

**MEETING OF MAYOR AND COUNCIL
WEDNESDAY, SEPTEMBER 25, 2013
7:00 P.M.**

**MEETING CALLED TO ORDER * STATEMENT REGARDING OPEN PUBLIC MEETING
LAW * SALUTE TO THE FLAG**

The meeting was called to order by Mayor Martin at 7:07p.m. Adequate notice was provided as is required by the Open Public Meetings Law with publication of the Home News Tribune and posting on the bulletin board. All in attendance Pledged Allegiance to the Flag.

CALLING OF THE ROLL:

ASCIOLLA
JANECZEK
KARCZEWSKI
PEREZ - Absent
SLAVICEK
VIDAL`

PRESENTATION BY GERALD RICCIARDI of J C P & L spoke about outages and how they will alert their customers.

PUBLIC PORTION

Sewell Peckham, 4 John Street, said that a letter about the animal shelter was only sent to a select few people but he was not one of them. He said that when he was on Council he fought for accountability. Why don't the vans have GPS's so you would know why and where they are going. The Mayor told him that all the vans do have GPS's. He said then he was misinformed. He asked you are they accountable to and he was told that they are accountable to Darren. He questioned the use of time cards and was told they do use them. He said he requested to see time cards but was given sheets instead. Sewell will call the Borough Administrator Herb about the time period he requested. He tried to volunteer at least three times and never got a call. The position was Monday, Tuesday, Wednesday from 8:00 to 10:00 a.m. He received an e-mail saying he couldn't volunteer.

Randy Forstenhausler, Lakeview Drive said that the trash bins by the lake need to be taken care of. There is a sign by the pier that states do not through trash in the water but people still do.

Sewell Peckham said more signs should be put up as there is only one on John Street.

CONSENT AGENDA – RESOLUTION #2013 - 177

The following routine items and resolutions will be voted on in unison as Consent

Agenda:

Report of Municipal Clerk, Tax Collector, Utility Revenue Collector

RESOLUTIONS:

171 – Official Newspaper – Cranbury Press

172 – Resolution of the Borough of Helmetta authorizing the filing of the Best Practice Checklist with the State of New Jersey

173 – Authorization to complete the Memorandum of Understanding

174 – A Resolution consenting to the proposed Water Quality Management (WQM) Plan amendment entitled: Future Wastewater Service Area (FWSA) Map for Middlesex County, New Jersey

175 – Authorization for Mayor to sign Statements of Consent

176 - Payment of Bills

~~Acceptance of Josh Alfrey to the Helmetta Fire Department~~ waiting to receive his application

MOTION – Clmn. Ascioffa SECOND – Clmn. Janeczek

ROLL CALL: 5 - 0

COMMITTEE REPORTS: MAYOR, BOROUGH ATTORNEY, BOROUGH ENGINEER, DEPARTMENT REPORTS, PUBLIC WORKS

Public Works Director Darren Doran said that an application has been submitted to the County for more open space. Kaplan is getting estimates to remove the cement slabs. A meeting was held with the Union Representative and there are two items they settled on. Two days for Michal, she didn't get paid for two holidays she worked. As per the contract Josh Merrill should receive a 2% raise – 25 cents an hour. Josh will get paid retro to July 1. Negotiations will continue, the grievances will take us to the table. They stated they will be open.

Set up for the 125th Anniversary will begin at 1:15 p.m. on Saturday.

ADJOURNMENT – There being no further business, a MOTION was made by Clmn. Ascioffa and SECONDED by Clwmn. Videla to adjourn the meeting at 7:40 p.m. All were in favor.

Sandra Bohinski, RMC

Municipal Clerk

REPORT OF MUNICIPAL CLERK AUGUST, 2013

		Copies	Marr Lic	PIng bd	Towing	Licenses	Lndlr Reg
Popov	\$150.00						\$150.00
First Tek	\$100.00						\$100.00
First Tek	\$100.00						\$100.00
Joyce	\$150.00						\$150.00
Johnson	\$28.00		\$28.00				
Covington	\$28.00		\$28.00				
Masiello	\$100.00						\$100.00
Alea	\$100.00						\$100.00
Stechman	\$100.00						\$100.00
Peters	\$28.00		<u>\$28.00</u>				
First Tek	<u>\$50.00</u>						<u>\$50.00</u>
TOTAL	\$934.00		\$84.00				\$850.00

Dog and Cat Licenses \$ 143.00

<u>RECREATION:</u>	Raffle	Ads	Donation	Admission
Aug. 5	\$600.00	\$410.00	\$190.00	
Aug. 12	\$770.00	\$370.00	\$130.00	\$250.00 \$20.00
Aug. 19	\$515.00	\$110.00	\$405.00	

Aug. 26	\$495.00	\$70.00	\$125.00	\$300.00	
Aug. 30	<u>\$845.00</u>	<u>\$230.00</u>	<u>\$505.00</u>	<u>\$100.00</u>	<u>\$10.00</u>
TOTAL	\$3,225.00	\$1,190.00	\$1,355.00	\$650.00	\$30.00

Borough of Helmetta

Denise Jawidzik
Denise Jawidzik
Tax Collector

REPORT OF THE TAX COLLECTOR

Month of: August, 2013

Dated: September 9, 2013

Taxes - 2013	\$ 501,362.61
Taxes - 2012	\$ 941.89
Taxes - 2014	\$ 3,333.94

ADJUSTMENTS

Interest	\$ 1,014.12
Costs	
Tax search	
Return Check fee	
Search Printouts	
Duplicate Bill Fee	\$ 55.00
Misc.	

