07-55-500-020 SEWER OPERATING OE	Budget	Aprv	19
			<u>70.22</u>				
12-01091	11/26/12	AFL01 AFLAC 1 INV 196546 DUE 12/1/12	266.94	REMITTANCE PROCESSING SERVICES 2-01-23-733-020 HEALTH INSURANCE EMPLOYEE	Budget	Aprv	22
			<u>266.94</u>				
12-01093	11/26/12	AME09 AMERICAN FIDELITY ASSURANCE 1 INV 792953A - 11/12	43.33	P.O. BOX 268805 2-01-23-733-020 HEALTH INSURANCE EMPLOYEE	Budget	Aprv	23
			<u>43.33</u>				
12-01077	11/26/12	ASC01 VINNIE ASCIOLLA 1 2012 STIPEND	500.00	2-01-20-110-020 MAYOR & COUNCIL OE	Budget	Aprv	6
			<u>500.00</u>				
12-01099	11/26/12	COM02 COMCAST 1 11/8/12 INVOICE	74.10	P.O. BOX 69 2-01-31-827-020 TELEPHONE COSTS	Budget	Aprv	25
12-01100	11/26/12	1 10/31/12 INVOICE - SHELTER	67.09	2-01-43-800-510 UTILITIES	Budget	Aprv	26
			<u>141.19</u>				
12-01087	11/26/12	FOR07 FORD MOTOR CREDIT CO. #5688008 1 INV 1068398 - LEASE PMT #4	2,153.00	DEPT 67-434 2-01-26-315-025 LEASE-PURCHASE VEHICLES	Budget	Aprv	16
			<u>2,153.00</u>				
12-01089	11/26/12	GEN06 GENWORTH LIFE & ANNUITY INS CO 1 MESSLER DUE 12/13/12	167.44	P O BOX 10720 2-01-25-745-020 POLICE DEPARTMENT OE	Budget	Aprv	20
12-01094	11/26/12	1 LOCKMAN DUE 12/10/12	42.25	2-01-25-745-020 POLICE DEPARTMENT OE	Budget	Aprv	24
			<u>209.69</u>				
12-01078	11/26/12	JAN01 ROBERT JANECEK 1 2012 STIPEND	500.00	2-01-20-110-020 MAYOR & COUNCIL OE	Budget	Aprv	7
			<u>500.00</u>				
	11/26/12	JCP01 JCP&L		P O BOX 3687			



November 26, 2012  
12:34 PM

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01071	11/26/12	1 11/13/12 INVOICE-SHELTER	1,826.78	2-01-43-800-510 UTILITIES	Budget	Aprv	1
12-01072	11/26/12	1 11/13/12 INVOICE	24.50	2-05-55-500-020 WATER OPERATING OE	Budget	Aprv	2
			<u>1,851.28</u>				
12-01079	11/26/12	KAR01 PETER KARCZEWSKI 1 2012 STIPEND	500.00	4 YORK DRIVE 2-01-20-110-020 MAYOR & COUNCIL OE	Budget	Aprv	8
			<u>500.00</u>				
12-01080	11/26/12	MAR02 NANCY MARTIN 1 2012 STIPEND	500.00	9 OLD FORGE ROAD 2-01-20-110-020 MAYOR & COUNCIL OE	Budget	Aprv	9
			<u>500.00</u>				
12-01086	11/26/12	MCI01 M C I A 1 INV 3083 - 10/12	1,120.60	101 INTERCHANGE PLAZA 2-01-43-786-020 MIDDLESEX CO RECYCLING PROGRAM	Budget	Aprv	15
			<u>1,120.60</u>				
12-01081	11/26/12	PEC01 SEWELL PECKHAM 1 2012 STIPEND	195.89	4 JOHN STREET 2-01-20-110-020 MAYOR & COUNCIL OE	Budget	Aprv	10
			<u>195.89</u>				
12-01082	11/26/12	PER06 JOSEPH PEREZ 1 2012 STIPEND	500.00	2-01-20-110-020 MAYOR & COUNCIL OE	Budget	Aprv	11
			<u>500.00</u>				
12-01090	11/26/12	PSE01 PSE&G CO 1 OCTOBER 2012 - SHELTER	1,285.77	P.O. BOX 14106 2-01-43-800-510 UTILITIES	Budget	Aprv	21
			<u>1,285.77</u>				
12-01083	11/26/12	SLA04 CHRISTOPHER SLAVICEK 1 2012 STIPEND	304.11	2-01-20-110-020 MAYOR & COUNCIL OE	Budget	Aprv	12
			<u>304.11</u>				
12-01084	11/26/12	SMI02 PATRICK SMITH 1 2012 STIPEND	282.19	2A LAKE AVENUE 2-01-20-110-020 MAYOR & COUNCIL OE	Budget	Aprv	13
			<u>282.19</u>				
12-01085	11/26/12	VID02 WENDY VIDAL 1 2012 STIPEND	217.81	2-01-20-110-020 MAYOR & COUNCIL OE	Budget	Aprv	14
			<u>217.81</u>				

November 26, 2012  
12:34 PM

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 3

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Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq
PO #	Enc Date	Item	Description		Description				

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Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	18	23	10,642.02

There are NO errors or warnings in this listing.

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Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	10,589.44	0.00
WATER OPERATING FUND	2-05	38.54	0.00
SEWER OPERATING FUND	2-07	14.04	0.00
Total of All Funds:		<u>10,642.02</u>	<u>0.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	10,589.44
2-01-201-20-000-000	Current Appropriations	<u>10,589.44</u>	<u>0.00</u>
	Totals for Fund 2-01 :	10,589.44	10,589.44
2-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	38.54
2-05-201-55-000-000	Current Appropriations	<u>38.54</u>	<u>0.00</u>
	Totals for Fund 2-05 :	38.54	38.54
2-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	14.04
2-07-201-55-000-000	Current Year Appropriations	<u>14.04</u>	<u>0.00</u>
	Totals for Fund 2-07 :	14.04	14.04
	Grand Total:	<u>10,642.02</u>	<u>10,642.02</u>

December 6, 2012  
10:46 AM

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Batch Id: LAR    Batch Type: C    Batch Date: 12/06/12    Checking Account: CLEARING    G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01106	12/06/12 11/28/12	DUM01 DUMONT, PHIL 1 STIPEND IN GRATITUDE	150.00 <u>150.00</u>	2-01-43-800-530 MAINTENANCE	Budget	Aprv	2
12-01110	12/06/12 11/28/12	EAS01 EAST BRUNSWICK WATER UTILITY 1 ESTIMATED INVOICE 10/1-12/31	46,377.75 <u>46,377.75</u>	MUNCIPAL BUILDING 2-05-55-505-020 PURCHASE OF WATER	Budget	Aprv	8
12-01123	12/06/12 12/03/12	FOR09 FORD MOTOR CREDIT CO. #5688007 1 INV 1067239 - 2011 CROWN VIC	2,071.02 <u>2,071.02</u>	DEPT 67-434 2-01-26-315-025 LEASE-PURCHASE VEHICLES	Budget	Aprv	12
12-01105	12/06/12 11/28/12	FOR11 FORD, JACK 1 STIPEND IN GRATITUDE	150.00 <u>150.00</u>	2-01-43-800-530 MAINTENANCE	Budget	Aprv	1
12-01138	12/06/12 12/06/12	LOC03 LOCAL UNION 210 1 12/12 INVOICE	276.00 <u>276.00</u>	110 WALL STREET 2-01-26-765-020 STREETS & ROADS OE	Budget	Aprv	18
12-01134	12/06/12 12/05/12	MUN08 MUNICIPAL CAPITAL CORPORATION 1 LEASE PAYMENT NO. 29 OF 60	159.17	461 LINDEN STREET 2-01-31-832-020 COPYING	Budget	Aprv	13
12-01134	12/05/12	2 LEASE PAYMENT NO. 29 OF 60	53.06	2-05-55-500-020 WATER OPERATING OE	Budget	Aprv	14
12-01134	12/05/12	3 LEASE PAYMENT NO. 29 OF 60	53.06 <u>265.29</u>	2-07-55-500-020 SEWER OPERATING OE	Budget	Aprv	15
12-01114	12/06/12 11/29/12	PSE01 PSE&G CO 1 NOVEMBER 2012 STATEMENT	96.78	P.O. BOX 14106 2-01-31-829-030 NATURAL GAS-FIRE DEPT.	Budget	Aprv	9
12-01114	11/29/12	2 NOVEMBER 2012 STATEMENT	285.25	2-01-31-829-020 NATURAL GAS	Budget	Aprv	10
12-01114	11/29/12	3 NOVEMBER 2012 STATEMENT	536.58 <u>918.61</u>	2-01-26-765-022 S&R OE - HURRICANE SANDY	Budget	Aprv	11
12-01136	12/06/12 12/06/12	SAM03 SAM'S CLUB CREDIT 1 11/27/12 STATEMENT	29.99 <u>29.99</u>	P.O. BOX 503981 2-01-28-795-020 RECREATION OE	Budget	Aprv	16
	12/06/12	VER01 VERIZON		P.O. BOX 4833			

December 6, 2012  
10:46 AM

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Check No. PO #	Check Date Enc Date	Vendor # Item Description	Name	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01137	12/06/12	1	11/16/12 INVOICE	103.23	2-05-55-500-020 WATER OPERATING OE	Budget	Aprv	17
				<u>103.23</u>				
12-01109	12/06/12	1	VER02 VERIZON WIRELESS INV 2828291043	54.44	PO BOX 489 2-01-43-800-510	Budget	Aprv	4
12-01109	11/28/12	2	INV 2828291043	54.28	UTILITIES 2-01-25-745-020	Budget	Aprv	5
12-01109	11/28/12	3	INV 2828291043	111.91	POLICE DEPARTMENT OE 2-01-26-765-020	Budget	Aprv	6
12-01109	11/28/12	4	INV 2828291043	27.05	STREETS & ROADS OE 2-01-31-827-021	Budget	Aprv	7
				<u>247.68</u>	TELEPHONE-FIRE DEPARTMENT			
12-01107	12/06/12	1	XTE01 XTEL COMMUNICATIONS 11/28/12 INVOICE	989.04	P.O. BOX 589 2-01-31-827-020	Budget	Aprv	3
				<u>989.04</u>	TELEPHONE COSTS			

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	11	18	51,578.61

There are NO errors or warnings in this listing.

