



PLEASE COMPLETE TOP PORTION AND RETURN WITH CHECK FOR  
~~\$75.00~~ PAYABLE TO THE BOROUGH OF HELMETTA  
\$100

Code  
Enforcement  
Construction  
Department  
(732) 521-0386  
FAX (732) 521-1263

### BOROUGH OF HELMETTA

60 MAIN STREET, HELMETTA, NEW JERSEY 08828

# APPLICATION FOR CERTIFICATE

Date \_\_\_\_\_

## IDENTIFICATION

Current Use of Property \_\_\_\_\_

Proposed Change of Use of Property \_\_\_\_\_

Closing Date \_\_\_\_\_

Requested By \_\_\_\_\_

Owner  \_\_\_\_\_

Agent  \_\_\_\_\_

Signature \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_

Street Address \_\_\_\_\_

Owner in Fee \_\_\_\_\_

Address \_\_\_\_\_

Tele. ( ) \_\_\_\_\_

Selling Price \_\_\_\_\_

# CERTIFICATE

Date Issued \_\_\_\_\_

Certification Expires 45 days  
after issue date

## BOROUGH OF HELMETTA

Construction Department  
60 Main Street  
Helmetta, New Jersey 08828  
(732) 521-0386

### IDENTIFICATION

Block \_\_\_\_\_ Lot \_\_\_\_\_

Street Address \_\_\_\_\_

Building Use \_\_\_\_\_

Owner in Fee \_\_\_\_\_

Address \_\_\_\_\_

Federal Emp. No. \_\_\_\_\_ Social Security No. \_\_\_\_\_

Tele. ( ) \_\_\_\_\_

Agent \_\_\_\_\_

Address \_\_\_\_\_

Tele. ( ) \_\_\_\_\_

**This serves notice that based on a general inspection of the visible parts of the building there are no imminent hazards and the building is approved for continued occupancy.**

Inspected By \_\_\_\_\_ Construction Official \_\_\_\_\_



# BOROUGH OF HELMETTA

60 Main Street – Helmetta, New Jersey  
Mailing: Post Office Box 378  
Helmetta, NJ 08828-0378

MAYOR  
Nancy Martin

BUSINESS  
ADMINISTRATOR  
William E. Schmeling

MUNICIPAL CLERK  
Sandra Bohinski, RMC

732-521-4946  
732-521-1263 (Fax)

CCO INSPECTION FEE:	\$75.00
IF WITHIN 48 HOURS OF CLOSING:	\$125.00
REINSPECTION FEE:	\$20.00

Any violations found during a CCO inspection can be resolved between the Buyer and Seller, repairs can be done by either party.

If new owner accepts responsibility a Temporary CCO will be issued under the condition in writing from the Attorneys that the new owner will correct open items within 30 days of closing and will allow re-entry for inspection with an additional re-inspection fee of \$20.00.

No Temporary CCO will be issued if there are open construction permits or if inspection fails for any **LIFE SAFETY ISSUES**.

These are the conditions for a Temporary CCO, failure to comply will result with the temporary CCO being rescinded and a summons being issued to the new owner.