Closing Balances

		Debit	Credit	Net
TOTAL	\$ 506,707.56	2013 \$ 1,865,522.51	\$ (424.00)	\$1,865,098.51
		2012 \$ 39,009.40	\$ 920.19)	\$ 38,089.21

Tax Collectors Trust

Prior Balance	\$ 16,000.00
Receipts	

Disbursements

Balance	\$ 16,000.00
Premium Balance	\$ 16,000.00

Disbursements

\$ -

Water/Sewer Receipts Report

August 2013

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2011 Principal	\$ -	\$ -	\$ -
2012 Principal	494.69	594.79	1,089.48
2013 Principal	<u>42,531.35</u>	<u>40,389.14</u>	<u>82,920.49</u>
Subtotal	43,026.04	40,983.93	84,009.97
Interest	<u>136.59</u>	<u>130.67</u>	<u>267.26</u>
Subtotal	43,162.63	41,114.60	84,277.23
Final Water Reads	20.00		20.00
NSF Returned Checks	-	-	-
Payment Reversal	-	-	-
NSF Bank Fees	-	-	-
Misc.	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$43,182.63</u>	<u>\$ 41,114.60</u>	<u>\$ 84,297.23</u>

Carol Feig
Utility Revenue Collector

**RESOLUTION
#2013 - 171
OFFICIAL NEWSPAPER – CRANBURY PRESS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the

CRANBURY PRESS

be and are hereby designated as an OFFICIAL NEWSPAPER for the Borough of Helmetta for the year 2013.

MOTION – Clmn. Ascioffa SECOND – Clmn. Janeczek ROLL CALL: 5 - 0

**RESOLUTION
#2013 – 172
RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING THE FILING
OF THE BEST PRACTICES CHECKLIST WITH THE STATE OF NEW JERSEY**

WHEREAS, the State of New Jersey has issued a 2013 municipal Best Practices Checklist as part of the State's continued reform efforts to make government operate more efficiently, strengthen its accountability, and better manage taxpayers' resources; and

WHEREAS, municipal governments must fill out the Best Practices Checklist in order to determine how much of the municipality's State aid payment will be disbursed based upon the scoring of the Checklist; and

WHEREAS, the Borough of Helmetta (the "Borough") desires to complete the Best Practices Checklist and file it with the State by the filing deadline of October 1, 2013

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta that the Borough Council authorizes completion of the Best Practices Checklist, in the form attached hereto, and the filing of it with the State of New Jersey by October 1, 2013, in order for the Borough to receive State financial aid.

MOTION – Clmn. Ascioia SECOND – Clmn. Janeczek ROLL CALL: 5 - 0

RESOLUTION

#2013 – 173

AUTHORIZATION TO COMPLETE MEMORANDUM OF UNDERSTANDING

BE IT RESOLVED, by the Governing Body of the Borough of Helmetta, that authorization is hereby given that Gregory Bennett complete the Memorandum of Understanding and submit it to the State as soon as possible.

MOTION – Clmn. Ascioia SECOND – Clmn. Janeczek ROLL CALL: 5 - 0

RESOLUTION

2013 – 174

A RESOLUTION CONSENTING

TO THE PROPOSED WATER QUALITY MANAGEMENT (WQM) PLAN AMENDMENT ENTITLED: FUTURE WASTEWATER SERVICE AREA (FWSA) MAP FOR MIDDLESEX COUNTY, NEW JERSEY

WHEREAS, the Middlesex County Board of Chosen Freeholders desire to provide for the orderly development of wastewater facilities within Middlesex County; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, a proposed WQM plan amendment noticed in the New Jersey Register on October 7, 2013 for the Future Wastewater Service Area (FWSA) map has been prepared by the Middlesex County Office of Planning;

NOW, THEREFORE, BE IT RESOLVED on this 25th day of September, 2013, by the Governing Body of Helmetta that: The Borough of Helmetta hereby consents to the amendment entitled Future Wastewater Service Area (FWSA) Map, and publicly noticed on October 7, 2013, prepared by the Middlesex County Office of Planning, for the purpose of its incorporation into the applicable WQM planes).

1. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7: 15-3.4 and to the Middlesex County Office of Planning, Division of Comprehensive Planning and the Environment.

MOTION – Clmn. Ascioffa SECOND – Clmn. Janeczek ROLL CALL: 5 –

0

RESOLUTION

#2013 – 175

AUTHORIZATION FOR MAYOR TO SIGN STATEMENTS OF CONSENT

BE IT RESOLVED, that the Governing Body of the Borough of Helmetta, does hereby give authorization for Nancy Martin, Mayor to sign the statement of consent for the treatment works approval permit (NJDEP TWA-1) for Camelot at Helmetta.

MOTION – Clmn. Ascioffa SECOND – Clmn. Janeczek ROLL CALL: 5 - 0

RESOLUTION

#2013 –176

PAYMENT OF BILLS

The bills will be paid as shown on the bill list.

MOTION – Clmn. Ascioffa SECOND – Clmn. Janeczek ROLL CALL: 5 - 0