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	4,991.51	0.00
WATER OPERATING FUND	2-05	46,534.04	0.00
SEWER OPERATING FUND	2-07	53.06	0.00
Total of All Funds:		<u>51,578.61</u>	<u>0.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	4,991.51
2-01-201-20-000-000	Current Appropriations	<u>4,991.51</u>	<u>0.00</u>
	Totals for Fund 2-01 :	4,991.51	4,991.51
2-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	46,534.04
2-05-201-55-000-000	Current Appropriations	<u>46,534.04</u>	<u>0.00</u>
	Totals for Fund 2-05 :	46,534.04	46,534.04
2-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	53.06
2-07-201-55-000-000	Current Year Appropriations	<u>53.06</u>	<u>0.00</u>
	Totals for Fund 2-07 :	53.06	53.06
	Grand Total:	<u>51,578.61</u>	<u>51,578.61</u>

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Batch Id: LAR    Batch Type: C    Batch Date: 12/13/12    Checking Account: CLEARING    G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01152	12/12/12	12/13/12 ACT01 ACTION DATA SVC, INC 1 INV 16003 - P/E 11/28/12	42.14	17 SHERWOOD LANE 2-01-20-705-020	Budget	Aprv	12
12-01152	12/12/12	2 INV 16003 - P/E 11/28/12	14.04	FINANCE OE 2-05-55-500-020	Budget	Aprv	13
12-01152	12/12/12	3 INV 16003 - P/E 11/28/12	14.04	WATER OPERATING OE 2-07-55-500-020	Budget	Aprv	14
			<u>70.22</u>				
12-01156	12/12/12	12/13/12 COM02 COMCAST 1 11/30/12 INVOICE - SHELTER	67.09	P.O. BOX 69 2-01-43-800-510	Budget	Aprv	18
			<u>67.09</u>	UTILITIES			
12-01153	12/12/12	12/13/12 EXC01 EXCLUSIVE ACCOUNTING SERVICE 1 INV 16125 - Q3-12 PENSION SVC	250.15	17 SHERWOOD LANE 2-01-20-705-020	Budget	Aprv	15
12-01153	12/12/12	2 INV 16125 - Q3-12 PENSION SVC	83.38	FINANCE OE 2-05-55-500-020	Budget	Aprv	16
12-01153	12/12/12	3 INV 16125 - Q3-12 PENSION SVC	83.38	WATER OPERATING OE 2-07-55-500-020	Budget	Aprv	17
			<u>416.91</u>	SEWER OPERATING OE			
12-01141	12/12/12	12/13/12 HEL07 HELMETTA MUNICIPAL COURT 1 10/12 & 11/12 MERCHANT FEES	178.44	2-01-20-705-025	Budget	Aprv	10
			<u>178.44</u>	BANK SERVICE CHARGES			
12-01140	12/12/12	12/13/12 JCP01 JCP&L 1 12/4/12 INVOICE	1,489.53	P O BOX 3687 2-01-31-826-020	Budget	Aprv	7
12-01140	12/12/12	2 12/4/12 INVOICE	1,399.66	STREET LIGHTING 2-01-31-825-020	Budget	Aprv	8
12-01140	12/12/12	3 12/4/12 INVOICE	438.22	ELECTRICITY 2-01-31-825-021	Budget	Aprv	9
			<u>3,327.41</u>	ELECTRICITY-FIRE DEPT.			
12-01147	12/12/12	12/13/12 MCU01 M C U A SOLID WASTE 1 NOVEMBER DUMPING CHARGES	4,536.28	53 EDGEBORO ROAD 2-01-32-837-020	Budget	Aprv	11
			<u>4,536.28</u>	LANDFILL/DISPOSAL SOLID WASTE			
12-01036	11/14/12	12/13/12 MID17 MIDDLESEX COUNTY TREASURER 1 INV CV-12-97 - 10/12	850.94	FUEL PURCHASE 2-01-43-800-510	Budget	Aprv	1
12-01036	11/14/12	2 INV CV-12-97 - 10/12	133.08	UTILITIES 2-01-31-833-021	Budget	Aprv	2
12-01036	11/14/12	3 INV CV-12-97 - 10/12	2,028.04	GASOLINE-FIRE DEPT. 2-01-31-833-020	Budget	Aprv	3
				GASOLINE			

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
			3,012.06				
12-01104	12/13/12	PIT02 PITNEY BOWES RESERVE ACCOUNT	600.00	P.O. BOX 223648 2-01-31-831-020	Budget	Aprv	4
	11/28/12	1 PREPAY ACCOUNT 18720870		POSTAGE			
12-01104	11/28/12	2 PREPAY ACCOUNT 18720870	200.00	2-05-55-500-020	Budget	Aprv	5
12-01104	11/28/12	3 PREPAY ACCOUNT 18720870	200.00	WATER OPERATING OE 2-07-55-500-020	Budget	Aprv	6
			1,000.00	SEWER OPERATING OE			

Checks:	<u>Count</u> 8	<u>Line Items</u> 18	<u>Amount</u> 12,608.41
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There are NO errors or warnings in this listing.



Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	12,013.57	0.00
WATER OPERATING FUND	2-05	297.42	0.00
SEWER OPERATING FUND	2-07	297.42	0.00
Total of All Funds:		<u>12,608.41</u>	<u>0.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	12,013.57
2-01-201-20-000-000	Current Appropriations	<u>12,013.57</u>	<u>0.00</u>
	Totals for Fund 2-01 :	12,013.57	12,013.57
2-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	297.42
2-05-201-55-000-000	Current Appropriations	<u>297.42</u>	<u>0.00</u>
	Totals for Fund 2-05 :	297.42	297.42
2-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	297.42
2-07-201-55-000-000	Current Year Appropriations	<u>297.42</u>	<u>0.00</u>
	Totals for Fund 2-07 :	297.42	297.42
	Grand Total:	<u>12,608.41</u>	<u>12,608.41</u>

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Batch Id: LAR Batch Type: C Batch Date: 11/19/12 Checking Account: WIRE  
Generate Direct Deposit: N

