

**Borough of Helmetta
Reorganization Meeting
January 2, 2015
7:00 p.m.**

Call to Order * Notice of Publication * Salute to the Flag

The meeting was called to order by Mayor Martin at 7:00 p.m. Mayor Martin stated that adequate notice of this meeting was provided as is required by the Open Public Meetings Law with advertising in the Home News Tribune and posting on the bulletin board. All present Pledged Allegiance to the Flag.

Certification of Election Results of

November 4, 2014.....Sandra Bohinski, Municipal Clerk

The Municipal Clerk stated that at the General Election held on November 4, 2014 a contest was held for the position of two – three year Council seats. There are 1,384 registered voters in the Borough of Helmetta and on this date 674 votes were cast. The results were as follows: Christopher Slavicek 390, Joseph Perez 355, Roger Bohinski 256, and Santokh Singh, 230. Statements of determination were received from Sylvia Engel, Chairman of the Board of County Canvassers and attested by Elaine Flynn, County Clerk that Christopher Slavicek and Joseph Perez have been duly elected to respectively serve as Council members.

Administration of Oath of Office to:

Christopher Slavicek, Councilman
Joseph Perez, Councilman

The Oath of Office was administered to Councilmen Christopher Slavicek and Joseph Perez. They then took their seats on Council.

Calling of the Roll

Clmn. Ascioffa – Absent
Bruno
Estrada
Karczewski
Perez
Slavicek

Public Portion

Nicole Nunes asked if the Cielez's were still getting paid. The Mayor responded that due to litigation she could not respond

Kevin Bovenio asked that the five minute speaking during public portion be removed.

Election of Council President – Resolution #2015 – 1

Clmn. Perez nominated Clmn. Slavicek for Council President seconded by Karczewski. Clwmn. Bruno nominated Clmn. Karczewski for Council President and he declined the nomination. ROLL CALL: 4 – 0 – 1.

Consent Agenda – Resolution #2015 – 48

The following Resolutions will be voted on in unison as a Consent Agenda Resolution

- ~~#02 Appointment of Borough Attorney – David A. Clark, Esq.~~
- ~~#03 Rules to Govern in 2015~~
- ~~#04 Appointment of Standing Committees~~
- #05 Meeting Dates for 2015
- #06 Appointment of Borough Auditor - Gerard Stankiewicz, CPA, RMA
- #07 Appointment of Borough Engineer - Terence M. Vogt
- #08 Appointment of Borough Planner - Terence M. Vogt
- #09 Appointment of Redevelopment Counsel- Gluck Walrath, LLP
- #10 Appointment of Labor and Employment Counsel - Matthew Giacobbe, Esq.
- #11 Appointment of Bond Counsel- Gluck Walrath LLP
- #12 Appointment of Municipal Prosecutor – Paul Granick
- #13 Appointment of Public Defender – Jason Shamy
- #14 Appointment of Special Police Officers – Rzigalinski & Signorello
- ~~#15 Appointment of Court Administrator – Susan Slavicek~~
- #16 Appointment of Municipal Court Staff
- #17 Appointment of Fire Marshal- Joseph Kotora
- #18 Appointment of Tax Search Official – Denise Jawidzik
- #19 Appointment of Qualified Purchasing Agent – Denise Jawidzik
- #20 Appointment of Assessment Search Official – Sandra Bohinski
- #21 Appointment of Assistant Tax Collector/Utility Revenue Collector and
Deputy Registrar - Carol Feig
- #22 Appointment of Back-Up Water Operator – George Smith
- #24 Appointment of Council Representative to Planning Board – Denise Estrada
- #25 Appointment of Middlesex County Housing and Community
Development Representative – Christopher Slavicek
- #26 Appointment of Alternate to Middlesex County Housing and Community
Development Representative – Peter Karczewski
- #27 Appointment of Flood Control Commission Representative
– Darren Doran
- #28 Appointments of Alternates to Transportation Coordinating
Committee – Peter Karczewski & Vincent Ascioffa
- #29 Approval of Cash Management Plan for 2015
- #30 Returned Check Charge
- #31 Cancellation of Minimum Balances
- #32 Authorization to Conduct Tax Lien Sale
- #33 Interest on Delinquent Taxes
- #34 Penalty for Delinquencies over \$10,000
- #35 Interest on Delinquent Water & Sewer Payments
- #36 Official Newspapers – Home News Tribune and Cranbury Press
- #37 Authorization of a Petty Cash Fund
- #38 Custodian of Petty Cash Fund – Kevin O’Keefe
- #39 Approval of 2015 Temporary Budget Appropriations

- #40 Appointment of Alternate Municipal Judge - Christine Heitman Esq.
- #41 Appointment of Administrative Assistant – Christina Michaels
- #42 Appointment of Public Agency Compliance Officer – Sandra Bohinski
- #43 Appointment of Recycling Coordinator – Brandon Metz
- #44 Appointment of Deputy Recycling Coordinator – Sandra Bohinski
- #45 Appointment of Code Enforcer – Joseph Kotora
- #46 Appointment of Vacant/Abandoned Property Official – Joseph Kotora
- #47 Authorization to sign County of Middlesex Public Health Interlocal Service Contract – 2015

#02 Appointment of Borough Attorney - David A. Clark, Esq.
 Clmn. Karczewski spoke to the Borough Attorney about adding a duration clause to the contract and he agreed.
 MOTION – Clmn. Karczewski SECOND – Clwmn. Bruno
 ROLL CALL: 5 - 0

#03 Rules to Govern in 2015
 Clwmn. Bruno asked that Rule #3 be deleted in its entirety.
 MOTION – Clmn. Karczewski SECOND – Clwmn. Bruno
 ROLL CALL: 5 - 0

#04 Appointment of Standing Committees
 Clmn. Karczewski asked that changes be made. Mayor Martin said that if all are in agreement she has no problems.

Finance	Joseph Perez	Peter Karczewski
Public Safety	Yvette K. Bruno	Christopher Slavicek
Public Works	Peter Karczewski	Yvette Bruno
Recreation	Christopher Slavicek	Denise Estrada
Sanitation/Recycling	Vincent Ascioffa	Joseph Perez
Education	Denise Estrada	Vincent Ascioffa

MOTION – Clmn. Karczewski SECOND – Clwmn. Bruno
 ROLL CALL: 5 - 0

#15 Appointment of Court Administrator – Susan Slavicek
 MOTION – Clmn. Karczewski SECOND – Clmn. Perez
 ROLL CALL: 4 - 0 - 1

Ordinance #15 – 1 (First reading, by title only)

An Ordinance of the Borough of Helmetta granting a long term tax abatement to Camelot at Helmetta Urban Renewal, LLC for a residential project on property identified on the Tax map as Block 19, Lot 1.02 (Parcel 4) and a portion of Block 17, Lot 1 (Parcel 3) in the Helme Mill Redevelopment Area and authorizing the Mayor to sign a financial agreement with Camelot at Helmetta Urban Renewal, LLC.

MOTION - Clmn. Perez SECOND – Clmn. Slavicek
 ROLL CALL: 5 - 0

Clmn. Karczewski asked that the Animal Shelter Committee be re-established

RESOLUTION # 2014 – 49 Animal Shelter Committee – Yvette Bruno and Peter
Karczewski

MOTION – Clwmn. Bruno SECOND – Clmn. Karczewski

ROLL CALL: 5 – 0

Clmn. Karczewski said that for the last seven out of ten years Greg Bennett has served as our Fire Chief and his stepson, John Dunay, will take over as Chief. Everyone applauded him for his service

Adjournment

There being no further business, the meeting adjourned at 7:25 p.m.