G/L Credit: Budget G/L Credit

Check No. PO #	Check Date Enc Date	Vendor # Item	Name Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01068	11/19/12	1	BOROUGH OF HELMETTA - PAYROLL	519.22	2-01-20-701-010	Budget	Aprv	1
	11/19/12	1	11/21/12 PAYROLL		ADMINISTRATOR S&W	Budget	Aprv	2
12-01068	11/19/12	2		719.51	2-01-20-708-010	Budget	Aprv	3
	11/19/12	2			REVENUE ADMN TAX COLL S&W	Budget	Aprv	4
12-01068	11/19/12	3		666.80	2-01-20-120-010	Budget	Aprv	5
	11/19/12	3			MUNICIPAL CLERK S&W	Budget	Aprv	6
12-01068	11/19/12	4		915.29	2-01-20-705-010	Budget	Aprv	7
	11/19/12	4			FINANCE S&W	Budget	Aprv	8
12-01068	11/19/12	5		101.79	2-01-21-720-010	Budget	Aprv	9
	11/19/12	5			PLANNING BOARD S&W	Budget	Aprv	10
12-01068	11/19/12	6		57.84	2-01-27-788-010	Budget	Aprv	11
	11/19/12	6			ANIMAL CONTROL S&W	Budget	Aprv	12
12-01068	11/19/12	7		164.15	2-01-26-771-010	Budget	Aprv	13
	11/19/12	7			RECYCLING SOLID WASTE S&W	Budget	Aprv	14
12-01068	11/19/12	8		447.94	2-01-20-710-010	Budget	Aprv	15
	11/19/12	8			TAX ASSESSOR S&W	Budget	Aprv	16
12-01068	11/19/12	9		12,111.83	2-01-25-745-010	Budget	Aprv	17
	11/19/12	9			POLICE REGULAR SALARY	Budget	Aprv	18
12-01068	11/19/12	10		1,937.55	2-01-25-745-011	Budget	Aprv	19
	11/19/12	10			POLICE OVERTIME PAY	Budget	Aprv	20
12-01068	11/19/12	11		136.37	2-01-25-745-013	Budget	Aprv	21
	11/19/12	11			POLICE SPECIAL OFFICER PAY	Budget	Aprv	22
12-01068	11/19/12	12		3,552.89	2-01-26-765-010	Budget	Aprv	23
	11/19/12	12			STREET & ROADS S&W	Budget	Aprv	24
12-01068	11/19/12	13		1,095.00	2-01-26-765-011	Budget	Aprv	25
	11/19/12	13			STREETS & ROADS - OVERTIME	Budget	Aprv	26
12-01068	11/19/12	14		133.59	2-01-43-800-110	Budget	Aprv	27
	11/19/12	14			ANIMAL CONTROL-SPOTSWOOD	Budget	Aprv	28
12-01068	11/19/12	15		123.99	2-01-27-788-010	Budget	Aprv	29
	11/19/12	15			ANIMAL CONTROL S&W	Budget	Aprv	30
12-01068	11/19/12	16		50.00	2-01-27-788-011	Budget	Aprv	31
	11/19/12	16			ANIMAL CONTROL O/T	Budget	Aprv	32
12-01068	11/19/12	17		182.61	2-01-43-800-115	Budget	Aprv	33
	11/19/12	17			ANIMAL CONTROL-SOUTH RIVER	Budget	Aprv	34
12-01068	11/19/12	18		132.61	2-01-43-800-120	Budget	Aprv	35
	11/19/12	18			ANIMAL CONTROL-SAYREVILLE	Budget	Aprv	36
12-01068	11/19/12	19		0.00	2-01-43-800-130	Budget	Aprv	37
	11/19/12	19			ANIMAL CONTROL-MATAWAN	Budget	Aprv	38
12-01068	11/19/12	20		0.00	2-01-43-800-135	Budget	Aprv	39
	11/19/12	20			ANIMAL CONTROL-MILLTOWN	Budget	Aprv	40
12-01068	11/19/12	21		0.00	2-01-43-800-140	Budget	Aprv	41
	11/19/12	21			ANIMAL CONTROL-CRANBURY	Budget	Aprv	42
12-01068	11/19/12	22		50.00	2-01-43-800-145	Budget	Aprv	43
	11/19/12	22			ANIMAL CONTROL-EAST BRUNSWICK	Budget	Aprv	44
12-01068	11/19/12	23		0.00	2-01-26-771-011	Budget	Aprv	45
	11/19/12	23			RECYCLING SOLID WASTE O/T	Budget	Aprv	46
12-01068	11/19/12	24		192.31	2-01-22-725-010	Budget	Aprv	47
	11/19/12	24			UNIFORM CONSTRUCTION CODE S&W	Budget	Aprv	48

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01068	11/19/12	25	192.31	2-01-43-748-010 ZONING/CODE ENFORCEMENT S&W	Budget	Aprv	25
12-01068	11/19/12	26	141.12	2-01-25-752-010 FIRE PREVENTION BUREAU S&W	Budget	Aprv	26
12-01068	11/19/12	27	1,233.47	2-01-42-855-010 MUNICIPAL COURT S&W	Budget	Aprv	27
12-01068	11/19/12	28	5,295.26	2-01-43-800-300 ANIMAL SHELTER S&W	Budget	Aprv	28
12-01068	11/19/12	29	2,598.91	2-05-55-500-010 WATER OPERATING S&W	Budget	Aprv	29
12-01068	11/19/12	30	2,649.81	2-07-55-500-010 SEWER OPERATING S&W	Budget	Aprv	30
12-01068	11/19/12	31	2,891.74	2-01-36-845-015 SOCIAL SECURITY	Budget	Aprv	31
12-01068	11/19/12	32	173.35	2-05-55-540-015 SOCIAL SECURITY	Budget	Aprv	32
12-01068	11/19/12	33	176.74	2-07-55-540-015 SOCIAL SECURITY	Budget	Aprv	33
12-01068	11/19/12	34	353.20	2-01-43-800-540 PAYROLL TAX	Budget	Aprv	34
12-01068	11/19/12	35	118.31	T-13-55-000-014 Res for Unemployment Comp	Budget	Aprv	35
12-01068	11/19/12	36	0.00	2-01-43-800-125 ANIMAL CONTROL-PLAINSBORO	Budget	Aprv	36
12-01068	11/19/12	37	0.00	T-13-55-000-006 RESERVE FOR POLICE 2ND EMPL.	Budget	Aprv	37
12-01068	11/19/12	38	0.00	2-01-43-800-146 ANIMAL CONTROL-ABERDEEN	Budget	Aprv	38
12-01068	11/19/12	39	0.00	2-01-43-800-147 ANIMAL CONTROL-HAZLET	Budget	Aprv	39
12-01068	11/19/12	41	0.00	2-01-43-800-148 ANIMAL CONTROL-NO. BRUNSWICK	Budget	Aprv	40
12-01068	11/19/12	42	18,769.23	2-01-25-745-015 POLICE CONTRACTUAL PAYMENTS	Budget	Aprv	41
			<u>57,612.00</u>				

Checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	1	41	57,612.00

There are NO errors or warnings in this listing.

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	51,894.88	0.00
WATER OPERATING FUND	2-05	2,772.26	0.00
SEWER OPERATING FUND	2-07	<u>2,826.55</u>	<u>0.00</u>
Year Total:		57,493.69	0.00
GENERAL TRUST FUND	T-13	118.31	0.00
Total of All Funds:		<u>57,612.00</u>	<u>0.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-000	Cash Wachovia 2000013301749	136.37	52,031.25
2-01-201-20-000-000	Current Appropriations	<u>52,031.25</u>	<u>136.37</u>
	Totals for Fund 2-01 :	52,167.62	52,167.62
2-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	2,772.26
2-05-201-55-000-000	Current Appropriations	<u>2,772.26</u>	<u>0.00</u>
	Totals for Fund 2-05 :	2,772.26	2,772.26
2-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	2,826.55
2-07-201-55-000-000	Current Year Appropriations	<u>2,826.55</u>	<u>0.00</u>
	Totals for Fund 2-07 :	2,826.55	2,826.55
2-13-101-01-000-001	Cash 2000013301817 Gen. Trust	0.00	0.00
2-13-101-01-000-004	Cash 2000018145599 Unemploymnt	0.00	118.31
2-13-272-55-000-006	POLICE 2ND EMPLOYMENT	0.00	0.00
2-13-272-55-000-012	RESERVE FOR UNEMPLOYMENT COMP.	<u>118.31</u>	<u>0.00</u>
	Totals for Fund 2-13 :	118.31	118.31
	Grand Total:	<u>57,884.74</u>	<u>57,884.74</u>

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Batch Id: LAR    Batch Type: C    Batch Date: 11/26/12    Checking Account: WIRE    G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01075	11/26/12	1 10/12 BANK FEES	112.48	2-01-20-705-025 BANK SERVICE CHARGES	Budget	Aprv	1
12-01075	11/26/12	2 10/12 BANK FEES	37.49	2-05-55-500-020 WATER OPERATING OE	Budget	Aprv	2
12-01075	11/26/12	3 10/12 BANK FEES	37.49	2-07-55-500-020 SEWER OPERATING OE	Budget	Aprv	3
			<u>187.46</u>				

checks:	<u>Count</u> 1	<u>Line Items</u> 3	<u>Amount</u> 187.46
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There are NO errors or warnings in this listing.

November 26, 2012  
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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	112.48	0.00
WATER OPERATING FUND	2-05	37.49	0.00
SEWER OPERATING FUND	2-07	37.49	0.00
Total of All Funds:		<u>187.46</u>	<u>0.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-000	Cash wachovia 2000013301749	0.00	112.48
2-01-201-20-000-000	Current Appropriations	<u>112.48</u>	<u>0.00</u>
	Totals for Fund 2-01 :	112.48	112.48
2-05-101-01-000-000	Cash wachovia 2000013301765	0.00	37.49
2-05-201-55-000-000	Current Appropriations	<u>37.49</u>	<u>0.00</u>
	Totals for Fund 2-05 :	37.49	37.49
2-07-101-01-000-000	Cash wachovia 2000013301781	0.00	37.49
2-07-201-55-000-000	Current Year Appropriations	<u>37.49</u>	<u>0.00</u>
	Totals for Fund 2-07 :	37.49	37.49
	Grand Total:	<u>187.46</u>	<u>187.46</u>

Batch Id: LAR      Batch Type: C      Batch Date: 12/03/12      Checking Account: WIRE      G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
	12/03/12	BOR02 BOROUGH OF HELMETTA - PAYROLL					
12-01118	12/03/12	1 12/6/12 PAYROLL	519.22	2-01-20-701-010 ADMINISTRATOR S&W	Budget	Aprv	1
12-01118	12/03/12	2	719.51	2-01-20-708-010 REVENUE ADMN TAX COLL S&W	Budget	Aprv	2
12-01118	12/03/12	3	666.80	2-01-20-120-010 MUNICIPAL CLERK S&W	Budget	Aprv	3
12-01118	12/03/12	4	915.29	2-01-20-705-010 FINANCE S&W	Budget	Aprv	4
12-01118	12/03/12	5	101.79	2-01-21-720-010 PLANNING BOARD S&W	Budget	Aprv	5
12-01118	12/03/12	6	57.84	2-01-27-788-010 ANIMAL CONTROL S&W	Budget	Aprv	6
12-01118	12/03/12	7	164.15	2-01-26-771-010 RECYCLING SOLID WASTE S&W	Budget	Aprv	7
12-01118	12/03/12	8	447.94	2-01-20-710-010 TAX ASSESSOR S&W	Budget	Aprv	8
12-01118	12/03/12	9	14,761.05	2-01-25-745-010 POLICE REGULAR SALARY	Budget	Aprv	9
12-01118	12/03/12	10	646.60	2-01-25-745-011 POLICE OVERTIME PAY	Budget	Aprv	10
12-01118	12/03/12	11	613.73	2-01-25-745-013 POLICE SPECIAL OFFICER PAY	Budget	Aprv	11
12-01118	12/03/12	12	3,552.89	2-01-26-765-010 STREET & ROADS S&W	Budget	Aprv	12
12-01118	12/03/12	13	97.28	2-01-26-765-011 STREETS & ROADS - OVERTIME	Budget	Aprv	13
12-01118	12/03/12	14	233.59	2-01-43-800-110 ANIMAL CONTROL-SPOTSWOOD	Budget	Aprv	14
12-01118	12/03/12	15	123.99	2-01-27-788-010 ANIMAL CONTROL S&W	Budget	Aprv	15
12-01118	12/03/12	16	50.00	2-01-27-788-011 ANIMAL CONTROL O/T	Budget	Aprv	16
12-01118	12/03/12	17	132.61	2-01-43-800-115 ANIMAL CONTROL-SOUTH RIVER	Budget	Aprv	17
12-01118	12/03/12	18	382.61	2-01-43-800-120 ANIMAL CONTROL-SAYREVILLE	Budget	Aprv	18
12-01118	12/03/12	19	50.00	2-01-43-800-130 ANIMAL CONTROL-MATAWAN	Budget	Aprv	19
12-01118	12/03/12	20	50.00	2-01-43-800-135 ANIMAL CONTROL-MILLTOWN	Budget	Aprv	20
12-01118	12/03/12	21	0.00	2-01-43-800-140 ANIMAL CONTROL-CRANBURY	Budget	Aprv	21
12-01118	12/03/12	22	150.00	2-01-43-800-145 ANIMAL CONTROL-EAST BRUNSWICK	Budget	Aprv	22
12-01118	12/03/12	23	0.00	2-01-26-771-011 RECYCLING SOLID WASTE O/T	Budget	Aprv	23
12-01118	12/03/12	24	192.31	2-01-22-725-010 UNIFORM CONSTRUCTION CODE S&W	Budget	Aprv	24

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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01118	12/03/12	25	192.31	2-01-43-748-010 ZONING/CODE ENFORCEMENT S&W	Budget	Aprv	25
12-01118	12/03/12	26	141.12	2-01-25-752-010 FIRE PREVENTION BUREAU S&W	Budget	Aprv	26
12-01118	12/03/12	27	938.47	2-01-42-855-010 MUNICIPAL COURT S&W	Budget	Aprv	27
12-01118	12/03/12	28	5,087.27	2-01-43-800-300 ANIMAL SHELTER S&W	Budget	Aprv	28
12-01118	12/03/12	29	2,266.33	2-05-55-500-010 WATER OPERATING S&W	Budget	Aprv	29
12-01118	12/03/12	30	2,317.23	2-07-55-500-010 SEWER OPERATING S&W	Budget	Aprv	30
12-01118	12/03/12	31	2,061.63	2-01-36-845-015 SOCIAL SECURITY	Budget	Aprv	31
12-01118	12/03/12	32	159.89	2-05-55-540-015 SOCIAL SECURITY	Budget	Aprv	32
12-01118	12/03/12	33	163.48	2-07-55-540-015 SOCIAL SECURITY	Budget	Aprv	33
12-01118	12/03/12	34	358.90	2-01-43-800-540 PAYROLL TAX	Budget	Aprv	34
12-01118	12/03/12	35	128.42	T-13-55-000-014 Res for Unemployment Comp	Budget	Aprv	35
12-01118	12/03/12	36	50.00	2-01-43-800-125 ANIMAL CONTROL-PLAINSBORO	Budget	Aprv	36
12-01118	12/03/12	37	0.00	T-13-55-000-006 RESERVE FOR POLICE 2ND EMPL.	Budget	Aprv	37
12-01118	12/03/12	38	350.00	2-01-43-800-146 ANIMAL CONTROL-ABERDEEN	Budget	Aprv	38
12-01118	12/03/12	39	250.00	2-01-43-800-147 AMINAL CONTROL-HAZLET	Budget	Aprv	39
12-01118	12/03/12	40	1,846.15	2-01-25-745-015 POLICE CONTRACTUAL PAYMENTS	Budget	Aprv	40
12-01118	12/03/12	41	826.00	2-01-25-745-010 POLICE REGULAR SALARY	Budget	Aprv	41
			<u>41,766.40</u>				

Checks:	<u>Count</u> 1	<u>Line Items</u> 41	<u>Amount</u> 41,766.40
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There are NO errors or warnings in this listing.



December 3, 2012  
10:12 AM

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	36,731.05	0.00
WATER OPERATING FUND	2-05	2,426.22	0.00
SEWER OPERATING FUND	2-07	<u>2,480.71</u>	<u>0.00</u>
Year Total:		41,637.98	0.00
GENERAL TRUST FUND	T-13	128.42	0.00
Total of All Funds:		<u><u>41,766.40</u></u>	<u><u>0.00</u></u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	36,731.05
2-01-201-20-000-000	Current Appropriations	<u>36,731.05</u>	<u>0.00</u>
	Totals for Fund 2-01 :	36,731.05	36,731.05
2-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	2,426.22
2-05-201-55-000-000	Current Appropriations	<u>2,426.22</u>	<u>0.00</u>
	Totals for Fund 2-05 :	2,426.22	2,426.22
2-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	2,480.71
2-07-201-55-000-000	Current Year Appropriations	<u>2,480.71</u>	<u>0.00</u>
	Totals for Fund 2-07 :	2,480.71	2,480.71
2-13-101-01-000-001	Cash 2000013301817 Gen. Trust	0.00	0.00
2-13-101-01-000-004	Cash 2000018145599 Unemploymnt	0.00	128.42
2-13-272-55-000-006	POLICE 2ND EMPLOYMENT	0.00	0.00
2-13-272-55-000-012	RESERVE FOR UNEMPLOYMENT COMP.	<u>128.42</u>	<u>0.00</u>
	Totals for Fund 2-13 :	128.42	128.42
	Grand Total:	<u>41,766.40</u>	<u>41,766.40</u>

December 3, 2012  
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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 1

Batch Id: LAR      Batch Type: C      Batch Date: 12/03/12      Checking Account: WIRE      G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01119	12/03/12	1 BOR05 BOROUGH OF HELMETTA - TRUST BUDGET APPROPRIATION	500.00	2-01-23-734-016 UNEMPLOYMENT/DISABILITY INS	Budget	Aprv	1
			<u>500.00</u>				

checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	1	1	500.00

There are NO errors or warnings in this listing.

December 3, 2012  
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BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Page No: 2

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	500.00	0.00
Total of All Funds:		<u>500.00</u>	<u>0.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-000	Cash wachovia 2000013301749	0.00	500.00
2-01-201-20-000-000	Current Appropriations	<u>500.00</u>	<u>0.00</u>
	Grand Total:	500.00	500.00

December 5, 2012  
09:35 AM

BOROUGH OF HELMETTA  
Check Payment Batch Verification Listing

Batch Id: LAR    Batch Type: C    Batch Date: 12/05/12    Checking Account: WIRE    G/L Credit: Budget G/L Credit  
Generate Direct Deposit: N

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
12-01121	12/03/12	12/05/12 NEW19 NJ HEALTH BENEFITS - RETIRED 12/12 HEALTH INSURANCE	3,551.38	NEWARK POST OFFICE 2-01-23-733-020 HEALTH INSURANCE EMPLOYEE	Budget	Aprv	1
12-01121	12/03/12	2 12/12 HEALTH INSURANCE	169.71	2-05-55-500-030 HEALTH INSURANCE EMPLOYEE	Budget	Aprv	2
12-01121	12/03/12	3 12/12 HEALTH INSURANCE	169.71	2-07-55-500-030 WATER OPERATING INSURANCE	Budget	Aprv	3
			<u>3,890.80</u>	SEWER OPERATING INSURANCE			
12-01120	12/03/12	12/05/12 NEW20 NJ HEALTH BENEFITS - ACTIVE 12/12 HEALTH INSURANCE	8,695.63	NEWARK POST OFFICE 2-01-23-733-020 HEALTH INSURANCE EMPLOYEE	Budget	Aprv	6
12-01120	12/03/12	2 12/12 HEALTH INSURANCE	926.11	2-05-55-500-030 HEALTH INSURANCE EMPLOYEE	Budget	Aprv	5
12-01120	12/03/12	3 12/12 HEALTH INSURANCE	926.11	2-07-55-500-030 WATER OPERATING INSURANCE	Budget	Aprv	4
			<u>10,547.85</u>	SEWER OPERATING INSURANCE			

	Count	Line Items	Amount
Checks:	2	6	14,438.65

There are NO errors or warnings in this listing.

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	2-01	12,247.01	0.00
WATER OPERATING FUND	2-05	1,095.82	0.00
SEWER OPERATING FUND	2-07	1,095.82	0.00
Total of All Funds:		<u>14,438.65</u>	<u>0.00</u>

G/L Posting Summary

Account	Description	Debits	Credits
2-01-101-01-000-000	Cash Wachovia 2000013301749	0.00	12,247.01
2-01-201-20-000-000	Current Appropriations	<u>12,247.01</u>	<u>0.00</u>
	Totals for Fund 2-01 :	12,247.01	12,247.01
2-05-101-01-000-000	Cash Wachovia 2000013301765	0.00	1,095.82
2-05-201-55-000-000	Current Appropriations	<u>1,095.82</u>	<u>0.00</u>
	Totals for Fund 2-05 :	1,095.82	1,095.82
2-07-101-01-000-000	Cash Wachovia 2000013301781	0.00	1,095.82
2-07-201-55-000-000	Current Year Appropriations	<u>1,095.82</u>	<u>0.00</u>
	Totals for Fund 2-07 :	1,095.82	1,095.82
	Grand Total:	<u>14,438.65</u>	<u>14,438.65</u>

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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

Rcvd Batch Id Range: First to Last		Rcvd Date Start: 0		End: 12/13/12		Report Format: Detail		Contract
Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description			
12/13/12	LAR	12-01122	ABD01 JOHN ABDELMALAK 1 INV 12-1202H	63.00	2-01-20-120-020 MUNICIPAL CLERK OE			
12/13/12	LAR	12-01122	2 INV 12-1202H	63.00	2-01-20-708-020 REVENUE ADMN TAX COLL OE			
12/13/12	LAR	12-01122	3 INV 12-1202H	378.00	2-01-20-705-020 FINANCE OE			
12/13/12	LAR	12-01122	4 INV 12-1202H	168.00	2-05-55-500-020 WATER OPERATING OE			
12/13/12	LAR	12-01122	5 INV 12-1202H	168.00	2-07-55-500-020 SEWER OPERATING OE			
P.O. Total:				840.00				
12/13/12	LAR	12-01048	ACS02 CHRISTOPHER ACS 1 REIMB - PUMP & RELATED ITEMS	162.54	2-01-25-749-020 FIRE DEPARTMENT OE			
12/13/12	LAR	12-01127	AKE01 A&K EQUIPMENT COMPANY INC. 1 INV 18743	94.48	2-01-26-315-020 VEHICLE MAINT-PUBLIC WORKS			
12/13/12	LAR	12-00982	ALM01 ALMETEK 1 INV 191875	84.86	2-01-26-765-020 STREETS & ROADS OE			
12/13/12	LAR	12-01162	AME09 AMERICAN FIDELITY ASSURANCE 1 INV 792954A - 12/12	43.33	2-01-23-733-020 HEALTH INSURANCE EMPLOYEE			
12/13/12	LAR	12-01111	ATL04 ATLANTIC TACTICAL OF NJ, INC. 1 QUOTE #SQ-80328115	141.00	2-01-25-745-020 POLICE DEPARTMENT OE			
12/13/12	LAR	12-01018	AUT01 AUTO KING 1 INV 326212	81.98	2-01-26-315-020 VEHICLE MAINT-PUBLIC WORKS			
12/13/12	LAR	12-01019	AUT01 AUTO KING 1 INV 326203	10.99	2-01-26-315-020 VEHICLE MAINT-PUBLIC WORKS			
12/13/12	LAR	12-01098	AUT01 AUTO KING 1 INV 326669	26.99	2-01-25-749-020 FIRE DEPARTMENT OE			
12/13/12	LAR	12-00846	BAR02 BARTLETT TREE EXPERTS 1 INV 34389897-0	281.00	2-01-28-796-020 PARKS OE			

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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
12/13/12	LAR	12-01049	BEN01 GREGORY BENNETT 1 REIMB. OFFICE SUPPLIES	68.98	2-01-25-749-020 FIRE DEPARTMENT OE	
12/13/12	LAR	12-01108	BET01 BETTER LIVING 1 11/25/12 STATEMENT	170.42	2-01-26-772-020 BUILDINGS & GROUNDS OE	
12/13/12	LAR	12-01149	BOH02 SANDRA BOHINSKI 1 REIMB - MEETINGS	104.00	2-01-20-120-020 MUNICIPAL CLERK OE	
12/13/12	LAR	12-01033	BRI01 BRIAN'S LAWN MOWER 1 INV 6883	511.00	2-01-26-765-022 S&R OE - HURRICANE SANDY	
12/13/12	LAR	12-01092	CLE04 CLEARY GIACOBBE ALFIERI&JACOBS 1 INV 12941 - THROUGH 10/23/12	1,275.00	2-01-20-712-020 LEGAL SERVICES OE	
12/13/12	LAR	12-01097	CLE04 CLEARY GIACOBBE ALFIERI&JACOBS 1 INV 10006 THROUGH 5/23/12	647.70	2-01-20-712-020 LEGAL SERVICES OE	
12/13/12	LAR	12-01148	CLE04 CLEARY GIACOBBE ALFIERI&JACOBS 1 INV 13470 - THROUGH 11/29/12	1,936.75	2-01-20-712-020 LEGAL SERVICES OE	
12/13/12	LAR	12-01012	DAA01 D & A AUTO SUPPLY, INC. 1 INV 467659 - FLARES	150.00	2-01-26-765-022 S&R OE - HURRICANE SANDY	
12/13/12	LAR	12-01032	DAA01 D & A AUTO SUPPLY, INC. 1 INV 467990, 467996	12.61	2-01-25-749-020 FIRE DEPARTMENT OE	
12/13/12	LAR	12-01132	DAA01 D & A AUTO SUPPLY, INC. 1 INV 470375	16.97	2-01-26-315-020 VEHICLE MAINT-PUBLIC WORKS	
12/13/12	LAR	12-01142	DOR01 DARREN DORAN 1 REIMB - GRILL PARTS	83.55	2-01-28-795-020 RECREATION OE	
12/13/12	LAR	12-01135	EAS10 EAST BRUNSWICK ANIMAL HOSPITAL 1 INV 275749	314.54	2-01-43-800-520 VETERINARY EXPENSES	
12/13/12	LAR	12-01129	FIR16 FIREFIGHTER ONE 1 ESTIMATE 10-13256	900.00	2-01-25-749-020 FIRE DEPARTMENT OE	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
12/13/12	LAR	12-01074	FIR17 1ST PRIORITY EMERGENCY VEHICLE 1 INV 46575	2,797.10	2-01-25-749-020 FIRE DEPARTMENT OE	
12/13/12	LAR	12-01067	GAR09 GARDEN STATE LANDSCAPING 1 INV 16106	750.00	2-01-26-765-022 S&R OE - HURRICANE SANDY	
12/13/12	LAR	12-01096	GLU01 GLUCK WALRATH LLP 1 INV 28362 - 10/12 RETAINER	2,087.79	2-01-20-712-020 LEGAL SERVICES OE	
12/13/12	LAR	12-01145	GLU01 GLUCK WALRATH LLP 1 INV 28741 - 11/12 RETAINER	2,000.00	2-01-20-712-020 LEGAL SERVICES OE	
12/13/12	LAR	12-01073	GRA10 GRANICK, PAUL 1 11/21/12 INV - 11/13	400.00	2-01-25-757-020 MUNICIPAL PROSECUTOR OE	
12/13/12	LAR	12-00655	HEL04 HELMETTA FIRE DEPARTMENT 1 REIMB-RT 18 CHRYSLER #5004189	78.64	G-02-10-820-007 RESERVE-FOREST SVC VOLUNTEER-2012	
12/13/12	LAR	12-01052	HIG02 HIGHTS FARM EQUIPMENT CO., INC 1 INV 0018828	289.28	2-01-26-315-020 VEHICLE MAINT-PUBLIC WORKS	
12/13/12	LAR	12-01070	HOM03 HOME NEWS & TRIBUNE 1 AD 0101647576 - MEETING	9.72	2-01-20-120-020 MUNICIPAL CLERK OE	
12/13/12	LAR	12-01151	HOM03 HOME NEWS & TRIBUNE 1 AD 0101656223 - ORD 2012-6	237.60	2-01-20-120-020 MUNICIPAL CLERK OE	
12/13/12	LAR	11-00689	KNA02 KNAPP, ERIC 1 REIMBURSEMENT FOR FUEL	15.00	1-01-31-833-021 GASOLINE-FIRE DEPT.	
12/13/12	LAR	12-00967	LAW01 LAWREN SUPPLY CO. OF NJ, INC. 1 INV 00363579_SNV	452.40	2-01-25-745-020 POLICE DEPARTMENT OE	
12/13/12	LAR	12-01155	LIU01 LIUZZO, ANNA M. 1 Q4-12 SERVICES	375.00	T-13-55-000-003 RESERVE PUBLIC DEFENDER FEES	
12/13/12	LAR	12-01115	LOC01 CHAD LOCKMAN 1 2012 VISION REIMBURSEMENT	200.00	2-01-25-745-020 POLICE DEPARTMENT OE	



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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
12/13/12	LAR	12-00306	MAC04 MACK INDUSTRIES INC. 3 INV 35282	963.00	2-01-26-772-020 BUILDINGS & GROUNDS OE	
12/13/12	LAR	12-00307	MAC04 MACK INDUSTRIES INC. 6 INV 35283	971.00	2-01-43-800-530 MAINTENANCE	
12/13/12	LAR	12-01051	MAR02 NANCY MARTIN 1 REIMB. - HOLIDAY PARTY	18.16	2-01-28-795-020 RECREATION OE	
12/13/12	LAR	12-01095	MAR02 NANCY MARTIN 1 REIMBURSEMENT-MICROWAVE	51.30	2-01-28-795-020 RECREATION OE	
12/13/12	LAR	12-01160	MAR02 NANCY MARTIN 1 SENIOR DINNER SUPPLIES	232.84	2-01-28-795-020 RECREATION OE	
12/13/12	LAR	12-01160	2 HOLIDAY PARTY GIFTS	99.59	2-01-28-795-020 RECREATION OE	
P.O. Total:				<u>332.43</u>		
12/13/12	LAR	12-01102	MGL01 MGL PRINTING SOLUTIONS 1 INV 108548 - SIGNATURE STAMPS	78.00	2-01-20-110-020 MAYOR & COUNCIL OE	
12/13/12	LAR	12-01101	NEW23 NJ LEAGUE OF MUNICIPALITIES 1 INV 5654SD-POLICE AD 11/9-12/9	110.00	2-01-25-745-020 POLICE DEPARTMENT OE	
12/13/12	LAR	12-01163	NEW31 NJ DEPT OF HLTH & SR SVC (DOG) 1 11/12 LICENSES	1.20	T-09-00-000-001 ANIMAL CONTROL EXPENSES	
12/13/12	LAR	12-01011	NOR01 NORCIA CORPORATION 1 INV 67526 - TRUCK REPAIR	328.00	2-01-26-765-022 S&R OE - HURRICANE SANDY	
12/13/12	LAR	12-01055	NOR01 NORCIA CORPORATION 1 INV 67543 - TRUCK REPAIR	492.00	2-01-26-765-022 S&R OE - HURRICANE SANDY	
12/13/12	LAR	12-01031	NOR04 NORTH AMERICAN PIPELINE CO 1 INV 5550 - 10/26/12 SERVICE	1,500.00	2-01-26-765-022 S&R OE - HURRICANE SANDY	
12/13/12	LAR	12-01035	NOR07 NORTH BRUNSWICK TOWNSHIP 1 INV 5495 - MASON DUMP	847.43	2-01-26-315-020 VEHICLE MAINT-PUBLIC WORKS	

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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
12/13/12	LAR	12-01146	ONE02 ONE CALL CONCEPTS, INC. 1 INV 2115080 - 11/12	1.18	2-01-26-765-020 STREETS & ROADS OE	
12/13/12	LAR	12-01044	QUI01 QUILL CORPORATION 1 INV 7076396	40.19	2-01-31-832-020 COPYING	
12/13/12	LAR	12-01044	2 INV 7076396	13.40	2-05-55-500-020 WATER OPERATING OE	
12/13/12	LAR	12-01044	3 INV 7076396	13.40	2-07-55-500-020 SEWER OPERATING OE	
P.O. Total:				<u>66.99</u>		
12/13/12	LAR	12-01161	RED02 RED CARPET CATERING 1 12/7/12 SENIOR DINNER CATERING	1,250.00	2-01-28-795-020 RECREATION OE	
12/13/12	LAR	12-01046	REL02 RELIABLE FIRE PROTECTION INC. 1 INV 208729	557.00	2-01-25-749-020 FIRE DEPARTMENT OE	
12/13/12	LAR	12-01047	REL02 RELIABLE FIRE PROTECTION INC. 1 INV 208795	525.00	2-01-25-749-020 FIRE DEPARTMENT OE	
12/13/12	LAR	12-01112	REM01 REMINGTON, VERNICK & VENA 1 INV 1206T061-10-REDEVELOPMENT	1,170.00	T-14-57-000-014 KAPLAN AT HELMETTA	
12/13/12	LAR	12-01113	REM01 REMINGTON, VERNICK & VENA 1 INV 1206T061-11-REDEVELOPMENT	1,715.00	T-14-57-000-014 KAPLAN AT HELMETTA	
12/13/12	LAR	12-01165	REM01 REMINGTON, VERNICK & VENA 1 INV 1206T059-16 MAPLE, JOHN	80.00	C-04-55-300-150 2011-5 MAPLE, JOHN & WASHINGTON	
12/13/12	LAR	12-01166	REM01 REMINGTON, VERNICK & VENA 1 INV 1206T060-16 LAKE PARK	3,200.00	C-04-55-300-100 2011-4 HELMETTA LAKE PARK IMPROVEMENTS	
12/13/12	LAR	12-01167	REM01 REMINGTON, VERNICK & VENA 1 INV 1206T062-8 NO SHORE	2,453.84	C-04-55-300-400 2012-3 - No. Shore Blvd.	
12/13/12	LAR	12-01168	REM01 REMINGTON, VERNICK & VENA 1 INV 1206T066-3 GRANT APP.	40.00	2-01-20-715-020 ENGINEERING SERVICE OE	
12/13/12	LAR	12-01169	REM01 REMINGTON, VERNICK & VENA 1 INV 1206T067-2 WATER TANK INSP	100.00	2-05-55-500-020	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract
					WATER OPERATING OE	
12/13/12	LAR	12-01116	SOU01 SOUTH BRUNSWICK TOWNSHIP 1 INV 1228 - Q4-12	1,500.00	2-01-25-745-020 POLICE DEPARTMENT OE	
12/13/12	LAR	12-01126	STA02 STAPLES CREDIT PLAN 1 11/29/12 ORDER	126.79	2-01-25-745-020 POLICE DEPARTMENT OE	
12/13/12	LAR	12-01126	2 11/29/12 ORDER	7.99	2-01-43-800-535 OFFICE EXPENSE	
12/13/12	LAR	12-01126	3 11/26/12 ORDER	2.27	2-01-31-834-020 OFFICE SUPPLIES	
12/13/12	LAR	12-01126	4 11/29/12 ORDER	15.99	2-01-25-745-020 POLICE DEPARTMENT OE	
			P.O. Total:	<u>153.04</u>		
12/13/12	LAR	12-00886	TAS01 TASC FIRE APPARATUS INC. 1 INV 9218	2,723.80	2-01-25-749-020 FIRE DEPARTMENT OE	
12/13/12	LAR	12-01050	WAT02 WATERWAY INC 1 INV 20120083	1,545.60	2-01-25-749-020 FIRE DEPARTMENT OE	
			Total for Batch: LAR	<u>40,425.19</u>		
			Total for Date: 12/13/12			
			Total for All Batches:	<u>40,425.19</u>		

December 13, 2012  
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BOROUGH OF HELMETTA  
Received P.O. Batch Listing By Vendor Id

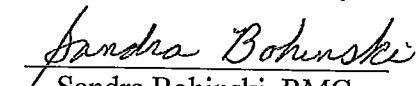
Batch Id	Batch Total
Total for Batch: LAR	40,425.19
Total of All Batches:	<u>40,425.19</u>

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	1-01	15.00	0.00
CURRENT FUND	2-01	30,873.71	0.00
WATER OPERATING FUND	2-05	281.40	0.00
SEWER OPERATING FUND	2-07	<u>181.40</u>	<u>0.00</u>
Year Total:		31,336.51	0.00
GENERAL CAPITAL FUND	C-04	5,733.84	0.00
GRANT FUND	G-02	78.64	0.00
ANIMAL TRUST FUND	T-09	1.20	0.00
GENERAL TRUST FUND	T-13	375.00	0.00
BUILDERS' ESCROW FUND	T-14	<u>2,885.00</u>	<u>0.00</u>
Year Total:		3,261.20	0.00
Total of All Funds:		<u><u>40,425.19</u></u>	<u><u>0.00</u></u>

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

CERTIFICATION

I, Sandra Bohinski, Borough Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
 Sandra Bohinski, RMC  
 Municipal Clerk

**RESOLUTION  
2012 – 208**

**ACCEPTANCE OF NICHOLAS DOLCE AS JUNIOR FIREMAN**

**BE IT RESOLVED, that the Governing Body of the Borough of Helmetta does hereby accept Nicholas Dolce application to be a Junior Fireman with the Helmetta Fire Department.**

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

*Sandra Bohinski*  
\_\_\_\_\_  
SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION  
#2012 - 210**

**RESOLUTION AUTHORIZING A REFUND OF ROBERT  
KALLUS' PET ADOPTION FEE IN THE AMOUNT OF \$100.00**

**WHEREAS**, Robert Kallus, a resident of Monroe Township, New Jersey, adopted a dog from the Helmetta Municipal Animal Shelter (the "Animal Shelter") and paid an adoption fee of \$100.00; and

**WHEREAS**, the dog that was adopted was diagnosed with Lymes disease and several tumors and may need surgery for the tumors;

**WHEREAS**, the Borough wishes to refund Mrs. Ford the \$100.00 adoption fee which she paid for adoption of the dog from the Animal Shelter.


**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Helmetta that the \$100.00 pet adoption fee which was paid to the Animal Shelter for adoption of a dog is hereby refunded to Robert Kallus and a check be issued to her in the amount of \$100.00 and sent to her at 730B Ralston Plaza, Monroe Township, NJ 08831.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby directed to provide a certified copy of this Resolution to each of the following:

- a. Robert Kallus
- b. Darren Doran, Helmetta Animal Shelter

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk



HELMETTA REGIONAL ANIMAL SHELTER

Animal Shelter Adoption Contract

1001 1001  
#118

- I agree to treat my animal humanely throughout his/her life
- I agree to take this animal to the veterinarian within one week of this adoption.
- I will have this animal inoculated with all necessary vaccines and further agree that my animal will receive full preventative and any medical care needed in the future.
- I will have this animal licensed within the city I reside in.
- I will have this animal spayed/neutered within two weeks from the date of this adoption.
- I understand upon signing this animal adoption contract I am responsible for any and all medical care for this animal.
- I understand no refunds will be issued
- I understand the Helmetta Regional Animal Shelter will not be responsible for the nature, actions, or condition of the adopted animal after he/she leaves our care.

I hereby accept possession, legal ownership and responsibility for this animal. I discharge the Helmetta Regional Animal Shelter, Borough of Helmetta, its employees and agents from liability for any injury or damage to persons or property, claims suits, or damages whatsoever. I further understand that all immediate medical expenses are my responsibility.

Signature Robert Vallus Date 11-26-12  
 Print Name ROBERT VALLUS  
 Address 730 B. PARKWAY, SUITE 203, HELMETTA, NJ 08823 Phone (908) 235-4461  
 Animal Control Officer Michelle Date 11/26/12  
 Animal ID \_\_\_\_\_ Dog  Cat  Other   
 Breed LABRADOR RETRIEVER Color Gray/White Age 5 yrs  
 Name Emma Sex F

Fee \$100

**RESOLUTION  
2012 – 211**

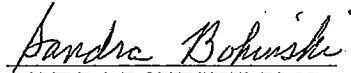
**HIRING OF ONE FULL TIME AND TWO CLASS II OFFICERS**

WHEREAS, there is a need to hire additional members of the Helmetta Police Department;

NOW THEREFORE BE IT RESOLVED, that the Police Committee is hereby authorized to hire one (1) full time Police Officer and two (2) Class II Officers upon successful and full completion of background and physical/mental examinations.

	Motion	Second	Aye	Nay	Abstain	Absent
Asciolla	✓		✓			
Janeczek			✓			
Karczewski						✓
Perez			✓			
Slavicek		✓	✓			
Vidal			✓			

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on December 19, 2012.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk

# Helmetta Volunteer Fire Department

62 Main Street  
Helmetta, NJ 08828

## Application for Junior Membership

Date 12-13-12

Last Name Dolce, First Name Nicholas, Middle Initial P

Street Address 39 Bordertown Turnpike, City Monroe, Zip 08831

Home Phone 732-605-0292

Birthdate 12/12/97 Birthplace St Peters Hospital SS# \_\_\_\_\_

Occupation (if any) none

Present School Attending Monroe Township High School

School Address 200 schoolhouse Road

Guidance Counselor Name Shawanda Beale Phone Number 732-521-2882

I hereby state that all of the information I have supplied in this application is true to the best of my knowledge and belief and I give the Helmetta Volunteer Fire Department the permission to contact any individuals or entities as they deem appropriate in accepting this application.

Signature of Applicant Nick Dolce Date 12/13/12

ORDINANCE # 6 -2012

**AN ORDINANCE OF THE BOROUGH OF HELMETTA ESTABLISHING THAT A BUSINESS ENTITY WHICH MAKES POLITICAL CONTRIBUTIONS TO MUNICIPAL CANDIDATES AND MUNICIPAL AND COUNTY POLITICAL PARTIES IN EXCESS OF CERTAIN THRESHOLDS SHALL BE LIMITED IN ITS ABILITY TO RECEIVE PUBLIC CONTRACTS FROM THE BOROUGH**

WHEREAS, large political contributions from those seeking or performing contracts with a municipality raise reasonable concerns on the part of taxpayers and residents as to their trust in government and its business practices; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, a municipality is authorized to adopt such ordinances, regulations, rules and by-laws as necessary and proper for good government, as well as the public health, safety and welfare; and

WHEREAS, pursuant to P.L.2005, c.271 (codified at N.J.S.A. 40A:11-51) a municipality is authorized to adopt by ordinance, measures limiting the awarding of public contracts to business entities that have made political contributions, and limiting the contributions that the recipient of such a contract can make during the term of a contract; and

WHEREAS, in the interest of good government, the Borough of Helmetta (the "Borough") desires to establish a policy that will avoid the perception of improper influence in public contracting and local elections.

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Helmetta, County of Middlesex, and State of New Jersey that Chapter 1A "Administration of Government" of the Borough Code is hereby amended in order to create such a regulation which states that a Business Entity which makes political contributions to municipal candidates and municipal and county political parties in excess of certain thresholds shall be limited in its ability to receive public contracts from the Borough of Helmetta as follows (additions are underlined and deletions are struck-through):

**§ 1A-7 "Contractor Pay-To-Play Reform Ordinance" is hereby established as follows:**

**A. Definitions.**

As used in this ordinance:

"Campaign Committee" means (i) every candidate for Borough of Helmetta elective municipal office; (ii) every candidate committee established by or for the benefit of a

candidate for Borough of Helmetta elective municipal office; (iii) every joint candidate committee established in whole or in part by or for the benefit of a candidate for Borough of Helmetta elective municipal office; (iv) every political party committee of the Borough of Helmetta (v) every political party committee of the County of Middlesex; and (vi) every political committee, continuing political committee, or other form of association or organization that regularly engages in the support of candidates for the Borough of Helmetta municipal or County of Middlesex elective offices Borough of Helmetta municipal or County of Middlesex political parties or political party committees. The terms in the foregoing paragraph have the meaning prescribed in N.J.A.C. 19:25-1.7.

“Contribution” has the meaning prescribed in N.J.A.C. 19:25-1.7. By way of illustration, and not limitation, this definition includes pledges, loans, and in-kind contributions.

“Contract for professional or extraordinary services” means all contracts for “professional services” and “extraordinary unspecifiable services” as such term is used in N.J.S.A. 40A:11-5.

“Business Entity” whose contributions are regulated by this ordinance means: (i) an individual including the individual’s spouse, and any child/children; (ii) a firm; corporation; professional corporation; partnership; limited liability company; organization; association; and any other manner and kind of business entity; (iii) any person who owns 10% or more of the equity or ownership or income interests in a person or entity as defined in sections (i) and (ii) above and their spouses and child/children; (iv) all partners or officers of such an entity, in the aggregate, and their spouses and child/children; (v) any person, subcontractor, subsidiary, corporation, firm, partnership, limited liability company, organization or association who has received or indefeasibly acquired the right to receive, from a person described in subparagraph (i) above, more than \$100,000.00 in compensation or income of any kind (including, by way of illustration, and not limitation: wages, salaries, sums paid to independent contractors, benefits, dividends, profit-sharing, pension contributions, deferred contributions, stock, stock options or gifts), in any twelve (12) month period prior to the award of, or during the term of, a contract subject to this ordinance; and (vi) all persons who are an “affiliate” of a Business Entity as defined in sections (i), (ii) and (v) above, as such term is used in 11 U.S.C. 101(2).

## **B. Prohibition on Awarding Public Contracts to Certain Contributors.**

- (1) To the extent that it is not inconsistent with state or federal law, the Borough of Helmetta and any of its departments, instrumentalities or purchasing agents shall not enter into any agreement or otherwise contract to procure "professional services" as such term is defined at N.J.S.A. 40A:11-2(6) and used at N.J.S.A. 40A:11-5(1)(a)(i) and/or banking, insurance or other consulting service (hereinafter "Professional Services"), nor "extraordinary unspecified services" as such term is defined at N.J.S.A. 40A:11-2(7) and used at N.J.S.A. 40A:11-5(1)(a)(ii) and/or media, public relations, lobbying, parking garage management or other consulting and/or management service (hereinafter "Extraordinary

Unspecified Services") from any Business Entity if such Business Entity has solicited or made any Contribution to (i) a candidate, candidate committee or joint candidates committee of any candidate for elective municipal office in the Borough of Helmetta or a holder of public office having ultimate responsibility for the award of a contract, or (ii) to any Borough of Helmetta or County of Middlesex political committee or political party committee, or (iii) to any continuing political committee or political action committee that regularly engages in the support of the Borough of Helmetta municipal or County of Middlesex elections and/or Borough of Helmetta municipal or County of Middlesex candidates, candidate committees, joint candidate committees, political committees, political parties, political party committees, (hereinafter "PAC"), in excess of the thresholds specified in subsection B(3) herein within one calendar year immediately preceding the date of the contract or agreement.

(2) No Business Entity who submits a proposal for, enters into negotiations for, or agrees to any contract or agreement with the Borough of Helmetta or any of its departments or instrumentalities, for the rendition of Professional Services or Extraordinary Unspecified Services shall knowingly solicit or make any Contribution, to (i) a candidate, candidate committee or joint candidates committee of any candidate for elective municipal office in the Borough of Helmetta or a holder of public office having ultimate responsibility for the award of a contract, or (ii) to any Borough of Helmetta or County of Middlesex political committee or political party committee, or (iii) any PAC between the time of first communication between that Business Entity and the municipality regarding a specific agreement for Professional Services or Extraordinary Unspecified Services, and the later of the termination of negotiations or rejection of any proposal, or the completion of the performance or specified time period of that contract or agreement.

(3) The monetary thresholds of this Ordinance are: (i) a maximum of \$300 per calendar year each for any purpose to any candidate or candidate committee for mayor or governing body, or \$500 per calendar year to any joint candidates committee for mayor or governing body, or \$300 per calendar year to a political committee or political party committee of the Borough of Helmetta (ii) \$500 maximum per calendar year to a County of Middlesex political committee or political party committee; and (iii) \$500 maximum per calendar year to any PAC. However, for each Business Entity party to a contract for Professional or Extraordinary Unspecified Services as defined in subparagraph B(1), or engaged in negotiations for a contract defined in subparagraph B(1), when such Business Entity's Contribution is aggregated with all "persons" set forth within the definition of "Business Entity" above, by virtue of their affiliation to that Business Entity party, a maximum of \$2,500 to all Borough of Helmetta candidates, candidate committees, joint candidate committees, and holders of public office having ultimate responsibility for the award of a contract, all Borough of Helmetta or County of Middlesex political committees and political

party committees as described herein combined, without violating subsection B(1) of this section.

(4) For purposes of this section, the office that is considered to have ultimate responsibility for the award of the contract shall be (i) the Borough of Helmetta Mayor or Governing body, if the contract requires approval or appropriation from the Mayor or Governing body, or (ii) the Mayor of the Borough of Helmetta if the contract requires approval of the Mayor, or if a public officer who is responsible for the award of a contract is appointed by the Mayor.

(5) Rules regarding subcontractors. No person may be awarded a subcontract to perform under a contract subject to this Ordinance, if the subcontractor would be disqualified by paragraph (a) from receiving the contract at the time that the subcontract is awarded. Nor may any person who would be disqualified by paragraph B(1) from receiving the contract perform substantially all of obligations described in a contract for professional or extraordinary services that is subject to this ordinance.

**C. Contributions Made Prior to Effective Date.** No Contribution or solicitation of contributions made prior to the effective date of this Ordinance shall be deemed to give rise to a violation of this Ordinance.

**D. Contract Renewal.** No contract subject to this ordinance may be renewed, extended, or materially modified unless the resulting renewal, extension, or modification would be allowable under the provisions of this ordinance if it were an initial contract.

**E. Contribution Statement by Business Entity.**

(1) Prior to awarding any contract or agreement to procure Professional Services" or Extraordinary Unspecified Services" from any Business Entity, the Borough of Helmetta or its purchasing agents and departments, as the case may be, shall receive a sworn statement from said Business Entity which is the intended recipient of said contract that he/she/it has not made a Contribution in violation of Section B of this Ordinance. The Borough of Helmetta its purchasing agents and departments shall be responsible for informing the Borough Council of Helmetta that the aforementioned sworn statement has been received and that the Business Entity is not in violation of this ordinance, prior to awarding the contract or agreement.

(2) A Business Entity shall have a continuing duty to report to the Borough of Helmetta any Contributions that constitute a violation of this act that are made during the negotiation, proposal process or the duration of a contract. The Borough of Helmetta, its purchasing agents and departments shall be responsible for informing the governing body within ten (10) business days after receipt of said report from the Business Entity, or at the next Helmetta Borough Council meeting following receipt of said report from the Business Entity, or whichever comes first.

(3) The certification required under this subsection shall be made prior to entry into the contract or agreement with the Borough of Helmetta or prior to the provision of services or goods, as the case may be, and shall be in addition to any other certifications that may be required by any other provision of law.

**F. Return of Excess Contributions.** A Business Entity that is a party to a contract for Professional Services or Extraordinary Unspecified Services may cure a violation of Section B of this Ordinance, if, within 30 days after the date on which the applicable ELEC report is published, said Business Entity notifies the municipality in writing and seeks and receives reimbursement of the Contribution from the recipient of such Contribution.

**G. Exemptions.** The contribution limitations prior to entering into a contract in Section B(1) do not apply to contracts which (i) are awarded to the lowest responsible bidder after public advertising for bids and bidding therefore within the meaning of N.J.S.A. 40A:11-4, or (ii) are awarded in the case of emergency under N.J.S.A. 40A:11-6. There is no exemption for contracts awarded pursuant to a "Fair and Open Process" under N.J.S.A. 19:44A-20 et seq.

**H. Penalty.**

(1) It shall be a material breach of the terms of a Borough of Helmetta agreement or contract for Professional Services or Extraordinary Unspecified Services when a Business Entity that is a party to such agreement or contract has: (i) made or solicited a Contribution in violation of this Ordinance; (ii) knowingly concealed or misrepresented a Contribution given or received; (iii) made or solicited Contributions through intermediaries for the purpose of concealing or misrepresenting the source of the Contribution; (iv) made or solicited any Contribution on the condition or with the agreement that it will be re-contributed to a candidate, candidate committee or joint candidates committee of any candidate for elective municipal office in the Borough of Helmetta, or a holder of public office having ultimate responsibility for the award of a contract, or any Borough of Helmetta or County of Middlesex political committee or political party committee, or any PAC; (v) engaged or employed a lobbyist or consultant with the intent or understanding that such lobbyist or consultant would make or solicit any Contribution, which if made or solicited by the professional Business Entity itself, would subject that entity to the restrictions of this Ordinance; (vi) funded contributions made by third parties, including consultants, attorneys, family members, and employees; (vii) engaged in any exchange of Contributions to circumvent the intent of this Ordinance; or (viii) directly or indirectly, through or by any other person or means, done any act which if done directly would subject that entity to the restrictions of this Ordinance.



(2) Furthermore, any Business Entity that violates Section H(1) shall be disqualified from eligibility for future Borough of Helmetta contracts for a period of four (4) calendar years from the date of the violation.

(3) Any person who knowingly, purposely, or recklessly violates any provision of this ordinance, or who conspires with another person to violate any provision of this ordinance, or who, with the purpose of promoting or facilitating a violation of this ordinance, solicits another person to commit it, or aids or agrees, or attempts to aid another person in planning or committing it, shall be subject to punishment including fines and/or imprisonment as fixed by law for violations of the ordinances of the Borough of Helmetta.

**I. Citizens Private Right Of Action.** In addition to any rights that were heretofore available, or which may hereafter be available, to citizens, taxpayers, or associations, to challenge violations of this ordinance, every person aggrieved by a violation of the ordinance, or any taxpayer or resident of the Borough of Helmetta has the right, consistent with the Rules of Court, to file charges in a court of competent jurisdiction, and/or to pursue a civil action for a violation of this ordinance in a court of competent jurisdiction, and to seek and obtain declaratory, injunctive, or other legal or equitable relief, including but not limited to, attorneys fees and costs, arising from or related to a violation of this ordinance.

**J. Indexing.** The monetary thresholds set forth in the definition of "Business Entity" and Section B(3) of this ordinance shall be increased effective March 1 of each calendar year by the percentage increase, in the prior calendar year, of the consumer price index for all urban consumers (CPI-U) for the New York -New Jersey-Long Island region, rounded to the nearest \$10.00. The Clerk of the Borough of Helmetta shall, by no later than April 1 of each calendar year, prepare and publish the revised thresholds on the official municipal website and in an official municipal newspaper.

**BE IT FURTHER ORDAINED**, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provisions so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

**BE IT FURTHER ORDAINED**, that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

**BE IT FURTHER ORDAINED**, that this Ordinance shall take effect upon passage and publication in accordance with applicable law.

BOROUGH OF HELMETTA COUNCIL